

Deltek Costpoint®

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EXPORT ASSET DISPOSALS

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EXPORT ASSET DISPOSALS

The Export Asset Disposals application facilitates the movement of large numbers of fixed asset disposal records from one Costpoint database to another Costpoint database. The application creates a delimited ASCII file of fixed assets disposal data from records in a Costpoint database that you can then import into another Costpoint database via the Import Asset Disposals application. In addition, the process of exporting with this application and then importing using the Import Asset Disposals function forces the asset data through system validations that are otherwise available only when manually adding records one at a time through the Manage Disposal Transactions screen.

The Export Asset Disposals application creates a header row in the export file with the providing database's current Posting Settings and Company ID. The Import Asset Disposals application only uploads an input file with a fiscal year and period that matches the Posting Settings for the company specified in the receiving database. This feature ensures that mass disposal record transfers from one Costpoint database to another are uploaded into the receiving database in the same Fixed Assets year and period in which the assets were downloaded from the database providing the data.

The timing of the upload is important. Process the disposal export and import in a timely fashion so that assets are removed from the balance sheets in the correct fiscal year/accounting period. This ensures that depreciation expense and gain/loss from the disposal post to the General Ledger as you intend.

Location

- Accounting
- Fixed Assets
- Fixed Assets Interfaces

Export Assets Disposal Processing

The Export Asset Disposals screen allows you to specify a contiguous range to select non-contiguous ranges of asset disposal records to export. When you select the **Modify/View Data for Export** button, the screen certain asset master and disposal data in table format. The table allows you to:

- edit data as necessary
- save the original or modified records into temporary tables that can be used to store the records until there is time to finish working on them and perform the export.
- process the disposal edit records directly into a delimited ASCII file
- delete the existing disposal edit records selected on the screen from the database to prevent double posting of the asset disposals

The screen allows you to select active, inactive, depreciable, and/or non-depreciable asset disposal records to export. You can select assets whose disposal status is on hold or selected for posting. Only records that match your screen option selections display in the disposal record window.


The application produces an error message if you attempt to export a disposal record for which the computed depreciation for the current period does not equal zero, or if depreciation has been posted for the record in an amount other than zero.

Identification

Use the fields in this block to create a new parameter ID or to retrieve a previously saved parameter ID. A parameter ID represents a set of screen selection parameters. After you have saved a parameter ID and its related parameters, you can retrieve them using **Query**.

You can use the retrieved parameters to produce reports and run processes more efficiently and with greater consistency. The saved parameters are also useful and necessary when you want to run the process as part of a batch job. Many users save a unique set of parameters for each different way they run a report or process. When you select a previously saved parameter ID or parameter description, the associated saved screen selection parameters automatically display as selection defaults. The page setup and print options are also included in the saved parameter ID if there are any. You can change any of the associated selection defaults as necessary.

Parameter ID

Enter, or click  to select, a parameter ID of up to 15 alphanumeric characters. Choose characters for your parameter ID that help identify the type of selections you made in the screen, such as PERIOD or QUARTERLY.

When you save your record, all the selections made in the screen are stored with the parameter ID. Later, you can retrieve the parameter using Query.

You can use the parameter to run the process more efficiently because you can select the parameter ID with its previously defined screen selections. After the default selections display in the screen, you can override the defaults.

Description

Enter, or click  to select, a parameter description of up to 30 alphanumeric characters.

Selection Ranges




Use the fields in this group box to select one or more asset records to include for disposal export generation.

When this screen is launched, the **Option** drop-down list defaults as **Range**, and the **Start Asset No** and **Item No**, and **End Asset No** and **Item No** fields are enabled.

Asset/Item Numbers


Option

Select an option from the drop-down list to define the range of asset numbers and item numbers to include in the process. The available options are:

- **All** — All asset and item numbers are included in the process, and the **Start** and **End** fields are disabled.
- **One** — This option disables the **End** fields. Enter, or click  to select, a **Start Asset No** or **Item No**.
- **Range** — This option enables the **Start** and **End** fields, in which you enter values defining the range for this criterion.
- **From Beginning** — This option disables the **Start** fields. Enter, or click  to select, the last value of the range of numbers to include in the process in the **End** fields.
- **To End** — This option disables the **End** fields. Enter, or click  to select, the first value of the range of numbers to include in the process in the **Start** fields.

You can specify a single range of asset and item numbers to include in the process using the **Option** drop-down list, and the **Start** and **End** fields for **Asset No** and **Item No** fields. If you want to include multiple non-contiguous ranges and/or individual records in the process, select the **Non-Contiguous Ranges** check box and then push the **Asset/Item Number Non-Contiguous** link to create a list of the ranges of records to include.

Start Asset No, Item No

Enter, or click  to select, a beginning asset number and item number to include in the process. The **Start** and **End** fields are enabled or disabled depending on your selection in the **Option** drop-down list. The system requires you to enter or select disposal records that exist and can be viewed on the Manage Disposal Transactions screen.

End Asset No, Item No

Enter, or click  to select, an ending asset number and item number to include in the process.

