

Deltek Costpoint Hot Fix Readme

Release Date: June 17, 2019

Q2 2019 SUTA Electronic Filing Update

This Costpoint release provides updates to support the 2019 SUTA tax file specifications of the states of Louisiana and Maryland.

To comply with latest state requirements, the following Costpoint screens were updated in this release:

- Create Quarterly SUTA Tax File (PRPSMM)
- Manage SUTA Tax File Data (PRMSMM)
- Manage Employee Taxes (PRMETAX)

SUTA Tax Electronic Filing Updates

Louisiana

The Louisiana Workforce Commission provided the latest specification for SUTA filing which states that the **SOC Code/Job Title** field (RS Record; Positions 367-446) is now optional. This field was previously required.

To support the state requirements, this release applies the following updates:

- **Create Quarterly SUTA Tax File** — A new **Include SOC Code / Job Title** check box provides you with the option to include or not include the SOC code/job title value in the report. The screen only enables the check box when you create a tax file for Louisiana.
- **Manage Employee Taxes** — The label for the **Occupational/SOC Code** field now displays "Louisiana."

Attention: For more information, please refer to the *Instructions For.TXT Fixed File SSA Upload Quarterly Wage & Tax Reporting*: <http://www.laworks.net/Downloads/UI/WageUploadInstructions.pdf>.

Maryland

Maryland's EFW2 wage and contribution format was updated for the Reemployment Beacon system. The format changes include the following:

- The state now requires RA, RV, RS, and RF records. Previously, only the RS Record was required.
- The **State Code** was removed in the RS record.
- The RS record contains new fields which include the following:
 - Adjustment Code

- Adjustment Reason
- Suffix
- Out of State Quarterly Unemployment Insurance Total Taxable Wages
- 12th Month 1
- 12th Month 2
- 12th Month 3
- Owner/ Officer Relationship
- Number of Hours Worked
- The format of fields changed in RS record.

To support Maryland's EFW2 format, this release applies the following updates:

- **Create Quarterly SUTA Tax File** — If you enter **MD** as the **State**, the screen enables the **Employee Count** group box fields.
- **Manage Employee Taxes** — The label for the **Owner** check box now displays "Maryland."
- **Manage SUTA Tax File Data** — If you enter **MD** in the **SUTA State** field, the screen enables the following fields:
 - Contact Name
 - Telephone Number
 - Ext
 - E-mail
 - Employee Count Method

Attention: For more information, please refer to the *Employer Wage File Interface File Specifications*: <http://www.dllr.maryland.gov/uim/employer/uimempfileformat.pdf>.

System Requirements

This enhancement requires Costpoint 7.1.1 Common Lib - LDMEINFOLIB (cp711_cmplib_LDMEINFOLIB_013.zip).

Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application ID	Application Name	Application File
People	Payroll	PRMSMM	Manage SUTA Tax File Data	cp711_prmsmm_009.zip
People	Payroll	PRPSMM	Create Quarterly SUTA Tax File	cp711_prpsmm_029.zip

Custom Programs Affected

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Support Center at <https://deltek.custhelp.com> before you install the update.

To Download the Hot Fix/Feature Update

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Support Center credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the Hot Fix/Feature Update

Refer to the installation instructions posted on Deltek's Support Center site, <https://deltek.custhelp.com>.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the Hot Fix is Installed

1. Open the application that was updated.
2. Click **Help » About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed

1. Click **Help » About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).
4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

Note: Most of the features installed have their corresponding patches, but not all.

Appendix: For Additional Information

Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community
- Access Cloud-specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Initiate a Chat to submit a question to a Customer Care analyst online

Attention: For more information regarding Deltek Support Center, refer to the online help available from the Web site.

Access Deltek Support Center

To access the Deltek Support Center:

1. Go to <https://deltek.custhelp.com>.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

Note: If you forget your username or password, you can click the **Need Help?** button on the login screen for help.



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