

Deltek Costpoint Hot Fix Readme

Release Date: January 10, 2020

2020 Form W-4 in Employee Self Service

For consistency with the final 2020 Federal Form W-4, this Costpoint release updates the UI and Form W-4 information in the following Employee Self Service screens:

- Federal Withholding (ESMFEDWH)
- Life Events/New Hires (ESMLIFEEVENTS)

Application Updates

Federal Withholding (ESMFEDWH)

The wordings on the screen were updated to match the final Form W-4 as closely as possible.

Tab labels and corresponding references were updated as follows:

- The label of the "Additional WH/Deduction Worksheet (2020 W-4)" tab changed to "Multiple Jobs/Deductions Worksheet (2020 W-4)."
- The references in the W-4 information, screen messages and documentation were updated as follows:
 - "Additional WH/Deduction Worksheet" changed to "Multiple Jobs/Deductions Worksheet."
 - "Additional Withholding Worksheet" changed to "Multiple Jobs Worksheet."
 - "Deduction Worksheet" changed to "Deductions Worksheet."

Life Events/New Hires (ESMLIFEEVENT)

The wordings on the screen were updated to match the final Form W-4 as closely as possible.

Tab labels and corresponding references were updated as follows:

- The label of the "Additional Withholding Worksheet" tab under Federal Withholding changed to "Multiple Jobs."
- The label of the "Deduction Worksheet" tab under Federal Withholding changed to "Deductions Worksheet."
- The references in the W-4 information, screen messages and documentation were updated as follows:
 - "Additional Withholding Worksheet" changed to "Multiple Jobs Worksheet."
 - "Deduction Worksheet" changed to "Deductions Worksheet."

Known Issues

This section includes summaries of the issues that exist in this Costpoint release.

Display Issues in the Life Events/New Hires (ESMLIFEVENT) Screen

The following issues occur on the Life Events/New Hires screen:

- When you use a 1920 x 1080 screen resolution and 150% text size setting, the application does not display the Federal Withholding tab.
- The "Number of qualifying children under age 17" label overlaps its data entry field when you use 1920 x 1080 screen resolution and a 125% text size setting.

System Requirements

This enhancement requires Costpoint 7.1.1 Common Lib – BENEFITLIB (cp711_cmnlb_BENEFITSLIB_014.zip).

Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application ID	Application Name	Application File
People	Employee Self Service	ESMFEDWH	Federal Withholding	cp711_esmfedwh_010.zip

Custom Programs Affected

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Support Center at <https://deltek.custhelp.com> before you install the update.

To Download the Hot Fix/Feature Update

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Support Center credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the Hot Fix/Feature Update

Refer to the installation instructions posted on Deltek's Support Center site, <https://deltek.custhelp.com>.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the Hot Fix is Installed

1. Open the application that was updated.
2. Click **Help » About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed

1. Click **Help » About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).
4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

Note: Most of the features installed have their corresponding patches, but not all.

Appendix: For Additional Information

Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community
- Access Cloud-specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Initiate a Chat to submit a question to a Customer Care analyst online

Attention: For more information regarding Deltek Support Center, refer to the online help available from the Web site.

Access Deltek Support Center

To access the Deltek Support Center:

1. Go to <https://deltek.custhelp.com>.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

Note: If you forget your username or password, you can click the **Need Help?** button on the login screen for help.



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