

Deltek Costpoint® 7.1.1

Cumulative Release Notes for June 2017

July 26, 2017

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Overview

This document is a compilation of the release notes distributed for the enhancements that are part of system jar 030. This document also includes release notes for enhancements made in relation with application jars, libraries, and regulatory updates since the last system jar release.

Email Redirect Capability

A new field, **E-mail Redirect**, has been added to the Company Settings tab of the Configure System Settings screen to allow you to redirect all emails to a single predefined email address.

This field can be helpful in a number of testing scenarios. One example is when testing in a new test environment using a copy of your production database. If you do not want emails generated by the test system to be sent to users to avoid confusion between emails coming from the production system and the new test system, you can use this field to redirect emails generated by the test system to a single email address during testing.

Patch and System JAR Requirements

This enhancement requires the following:

- Costpoint 7.1.1 System JAR 030 (cp711_sys_030.zip)
- PATCH3208

Application JAR Requirement

The following table lists the Costpoint 7.1.1 screen affected by this update. It includes the required JAR version for the application.

Domain	Module	Application Name	Application ID	Application File
Administration	SY	Configure System Settings	SYMSETNG	cp711_symsetng_010.zip

Role-Based Dashboards

Costpoint now delivers dashboard content for specific roles through a new module (Dashboards) which is available in the Reports & Analytics domain. This allows you to view information you rely on most, displayed either in chart or table format, without having to navigate to individual modules or reports.

A role-based dashboard has two tabs: Parameters and Reports. You configure your dashboard through the Parameters tab, while you use the Reports tab to view the dashparts that are selected with the configured parameters.



On the Reports tab view, the **File**, **Line**, **Options**, and **Process** items in the Global Menu are disabled, while only the **Refresh** icon on the Global Toolbar and the Help menu item are available. To access more options in the menu and toolbar, go to the Parameters tab.

Each dashboard has several dashparts. The dashparts can pull data from Costpoint, Budgeting & Planning, or Time & Expense. If you are not licensed for Budgeting & Planning or Time & Expense, the dashparts that rely on information from these applications will not display on the dashboard.

Within the dashboards, you can perform the following actions:

- Set up which dashparts to display and in what order.
- Limit the number of records you want to display for some dashparts.
- Drill down from the dashpart to a screen in Costpoint, Budgeting & Planning, or Time & Expense (depending on your security rights).
- Access shortcut links to Costpoint Enterprise Reporting (CER) and Costpoint Analytics (if access is configured by your system administrator).

Because dashboard content depends on role-based security, each dashboard is customized to display information specific to a role.

Costpoint's Role-Based Dashboards enhancements will be released in multiple phases. In the past releases, the Project Manager Dashboard and Organization Manager Dashboard were rolled out. In this release, the Finance Manager Dashboard is included. Several enhancements have also been made to the first two dashboards, as detailed below.

Finance Manager Dashboard (DBDFM)

Use this dashboard to view and analyze your organization's financial status in terms of cash balances, outstanding accounts payable (AP) vouchers, journal entries and vouchers that are above the set approval limit, and standard bills that have been posted. You can also use this dashboard to view information on your outstanding accounts receivables (AR) and other transactions that have not been billed yet.

You can limit the data that displays on the individual dashparts to specific organizations through the **Organization** field on the Parameters tab. Once you enter or select a valid organization in this field, the dashparts display data only for the specified organization and all levels below it.

The following dashparts are available on this dashboard:

- **AP Aging** — This is a stacked bar chart that displays the outstanding accounts payable (AP) vouchers by vendor for a given aging range. When you hover over a bar segment on this chart, a tooltip displays the vendor name and AP balance amount represented by that segment. When you click a segment, Costpoint opens the View Voucher History Inquiry screen, where you can view the outstanding AP vouchers for a particular vendor in a given aging range.

- **AR Aging** — This is a stacked bar chart that displays the outstanding billed accounts receivables (AR) by project for a given aging range. When you hover over a bar segment on this chart, a tooltip displays the project name and the actual AR amount represented by that segment. When you click a segment, Costpoint opens the View Receivables and Collections screen, where you can view the outstanding invoices for a particular project in a given aging range.
- **Aged Open Billing Detail** — This is a stacked bar chart that displays the sum of transactions that have not been billed yet by project for a given aging range. When you hover over a bar segment on this chart, a tooltip displays the project name and the actual open billing amount represented by that segment. When you click a segment, Costpoint opens the Manage Open Billing Detail screen, where you can view the open billing transactions for a particular project in a given aging range.
- **Cash Balances** — This is a numerical table that displays balances for your cash accounts summed to a specified account level. The table includes information on the account's beginning and ending balances, prior year-to-date activity, and period activity for the current or prior period. Click an account link on the table to open the View Account Activity screen, where you can view details of the activities associated with the account you selected.
- **JE's Over Approval Limit** — This is a numerical table that displays posted journal entries (JEs) that exceeded the required approval amount in the current or prior period. The table includes the JE number, line number, account number, line description, and the amount of transactions posted to the account. Click an account link on the table to open the View Account Activity screen, where you can view details of the activities associated with the account you selected.
- **My Links** — This displays the list of links that are set up in your My Menu, so you have easy navigation to your most used areas in Costpoint.
- **Posted Standard Invoices** — This is a numerical table that displays posted standard invoices per customer in the current or prior period. Click a customer name link to open the View Standard Billing History screen, where you can view billing information for standard bills that have been posted for the selected customer.
- **Voucher Over Limit** — This is a numerical table that displays posted vouchers that exceeded the required approval amount in the current or prior period. Click a voucher number link to open the View Voucher History Inquiry screen, where you can view voucher detail.

Dashboard Enhancements

These changes have been made to the Project Manager Dashboard and Organization Manager Dashboard:

- The chart type of the AR Aging and Aged Open Billing Detail dashparts has been modified. Bars are now displayed horizontally, with the x-axis displaying the amount of AR balances or open billing transactions, and the y-axis displaying the name of the top-level project. No logic is affected by this change.
- These are the updates for the Projects Approaching Funding dashpart:
 - The % complete value is now included in the tooltip that displays when you hover over a bar segment on the chart.
 - Projects are now sorted according to the % complete value, with projects having the largest value displayed at the top of the chart.

