Deltek Costpoint HotFix Readme

Released: April 16, 2018

State Filing Status of Exempt

This Costpoint enhancement adds a state filing status of **Exempt** which would allow you to calculate the state taxable wages of employees without withholding the state taxes for a particular state. This new functionality would be applicable to employees who must track their taxable wages for a state but do not need state taxes withheld. For example, employees who are U.S. citizens but are not based in the U.S.

> ⚠️ The new **Exempt** status will only be available if you have previously run the Update State Filing Statuses (PRPUSFS) toolkit. If you have not run the toolkit before applying this update, the **Exempt** filing status will be available once you run the toolkit.

The following are updates to the Costpoint screens when you apply this enhancement:

Compute Payroll (PRPCPR)

When an employee's state filing status is **Exempt**, the application will not apply state taxes. Taxable wages are the same if the status is Exempt or any other status.

Configure State Tax Settings (AOMESSST)

When you select a filing status of Exempt, the application will display a warning message indicating that the employees will be able to exempt their wages from state taxes through Employee Self Service.

Life Events/New Hires (ESMLIFEEVENT)

The application will allow employees to select an **Exempt** filing status if it is set up for their state in the Configure State Tax Settings screen.

Manage Employee Earnings (PRMERF)

When an employee's state filing status is **Exempt**, the application will not apply state taxes. Taxable wages are the same if the status is Exempt or any other status.

Manage Employee Information (LDMEINFO)

The application allows you to select the new **Exempt** filing status after you run the Update State Filing Statuses toolkit.

Manage Employee Taxes (PRMETAX)

The application allows you to select the new **Exempt** filing status after you run the Update State Filing Statuses toolkit.

Manage Payroll Records (PRMPTF)

When an employee's state filing status is **Exempt**, the application will not apply state taxes. Taxable wages are the same if the status is Exempt or any other status.

Manage State Standard Deductions (PRMSSD)

The State Taxability (STATE_STD_DED) table now has a corresponding record for each state with an **Exempt** status

Manage State Tax Tables (PRMSTT)

The State Taxability (STATE_TAX_TBL) table now has a corresponding record for each state with an **Exempt** status.

Manage State Tax Withholding Adjustments (PRMSTAC)

For each state/territory with an effective date of January 1, 2018 (1/1/18), a record with type of Supplemental Tax Rate and a filling status of **Exempt** was added.

Recompute Taxable Wages (PRPRCOMP)

When an employee's state filing status is **Exempt**, the application will not apply state taxes. Taxable wages are the same if the status is Exempt or any other status.

State Withholding (ESMSTATEWH)

The application will allow employees to select an **Exempt** filing status if it is set up for their state in the Configure State Tax Settings screen.

Update State Filing Statuses (PRPUSFS)

The State Withholding Filing Statuses (STATE_FILING_STATUS) table now has an **Exempt** filing status for each state.

The new **Exempt** filing status will be available after you run this toolkit.

HotFix Requirements

These enhancements require Costpoint 7.1.1 PATCH3396.

Application JAR Requirements

The following table shows the required application JAR version for each screen affected by this update:

Domain	Module	Application ID	Application Name	Application File
People	Employee Self Service	AOMESSST	Configure State Tax Settings	cp711_aomessst_004.zip

More information about this release is on the following page.

Custom Programs Affected:

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Support Center at https://deltek.custhelp.com before you install the update.

To Download the HotFix Update:

1. From Internet Explorer, go to https://dsm.deltek.com.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Support Center credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the HotFix Update:

Refer to the installation instructions posted on the Deltek Support Center site, https://deltek.custhelp.com.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.

- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.

- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the HotFix is Installed:

1. Open the application that was updated.

2. Click **Help » About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed:

1. Click **Help » About Costpoint** from the Costpoint toolbar.

2. Open the Features subtask and click the Feature that was just installed.

3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).

4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

More Information:

If you have any questions, please contact Deltek Support Center at https://deltek.custhelp.com.