Non-Contiguous Ranges

Select this check box to enable the Asset/Item Number Non-Contiguous subtask where you can specify multiple non-contiguous ranges or individual records to include for processing. When this check box is selected, the selection ranges for **Start** and **End Asset No/Item No** to the left of the check box are disabled.

Options

Record Status

EXPORT ASSET DISPOSALS

Use these check boxes to include or exclude existing asset disposal edit records in the export file generation process based on their record status.

Active

Select this check box to process active Fixed Assets records. Active Fixed Assets records are those that can be viewed on the Manage Disposal Transactions screen for which the **Record Status** in the Desc Info tab of the Manage Asset Master Information screen is set to **Active**. This check box is selected by default.

Inactive

Select this check box to process inactive Fixed Assets records. Inactive Fixed Asset records are those that can be viewed on the Manage Disposal Transactions screen for which the **Records Status** in the Desc Info tab of the Manage Asset Master Information screen is set to **Inactive**. This check box is cleared by default.

Selection Status

Use these check boxes to include or exclude existing asset disposal edit records in the export file generation process based on their selection status.

On Hold

Select this check box to include disposal edit records in the export file that are on hold for posting selection. On hold disposal records are those on the Manage Disposal Transactions screen for which the **Selection Status** is set to **On Hold**.

Selected for Posting

Select this check box to include or exclude asset disposal edit records in the export file that are selected for posting. Disposal records selected for posting are those on the Manage Disposal Transactions screen for which the **Selection Status** is set to **Selected for Posting**.

Include Depreciable/Non-Depreciable

Select one or both of the check boxes in this group box to indicate the assets for which to export asset disposal edit records.

Depreciable

Select this check box to export disposal edit records for depreciable assets.

Non-Depreciable

Select this check box to export disposal edit records for non-depreciable assets.

Export File


Use this group box to specify the file delimiter and network location for the export file.

ASCII File Delimiter

From the drop-down list, select the delimiter to use in the ASCII export file.

- **Comma** — The system selects **Comma** by default.
- **Other** — When **Other** has been selected as the ASCII File Delimiter, specify the one-character delimiter in the field to the right of the drop-down list. The field to the right of the drop-down list is only enabled when you select **Other** as the **ASCII File Delimiter**.

File Location

Enter, or click  to select, the alternate file location where you want to store the export file. Alternate file locations are set up on the Manage Alternate File Locations screen.

File Name

Enter the name of the export file you will generate.




Overwrite File

Select this check box if you want to overwrite an existing file having the same file name with the export file that you are just about to generate.

Batch ID

Use the items in this group box to save items in the Asset/Item Number Non-Contiguous table window as a batch, or to populate the table window with a previously saved batch.

After you save or retrieve a batch, you can modify the records in the batch. When you enter a **Batch ID** and save or retrieve the batch, you must clear the screen before you can enter a different Batch ID.

If you retrieve an existing batch containing records that do not match your selections in the **Record Status**, **Selection Status**, and/or **Include Depreciable/Non-Depreciable** group boxes, the system generates error messages. Costpoint requires you to remove records or change settings before you can add new records to the existing list of records or use the , , or  buttons.

Batch ID

Enter, or click  to select, the ID value associated with a batch you want to save or retrieve. You must enter a value in this field to enable the **Save Batch** and **Retrieve Batch** buttons.

The system prevents you from entering an existing batch ID number when the Asset/Item Number Non-Contiguous table window contains asset record selections.

Save Batch

Click this button to save the list of asset disposal edit records displayed on the screen as a batch. **Batch ID** must contain a value to enable this button. When you click this button, both asset master data and disposal edit data for the Asset No/Item No records in the batch are saved, depending upon your previous selections on this screen. You can use this button to save the records as a batch under any of the following conditions:

- You selected records using the **Selection Ranges** group box and entered a new **Batch ID**
- You saved a new batch, then changed your selections on the screen for the **Batch ID**
- You entered a previously saved **Batch ID** and used the **Retrieve Batch** button, then added or removed records from the Asset/Item Number Non-Contiguous table window for the **Batch ID**

Retrieve Batch

Click this button to retrieve the asset records saved for the **Batch ID** entered on the screen. The records you retrieve must correspond to your selections in the **Record Status**, **Selection Status**, and **Include Depreciable/Non-Depreciable** group boxes, or the system generates error messages to guide you in either changing your settings or removing records from the match that conflict with the settings.

PROCESSING DETAILS

FIELD CONDITIONS

DATA DEFAULTING/CALCULATIONS

ERROR MESSAGES

REPORTS

Subtasks

Subtask	Description
Asset/Item Number Non-Contiguous	Click Asset/Item Number Non-Contiguous to open this subtask where you can specify multiple non-contiguous ranges and/or individual records in the process. The Non-Contiguous Ranges check box in the Selection Ranges group box must be selected for this subtask to be enabled.
Asset Master and Disposal Data Records	Click Asset Master and Disposal Data Records to open this subtask where you can view or modify certain data for the disposal edit records for the export.

EXPORT ASSET DISPOSALS

- [Table Information](#)

Data from this screen are accessed and/or saved in the following tables:

- FA_DISP_EDIT
- FA_SETTINGS
- ASSETS
- ASSET_OTH_BK_DEPR

ASSET/ITEM NUMBER NON-CONTIGUOUS




This subtask is enabled when you select the **Non-Contiguous Ranges** check box on the Export Asset Disposals screen.

