

# Deltek Time & Expense™ Version 9.0.1 Hot Fix Bundle 001

## Release Notes

**March 1, 2013**

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## Overview

Welcome to Deltek Time & Expense with ESS version 9.0.1 Hot Fix Bundle 001 Release Notes. These release notes contain a summary of the following:

- Enhancements
- Software Issues Resolved

## For Additional Information

### Customer Care Connect Site

The Deltek Customer Care Connect site is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Customer Care Connect site provides:

- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Display or download product information, such as release notes, user guides, technical information, and white papers
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Use Quick Chat to submit a question to a Customer Care analyst online
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Connect Customer Forums
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes



For more information regarding Deltek Customer Care Connect, refer to the online help available from the Web site.

### Access Customer Care Connect

To access the Customer Care Connect site, complete the following steps:

1. Go to <http://support.deltek.com>.
2. Enter your Customer Care Connect **Username** and Password.
3. Click Log In.



If you forget your username or password, you can click the **Account Assistance** button on the login screen for help.

### Available Documentation for this Release

The following table lists the Deltek documentation available for this release. Except where noted, all the user guides and quick reference guides listed in this table are available for download from the Deltek Customer Care Connect site.

Document Name	Description
<b>Deltek Time &amp; Expense with Employee Self Service Version 9.0.1 Hot Fix Bundle 001 Install Guide</b>	This document provides instructions for applying hot fix bundle 001 to Deltek Time & Expense with Employee Self Service 9.0.

## Enhancements

This section includes summaries of the enhancements made to existing features in this release.

### Deltek Mobile Time Removed

Deltek Mobile Time no longer requires separate licensing. If you are currently licensed for Deltek Time, you are automatically licensed for Deltek Mobile Time.

References to Deltek Mobile Time for the BlackBerry were removed from the following screens throughout the software:

- About Deltek Time & Expense
- Employee Information
- Password Utility
- Technical Console

### Currency Codes Added

We added the following currency codes:

- **NPR** — Nepalese rupee - 524
- **UAH** — Ukrainian hryvnia - 980
- **BAM** — Bosnia and Herzegovina convertible mark - 977
- **AZN** — Azerbaijani manat - 944
- **UGX** — Ugandan shilling - 800
- **LTL** — Lithuanian litas - 440
- **RSD** — Serbian dinar - 941
- **BND** — Brunei dollar - 096
- **ETB** — Ethiopian birr - 230
- **TZS** — Tanzanian shilling - 834
- **LVL** — Latvian lats - 428
- **GHS** — Ghanaian cedi - 936

### Expense Replacement Signatures

When a supervisor or other authorized user signs an expense report or expense authorization on behalf of an employee or other individual, that person can now replace that signature with their own.

# Software Issues Resolved

## Descriptions of Software Issues

You will notice that the descriptions of some software defects contain extra information, including ways to work around the defects. For the most part, these issues were addressed before this release through hot fixes, and the additional information was developed to help you decide whether or not you needed to install the hot fixes.

When you install this release, you must install all fixes in the release; you cannot choose to install some and not others. Nevertheless, this additional information has been included in case you instituted some of the workarounds and can now stop using them, or you simply want more background information about the defect repairs.

## Administration

### Master Data

#### Charge Trees

**Deltek Defect Tracking Number:** 266414

**Description:** When you edited multiple charge codes under charge tree and linked to an account, the edits you made to the first charge code did not display.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** You had to return to the top level to link to the account.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 270647

**Description:** You could not make projects in the charge tree inactive.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 270648

**Description:** The Filter check box did not display in the Charge Trees Screen after you upgraded to version 9.0.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Expense

### Analyze

#### Outstanding Aging

**DelteK Defect Tracking Number:** 339973

**Description:** Expense reports with a status of Voided or Draft displayed in the Outstanding Aging report for outstanding cash receipts.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** You ignored expense reports with a Draft status, and for those with a Void status, you entered a record in the Payment Utility for the cash receipt amount, which prevented the expense report from displaying in the Outstanding Aging report for outstanding cash receipts.

**Additional Notes:** None.

### Expense Authorization

#### Approve

**DelteK Defect Tracking Number:** 271444

**Description:** You could not approve an expense authorization if the functional role did not have modify rights.

**Customers Impacted:** None.

**Workaround Before Fix:** Provide modify rights to the functional role.

**Additional Notes:** None.

### Export ERs - Advances

**DelteK Defect Tracking Number:** 248610

**Description:** When using the Direct Pay Method, expense report amounts passed to Costpoint in the transaction currency instead of USD.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Expense Report

#### Approve

**DelteK Defect Tracking Number:** 166546

**Description:** When you entered and signed a correcting expense report or expense authorization, user directed workflow was skipped, so the Approval task was not generated.



**Impact:** Expense module customers.

**Workaround:** None.

**Additional Notes/Comments:** None.

#### **General Wizard**

**Deltek Defect Tracking Number:** 228557

**Description:** An employee was able to select a From and To date on an expense report that was dated earlier than the employee's hire date.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 270654

**Description:** You could not create an expense report for a terminated employee if the termination date was earlier than the current date.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to remove the termination date and then enter the expense report.

**Additional Notes:** None.

#### **Lodging Wizard**

**Deltek Defect Tracking Number:** 185834

**Description:** The ceiling calculation was incorrect for Harford County, Aberdeen Proving Ground, Maryland.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Manually adjust the ceiling in Time and Expense.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 350049

**Description:** When you entered personal expense amounts in the Lodging wizard, you received an error message stating that the amount incurred must equal the amounts entered for room and tax rate plus any personal or other lodging expenses.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

#### **Meals or Entertainment Wizard**

**Deltek Defect Tracking Number:** 226483

**Description:** Expense allocation did not use the expense transaction date when the outstanding expense was applied from the VISA file (Meals).