Functionalities to sort data and copy data to Microsoft Excel from a numerical table on the Reports tab have also been added. These functionalities are available in all three dashboards. When you right-click a column heading in a table on the Reports tab, the following options display:

- **Sort Ascending** — Select this option to sort entries in a column in ascending order.
- **Sort Descending** — Select this option to sort entries in a column in descending order.
- **Copy Data to Insert into Excel** — Select this option to copy data from the numerical table into Microsoft Excel. When you paste the data into Microsoft Excel, all contents of the table are included



On the Parameters tab, the **Sort Ascending** and **Sort Descending** options are also available when you right-click a column heading in table windows. The **Copy Data to Insert into Excel** function is available from the **Line** menu, but allows you to copy data from only a single line/row and not the whole contents of the table.

System JAR and Application JAR Requirements

These enhancements require the following:

- Costpoint 7.1.1 System JAR 030 (cp711_sys_030.zip)
- cp711_dbdfm_001.zip

Viewing the Online Help

If you use Internet Explorer and the online help does not display correctly, you need to turn off Compatibility View for the browser. Click **Tools » Compatibility View settings**, and clear the **Display intranet sites in Compatibility View** check box. Then refresh the browser. Make sure you remove deltek.com (if listed) from the Websites you have added to Compatibility View list.

Known Issue

On the Labor Utilization dashpart of the Organization Manager Dashboard, clicking an employee ID link brings up the Utilization Analysis (COL1,BOL1,POL1) screen. This screen, however, does not automatically load the result set for the selected employee ID link. To display the utilization analysis information on this screen, you must click the **Execute** icon on the toolbar or press F3

Health Savings Account Plan Support

Costpoint now supports health savings accounts (HSA) which are tax-advantaged medical savings accounts that are available to U.S. employees. The funds contributed to an HSA are not subject to federal income tax at the time of deposit.

HSAs are opened by the employees and are not maintained by the employer. The account will stay with the employee if they change jobs and can be also used for non-health related expenses after retirement. HSAs are restricted to employees who are:

- Enrolled in a high-deductible health plan (HDHP) or have no other health coverage
- Not claimed as dependents on another person's tax return
- Not enrolled in Medicare

Employees cannot elect both a flexible spending account (FSA) and an HSA unless the FSA is designated as "limited purpose" which reimburses only vision and dental expenses.

For this enhancement, the following updates were applied to corresponding Costpoint screens.

Activate Pending Employee Bank Information (PRSPRE)

The new Account Type field is now included in the application process and report.

Activate Pending ESS Benefit Elections (AOPESSUE)

The application includes HSA elections when activating either Open Enrollment or Life Events.

Configure ESS Life Events (AOMESSLE)

The new HSA module is now included in the list ESS modules.

Create ACH Bank File (PRPBANK)

The application populates the direct deposit file with the correct HSA amount and it also ensures that the HSA amount goes to the correct account.

Manage Benefit Plans (HBMBPSET)

A new **High Deductible Health Plan** check box allows you to indicate if the selected benefit plan is a high-deductible health plan (HDHP) which is a requirement for HSA eligibility.

Manage Deductions (PRMDED)

A new **HSA Deduction** field allows you to enter a corresponding deduction code that will be used as a taxable deduction for the HSA employer contribution. You must set up an HSA deduction with a computation method of **ADDGRS** (Add to Gross). Payroll taxes should be exempt for Federal but taxable for the taxing state (currently, only for California) and SUTA.

Manage Custom Text (ESMCUSTTEXT)

The **Page** drop-down list now includes Health Savings Account.

Manage Direct Deposit (ESMDIRDEP)

A new field, **Usage**, allows you to specify if the account is for payroll deposit or HSA deposits.

Manage Employee Bank Information (PRMEBT)

New **Account Type** drop-down lists are now available on both the Pending Bank Acct subtask and Active Bank Acct subtask. These drop-down lists allow you to specify if the account is for payroll or HSA deposits.

Manage Employee HSA Elections (EMMEHSA)

The new Manage Employee HSA Elections screen allows you to create and maintain an employee's HSA information. This screen displays the open enrollment and life event data for HSAs added in Employee Self Service. You can manually add information on this screen and run a process to update the deduction.

Access this new screen from **People » Employee » Employee FSA/HSA Information** in the Costpoint menu.

Manage ESS Company Settings (AOMESSCS)

The affected labels on the screen which reference "FSA" was updated to "FSA/HSA." This affects the following:

- **FSA/HSA Year** group box and its fields
- **Check date for final period of current FSA/HSA year falls within current FSA/HSA Year** check box

Manage ESS Life Event Benefit Elections (AOMESSBL)

A new HSA Election subtask allows you to view/change the HSA elections made through ESS Life Events.

Manage ESS Open Enrollment Elections (AOMESSBE)

A new HSA Election subtask allows you to view/change the HSA elections made through ESS Open Enrollment.

Manage HSA Plan Year (HBMHSET)

The new Manage HSA Plan Year screen allows you to enter and maintain plan year information for HSAs. To access this screen, go to **Costpoint People » Benefits » Benefit Entry and Creation**.

Perform Benefit Enrollment (ESMBENENROLL)

- **Medical Tab**

The Medical tab on the screen contains the following updates:

- The screen uses a new validation to ensure that the employee selects a high-deductible health plan if they have elected an HSA.
- A new check box, **High Ded Plan**, indicates if a plan is a high-deductible health plan.

- **Medical FSA Tab**

A new check box on the Medical FSA tab, **Limited Purpose FSA**, allow you to designate the FSA as limited purpose which reimburses only vision and dental expenses. When you select this check box, you will be able to also enroll in a Health Savings Account (HSA).

- **Medical HSA Tab**

A new Medical HSA tab allows you to select an HSA option.

Perform Life Event (ESMLIFEEVENT)

- **Medical Tab**

The Medical tab on the screen contains the following updates:

- The screen uses a new validation to ensure that the employee selects a high-deductible health plan if they have elected an HSA.
- A new check box, **High Ded Plan**, indicates if a plan is a high-deductible health plan.

- **Medical FSA Tab**

A new check box on the Medical FSA tab, **Limited Purpose FSA**, allow you to designate the FSA as limited purpose which reimburses only vision and dental expenses. When you select this check box, you will be able to also enroll in a Health Savings Account (HSA).

- **Medical HSA Tab**

A new Medical HSA tab allows you to select an HSA option.

Print Payment Advices (PRPPPAF)

The application now displays HSA direct deposit bank on payment advices.