Use the items in this subtask to specify combinations of individual asset numbers and item numbers and/or ranges of numbers to include in the process. You can populate the table using the fields within or by retrieving a previously saved batch using the **Batch ID** and the **Retrieve Batch** button in the Batch ID group box.


Table Window

Range Option


Select the range of asset numbers and item numbers from the drop-down list to include in the process. Valid values are:

- **One** — This option enables you to enter, or click  to select, a **Starting Asset No** and a **Starting Item No**.
- **Range** — This option enables the **Starting Asset No/Item No** and **Ending Asset No/Item No** fields, in which you enter values defining the list of asset disposal edit records to be included in the export.
- **From Beginning** — This option disables the **Starting Asset No/Item No** fields. Enter, or click  to select, the last value of the range of numbers to include in the export process in the **Ending Asset No/Item No** fields.
- **To End** — This option disables the **Ending Asset No/Item No** fields. Enter, or click  to select, the first value of the range of numbers to include in the process in the **Starting Asset No/Item No** fields.


Starting Asset No

Enter, or click  to select, a beginning asset number associated with the desired disposal edit record to include in the export process.


Starting Item No

Enter, or click  to select, a beginning item number associated with the desired disposal edit record to include in the export process.

Ending Asset No

Enter, or click  to select, an ending asset number associated with the desired disposal edit record to include in the export process.

Ending Item No

Enter, or click  to select, an ending item number associated with the desired disposal edit record to include in the export process.

ASSET MASTER AND DISPOSAL DATA RECORDS

This subtask displays disposal edit data fields for records listed in the **Asset/Item Number Non-Contiguous** table window, or included in the **Selection Ranges** group box when the **Non-Contiguous Ranges** check box is not selected. Click the **Modify/View Data for Export** button to populate the table.

Table Window

Asset No

This column shows the asset or ranges of asset numbers selected to have their disposal edit records exported. You can modify or view disposal edit data for these records prior to exporting them. This column is non-editable. In order to add additional disposal edit records to the list in this subtask, you must add the asset/item numbers associated with those additional records in the Asset/Item Number Non-Continuous subtask. In order to delete disposal edit records from the list in this subtask, you must delete the asset/item numbers associated with those records in the Asset/Item Number Non-Continuous subtask.


Item No

This column shows the selected asset's item number or ranges of item numbers associated with selected asset numbers that correspond to the selected asset disposal edit records. This column is non-editable. In order to add additional disposal edit records to the list in this subtask, you must add the asset/item numbers associated with those additional records in the Asset/Item Number Non-Continuous subtask. In order to delete disposal edit records from the list in this subtask, you must delete the asset/item numbers associated with those records in the Asset/Item Number Non-Continuous subtask.


Disposal Price Amt

Enter the disposal price amount for the disposal edit record with the corresponding Asset/Item No. Note that this value is only an estimate of proceeds expected upon the asset's disposal for information purposes only. This field is not used to record actual receipts. Actual receipts, cash or otherwise, must be recorded on the Manage Cash Receipts screen just like any other cash receipts.


Gain/Loss Account

Enter, or click  to select, an account. This is a required field for the disposal edit records of depreciable assets and for the disposal edit records of non-depreciable assets where the **Post Disposal to G/L** check box has been selected on the Desc Info tab of the Manage Asset Master Information screen. If the disposal edit record is for a non-depreciable asset where the **Post Disposal to G/L** check box has been cleared on the Manage Asset Master Information screen, the **Gain/Loss Account** field is disabled because there will not be a gain/loss posted.


Gain/Loss Organization

Enter, or click  to select, an organization. This is a required field for the disposal edit records of depreciable assets and for the disposal edit records of non-depreciable assets where the **Post Disposal to G/L** check box has been selected on the Desc Info tab of the Manage Asset Master Information screen. If the disposal edit record is for a non-depreciable asset where the **Post Disposal to G/L** check box has been cleared on the Manage Asset Master Information screen, the **Gain/Loss Organization** field is disabled because there will not be a gain/loss posted.

Gain/Loss Project


Enter, or click  to select, a project. When the account entered in this group box requires a project, this **Gain/Loss Project** is a required field for the disposal edit record. Note that an account value is only allowed in the cases the disposal edit records of depreciable assets and for the disposal edit records of non-depreciable assets where the **Post Disposal to G/L** check box has been selected on the Desc Info tab of Manage Asset Master Information screen. If the disposal edit record is for a non-depreciable asset where the **Post Disposal to G/L** check box has been cleared on the Manage Asset Master Information screen, the **Gain/Loss Account** (and **Organization, Project, Ref1** and **Ref2** fields) are disabled because there will not be a gain or a loss posted.

Gain/Loss Ref 1

Enter, or click  to select, a reference number. Note that a value is only allowed in this field for disposal edit records of depreciable assets and for the disposal edit records of non-depreciable assets where the **Post Disposal to G/L** check box has been selected on the Desc Info tab of the Manage Asset Master Information screen. If the disposal edit record is for a non-depreciable asset where the **Post Disposal to G/L** check box has been cleared on the Manage Asset Master Information screen, the **Gain/Loss Account** (and **Organization, Project, Ref1** and **Ref2** fields) are disabled because there will not be a gain or a loss posted.

