Deltek Costpoint HotFix Readme

Release Date: April 26, 2018

Skills, Trainings, and Certifications Added to Prospective Vendor Employees

Costpoint gives you the ability to link skills, trainings, and certifications to prospective vendor employees so that you can determine which resources meet the certification, training, and skill level required by opportunities, contracts, and/or subcontracts. When prospective vendors are approved, Costpoint transfers the skills, trainings, and certifications to the respective Vendor Employee tables.

With this feature, you can:

- Link skills, trainings, and certifications to prospective vendors' vendor employees and see skills, trainings, and certifications previously linked to regular vendors' vendor employees within the Contract Management module.

- Transfer certifications, skills, and trainings related to prospective vendors' vendor employees to the new vendor record when approving prospective vendors.

- Link certifications to existing regular vendors' vendor employees within the Accounts Payable module.

- Maintain professional organizations within the Accounts Payable module.

The following applications have been updated for this enhancement.

Manage Contract Management Vendor Info (CTMVEND)

Three new subtasks have been added to the Vendor Employees subtask of this screen:

- **Certification Details** — Use this subtask to enter and track certifications attained by vendor employees.

- **Skills** — Use this subtask to enter and track the skills that the vendor employee has.

- **Trainings** — Use this subtask to enter and track the list of trainings that the vendor employee has.

For vendor employees of a prospective vendor, you can enter, edit, and/or delete certification details, skills, and training records on these subtasks. For vendor employees of a regular vendor, you can view certification details, skills, and training records, but you cannot update or delete them.

Three database tables have been created to store the prospective vendor information on the new subtasks:

- CT_SUBC_CERTIFICATIONS
- CT_SUBC_SKILLS
- CT_SUBC_TRAININGS

Approve Prospective Vendors (CTMVENDA)

When you approve prospective vendors, this application now moves certifications, skills, and training records related to the vendor employees of the prospective vendor to the following tables:

- SUBC_CERTIFICATIONS
- SUBC_SKILLS
- SUBC_TRAININGS

Manage Vendor Employees (APMVEMPL) and Manage Vendors (APMVEND)

The Manage Vendor Employees screen now includes the Certification Details subtask that allows you to determine which resources meet the certification requirements needed for opportunities, contracts, or subcontracts. You will be able to link certifications to vendor employees within the Accounts Payable module.

The Certification Details subtask is also available within the Vendor Employees subtask of the Manage Vendors screen.

Import Vendor Employees (APPUTLVE)

The Import Vendor Employees screen is now capable of importing certification details of vendor employees.

Manage Professional Organizations (HPMPROF)

You can now access the Manage Professional Organizations screen from the Accounts Payable module in addition to its existing location in the Employee module. To launch the application in the Accounts Payable module, go to **Accounting » Accounts Payable » Vendor and Subcontractor Controls**. You can use the data from this screen when entering records on the Manage Education, Skills & Training Data screen and on the new Certification Details subtask of the Manage Vendor Employees screen.

System JAR and Patch Requirements

This enhancement requires the following:

- Costpoint 7.1.1 System JAR 040 (cp711_sys_040.zip)
- PATCH3414

Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application ID	Application Name	Application File
Accounting	Accounts Payable	APMVEMPL	Manage Vendor Employees	Not applicable
Accounting	Accounts Payable	APMVEND	Manage Vendors	Not applicable
Accounting	Accounts Payable	APPUTLVE	Import Vendor Employees	cp711_apputlve_011.zip
People	Employee	HPMPROF	Manage Professional Organizations	Not applicable
Projects	Contract Management	CTMVEND	Manage Contract Management Vendor Info	cp711_ctmvend_004.zip
Projects	Contract Management	CTMVENDA	Approve Prospective Vendors	cp711_ctmvenda_003.zip

More information about this release is on the following page.

Custom Programs Affected:

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Support Center at https://deltek.custhelp.com before you install the update.

To Download the HotFix/Feature Update:

1. From Internet Explorer, go to https://dsm.deltek.com.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Support Center credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the HotFix/Feature Update:

Refer to the installation instructions posted on Deltek's Support Center site, https://deltek.custhelp.com.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.

- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.

- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the HotFix is Installed:

1. Open the application that was updated.

2. Click **Help** > **About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed:

1. Click **Help** > **About Costpoint** from the Costpoint toolbar.

2. Open the Features subtask and click the Feature that was just installed.

3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).

4. Open the PATCHes subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

More Information:

If you have any questions, please contact Deltek Support Center at https://deltek.custhelp.com.