Suspend Direct Deposit ACH File Creation (PRMXBANK)

A warning displays when any employee with an active HSA contribution/deduction is in a pay cycle that is being suspended.

Update Benefit Option/Election Tables (AOPESSDB)

- A new **HSA** check box in the **FSA Elections/Options** group box allows you to indicate if you want to populate tables with HSA information.
- The group box label was updated from "FSA Elections/Options" to "FSA and HSA Election/Options."

Update Employee Package Deductions (HBPAPDED)

- The updated process includes the new deduction referenced in the **HSA Deduction** field for HSA's on states that tax HSA deductions.
- The labels of the following check boxes now indicate "HSA":
 - Include FSA/HSA Deductions
 - Include Final Pay Period of the FSA/HSA Year

- The application adds a warning to the error report if an employee has a deduction or contribution added with a calculation method of **HSA**, **HSAEE**, or **HSAEEN** but the same employee does not have an active bank account with a usage type of **HSA**.

View Bank Information (PRQEBT)

New **Account Type** fields are now available on both the Pending Bank Acct subtask and Active Bank Acct subtask. These fields allow display if the account is for payroll or HSA deposits.

View Help About (SYMABOUT)

The Features subtask now displays the installation information for the Support HSA Plans feature.

View Total Comp/Benefits Statement (ESQCOMPBEN)

HSA amounts are now included in the Health and Welfare Benefits section of The Total Compensation Summary and the Benefit Elections table.

Known Issues

The following are descriptions for known issues that have not been resolved in this release:

- **Manage Employee Benefit Elections (HBMEBELC)**
 - **Deltek Defect Tracking Number:** 807868
Description: When an employee has an HSA election in the Manage Employee HSA Elections screen and the same employee elected a non-HDHP benefit with a coverage option other than NO CVG, the application does not display an error. The application also allows you to save the record in this scenario.
Customers Impacted: This defect affects Costpoint Employee users.
Workaround Before Fix: None.
Additional Notes: If the coverage option is **NO CVG**, the application should not display an error.
- **Manage Employee HSA Elections (EMMEHSA)**
 - **Deltek Defect Tracking Number:** 815955
Description: The screen does not display error messages when you click the **Update** button in the following scenarios:
When the date is invalid
When an election type exists for the plan year
Customers Impacted: This defect affects Costpoint Employee users.
Workaround Before Fix: None.
Additional Notes: None.
 - **Deltek Defect Tracking Number:** 816043
Description: The screen does not display error messages when saving a record in the following scenarios:
When the Election Amount is equal to **0**

When taxes are not assigned to the employee

Customers Impacted: This defect affects Costpoint Employee users.

Workaround Before Fix: None.

Additional Notes: None.

- **Manage ESS Life Event Benefit Elections (AOMESSBL)**

- **Deltek Defect Tracking Number:** 814816

Description: The application allows you to save a record without error when the employee has a non-HDHP election on the Manage Employee Benefit Elections screen that is in effect and has no end date.

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: None.

Additional Notes: When the non-HDHP record on the Manage Employee Benefit Elections screen has an end date, the validation message is displayed

- **Manage ESS Open Enrollment Elections (AOMESSBE)**

- **Deltek Defect Tracking Number:** 807775

Description: When an HSA election is skipped in the Perform Benefit Enrollment screen because an FSA is elected or non-HDHP is elected, the following error displayed: "Attempt to set an Invalid value to combobox object: CVG_OPT_CD value: Skipped."

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: Elect a zero amount HSA.

Additional Notes: None

- **Deltek Defect Tracking Number:** 814620

Description: The application allows you to save a record without error when the employee has a non-HDHP election on the Manage Employee Benefit Elections screen that is in effect and has no end date.

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: None.

Additional Notes: When the non-HDHP record on the Manage Employee Benefit Elections screen has an end date, the validation message is displayed.

- **Deltek Defect Tracking Number:** 815070

Description: The application allows you to save an HSA election even if the employee has no HSA record on the HB_EMPL_OPENENROLL table.

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: None.

Additional Notes: None

- **Perform Benefit Enrollment (ESMBENENROLL)**

- **Deltek Defect Tracking Number: 798012**

Description: The application does not allow you to un-elect a Medical HSA if employee has previously elected a plan.

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: None.

Additional Notes: None.
- **Deltek Defect Tracking Number: 807622**

Description: For open enrollment, Medical HSA always display as Election Skipped when there is no new election (0.00 as entered value). As a result, you could not proceed with the confirmation of elections.

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: Select Type and enter 0.00 even if the employee has no current election.

Additional Notes: None.
- **Deltek Defect Tracking Number: 812756**

Description: The application inserts a skipped record when saving a Medical HSA election.

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: None.

Additional Notes: The employee will not be able to confirm enrollments.
- **Deltek Defect Tracking Number: 815546**

Description: A system error occurs when you perform the following:

 1. On Medical HSA Tab, delete **0.00** in **Annual - New** field, and then press the TAB key.
 2. Enter **0.00** in the **Annual - New** field again.
 3. Save your changes

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: None.

Additional Notes: The system error indicates the following message: "Cannot insert the value NULL into column 'EFFECT_DT', table '[database name].CPDATA.HB_EMPL_ESS_ELEC'; column does not allow nulls."
- **Deltek Defect Tracking Number: 816081**

Description: In the Current Elections tab, the Medical HSA New Plan Year value is 0.00. Instead of this, the value should be computed similar to Medical FSA and Dependent FSA.

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: None.

Additional Notes: None.

- **Perform Life Event (ESMLIFEEVENT)**

- **Deltek Defect Tracking Number:** 802764

Description: In Life Event, Medical HSA frequency contribution computation should be similar with Medical FSA and Dependent FSA.

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: None.

Additional Notes: None.

- **Deltek Defect Tracking Number:** 798007

Description: The application does not allow you to un-elect a Medical HSA if employee has previously elected a plan.

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: None.

Additional Notes: None.

- **Print Payment Advices (PRPPPAF)**

- **Deltek Defect Tracking Number:** 817154

Description: A system error occurs when you print for an employee assigned with a deduction code that has the following settings on the Manage Deductions screen:

Deduction Type is HSAEEN.

Contribution check box is selected.

Customers Impacted: This defect affects Costpoint Payroll users.

Workaround Before Fix: None.

Additional Notes: None.