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Manually change the date.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 345147

**Description:** Non Per Diem Meal Expense type ceilings were not enforced, so the expense was improperly allocated.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Overall**

**Deltek Defect Tracking Number:** 272068

**Description:** After the Administrator added an expense to an expense report but chose not to reset the status to Draft, the expense report was still returned to a Draft status.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You could re-sign the expense report.

**Additional Notes:** None.

**Print**

**Deltek Defect Tracking Number:** 349662

**Description:** Changes you made to the expense report did not display in the printed version.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Schedules**

**Deltek Defect Tracking Number:** 265717

**Description:** The task/schedule line with receipt information (completed by, date, and so forth) no longer displayed on the expense report after you made a net zero correction, which prevented tracking receipts.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 339304**

**Description:** When you logged on English\United Kingdom locale, you received an error when you clicked the Attach icon.

**Customers Impacted:** Expense module customers who use this locale.

**Workaround Before Fix:** You had to change the language selected.

**Additional Notes:** None.

**Sign****Deltek Defect Tracking Number: 341435**

**Description:** When a supervisor entered an expense report for an employee, the **Submit** button was unavailable for selection.

**Customers Impacted:** Expense Report customers.

**Workaround Before Fix:** You had to log out and log back in.

**Additional Notes:** None.

**Wizards****Deltek Defect Tracking Number: 217044**

**Description:** The Copy Existing Expense Report function allowed employees to select restricted charge codes.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** The Supervisor could reject the expense report.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 217519**

**Description:** The error message wording you created did not display, and Deltek Expense displayed generic wording instead.

**Customers Impacted:** Expense module customers who use Custom text.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 227597**

**Description:** When changing the expense date of an imported expense from a credit card, Deltek Expense displayed an error message indicating that the exchange rate could not be zero, even if the expense report type was not set to multicurrency.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Delete the expense and add it back again with the correct date.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 342263**

**Description:** Deltek Expense rounded incorrectly when using multi-currency. When all the expenses were entered as Company Paid, it showed a penny due to the employee, and regardless of the payment method, the rounding was always one penny off.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Settings

### Batch Types

**Deltek Defect Tracking Number: 272105**

**Description:** You could not clear the **Provider** field on a saved Batch Type.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to update **Provider** instead of clearing it, or you had to create new batch type with no provider.

**Additional Notes:** None.

## Expense Report Types

**Deltek Defect Tracking Number: 266418**

**Description:** In the Edit ER Task dialog box, you could not clear the **Required for Export** check box, but the database was updated correctly.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Miscellaneous

### Desktop

**Deltek Defect Tracking Number: 228561**

**Description:** When an expense report or expense authorization was created and then voided prior to submitting it, the submittal task still displayed on the Desktop.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to use a script to delete the task.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 346975**

**Description:** Miscellaneous Toolkits displayed as an option on My Menu.

**Customers Impacted:** Time and Expense customers.

**Workaround Before Fix:** A script was used to remove it.

**Additional Notes:** None.

## Workflow

### Expense Workflow

**Deltek Defect Tracking Number:** 266732

**Description:** After an expense report was voided, the workflow notification was sent to an individual who was not the employee's supervisor.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 267700

**Description:** The Record task did not display at the end when the task list was generated.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 343096

**Description:** Approve Charge tasks could be completed out of order.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 349656

**Description:** Duplicate Record Attachments tasks were created after an expense report was revised.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Workflow

**Deltek Defect Tracking Number:** 214607

**Description:** When the email address of the supervisor was missing, the email notifications failed for the TS Status report

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** You ran a script to identify missing email addresses.

**Additional Notes:** None.

**Deltekt Defect Tracking Number:** 345201

**Description:** Email Notifications were not sent to employees for Benefits.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Time

### Charge Activity / Charge Activity Report

**Deltekt Defect Tracking Number:** 269657

**Description:** When you previewed the Charge Activity report, "null" displayed if the employee name lacked a middle initial (for example, Lagana, Antonio null [10010])

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltekt Defect Tracking Number:** 350035

**Description:** You could not access the Charge Code option on the Level 2 drop-down of the Charge Activity Report from Internet Explorer. From Firefox, the Charge Code option was available, but when you generated the Report, it was empty.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Process

### TS Line Level Approval

**Deltekt Defect Tracking Number:** 345154

**Description:** After you performed a Line Level Approval and signed out of the timesheet, the approval disappeared, nor did it display in the TS Line Level Approval Inquiry screen.

**Customers Impacted:** None.

**Workaround Before Fix:** You were able to reapprove the charge.

**Additional Notes:** None.

## Timesheet

### Load Favorites

**Deltek Defect Tracking Number:** 338499

**Description:** When employees added a project to Favorites, the system variously included UDT12, UDT13 and UDT14 information, even when those fields were empty when added from the timesheet. The incorrect UDT information was later auto-loaded on future timesheets, resulting in overpayments to employees.

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** Instead of saving projects to Favorites, use Lookup to select the charge.

**Additional Notes:** None.

### Start or Stop Times


**Deltek Defect Tracking Number:** 340116

**Description:** Hours you initially entered in the Start/Stop Time dialog box displayed correctly, but when you later re-opened the dialog box, the original entry was rounded to the nearest hour.

**Customers Impacted:** Time Entry customers who enter hours using the Start/Stop Time feature.

**Workaround Before Fix:** None.

**Additional Notes:** None.



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