Deltek Vision® Navigator 1.8

Release Notes: New Features and Enhancements

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Contents

Overview

Welcome to Deltek Vision Navigator 1.8 Release Notes: New Features and Enhancements. This guide discusses the new features and enhancements available in this release.

For information regarding the software issues resolved, known issues, and/or database changes in this release, refer to the *Deltek Vision Navigator 1.8 Release Notes: Technical Considerations* guide.

For Additional Information

Customer Care Connect Site

The Deltek Customer Care Connect site is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Customer Care Connect site provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Connect Customer Forums
- Access Cloud specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Use Quick Chat to submit a question to a Customer Care analyst online

For more information regarding Deltek Customer Care Connect, refer to the online help available from the Web site.

Access Customer Care Connect

To access the Customer Care Connect site, complete the following steps:

1. Go to http://support.deltek.com.
2. Enter your Customer Care Connect **Username** and **Password**.
3. Click Log In.

If you forget your username or password, you can click the **Account Assistance** button on the login screen for help.

Available Documentation for this Release

The following table lists the Deltek documentation available for this release. Except where noted, all the user guides and quick reference guides listed in this table are available for download from the Deltek Customer Care Connect site.

Deltek Vision Navigator Guides	
Deltek Vision Navigator Version 1.8 Technical Considerations Release Notes	These release notes contain a summary of the pre-installation information and software issues resolved in Vision Navigator.
Deltek Vision Navigator Version 1.8 Installation Guide	This guide describes the server prerequisites, client requirements, and installation process for Vision Navigator.
Deltek Vision Navigator Version 1.8 Frequently Asked Questions	This document contains frequently asked questions about the use and configuration of the Vision Navigator product.

Navigator Features and Enhancements

This section includes summaries of the new features and enhancements included in this release.

Employee Expense Reports

Navigator includes an Expense Reports application that works directly with Vision Expense Report. Use Navigator Expense Reports to track your expenses, enter your own expense reports, and submit them for processing.

Your system administrator uses Vision Security to configure your expense report access rights.

Using Navigator Expense Report, you can:

- Use the My Expense Reports Panel to create a new expense report or select an existing expense report that you need to update.
- Insert multiple expense line items on the Expense Report.
- Enter a date, description, and dollar amount for each expense item.
- Associate project, phase, task, and accounts with each expense item.
- Determine company paid and billing options for each expense item.
- Select pre-defined expense categories and details for processing expense items, when applicable.
- Attach receipts to expense reports.
- If approvals are in use, you can submit and sign your expense reports.
- Print detailed and summarized reports; choose to include revision audit information on each report.
- Use Vision Multicurrency to track expenses in different currencies.
- Use the Vision Screen Designer to customize the Vision Expense Report application. These updates automatically apply to the Navigator Expense Report application.

Employee Timesheets

My Timesheets Panel

Navigator Timesheet includes a new My Timesheets Panel that you can use to open a new timesheet or to select an existing timesheet to edit. The following options were removed from the Timesheet Options menu and are now included on the My Timesheets Panel:

- **Open** — Use the My Timesheets panel to select the timesheet that you want to open.
- **Copy from Prior Timesheet** — Select an existing timesheet and click the **Copy** button to copy its entries and add them to a new timesheet.

Timesheet Options

Timesheet Options was updated to include a new button and menu. The button is now titled **Timesheet Options** and the menu includes the following: 

- **Print Report** — Prints the current timesheet.
- **Print Report When Submitted** —Allows you to choose to print the timesheet automatically when submitted.

When you select either of these options, a green indicator displays to show your selection. You can further specify to print a Detailed or Summarized Timesheet Report, and choose to insert a page break by project name and include revision audit information (if revisions are enabled).

Login

Private Browsing

You can now access Navigator while using Safari with private browsing enabled.

Vision Features and Enhancements

The following Vision features were updated to support the Navigator 1.8 release.

Screen Designer

The Vision Screen Designer allows system administrators to tailor screens and tabs to meet the requirements of their organization and individual users. When the Screen Designer is used to update elements in the Vision Expense Report application, many of the updates are automatically applied to Navigator Expense Report.

Some of the Expense Report elements that your system administrator may change include:

- Labels
- Hidden, locked, and required settings

Security

The Navigator tab in Security Roles Configuration (Configuration » Security » Roles) includes a new **Expense Report Tab** option. Select this option to grant access to Expense Report features in Vision Navigator.

Report Options

For both the Vision Timesheet and Expense Report applications, when the **Print Report When Submitted** option is selected, the setting will automatically update the respective setting in Navigator. For example, in Vision Expense Report, if the Print Expense Report Option dialog box is set to **Print Summarized Expense Report When Submitted**, the reciprocal **Summarized Expense Report** option is selected in Navigator Expense Report on the Report When Submitted dialog box.

Alert Links

If a URL is entered in the **Navigator URL** field in **Configuration** » **General** » **System Settings**, the following email alerts will include links to both the Vision and the Navigator applications:

- Timesheet Due
- Timesheet Line Item Rejected
- Expense Report Line Item Rejected

You can select the application that you want to use to make the necessary timesheet or expense report updates.

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