- **Update Benefit Option/Election Tables (AOPESSDB)**

- **Deltek Defect Tracking Number:** 808105

Description: The Current Elections Report and Current Elections table displays two HSAs for an employee.

Customers Impacted: This defect affects Costpoint Employee Self Service users.

Workaround Before Fix: None.

Additional Notes: None.

- **Update Employee Package Deductions (HBPAPDED)**

- **Deltek Defect Tracking Number:** 801995

Description: When the employee transitions from old election type to new election type, and these election types have different deduction codes, the following issues occur:

- The old election type deduction code is not ended and not zeroed out.

- The computed new election's deduction amount did not consider the amount already deducted from the old election type.

This results in both deductions being deducted when payroll is computed.

Customers Impacted: This defects Costpoint payroll users.

Workaround Before Fix: Update the records in the maintenance screens.

Additional Notes: None.

Patches and System JAR requirements

These enhancements require the following Costpoint 7.1.1 releases:

- Costpoint 7.1.1 System JAR 30 (cp711_sys_030.zip)
- PATCH3154
- PATCH5092
- Common Lib - LDMEINFOLIB (cp711_cmnlb_LDMEINFOLIB_002.zip)

Application JAR Requirements

The following table shows the required application JAR version for each screen affected by this update

Domain	Module	Application ID	Application Name	Application File
People	Benefits	HBMBPSET	Manage Benefit Plans	cp711_hmbbpset_010.zip
People	Benefits	HBMHSET	Manage HSA Plan Year	cp711_hbmhset_001.zip
People	Employee	AOMESSBE	Manage ESS Open Enrollment Elections	cp711_aomessbe_005.zip
People	Employee	AOMESSBL	Manage ESS Life Event Benefit Elections	cp711_aomessbl_005.zip
People	Employee	AOMESSCS	Manage ESS Company Settings	cp711_aomesscs_008.zip
People	Employee	AOPESSDB	Update Benefit Option/Election Tables	cp711_aopessdb_008.zip
People	Employee	AOPESSUE	Activate Pending ESS Benefit Elections	cp711_aopessue_007.zip

Domain	Module	Application ID	Application Name	Application File
People	Employee	EMMEHSA	Manage Employee HSA Elections	cp711_emmehsa_001.zip
People	Employee Self Service	ESMBENENROLL	Perform Benefit Enrollment	cp711_esmbenenroll_007.zip
People	Employee Self Service	ESMCUSTTXT	Manage Custom Text	cp711_esmcusttxt_004.zip
People	Employee Self Service	ESMDIRDEP	Manage Direct Deposit	cp711_esmdirdep_005.zip
People	Employee Self Service	ESMLIFEEVENT	Perform Life Event	cp711_esmlifeevent_010.zip
People	Payroll	HBPAPDED	Update Employee Package Deductions	cp711_hbpapded_009.zip
People	Payroll	PRMDED	Manage Employee Deductions	cp711_prmded_002.zip
People	Payroll	PRMXBANK	Suspend Direct Deposit ACH File Creation	cp711_prmxbank_001.zip
People	Payroll	PRPBANK	Create ACH Bank File	cp711_prpbank_003.zip
People	Payroll	PRPPAF	Print Payment Advices	cp711_prppaf_009.zip
People	Payroll	PRPSPRE	Activate Pending Employee Bank Information	cp711_prpspre_002.zip
People	Payroll	PRQEBT	View Bank Information	cp711_prqebt_002.zip

Labor Settings Table Update

In preparation for a future enhancement to Costpoint - Deltek Talent Management Integration, new columns were added to the Labor Settings (LAB_SETTINGS) and Corporate Labor Settings (LAB_SETTINGS_CORP) tables of Costpoint.

Patches and System JAR Requirements

These enhancements require the following Costpoint 7.1.1 releases:

- System JAR 030 (cp711_sys_030.zip)
- PATCH3218

Open All Journals in Manage Accounting Periods

A new **Open All Journals** button is now available on the Manage Accounting Periods (GLMPD) screen which you can use to change all journal codes to a status of Open. This option will only be available if the Accounting Period Status is Open. If the accounting period is an adjustment period, the corresponding subperiod will also be opened along with the following journal codes:

- **AJE** — Adjusting Journal Entries
- **BLJ** — Billing Journal
- **MJE** — Multi-Job Allocations
- **PAJ** — Pool Allocation Journal
- **REV** — Reversal Adjusting Journal Entries
- **SJ** — Sales Journal (Post Revenue)
- **SJR** — Compute Sales Journal (Revenue)

Application JAR Requirement

Domain	Application Name	Application JAR
AC	Manage Accounting Periods (GLMPD)	cp711_glmpd_004.zip

Open All Journals in Manage Subperiods

A new **Open All Journals** button is now available on the Manage Subperiods (GLMSUBPD) screen which you can use to change all journal codes to a status of Open. This option will only be available if the Subperiod Status is Open. If the Accounting Subperiod is an adjustment subperiod, only the following codes will be opened.

- **AJE** — Adjusting Journal Entries
- **BLJ** — Billing Journal
- **MJE** — Multi-Job Allocations
- **PAJ** — Pool Allocation Journal
- **REV** — Reversal Adjusting Journal Entries
- **SJ** — Sales Journal (Post Revenue)
- **SJR** — Compute Sales Journal (Revenue)

Application JAR Requirement

Domain	Application Name	Application JAR
AC	Manage Accounting Periods (GLMPD)	cp711_glmsubpd_003.zip

Patch 5074

PATCH5074 has been released in preparation for the future implementation of a new feature.

PO Line Vendor Classification Updates

PO Line Vendor Classification Updates provides the ability for users to add vendor classifications at the purchase order (PO) line level. This feature is also part of a compliance requirement for reporting purposes on the various vendor classifications under the North American Industry Classification System (NAICS). NAICS classifies business establishments with the purpose of collecting, analyzing, and publishing statistical data related to the U.S. economy. The NAICS industry codes define establishments based on the activities in which they are primarily engaged. Examples of classifications are business size (large, small, non-profit, and foreign/other) and vendor classifications (woman-owned, veteran-owned, and others).

Adding vendor classifications at the line level helps provide an accurate report based on vendor status at the time the new line is added.

