Deltek Time & Expense with ESS

Supplemental Information for Mobile Time Customers

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Deltek
13880 Dulles Corner Lane
Herndon VA 20171
TEL: 703.734.8606
FAX: 703.734.1146

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Important Supplemental Information for Deltek Mobile Time Customers

Attention Deltek Mobile Time Customers: Review the information contained in this document ***before*** installing Deltek Mobile Time.

For additional information on installing and configuring Deltek Mobile Time, refer to the *Deltek Time & Expense with Employee Self-Service™ 9.0.1 Release Notes.*

Training

All Deltek Mobile Time users should receive basic training on the application, especially on the Favorites and Lookup functions.

Before learning how to use Deltek Mobile Time, users who are unfamiliar with mobile devices should first learn the basic functions and navigation methods for the BlackBerry®. If you do not provide this training directly, they should consult the online help provided by the manufacturer for more information.

The following are also available to help users learn how to use Deltek Mobile Time:

Quick Reference Cards – These documents are available in PDF format from the Deltek Software Distribution site or from the Customer Care site. They provide a graphical overview of using Deltek Mobile Time, including logging on, entering time, and selecting charges.

Online Help – Online help for Deltek Mobile Time is available from within application via the BlackBerry. Click **Help** on the menu from any Deltek Mobile Time screen to open the Table of Contents. The Help also includes overview topics on entering timesheet information and navigating Deltek Mobile Time using the BlackBerry.

Hot Fixes

The Hot Fix process for Deltek Mobile Time is very similar to that of the rest of the application, except that any fix needed for the Client that resides on the device must be pushed out via your BES server. Please see instructions included in the Read Me file associated with such hot fixes.

Supported vs. Compatible Devices

There are minor differences in how Deltek Mobile Time performs on various versions of a mobile device, and the level of support provided by Customer Care depends upon whether the application has been tested on a specific device.

In cases where Deltek Mobile Time has been tested on a specific device, Deltek Customer care provides the standard level of support. Where Deltek Mobile Time has *not* been tested on a specific device but that device does meet the compatibility requirements established by Deltek Engineering, Deltek Customer Care will attempt to resolve any incoming issue but will not guarantee a resolution.

To run Deltek Mobile Time 9.1, the minimum requirements for a device are as follows:

Mobile Device Characteristic	Compatible Device Support Requirement	Deltek Mobile Time 8.3 Requirements
Operating System (O/S)	The device must meet minimum O/S requirements.	The device must be BlackBerry O/S 4.2 and higher. O/S 4.1 or earlier is not supported.

Mobile Device Characteristic	Compatible Device Support Requirement	Deltek Mobile Time 8.3 Requirements
Screen Size	The device must meet minimum screen size requirements	The device must have a screen resolution of at least 320x240.
Input Device	The device must meet certain input (pointer, cursor, keyboard) requirements	The device must support cursor movement by either: ▪ Track Wheel ▪ Roller ball ▪ Track Pad Touch Screen input is not supported. In addition, the device must support a QWERTY keyboard.

Support of New Devices

Because mobile technology changes faster and is adopted more quickly than either traditional desktop and/or laptop technology, Deltek may, at its own discretion, provide “Mobile Packs” so that new devices can be supported in a timely manner.

Mobile Packs will be distributed in a method similar to Hot Fixes, and at a minimum, will be announced on the Deltek eSupport portal in the form of a Knowledge Base article. They need only be applied if you have a mobile device that is supported by the Mobile Pack.

Non-Supported Features

Due to a combination of security, compliance, and device limitations, the following features are not currently available in the Deltek Mobile Time:

- Time in/out is not supported
- Day and Timesheet comments are not supported (Cell and Line comments are)
- Interim Charges is not supported
- Single Sign-on is not supported
- Reverse Timesheet is not supported
- Line Level Approval is not supported
- Task Launching is not supported
- Timesheet Print is not supported
- Viewing Save and Sign warnings is not supported

Users should log into the browser-based timesheet if they need to use these features/functions.

Wireless Network Performance

Similar to other mobile applications, the performance of Deltek Mobile Time may vary based on the quality and type of connection that the user has to the wireless provider.