The fields **Ref 1** and **Ref 2** may display a different label if they have been changed on the Configure General Ledger Settings screen. For example, the labels on these fields could be changed to **AC 1**, **AC 2** on the Configure General Ledger Settings screen, and that would result in the labels **AC1** and **AC2** on this screen rather than **Ref1** and **Ref2**.

Gain/Loss Ref 2

Enter, or click  to select, a second reference number. Note that a value is only allowed in this field for disposal edit records of depreciable assets and for the disposal edit records of non-depreciable assets where the **Post Disposal to G/L** check box has been selected on the Desc Info tab of the Manage Asset Master Information screen. If the disposal edit record is for a non-depreciable asset where the **Post Disposal to G/L** check box has been cleared on the Manage Asset Master Information screen, the **Gain/Loss Account** (and **Organization**, **Project**, **Ref1** and **Ref2** fields) are disabled because there will not be a gain or a loss posted.

G/L Book Depr Adj Amt

Enter a depreciation adjustment amount (if needed) to adjust the gain/loss computation for the Book 1 for disposal edit records associated with assets that are depreciable in the **Depr Status** field on the Desc Info tab of the Manage Asset Master Information screen. This entry may not be made for the disposal edit records of non-depreciable assets. This field does not require a value.

It is recommended that when depreciation postings are required before disposing of an asset record, that those adjustments be entered in or added to any existing value in the **Current Pd Depreciation** field on the G/L Book Info tab of the Manage Asset Master Information screen, and posted either prior to or at the same time as posting the disposal associated with this disposal edit record. This method for posting depreciation adjustments can make use of the depreciation posting journal, which can be printed with detailed data listing the individual asset/item number(s). Using this method, the depreciation expense is clearly separated from the entry for any gain/loss on the disposal of the asset(s).

Books 2 to 10 (or your labels) Adj Amt


Enter a depreciation adjustment amount (if needed) to adjust the gain/loss computation for any of Books 2 to 10 for the disposal edit records of depreciable asset records. These fields are not available for the disposal edit records associated with non-depreciable assets.

Modify/View Data for Export

Click this button to display a table window populated with selected asset master and disposal data fields for the disposal edit records selected for inclusion in the export file. This table displays this data for disposal edit records that you selected using the fields and options in the **Selection Ranges** group box as well as selections made into the Asset/Item Number Non-Contiguous subtask of this screen.

After you display data in the table by clicking this button, you can perform the following actions.

- You can edit some asset and disposal record information that displays in the table.
- You can add or remove records that display in the table by changing your selections in the **Selection Ranges** group box or, when the **Non-Contiguous Ranges** check box is selected, the Asset/Item Number Non-Contiguous subtask.
- You can save your record selections as a batch using the **Batch ID** group box so that your selections and modifications are available at a future time.
- You can view a preview of the edit report, print the edit report, and process the application to create the export file for your record selections.

If you choose to process the application, the system processes the disposal edit records listed in the **Selection Ranges** group box or, when the **Non-Contiguous Ranges** check box is cleared, the list of disposal edit records and/or ranges of records in the Asset/Item Number Non-Contiguous subtask. If you use the **Batch ID** group box to populate the tables and then add, remove, or modify the records in the tables, click  to process the records that are displayed in the tables even if you do not save your changes to the batch. However, if you will not process the records in this batch at this time, you must click **Save Batch** to save the new screen/table record changes you have made to the **Batch ID**.

DATA DEFAULTING/CALCULATIONS

The following table lists new row defaulting/calculations for the application.

Condition	Default/Calculation
Screen Opening	Option defaults as Range
Screen Opening	Non-Contiguous Ranges check box defaults as clear
Screen Opening	Active check box defaults as checked
Screen Opening	Inactive check box defaults as clear
Screen Opening	On Hold check box defaults as checked
Screen Opening	Selected for Posting check box defaults as checked
Screen Opening	Depreciable check box defaults as checked
Screen Opening	Non-Depreciable check box defaults as checked
Screen Opening	ASCII File Delimiter drop-down list defaults to Comma
Upon Loading Data into the Table	Default value of 0 (zero) for the Depreciation Adjustment Amount fields for Books 1 through x, where x equals the Total Number of Books Utilized on Configure Fixed Assets Settings for the company ID doing the export, for assets where Depr Status on the Desc Info tab of Manage Asset Master Information is Depreciable .

The following table lists defaulting/calculations from another value for the application.

Condition	Default/Calculation
Asset No/Item No combination is in the Non-contiguous Range and/or the Selection Range, and passes all validations.	Disposal data for that record will appear in table format when you click the Modify/View Data for Export button.

The following table lists defaulting/calculations on Save for the application.

Condition	Default/Calculation
You click the Save Batch button.	Disposal edit record data for records that meet the screen criteria will be saved to the Export Asset Disposal application tables for asset number/item number records in the Asset/Item Number Non-Contiguous table window or, if Non-Contiguous Ranges check box is cleared, in the Start and End Asset No/Item No fields after they have passed all validations.
You click the Save button.	All screen parameters are saved, but the Start and End Asset No/Item No Start field values, the Non-Contiguous values and any edits entered in the Asset Master and Disposal Data Records subtask are not saved by this action.