For this enhancement, the following Costpoint screens now include the corresponding updates:

Manage Purchase Orders (POMMAIN)

- The application now has a new tab, Vendor Classifications, to display the purchase order (PO) line vendor classification values. In addition, the logic of the application has been changed to save and display the current values of the vendor classification when a PO line is first created.
- The **Business Size** field has been moved from the Other Info tab to the Vendor Classifications tab. For a new PO line, if the line part has a defined industry class (ITEM.IND_CLASS_CD), then this defaults and loads the corresponding **Business Size** field, as defined in Manage Vendor/Size by Industry Classification (VEND_IND_CLASS table) for PO vendor. You can manually edit the PO line **Industry Class** and **Business Size** fields. If a previously saved PO line is edited, do not change the previously saved vendor classification on the PO line unless the vendor is changed on the PO header, in which case update the PO line with classification values corresponding to the new vendor.
- When a previously saved PO line is edited, do not change previously saved vendor classification on the PO line unless you change the vendor on the PO header, in which case, update the PO line with classification values corresponding to the new vendor.
- When you add a new PO line to an existing PO, Costpoint loads the current vendor classification values to that PO line.



It is possible that classification values for the same vendor may be different between PO lines.

- When you create a new release or subcontractor agreement release from a blanket order, Costpoint copies the values of business size from the blanket line, but loads the current vendor classification values to the new release PO line.

Create Blanket Purchase Order Releases (POMRELS)

- The application now has a new tab, Vendor Classifications, to display the purchase order (PO) line vendor classification values.
- When you create a new release from a blanket order, Costpoint copies the values of the business size from the blanket line, but loads the current vendor classification values to the new release PO line.

Create Purchase Order Change Orders (POMCHNG)

When you create a new change order, Costpoint copies the vendor classification information from PO_LN table to corresponding columns in PO_LN_CHNG table.

Archive Purchase Order (POPARCH)

When you archive a PO line, Costpoint copies the vendor classification information from the PO_LN table to corresponding columns in PO_LN_HS table.

Print Purchase Order Activity Report (PORACTV)

- The **Use PO Line Business Size** check box now defaults to selected, and if cleared, Costpoint displays a warning message.
- The calculation always uses PO line values.

View Purchase Order Status (POQSTAT)

The application now displays the values of the vendor classification as saved on the PO line. In addition, the Vendor Classifications fields have been changed to check boxes on the new Vendor Classifications tab, with the addition of the **Business Size** field, which has been moved from Other Info tab to the new tab.

Create Purchase Orders (PPPGPO)

- When you create a new PO, Costpoint loads the current PO vendor classification values to the corresponding columns on the newly created PO lines, with the exception of business size. The business size value comes from the value saved on the Assign PO line subtask (Apply PO Info to Purchase Requisitions by Line) that is used for creating this PO line.
- When you create a new release against an existing Blanket PO, Costpoint loads the current vendor classification values to the new release PO line, with the exception of business size. The business size value comes from the value saved on the Assign PO line subtask (Apply PO Info to Purchase Requisitions by Line) that is used for creating this PO line.
- When you create a new PO line against an existing standard PO, Costpoint loads the current values of the PO vendor classification to corresponding columns on the newly created PO lines, with the exception of business size. The business size value comes from the value saved on the Assign PO line subtask (Apply PO Info to Purchase Requisitions by Line) that is used for creating this PO line.

Import Purchase Orders (AOPUTLPO)

- When you create a new PO, Costpoint loads the current values of the PO vendor classification to corresponding columns on the newly created PO lines, with the exception of business size information.
- The business size value varies for non-release and release POs:
 - For non-release POs – On new line or when PO_HDR.VEND or the PO_LN. IND_CLASS_CD has changed, the system must determine the PO line business size. If the IND_CLASS_CD is not null, lookup VEND_IND_CLASS for that PO_LN. Use PO_HDR. VEND_ID and PO_LN. IND_CLASS_CD. If a row is found, load

VEND_IND_CLASS.S_CL_SM_BUS_CD to PO_LN.S_CL_SM_BUS_CD, If a row is not found or IND_CLASS_CD is null, load the value from the VEND table.

- For release POs – Costpoint copies the business size from the blanket PO line.
- When you create a new release against an existing Blanket PO, Costpoint loads the current vendor classification values to the new release PO line, with the exception of business size information, which is copied from the blanket line.
- When you create a new PO line against an existing standard PO, Costpoint loads the current values of the vendor classification from the PO header to corresponding PO Vendor Classification columns on the newly created PO lines, with the exception of business size information. Business Size loads from the IND_CLASS_CD table. If not found there, this then loads value from VEND table.
- When a previously saved PO line is edited, do not change previously saved vendor classification on the PO line, unless the vendor is changed on the PO header, in which case update the PO line with vendor classification values corresponding to the new vendor.

Patch and System JAR Requirements

These enhancements require the following:

- Costpoint 7.1.1 System JAR 030 (cp711_sys_030.zip)
- PATCH3170
- PATCH3195
- PATCH3202

Application JAR Requirements

The following table shows the required application JAR version for each screen affected by this update:

Domain	Module	Application Name	Application ID	Application File
Materials	PO	Manage Purchase Orders	POMMAIN	cp711_pommain_030.zip
Materials	PO	Create Blanket Purchase Order Releases	POMRELS	cp711_pomrels_017.zip
Materials	PO	Create Purchase Order Change Orders	POMCHNG	cp711_pomchng_011.zip
Materials	PO	Archive Purchase Orders	POPARCH	cp711_poparch_009.zip
Materials	PO	Print Purchase Order Activity Report	PORACTV	cp711_poractiv_006.zip

Domain	Module	Application Name	Application ID	Application File
Materials	PO	View Purchase Order Status	POQSTAT	cp711_poqstat_013.zip
Materials	PP	Create Purchase Orders	PPPGPO	cp711_pppgpo_018.zip
Materials	PO	Import Purchase Orders	AOPUTLPO	cp711_aoputlpo_018.zip

Sales Group Abbreviation Cost of Goods Sold Account Split

Overview

Sales Group Abbreviation (SGA) Cost of Goods Sold Account Split provides the ability for users to break the clearing and cost of goods sold general ledger (GL) entries by materials, labor, subcontract, miscellaneous, and overhead cost elements.

This feature gives users a complete breakdown of costs from manufacturing to finished goods to cost of goods sold providing better project visibility. It also allows users to match project budgets to actual costs with more granularity and accuracy.

This enhancement affects the Administration and Materials domains.

