

Delttek Time & Expense HotFix Readme

Release Date: September 20, 2018

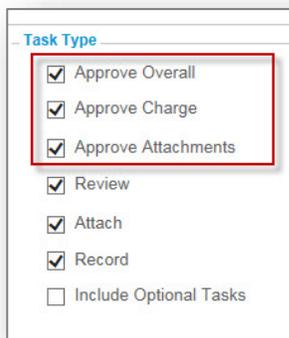
Enhancement

Approval Task Breakout

Filtering options for Approve tasks have been broken out into three separate Approve options in the Task Types section of both the Manage/Approve Expense Reports and Manage/Approve Expense Authorizations screens.

The new Approve filters have been added to the following Expense applications:

- **Expense Authorizations » Manage/Approve Expense Authorizations**

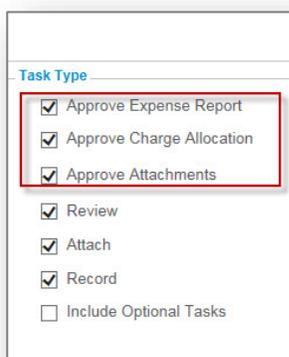


Task Type	
<input checked="" type="checkbox"/>	Approve Overall
<input checked="" type="checkbox"/>	Approve Charge
<input checked="" type="checkbox"/>	Approve Attachments
<input checked="" type="checkbox"/>	Review
<input checked="" type="checkbox"/>	Attach
<input checked="" type="checkbox"/>	Record
<input type="checkbox"/>	Include Optional Tasks

- Approve Overall
- Approve Charge
- Approve Attachments

These Approve filters are grouped with the existing **Review**, **Attach**, and **Record** task filters.

- **Expense Reports » Manage/Approve Expense Reports**



Task Type	
<input checked="" type="checkbox"/>	Approve Expense Report
<input checked="" type="checkbox"/>	Approve Charge Allocation
<input checked="" type="checkbox"/>	Approve Attachments
<input checked="" type="checkbox"/>	Review
<input checked="" type="checkbox"/>	Attach
<input checked="" type="checkbox"/>	Record
<input type="checkbox"/>	Include Optional Tasks

- Approve Expense Report
- Approve Charge Allocation
- Approve Attachments

These Approve filters are grouped with the existing **Review**, **Attach**, and **Record** task filters.

The task table of the Manage MyDesktop screen has also been updated to incorporate the new Approve filtering options. Additionally, when you click **Launch** from Manage MyDesktop for any of the new Approve tasks, the corresponding Manage/Approve screen displays with those tasks already filtered.

Application JAR Requirements

The following table shows the required application JAR version for the screens affected by this update:

Domain	Module	Application ID	Application Name	Application File
TE	Expense	EPMEXPAUTHAPPROVE	Manage/Approve Expense Authorizations	cp711_te_epmexpauthapprove_008.zip
TE	Expense	EPMEXPRPTAPPROVE	Manage/Approve Expense Reports	cp711_te_epmexprptapprove_006.zip cp711_te_epmexprptapprove_007.zip cp711_te_epmexprptapprove_008.zip cp711_te_epmexprptapprove_009.zip cp711_te_epmexprptapprove_012.zip
TE	Expense	EPMEXPAUTH	Manage Expense Authorization	cp711_te_epmexpauth_016.zip cp711_te_common_017.zip
TE	Expense	EPMEXPRPT	Manage Expense Report	cp711_te_epmexprpt_020.zip
AD	Configuration	ADMDESKTOP	Manage MyDesktop	cp711_te_admdesktop_005.zip

More information about this release is on the following page.

Custom Programs Affected:

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Customer Care at <http://support.deltek.com> before you install the update.

To Download the HotFix/Feature Update:

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Customer Care Connect credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the HotFix/Feature Update:

Refer to the installation instructions posted on Deltek's Customer Care Connect site, <https://deltek.custhelp.com>.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the HotFix is Installed:

1. Open the application that was updated.
2. Click **Help > About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed:

1. Click **Help > About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).
4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

More Information:

If you have any questions, please contact Deltek Customer Care at <https://support.deltek.com>.