

Deltek Costpoint Hot Fix Readme

Release Date: January 31, 2020

2020 January Tax Table Updates

This Costpoint release includes tax table updates for several states effective January 1, 2020.

Minnesota

- The amount of one withholding allowance increases from \$4,250 to **\$4,300**.
- The withholding tables for Single and Married were updated.

Attention: For more information, refer to the *Minnesota Income Tax Withholding, Instruction Booklet and Tax Tables*: https://www.revenue.state.mn.us/sites/default/files/2019-12/wh_inst_20_0.pdf.

Mississippi

The annual withholding table was updated.

Attention: For more information, refer to the *Computer Payroll Accounting - For Periods In 2020*: <https://www.dor.ms.gov/Documents/Computer%20Payroll%20Flowchart.pdf>.

Rhode Island

- The annual withholding table has been updated.
- The threshold for 0.00 allowance amount increases from \$227,050.00 to **\$231,500.00**.

Attention: For more information, refer to the *Rhode Island Employer's Income Tax Withholding Tables*: <http://www.tax.ri.gov/forms/2020/Withholding/2020%20Withholding%20Tax%20Booklet.pdf>.

System Requirements

This enhancement requires the Costpoint 7.1.1 PATCH3758.

IMPORTANT NOTES

Versions 7.0.1 and 7.1.1 - Calendar Year End 2019

Please be aware that you must have the following System JARs loaded before loading the Calendar Year End 2019 release.

Calendar Year End 2019 System JAR Requirements

- Costpoint 7.0.1: System JAR 054 (released June 2018)
- Costpoint 7.1.1: System JAR 034 (released October 2017)

Note: System JAR 049 for Costpoint 7.0.1 and System JAR 028 for Costpoint 7.1.1 introduced a much needed change to the State Filing Statuses in Costpoint. Rather than using filing statuses that only applied to Costpoint (Both, Miscellaneous 1, Miscellaneous 2, etc.) and had to be manually mapped to each state's actual filing statuses, Costpoint 7.0.1 and 7.1.1 were updated to use each state's actual filing status(es). Any tax updates starting in January 2019 only support the new state filing statuses that were introduced in System JAR 049 for 7.0.1 and System JAR 028 for 7.1.1 (both released in April 2017).

In order to update the old state filing statuses to the new state filing statuses, you must run the Update State Filing Statuses utility which you can access by going to **People » Payroll » Payroll Utilities** menu. You must run this utility before you can load any tax table updates that were released by Deltek starting in January 2019.

Custom Programs Affected

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Support Center at <https://deltek.custhelp.com> before you install the update.

To Download the Hot Fix/Feature Update

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Support Center credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the Hot Fix/Feature Update

Refer to the installation instructions posted on Deltek's Support Center site, <https://deltek.custhelp.com>.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the Hot Fix is Installed

1. Open the application that was updated.
2. Click **Help » About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed

1. Click **Help » About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).
4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

Note: Most of the features installed have their corresponding patches, but not all.

Appendix: For Additional Information

Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community
- Access Cloud-specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Initiate a Chat to submit a question to a Customer Care analyst online

Attention: For more information regarding Deltek Support Center, refer to the online help available from the Web site.

Access Deltek Support Center

To access the Deltek Support Center:

1. Go to <https://deltek.custhelp.com>.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

Note: If you forget your username or password, you can click the **Need Help?** button on the login screen for help.

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