ERROR MESSAGES

There are several error messages that may occur during the validation process. These messages will be listed on the Export Asset Disposals Error Report.

Validations

The system performs the following validations during application entry and processing.

Field-Level Validations

The following table lists field-level validations for the application.

Field	Condition	Error Message
Asset No/Item No	The entered Asset No/Item No combination in Start and/or End fields must exist on the Manage Disposal Transactions screen.	A disposal record does not exist for this Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>.
Asset No/Item No	You entered Asset No/Item No combination in the Start field, with Option equals One , and that combination is already in the List as a stand-alone value or as part of a range.	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>, is already included in the List.
Asset No/Item No	Asset No/Item No cannot be applied to the List if the Record Status on the Desc Info tab of Manage Asset Master Information is Active and the Active check box on the Export Asset Disposals screen is cleared.	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>, is active. Check the Active Record Status box to include this record.
Asset No/Item No	Asset No/Item No cannot be applied to the List if the Record Status on the Desc Info tab of Manage Asset Master Information is Inactive and the Inactive check box on the Export Asset Disposals screen is cleared.	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>, is Inactive. Check the Inactive Record Status box to include this record.
Asset No/Item No	Asset No/Item No cannot be applied to the List if the Record Status on the Desc Info tab of Manage Asset Master Information is Disposal .	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>, is Disposed and cannot be included.
Asset No/Item No	Asset No/Item No cannot be applied to the List if a record with that Asset No/Item No does not exist on the Manage Disposal Transactions screen.	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO> has not been set up as a disposal.
Asset No/Item No	An Asset No/Item No disposal edit record can not be added to the list if Amount Posted Curr Pd on the G/L Book Info tab of Manage Asset Master Information does not equal zero .	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>, has current period posted depreciation.
Asset No/Item No	An Asset No/Item No record can not be added to the list if Current Pd Depreciation on the G/L Book tab of Manage Asset Master Information does	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>, has current

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	not equal zero .	period depreciation.
Asset No/Item No	When Option is Range , the Start Asset ID/Item No combination must be lower than the End Asset ID/Item No combination.	To cannot be less than From.
Batch ID	Entered value must not exceed 10 characters.	Batch ID may not exceed 10 characters.
Batch ID	Batch ID value entered after values exist in the Asset/Item Number Non-Contiguous table window must not already be saved with records in the tables associated with this application.	This Batch ID has already been used. Please choose another value.
Active check box	The Active Record Status check box cannot be cleared while records are in the Asset/Item Number Non-Contiguous table window with the Record Status on the Desc Info tab of Manage Asset Master Information set to Active . This validation occurs when you Apply records to the List as well as when you Retrieve a Batch.	The Active check box must be checked when Active records are included in the Range List.
Inactive check box	The Inactive Record Status check box cannot be cleared while records are in the Asset/Item Number Non-Contiguous table window with the Record Status on the Desc Info tab of Manage Asset Master Information set to Inactive . This validation occurs when you Apply records to the List as well as when you Retrieve a Batch.	The Inactive check box must be checked when Inactive records are included in the Range List.
On Hold check box	The On Hold Section Status check box cannot be cleared while records are in the Asset/Item Number Non-Contiguous table window with Selection Status on the Manage Disposal Transactions screen set to On Hold . This validation occurs when you Apply records to the List as well as when you Retrieve a Batch.	The On Hold check box must be checked when disposal records currently on hold are included in the Range List.
Selected for Posting check box	The Selected for Posting Status check box cannot be cleared while records are in the Asset/Item Number Non-Contiguous table window with Selection Status on the Manage Disposal Transactions screen set to Selected for Posting . This validation occurs when you Apply records to the List as well as when you Retrieve a Batch.	The Selected for Posting check box must be checked when disposal records currently selected for Posting are included in the Range List.
Depreciable check box	The Depreciable check box cannot be cleared while records are in the Asset/Item Number Non-Contiguous table window with Depr Status on the Desc Info tab of Manage Asset Master	The Depreciable check box is not checked to allow the export of depreciable assets.

