Deltek Costpoint HotFix Readme

Released: September 30, 2016

Enhancements

Additional Information on Oregon Pay Statements

Effective January 1, 2017, Oregon employers are required to add more compensation information to employee pay statements.

Oregon already requires that statements include information on hours worked, net pay, gross pay, and deductions. The new law expands the amount of required information, including the number of regular and overtime hours worked, pay rates, minimum wage allowances, payment date and the employer's business identification or registry number. The pay statement also is to include how the employee is paid (for example, hourly, salary, or by commission).

Under the law, contractors or subcontractors cannot intentionally pay wages that are less than the prevailing rate, even if employees agree to such an arrangement.

Employers would be required to keep time and pay records for terminated employees for at least 60 days. Former employees are to receive a certified copy of the records within 45 days of a request.

> For more information on this new law, please refer to *Senate Bill 1587*: https://olis.leg.state.or.us/liz/2016R1/Downloads/MeasureDocument/SB1587.

To support this enhancement, this release includes the changes to the following Costpoint screens:

- **View Payroll Checks (ESMPAYCHECKS)**

  The following information can be printed on payroll checks:

  - Employee Rate Type
  - Tax ID

- **Manage State Taxes (PRMSTI)**

  - You must select the **Include Pay Rates on Checks and Advices** check box if the **State** is **OR** (Oregon).
  - A new check box, **Include Employee Rate Type**, allows you to print the employee's rate type of **Hourly** or **Salaried**.
  - A new check box, **Include Tax ID**, gives you the option to print the Tax ID on the paystub. You must select either the **Federal Tax ID** or the **State Tax ID** option to specify the Tax ID that will be printed.

- **Print Payment Advices (PRPPPAF)**

  The following information can be printed on payroll advices:

  - Employee Rate Type
  - Tax ID

- **Print Paychecks (PRPPCHK)**

  The following information can be printed on payroll checks:

  - Employee Rate Type
  - Tax ID

Patch Requirements

The enhancements in this release require Costpoint 7.1.1 PATCH3001

Application JAR Requirements

The following table shows the required application JAR version for each screen affected by this update:

Domain	Module	Application ID	Application Name	Application JAR
PR	ES	ESMPAYCHECKS	View Payroll Checks	cp711_esmpaychecks_005.zip
PE	PR	PRMSTI	Manage State Taxes	cp711_prmsti_003.zip
PE	PR	PRPPCHK	Print Paychecks	cp711_prppchk_008.zip
PE	PR	PRPPPAF	Print Payment Advices	cp711_prpppaf_005.zip

More information about this release is on the following page.

Custom Programs Affected:

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Customer Care at http://support.deltek.com before you install the update.

To Download the HotFix Update:

1. From Internet Explorer, go to https://dsm.deltek.com.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Customer Care Connect credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the HotFix Update:

Refer to the installation instructions posted on Deltek's Customer Care Connect site, https://deltek.custhelp.com.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.

- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.

- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the HotFix is Installed:

1. Open the application that was updated.
2. Click **Help** > **About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

More Information:

If you have any questions, please contact Deltek Customer Care at https://support.deltek.com.