

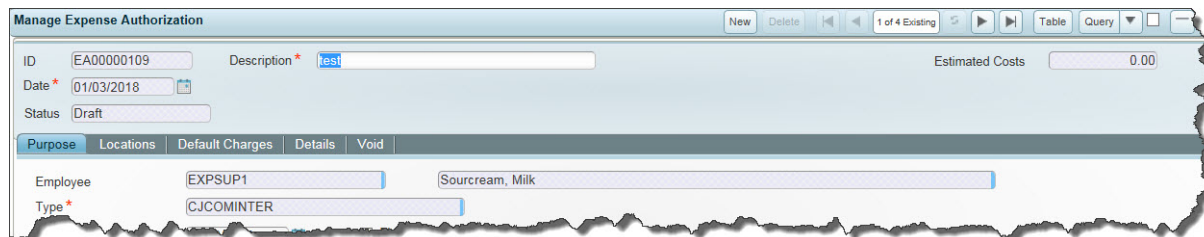
# Deltak Time & Expense HotFix Readme

**Release Date: February 2, 2018**

## Enhancement

### Header Area Modifications

The **Expense » Expense Authorizations » Manage Expense Authorization** screen was modified so that basic information about the expense authorization now displays above the Purpose, Locations, Default Charges, Details, and Void tabs.

A screenshot of the 'Manage Expense Authorization' application window. The window has a title bar with 'Manage Expense Authorization' and standard window controls. Below the title bar is a toolbar with buttons for 'New', 'Delete', and navigation icons, along with a status indicator '1 of 4 Existing'. The main form area contains several input fields: 'ID' with value 'EA00000109', 'Description\*' with value 'test', 'Date\*' with value '01/03/2018' and a calendar icon, 'Status' with value 'Draft', and 'Estimated Costs' with value '0.00'. Below these fields is a tabbed interface with tabs for 'Purpose', 'Locations', 'Default Charges', 'Details', and 'Void'. The 'Purpose' tab is currently selected, showing 'Employee' as 'EXPSUP1' and 'Sourcream, Milk', and 'Type\*' as 'CJCOMINTER'.

The header fields are now in constant view and include the following:

- **ID** – This field was on the Purpose tab.
- **Description** – This field was on the Purpose tab.
- **Date** – This field was on the Purpose tab.
- **Status** – This field was on the Purpose tab.
- **Estimated Costs** – This field displays in the header and continues to display in the Details section.

### Application JAR Requirements

The following table shows the required application JAR version for the screens affected by this update:

Domain	Module	Application ID	Application Name	Application File
TE	Expense	EPMEXPAUTH	Manage Expense Authorization	cp711_te_epmexpauth_008.zip

More information about this release is on the following page.

## Custom Programs Affected:

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Customer Care at <http://support.deltek.com> before you install the update.

## To Download the HotFix/Feature Update:

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Customer Care Connect credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

## To Install the HotFix/Feature Update:

Refer to the installation instructions posted on Deltek's Customer Care Connect site, <https://deltek.custhelp.com>.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

## To Check to See if the HotFix is Installed:

1. Open the application that was updated.
2. Click **Help > About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

## To Check to See if the Feature is Installed:

1. Click **Help > About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).
4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

## More Information:

If you have any questions, please contact Deltek Customer Care at <https://support.deltek.com>.