	Information equal to Depreciable . This validation occurs when you Apply records to the List as well as when you Retrieve a Batch.	
Non-Depreciable check box	The Non-Depreciable check box cannot be cleared while records are in the Asset/Item Number Non-Contiguous table window with Depr Status on the Desc Info tab of Manage Asset Master Information equal to Non-Depreciable . This validation occurs when you Apply records to the List as well as when you Retrieve a Batch.	The Non-Depreciable check box is not checked to allow the export of non- depreciable assets.
Save Batch	You must have a value in the Batch ID field when you click the Save Batch button.	A Batch ID has not been entered.
Retrieve Batch	You must have a value in the Batch ID field when you click the Retrieve Batch button.	A Batch ID has not been entered.
Retrieve Batch	Records being retrieved from the application's batch table must have the associated asset record's Record Status on the Desc Info tab of Manage Asset Master Information set to Active or Inactive . If a record's status is set to Disposal , you may only proceed to Remove disposed of records from the List before doing anything else.	The following records from this Batch ID have been disposed of and must be Removed from the Range List.
Asset No/Item No	Asset No/Item No cannot be applied to the List if Selection Status on Manage Disposal Transactions screen equals On Hold and the On Hold Selection Status check box is cleared.	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>, is On Hold. Check the On Hold Selection Status box to include this record.
Asset No/Item No	Asset No/Item No cannot be applied to the Selection Status on Manage Disposal Transactions screen equals Selected for Posting and the Selected for Posting Selection Status check box is cleared.	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>, is Selected for Posting. Check the Selected for Posting Selection Status box to include this record.
Asset No/Item No	Asset No/Item No cannot be applied to the List if Depr Status on the Desc Info tab of Manage Asset Master Information is Depreciable and the Depreciable check box is cleared.	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>, is Depreciable. Check the Depreciable Status box to include this record.
Asset No/Item No	Asset No/Item No cannot be applied to the List if Depr Status on the Desc Info tab of Manage Asset Master Information is Non-Depreciable and the Non-Depreciable check box is cleared.	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO>, is Non-Depreciable. Check the Non-Depreciable Status box to include this record.
Asset No/Item No	Asset No/Item No cannot be applied to the List if that combination already is saved to the application's tables under a	This Asset Number/Item Number combination: <ASSET_ID/ITEM_NO> is already saved under Batch ID

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	Batch ID not present on the screen.	<BATCH_ID>.
Batch ID	You enter a Batch ID that is already saved in the application's tables, and proceed to try to add Asset No/Item No records before clicking the Retrieve Batch button.	This Batch ID <BATCH_ID> already exists. Please push Retrieve Batch before adding asset records, or delete or change the entered Batch ID.
	The unnamed delimiter field to the right of the ASCII File Delimiter drop-down list may not be NULL if Other is selected as the ASCII File Delimiter .	A delimiter must be entered if the Delimited ASCII File selected is "Other".
Batch ID	You enter a Batch ID value that does not exist in the application's tables and click the Retrieve Batch button.	A Batch with this value does not exist.
Batch ID	You enter a Batch ID and click Save Batch when no records are present on the screen.	Select or list asset records before pushing Save Batch.
Default Action	You click Default Action when no records are present on the screen.	There are no records to process.

Form/Result Set Level Validations

The following table lists form/result set level validations for the application.

Condition	Type	Message
You Retrieve a Batch and make changes to records or add asset records, then you click the Retrieve Batch button again.	Soft Error, user can proceed if desired.	"Changes made to existing records for Batch ID <BATCH_ID> will be lost if Retrieve Batch is performed." This message will be followed by the question "Continue Retrieve Batch?" followed by "Yes" and "No" with the default on "Yes".
You clicked Save Batch and records were successfully saved.	Info Message	Records have been successfully saved.
When a Batch ID value exists on the screen that has records saved in the application's tables, and you do a File/Delete.	Warning w/choices	"Deleting this parameter will also delete records saved with Batch ID <BATCH_ID>. Continue Delete?" "Yes" and "No" buttons will complete or halt the delete action for the parameter and the records.
If you attempt to Save parameters when changes to the Selection Ranges or List have been made since the last (if any) "Save Batch".	Warning w/choices	"Saving parameters prior to pushing Save Batch will result in records added to the screen since the last batch was saved to be cleared. Continue Parameter Save?" "Yes" and "No" buttons will complete or halt the save parameter action.

FIELD CONDITIONS

The following table indicates the conditions in which fields are enabled or disabled.

Condition	Field	Enable/Disable
When the screen is opened, Option will be set to Range	Start Asset No and Item No , and End Asset No and Item No fields	Enabled
When Option is All	Start Asset No and Item No , and End Asset No and Item No fields	Disabled
When Option is One	End Asset No and Item No fields	Disabled
When Option is One	Start Asset No and Item No fields	Enabled
When Option is From Beginning	Start Asset No and Item No fields	Disabled
When Option is From Beginning	End Asset No and Item No fields	Enabled
When Option is To End	Start Asset No and Item No fields	Enabled
When Option is To End	End Asset No and Item No fields	Disabled
When Batch ID has been entered but never saved or has been retrieved and all records that were part of the batch when retrieved have been deleted from the Selection Range or from the Asset/Item Number Non-Contiguous	Batch ID	Enabled, value can be changed.
When Batch ID has been entered and user has successfully retrieved records via Retrieve Batch	Batch ID	Disabled with current value
When the screen is opened	File Location and File Name fields	Enabled
At all times	Modify/View Data for Export button	Enabled
Depr Status on the Desc Info tab of Manage Asset Master Information equals Non-Depreciable	G/L Book Depr Adj Amt	Disabled
Total Number of Books Utilized on Configure Fixed Assets Settings = 1	Book 2 Depr Adj Amt	Disabled
Depr Status on the Desc Info tab of Manage Asset Master Information equals Non-Depreciable	Book 2 Depr Adj Amt	Disabled
Book 2 Depr Method Code in the Other Books Info subtask of Manage Asset	Book 2 Depr Adj Amt	Disabled

