

Deltek Costpoint®

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IMPORT CSSR BUDGETS

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IMPORT CSSR BUDGETS

Use this screen to upload budgets for use on the C/SSR report. To ensure correct budget figures, use this screen before creating the C/SSR tables.

There are two ways to work with input files in Costpoint

- You can access the input file from the network by using Alternate File Locations.
- You can upload the input file to the Costpoint database; in which case, no further access to network folders is necessary.

If you decide to use the first option, click  in the **File Location** field to select an alternate file location. If you choose the second option, leave the **File Location** field blank and use the File Upload Manager to upload the input file to the Costpoint database.

Location

- Projects
- Budgeting and ETC
- Cost Schedule Status Report

Identification

Use the fields in this block to create a new parameter ID or to retrieve a previously saved parameter ID. A parameter ID represents a set of screen selection parameters. After you have saved a parameter ID and its related parameters, you can retrieve them using **Query**.

You can use the retrieved parameters to produce reports and run processes more efficiently and with greater consistency. The saved parameters are also useful and necessary when you want to run the process as part of a batch job. Many users save a unique set of parameters for each different way they run a report or process. When you select a previously saved parameter ID or parameter description, the associated saved screen selection parameters automatically display as selection defaults. The page setup and print options are also included in the saved parameter ID if there are any. You can change any of the associated selection defaults as necessary.

Parameter ID

Enter, or click  to select, a parameter ID of up to 15 alphanumeric characters. Choose characters for your parameter ID that help identify the type of selections you made in the screen, such as PERIOD or QUARTERLY.

When you save your record, all the selections made in the screen are stored with the parameter ID. Later, you can retrieve the parameter using Query.

You can use the parameter to run the process more efficiently because you can select the parameter ID with its previously defined screen selections. After the default selections display in the screen, you can override the defaults.

Description

Enter, or click  to select, a parameter description of up to 30 alphanumeric characters.

Options

Use this group box to select the file that you want to upload. The file must be in fixed-length format and carry a ".dat" suffix. After successfully completing the upload, you can review or modify this file on the Manage CSSR Budgets screen.

File Location

Enter the location of the input file you are importing. There are two ways to do this:

- In the **File Location** field, enter, or click  to select, the alternate file location where the input file is located. Alternate file locations are set up in the Manage Alternate File Locations screen.

or

- From the Global Menu, click **Process » File Upload**. On the File Upload Manager dialog box, click **Browse** and use the dialog box to select the file you want to import. If you select the **Overwrite?** check box, Costpoint will overwrite any file of the same name that already exists in the Costpoint database. Click **Upload** when you are finished. If you use this method, leave the **File Location** field blank. For more information about the File Upload Manager, see the File Upload Manager topic in the Getting Started Guide.

File Name

Enter, or click  to select, the name of the import you want to import.

Process

Click  to start the upload process. If errors in the upload file are found, the process produces an error report upon completion and creates a file with a suffix of ".err" in the same directory from which the budget file was uploaded. Uploads that execute without error do not produce a report. Rows with no errors successfully upload; therefore, a file is not entirely rejected because of one row.

[Input File Layout](#)

▶ [Table Information](#)

Changes to this screen update the PROJ_CSSR_BUD table.

INPUT FILE LAYOUT

Below is the input file layout for the Import CSSR Budgets screen.

Numbers should be right-justified, alphas (like PROJ_ID and FY_CD) should be left-justified, and any remaining unfilled positions must contain spaces.

Field	Length	Position
PROJ_ID	30	1-30
FY_CD	6	31-36
PD_NO	2	37-38
SUB_PD_NO	2	39-40
SCHEDULED_AMT	14	41-54
PERFORMED_AMT	14	55-68
SCHEDULED_COM_AMT	14	69-82
PERFORMED_COM_AMT	14	83-96
SCHEDULED_GA_AMT	14	97-110
PERFORMED_GA_AMT	14	111-12