In the Administration domain, logic of Set Up Company (SYPCOMP) screen has been updated to look into the new check box, **Post Cost of Sales by Cost Element**, added on the Configure Sales Order Entry Settings (OEMSET) screen for the Sales Group Abbreviation Cost of Goods Sold Account Split enhancement.

In the Materials domain, affected modules are Sales Order and Inventory. Changes in these modules include a new option to allow users to charge to specific accounts and organization IDs by cost element for the sales group abbreviations and a new tab, Acct/Org by Cost Element, to display acct/org by element linked to the sales group abbreviation used.

This enhancement is only applicable to sales group abbreviation for sales orders.

Patch and System JAR Requirements

These enhancements require the following:

- Costpoint 7.1.1 System JAR 030 (cp711_sys_030.zip)
- PATCH3161
- PATCH3187
- PATCH3210
- PATCH3198

Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application Name	Application ID	Application File
Materials	OE	Configure Sales Order Entry Settings	OEMSET	cp711_oemset_006.zip
Materials	PD	Manage Sales Group Abbreviations	PDMSALES	cp711_pdmsales_005.zip

Domain	Module	Application Name	Application ID	Application File
Materials	OE	Approve Sales Orders	OEMAPPSO	cp711_oemappso_008.zip
Materials	OE	Manage Shipping Transactions	OEMSHIP	cp711_oemship_011.zip
Materials	OE	Create Invoices	OEPINVC	cp711_oepinvc_010.zip
Materials	OE	Post Sales Order Journal	OEPPOST	cp711_oeppost_005.zip
Materials	OE	View Sales Order Status Information	OEQSTAT	cp711_oeqsat_008.zip
Materials	OE	View Sales Analysis Information	OEQSALES	cp711_oeqsales_007.zip
Materials	IN	Post Inventory Journal	INPEDJNL	cp711_inpedjnl_005.zip

Administration Domain

This section includes summaries of changes made in relation with the Sales Group Abbreviation Cost of Goods Sold Account Split feature within the Costpoint Administration domain.

View Help About (SYMABOUT)

The Sales Group Abbreviation Cost of Goods Sold Account Split feature has been registered on this screen.

Set Up Company (SYPCOMP)

Set Up Company (SYPCOMP) screen has been updated to copy the value of the new check box, **Post Cost of Sales by Cost Element**, added to the Configure Sales Order Entry Settings (OEMSET) screen when creating a new company by copying an existing company.

Materials Domain

This section includes summaries of changes made in relation with the Sales Group Abbreviation Cost of Goods Sold Account Split feature within the Costpoint Materials domain.

Configure Sales Order Entry Settings (OEMSET)

A new check box, **Post Cost of Sales by Cost Element**, has been added to the screen to allow users to charge to specific accounts and organization IDs by cost element for Cost of Sales Account and Clearing Account transaction types. This feature is only available for users with license to use Production Control module in Costpoint.

Manage Sales Group Abbreviations (PDMSALES)

A new check box, **Post Cost of Sales by Cost Element**, has been added to the screen to allow users to charge to specific accounts and organization IDs by cost element for **Cost of Sales Account** and **Clearing Account** transaction types. This check box is available and enabled if the **Sales Order** check box is selected.

If enabled, it takes its default value from the Configure Sales Order Entry Settings (OEMSET) screen, but you can change the value from PDMSALES screen. If disabled, the check box is cleared.

In addition, two new tabs, **Basic PAO Info** and **Acct/Org by Cost Element**, have been added to the screen. The **Basic PAO Info** tab displays the project, account, and organization information while the **Acct/Org by Cost Element** is only editable for the **Cost of Sales Account** and **Clearing Account** transaction types only.

This feature is only available for users with license to use Production Control module in Costpoint.

Manage Sales Orders (OEMNTSO1)

On the Accounts subtask, a new tab, **Acct/Org by Cost Element**, has been added to the screen to display account and organization cost element information.

Manage Sales Orders Supervisor Screen (OEMNTSO2)

On the Accounts subtask, a new tab, **Acct/Org by Cost Element**, has been added to the screen to display account and organization cost element information.

Approve Sales Orders (OEMAPPSO)

On the Accounts subtask, a new tab, **Acct/Org by Cost Element**, has been added to the screen to display account and organization cost element information.

Manage Sales Order Inventory Issues (OEMISSU1)

A new tab, **Cost Elements**, has been added to the screen to display cost of a resource or input consumed by an activity.

Manage Shipping Transactions (OEMSHIP)

A new tab, **Cost Elements**, has been added to the screen to display cost of a resource or input consumed by an activity.

Manage Invoices (OEMINVC1)

On the Accounts subtask, a new tab, **Acct/Org by Cost Element**, has been added to the screen to display account and organization cost element information. In addition, on the Issue Detail subtask, a new tab, **Cost Elements**, has been added to the screen to display cost of a resource or input consumed by an activity.

Manage Invoices Supervisor Screen (OEMINVC2)

On the Accounts subtask, a new tab, **Acct/Org by Cost Element**, has been added to the screen to display account and organization cost element information. In addition, on the Issue Detail subtask, a new tab, **Cost Elements**, has been added to the screen to display cost of a resource or input consumed by an activity.

Create Invoices (OEPINVC)

When you create an invoice and the **Post Cost of Sales by Cost Element** check box on the Manage Sales Group Abbreviations (PDMSALES) screen is selected for the sales group abbreviation used in the sales order, Costpoint uses the account/organization details on the **Acct/Org by Cost Element** tab of PDMSALES when validating the project/account/organization (PAO).

Post Sales Order Journal (OEPPOST)

When you post an invoice and the **Post Cost of Sales by Cost Element** check box on the Manage Sales Group Abbreviations (PDMSALES) screen is selected for the sales group abbreviation used in the sales order, Costpoint uses the account/organization details on the **Acct/Org by Cost Element** tab of PDMSALES when validating the project/account/organization (PAO).

View Sales Order Status Information (OEQSTAT)

On the Accounts subtask, a new tab, **Acct/Org by Cost Element**, has been added to the screen to display account and organization cost element information. In addition, on the Sales Order Lines subtask, a new tab, **Cost Elements**, has been added to the screen to display cost of a resource or input consumed by an activity.