Master Information does not contain a value		
Book 2 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information contains a value	Book 2 Depr Adj Amt	Enabled
Total Number of Books Utilized on Configure Fixed Assets Settings = 1 or 2	Book 3 Depr Adj Amt	Disabled
Depr Status on the Desc Info tab of Manage Asset Master Information equals Non-Depreciable	Book 3 Depr Adj Amt	Disabled
Book 3 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information does not contain a value	Book 3 Depr Adj Amt	Disabled
Book 3 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information contains a value	Book 3 Depr Adj Amt	Enabled
Total Number of Books Utilized on Configure Fixed Assets Settings = 1 , 2 or 3	Book 4 Depr Adj Amt	Disabled
Depr Status on the Desc Info tab of Manage Asset Master Information equals Non-Depreciable	Book 4 Depr Adj Amt	Disabled
Book 4 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information does not contain a value	Book 4 Depr Adj Amt	Disabled
Book 4 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information contains a value	Book 4 Depr Adj Amt	Enabled
Total Number of Books Utilized on Configure Fixed Assets Settings = 1 , 2 , 3 or 4	Book 5 Depr Adj Amt	Disabled
Depr Status on the Desc Info tab of Manage Asset Master Information equals Non-Depreciable	Book 5 Depr Adj Amt	Disabled
Book 5 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information does not contain a value	Book 5 Depr Adj Amt	Disabled
Book 5 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information contains a value	Book 5 Depr Adj Amt	Enabled
Total Number of Books Utilized on Configure Fixed Assets Settings = 1 , 2 ,	Book 6 Depr Adj Amt	Disabled

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3, 4 or 5		
Depr Status on the Desc Info tab of Manage Asset Master Information equals Non-Depreciable	Book 6 Depr Adj Amt	Disabled
Book 6 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information does not contain a value	Book 6 Depr Adj Amt	Disabled
Book 6 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information contains a value	Book 6 Depr Adj Amt	Enabled
Total Number of Books Utilized on Configure Fixed Assets Settings = 1, 2, 3, 4, 5 or 6	Book 7 Depr Adj Amt	Disabled
Depr Status on the Desc Info tab of Manage Asset Master Information equals Non-Depreciable	Book 7 Depr Adj Amt	Disabled
Book 7 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information does not contain a value	Book 7 Depr Adj Amt	Disabled
Book 7 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information contains a value	Book 7 Depr Adj Amt	Enabled
Total Number of Books Utilized on Configure Fixed Assets Settings = 1, 2, 3, 4, 5, 6 or 7	Book 8 Depr Adj Amt	Disabled
Depr Status on the Desc Info tab of Manage Asset Master Information equals Non-Depreciable	Book 8 Depr Adj Amt	Disabled
Book 8 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information does not contain a value	Book 8 Depr Adj Amt	Disabled
Book 8 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information contains a value	Book 8 Depr Adj Amt	Enabled
Total Number of Books Utilized on Configure Fixed Assets Settings = 1, 2, 3, 4, 5, 6, 7 or 8	Book 9 Depr Adj Amt	Disabled
Depr Status on the Desc Info tab of Manage Asset Master Information equals Non-Depreciable	Book 9 Depr Adj Amt	Disabled

Book 9 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information does not contain a value	Book 9 Depr Adj Amt	Disabled
Book 9 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information contains a value	Book 9 Depr Adj Amt	Enabled
Total Number of Books Utilized on Configure Fixed Assets Settings = 1, 2, 3, 4, 5, 6, 7, 8 or 9	Book 10 Depr Adj Amt	Disabled
Depr Status on the Desc Info tab of Manage Asset Master Information equals Non-Depreciable	Book 10 Depr Adj Amt	Disabled
Book 10 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information does not contain a value	Book 10 Depr Adj Amt	Disabled
Book 10 Depr Method Code in the Other Books Info subtask of Manage Asset Master Information contains a value	Book 10 Depr Adj Amt	Enabled
ASCII File Delimiter drop-down list contains Comma (default.)	Field to the right of ASCII File Delimiter	Disabled
ASCII File Delimiter drop-down list is set to Other	Field to the right of ASCII File Delimiter	Enabled

PROCESSING DETAILS


Consult the information listed below for a more thorough understanding of the functions performed by the Export Asset Disposals application and the impact of screen selections on application processing.

Report/Process Validations

When the **Default Action** button is enabled, you can preview or print a report detailing the asset disposal edit records that are currently listed and ready to include in an export file. After printing that report or by selecting the **Print/Export Asset Disposals** selection under the **Default Action** button, your disposal edit data records can be exported into a delimited ASCII file. You must have selected a directory where the output file will be stored by specifying the **File Location** and **File Name**. You must either print before or concurrently with the process. The print/process menu option will generate the Fixed Assets Disposal Export Edit report first.

Data Selection

The Export Asset Disposals application prints an edit report and generates a delimited ASCII file that includes:

- All valid Asset No/Item No disposal edit data records that are currently referenced on the screen. As part of that process, all previously saved records associated with the **Batch ID** on the screen will be deleted from the temporary tables when the Process is complete.
- No records if there have not been any valid disposal edit records or ranges of records that have been identified on the screen. This will include the situation where you enter, or click  to select a **Batch ID** value but have not clicked **Retrieve Batch**.

