

Deltek Costpoint Essentials and Costpoint Foundations Hot Fix Readme

Release Date: April 25, 2019

Q1 2019 SUTA Electronic Filing Update

This Costpoint release provides the ability to create the SUTA electronic files of the States of Indiana and Montana. This also includes updates to support the 2019 SUTA tax file specifications of multiple states.

To comply with latest state requirements, the following Costpoint screens were updated in this release:

- Create Quarterly SUTA File (PRPSMM)
- Manage Employee Taxes (PRMETAX) (*Deployed separately to DSM on 3/12/2019*)
- Manage SUTA Tax File Data (PRMSMM)

SUTA Tax Electronic Filing Updates

Indiana

The State of Indiana now requires employers to file quarterly reports electronically. To support this requirement, this release includes the following updates:

- **Manage SUTA Tax File Data** — You can now set up the SUTA tax file data for Indiana on this screen. You must complete the setup on this screen before you can generate a SUTA file for Indiana.
- **Manage Employee Taxes** — Indiana requires each reported employee's **Standard Occupation Classification Code** in the SUTA electronic file. The label for the **Occupational / SOC Code** field on the Manage Employee Taxes has been updated to include "Indiana." Before generating the quarterly SUTA electronic file for Indiana, you must assign the appropriate **Standard Occupation Classification Code** to each applicable employee.
- **Create Quarterly SUTA File** — You can now create Indiana's ICESA-format SUTA file.

Montana

The State of Montana now requires employers to file quarterly reports electronically. To support this requirement, this release includes the following updates:

- **Manage SUTA Tax File Data** — You can now set up the SUTA tax file data for Montana on this screen. You must complete the setup on this screen before you can generate a SUTA file for Montana.
- **Create Quarterly SUTA File** — You can now create Montana's ICESA-format SUTA file. As part of the Montana requirements, the **EAF Rate** field on the Create Quarterly SUTA Tax File screen is now applicable for the state.

Oregon

The State of Oregon updated the SUTA file specifications with the following changes:

- FEIN and BIN (Business Identification Number) are now required in RE record.
- Address fields in RS record were removed.

The Create Quarterly SUTA File now supports the latest Oregon EFW2 format for SUTA electronic filing.

New York

Effective with the Form NYS-45, Quarterly Combined Withholding, Wage Reporting, and Unemployment Insurance Return, for the first quarter of 2019, due April 30, employers must report for each quarter each employee's gross wages, unemployment-taxable wages, and income tax withheld. The State of New York updated the SUTA file specifications with the following changes:

- **Record '1W' – Fields 60-73 (Federal gross wages subject to withholding during the quarter)**: This field was previously used to report annual gross wages subject to withholding and was only reported in the 4th quarter. New York updated their specifications to indicate that this field must be reported every quarter and populated with the total of federal gross wages or other payments subject to withholding, prior to any allocation, paid to every individual employed at any time during the calendar quarter.
- **Record '1W' – Fields 75-88 (Total Tax Withheld during the quarter)**: This field was previously used to report annual state income tax withheld and was only reported in the 4th quarter. New York updated their specifications to indicate that this field must be reported every quarter and populated with the total amount of New York State, New York City, and Yonkers tax withheld for every individual employed at any time during the quarter.
- **Record '1T' – Fields 60-73**: This field was previously used to report annual gross wages subject to withholding from all 1W records in the file and was only reported in the 4th quarter. New York updated their specifications to indicate that this field must be reported every quarter and populated with the total annual gross wages subject to withholding from all 1W records in the file.
- **Record '1W' – Fields 75-88**: This field was previously used to report annual state income tax withheld from all 1W records in the file and was only reported in the 4th quarter. New York updated their specifications to indicate that this field must be reported every quarter and populated with the total tax withheld from all 1W records in the file.

Known Issue

No S Record in the Indiana SUTA File

Deltek Defect Tracking Number: 1099296

Description: The SUTA File for Indiana does not contain the **S** Record when the **Labor Location** field is blank in the salary details of the employee.

Customers Impacted: This defect affects Costpoint Payroll users who create SUTA files for the State of Indiana.

Workaround Before Fix: Ensure that employees with **IN** (Indiana) as the **SUTA State** have labor location values in their salary details. You can enter the employee's labor location in the Manage Employee Salary Information screen or in the Salary Details subtask of the Manage Employee Information screen.

Additional Notes: None.

Appendix: For Additional Information

Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community
- Access Cloud-specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Initiate a Chat to submit a question to a Customer Care analyst online

Attention: For more information regarding Deltek Support Center, refer to the online help available from the Web site.

Access Deltek Support Center

To access the Deltek Support Center:

1. Go to <https://deltek.custhelp.com>.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

Note: If you forget your username or password, you can click the **Need Help?** button on the login screen for help.



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