View Sales Analysis Information (OEQSALES)

The following are the changes to this screen:

- On the Sales Order Lines > Accounts subtask, a new tab, **Acct/Org by Cost Element**, has been added to the screen to display account and organization cost element information.
- On the Sales Order Lines > Sales History > Invoice Detail > Issues subtask, a new tab, **Cost Elements**, has been added to the screen to display cost of a resource or input consumed by an activity.
- On the Sales Order Lines > Sales History > Issues subtask, a new tab, **Cost Elements**, has been added to the screen to display cost of a resource or input consumed by an activity.

Post Inventory Journal (INPEDJNL)

When you post an invoice and the **Post Cost of Sales by Cost Element** check box on the Manage Sales Group Abbreviations (PDMSALES) screen is selected for the sales group abbreviation used in the sales order, Costpoint uses the account/organization details on the **Acct/Org by Cost Element** tab of PDMSALES when validating the project/account/organization (PAO).

Standard Costing

This feature enables you to provide users the ability to use standard costing methods for inventory valuation. Prior to this feature, only average actual costing method is available in Costpoint.



These enhancements have no impact on current functionality.

The functionalities of these updates/enhancements are not available until the full feature is released

Standard costing enhancement features the following:

- New secure standard costing tables for item standard cost and project item standard cost
- New application to calculate future standard costs
- New application for purchase price variance (PPV)
- Ability to calculate and post variances for PPV and manufacturing costs (materials, labor, misc 1, misc 2, subcontractor) and corresponding overheads
- Ability to update item preprocessor for new cost tables
- Modified WIP variance process to include breakdowns for average actual and standard costing

This update requires PATCH3170.

Talent Management Integration Offboarding Support

This enhancement provides the ability to update employee data in Costpoint for employee offboarding purposes in Deltek Talent Management. For this feature, a new **Last Day Worked** field was added to the employee information in Costpoint. When you export employee data to Deltek Talent Management, the process now includes both **Termination Date** and **Last Day Worked** of terminated employees. When these dates have been transferred successfully, terminated employees/users will no longer have access to Deltek Talent Management.



In Deltek Talent Management, you can see the list of offboarded employees/users on the View Offboarded Users screen.

Deltek Talent Management displays the **Termination Date** (EMPL.term_dt) value from Costpoint as the employee's/user's **Last Working Day** (last_working_date). Please note that the employee's/user's **Last Day Worked/Separation Date** (EMPL.last_day_dt) from Costpoint is currently not displayed in Deltek Talent Management and is only stored in Deltek Talent Management's database (user_terminated)

The following applications contains the corresponding updates for this enhancement:

Manage Employee Information (LDMEINFO)

A new field, **Last Day Worked**, allows you to enter the date of the last day that a terminated employee worked. This field is active only if there is a value in the **Termination Date** field.

Transfer Talent Management Data (EMPHRSDAT)

When exporting employee information to Deltek Talent Management, the Transfer Talent Management Data process now includes the **Termination Date** and the **Last Day Worked** dates of terminated employees.

View Employee Information (PRQEINFO)

A new field, **Last Day Worked**, displays the date of the last day that a terminated employee worked. This field retrieves the date entered in the **Last Day Worked** field on the Manage Employee Information screen.

Patches and System JAR requirements

These enhancements require the following Costpoint 7.1.1 releases:

- PATCH3186
- Common Lib - LDMEINFOLIB (cp711_cmnlb_LDMEINFOLIB_002.zip)

Application JAR Requirements

The following table shows the required application JAR version for each screen affected by this update:

Domain	Module	Application ID	Application Name	Application File
People	Employee	EMPHRSDAT	Transfer Talent Management Data	cp711_emphrsdat_009.zip
People	Employee	LDMEINFO	Manage Employee Information	cp711_ldmeinfo_019.zip

Team Management Module

The new Costpoint Team Management module allows managers to view employee information as well as compensation and benefit statements of their direct and indirect reports. With the implementation of this enhancement, Human Resources (HR) administrators and managers will be able to perform the following:

- **HR Administrator**
 - Assign a “Manager” role to multiple people at the same time.
 - Identify the fields that managers can view about their employees.
 - Assign managers access to view employee personal information.
 - Assign managers access to view employee address/phone information.
 - Assign managers access to view the payroll and benefits menu for their employees.
 - View the total compensation statement for an employee.
- **Manager**
 - View the compensation and benefits information of direct reports; and of their direct reports (if multiple levels exist under the manager).
 - View the listing of all direct reports



You must have a Costpoint Human Resources license to be able to access Costpoint Team Management

Costpoint Team Management Screens

You can access the Costpoint Team Management module and its applications by going to **People Domain » Team Management » My Team**, and then open the applications from the following menus



Security for the Costpoint Team Management is at application level similar to other Costpoint modules. Administrators can create user groups and then restrict the modules/applications by group.

Labor suppression can be enabled to any salary information on the Team Details screen. However, Labor Suppression will not work on the Total Compensation and Benefits screen. Administrators must block users that should not see salary information from the Total Compensation and Benefits screen

Overview

- **Team Details (HTMDETAIL)** — Managers use this screen to view employee and salary information of their direct/indirect reports. The information from this screen loads from tables used by the Manage Employee Information screen.
- **Leave (HTMLEAVE)** — Managers use this screen to view leave information of their direct/indirect reports. The information on this screen loads from the data on the Leave subtask of the Manage Employee Information screen.
- **Knowledge (HTMKNOWLEDGE)** — Managers use this screen to view the employee education, courses, skills, training, and/or professional organization information of their direct/indirect reports.

- **Company Property (HTMPROPERTY)** — Managers use this screen to view the list of company property assigned to their direct/indirect reports.
- **Security**
 - **Government Documents (HTMGOVDOCUMENTS)** — Managers use this screen to view the International Traffic in Arms Regulations (ITAR) status and information of their direct/indirect reports.
 - **Citizenship (HTMCITIZENSHIP)** — Managers use this screen to view the list of countries that their direct/indirect reports have an affiliation.
- **Contact Information**
 - **Phone/Email (HTMPHONE)** — Managers use this screen to view the phone or email contact information of their direct/indirect reports.
 - **Emergency/Contact (HTMEMERGENCYCONTACT)** — Managers use this screen to view the primary and/or secondary emergency contact information of their direct/indirect reports.
 - **Address (HTMADDRESS)** — Managers use this screen to view address information of their direct/indirect reports. The information on this screen loads from the Address Contact tab and the Additional Addresses subtask of the Manage Employee Information screen.
- **Human Resources**
 - **Life Events (HTMLIFEEVENTS)** — Managers use this screen to view the life events of their direct/indirect reports.
 - **Total Compensation and Benefits (HTMTOTALCOMP)** — Managers use this screen to view the compensation and benefits statement for their direct/indirect reports.
- **Report**
 - **Team Information Report (HTRTEAMINFO)** — Managers use this screen print a report that displays the information on the Team Details screen

Updated Costpoint Screens

The following existing screens in Costpoint were updated for this enhancement:

- **Configure Personnel Settings (HPMSET)** — The screen contains new Costpoint Team Management options that allow managers to view the information either of only their direct reports; or both their direct and indirect reports.
- **Manage Employee Information (LDMEINFO)** — The subtask name changed from “Employee Country Status” to “Citizenship.”
- **Manage Employee Security (EMMUSITAR)** — The previous “Manage Employee U.S. and ITAR Data” screen is now the “Manage Employee Security” screen.
- **Set Up Company (SYPCOMP)** — The Company defaults include the new **Team Management view reports method** field from the Configure Personnel Settings screen.
- **View About Costpoint (SYMABOUT)** — The Features subtask now displays the installation information for the Team Management feature.

System JAR and Patch Requirements

These enhancements require the following Costpoint 7.1.1 releases:

- System JAR 029 (cp711_sys_029.zip)
- PATCH3176
- PATCH5089

Application JAR Requirements

The following table shows the required application JAR version for each screen affected by this update:

Domain	Module	Application ID	Application Name	Application File
Administration	System Administration	SYPCOMP	Set Up Company	cp711_sypcomp_013.zip
People	Employee	EMMUSITAR	Manage Employee Security	cp711_emmusitar_001.zip
People	Personnel	HPMSET	Configure Personnel Settings	cp711_hpmset_002.zip
People	Team Management	HTMDETAIL	Team Details	cp711_htmdetail_001.zip
People	Team Management	HTMGOVDOCUMENTS	Government Documents	cp711_htmgovdocuments_001.zip
People	Team Management	HTMLEAVE	Leave	cp711_htmleave_001.zip
People	Team Management	HTMKNOWLEDGE	Knowledge	cp711_htmknowledge_001.zip
People	Team Management	HTMPROPERTY	Company Property	cp711_htmproperty_001.zip
People	Team Management	HTMKNOWLEDGE	Knowledge	cp711_htmknowledge_001.zip
People	Team Management	HTMCITIZENSHIP	Citizenship	cp711_htmcitizenship_001.zip
People	Team Management	HTMPHONE	Phone/Email	cp711_htmphone_001.zip
People	Team Management	HTMEMERGENCYCONTACT	Emergency/Contact	cp711_htmemergencycontact_001.zip
People	Team Management	HTMADDRESS	Address	cp711_htmaddress_001.zip
People	Team Management	HTMLIFEEVENTS	Life Events	cp711_htmlifeevents_001.zip

Domain	Module	Application ID	Application Name	Application File
People	Team Management	HTMTOTALC OMP	Total Compensation and Benefits	cp711_htmtotalcomp_001.zip
People	Team Management	HTRTEAMINFO	Team Information Report	cp711_htrteaminfo_001.zip

Tracking Shop Floor Time Transaction ID on Timesheet Lines

The ability to accept a numeric transaction ID from Shop Floor Time (SFT) XML was previously released through a hotfix for Bug 731586. As an enhancement to the previously implemented functionality, Costpoint now provides tracking of SFT's transaction ID. Timesheet reports were also enhanced to display SFT's transaction ID.

The following applications were updated for this enhancement:

Create Retroactive Timesheet Adjustments (LDPRETRO)

The application uses the transaction ID (TS_LN.TRANS_ID) to populate TS_LN_HS_RETRO.TRANS_ID field.

Post Timesheets (LDPLDJ)

The posting process includes the timesheet line **Transaction ID** (TS_LN.TRANS_ID) field to ensure that the field data is transferred to the timesheet history files (TS_LN_HS.TRANS_ID).

Print Timesheet History Report (LDRTHFR)

The report displays the SFT Transaction ID value on the Line Type/Line Date/Line Source/SFT Trans ID column.

Print Timesheet Information Report by Account (LDRAEDIT)

The report displays the SFT Transaction ID value on the **Line Type/Line Date/Line Source/Flags/SFT Trans ID** column.

Print Timesheet Information Report by Employee (LDRTEdit)

The report displays the SFT Transaction ID value on the **Line Type/Line Date/Line Source/SFT Trans ID** column.

Print Data Dictionary Report (SYRDD)

The report of the following tables include the information for the **Transaction ID** field:

- Timesheet Line (TS_LN)
- Timesheet Line History (TS_LN_HS)
- Retroactive Timesheet (TS_LN_HS_RETRO)

View Timesheet History Inquiry (LDQTHF)

- A **Transaction ID** field displays the Transaction ID value from the Timesheet Line History (TS_LN_HS) table.
- The header **Query** function allows you to search records using **Transaction ID** (Inquiry Details) in the **Query Condition**.

Patch Requirements

These enhancements require Costpoint 7.1.1 PATCH3194.

Application JAR Requirements

The following table shows the required application JAR version for each screen affected by this update:

Domain	Module	Application ID	Application Name	Application File
People	Labor	LDPLDJ	Post Timesheets	cp711_ldpldj_010.zip
People	Labor	LDPRETRO	Create Retroactive Timesheet Adjustments	cp711_ldpretro_015.zip
People	Labor	LDQTHF	View Timesheet History Inquiry	cp711_ldqthf_004.zip
People	Labor	LDRAEDIT	Print Timesheet Information Report by Account	cp711_ldraedit_003.zip
People	Labor	LDRTEDIT	Print Timesheet Information Report by Employee	cp711_ldrtedit_005.zip
People	Labor	LDRTHFR	Print Timesheet History Report	cp711_ldrthfr_004.zip

Custom Programs Affected:

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Customer Care at <http://support.deltek.com> before you install the update.

To Download the HotFix/Feature Update:

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Customer Care Connect credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the HotFix/Feature Update:

Refer to the installation instructions posted on Deltek's Customer Care Connect site, <https://deltek.custhelp.com>.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the HotFix is Installed:

1. Open the application that was updated.
2. Click **Help > About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed:

1. Click **Help > About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).
4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green)



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