Data Processing

The process consists of converting the disposal edit records with asset/item numbers listed in the Asset/Item Number Non-Contiguous subtask into record rows within a delimited ASCII file. If the starting point for the list of records currently listed on the screen was the retrieval of record data from a batch, then the processing of the records on the screen will include the deletion of the batch and its associated records in the applications holding table. Further, the disposal edit records thus exported will be deleted from the application's batch table at that point.

Care should be used that the records associated with the export that were originally entered and can be viewed on the Manage Disposal Transactions screen are properly handled.

Prior to processing the export, all valid disposal edit records listed on the screen can be edited using the **Modify/View Data for Export** button found in the Asset Master and Disposal Data Records subtask. Certain fields, such as the **Asset ID**, **Item No**, and certain depreciation adjustment amount fields will be disabled.

Refer to the Asset Master and Disposal Data Records topic on details about this button and subtask. You can also refer to the Field Conditions topic to see which fields are enabled or disabled.

Field	Col #	Length	Source
Asset ID	1	(10)VARCHAR	ASSET.ASSET_ID
Item No	2	(5)99999	ASSET.ITEM_NO
Disposal Price	3	(12.2)999999999999.99	FA_DISP_EDIT.DISP_PRICE_AMT
Gain/Loss Account ID	5	(15)VARCHAR	FA_DISP_EDIT.GNLS_ACCT_ID
Gain/Loss Org ID	6	(20)VARCHAR	FA_DISP_EDIT.GNLS_ORG_ID
Gain/Loss Project ID	7	(30)VARCHAR	FA_DISP_EDIT.GNLS_PROJ_ID

Gain/Loss Ref 1 ID	7	(20)VARCHAR	FA_DISP_EDIT.GNLS_REF1_ID
Gain/Loss Ref 2 ID	7	(20)VARCHAR	FA_DISP_EDIT.GNLS_REF2_ID
Book 1 Depr Adj Amt	8	(12.2)999999999999.99	FA_DISP_EDIT.B1_DEPR_ADJ_AMT
Book 2 Depr Adj Amt	9	(12.2)999999999999.99	FA_DISP_EDIT.B2_DEPR_ADJ_AMT
Book 3 Depr Adj Amt	10	(12.2)999999999999.99	FA_DISP_EDIT.B3_DEPR_ADJ_AMT
Book 4 Depr Adj Amt	11	(12.2)999999999999.99	FA_DISP_EDIT.B4_DEPR_ADJ_AMT
Book 5 Depr Adj Amt	12	(12.2)999999999999.99	FA_DISP_EDIT.B5_DEPR_ADJ_AMT
Book 6 Depr Adj Amt	13	(12.2)999999999999.99	FA_DISP_EDIT.B6_DEPR_ADJ_AMT
Book 7 Depr Adj Amt	14	(12.2)999999999999.99	FA_DISP_EDIT.B7_DEPR_ADJ_AMT
Book 8 Depr Adj Amt	15	(12.2)999999999999.99	FA_DISP_EDIT.B8_DEPR_ADJ_AMT
Book 9 Depr Adj Amt	16	(12.2)999999999999.99	FA_DISP_EDIT.B9_DEPR_ADJ_AMT
Book 10 Depr Adj Amt	17	(12.2)999999999999.99	FA_DISP_EDIT.B10_DEPR_ADJ_AMT
Batch ID	18	(10)VARCHAR	SCREEN ENTRY/SAVE - BATCH_ID

Books 1 through 10 will only show to the extent that they exist in FA_SETTINGS.TOT_BOOK_NO. Thus, if the Total Books showing in the Configure Fixed Assets Settings is **3**, then books 1, 2 and 3 will be visible in the table.

Book 1 will always be enabled on the screen. Only the books that have been assigned to the asset record will have the **Depr Adj Amt** field enabled. When a book other than Book 1 has been assigned to an asset, the **Depr Status** on the Desc Info tab of the Manage Asset Master Information screen will be set to **Depreciable** and the book's **Depr Method Code** will contain a value other than **NULL** in the Other Books Info subtask of the Manage Asset Master Information screen.

Export File Layout

The export file name is user-determined as indicated in the **File Name** field on the Export Asset Disposals screen. The export file type is delimited ASCII file.

The file layout includes one header row per file, then one row for each disposal record.

Field	Col #	Length	Source
HDR ROW-Input Row	1	(10)9999999999	Export Preprocessor
HDR ROW-Record Type	2	(1)VARCHAR	Value = H , entered by Export Preprocessor

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HDR ROW-Current Fiscal Year	3	(6)VARCHAR	FA_SETTINGS.CUR_FY_CD
HDR ROW-Current Period Number	4	(2)99	FA_SETTINGS.CUR_PD_NO
HDR_ROW-Company ID	5	(10)VARCHAR	FA_SETTINGS.COMPANY_ID
All rows after the first row are related to the disposal edit records, and there will be one "Row" for each disposal edit record.			
Input Row	1	(10)9999999999	Export Preprocessor
Record Type	2	(1)VARCHAR	Value = D , entered by Export Preprocessor
Asset ID	3	(10)VARCHAR	ASSET.ASSET_ID
Item No	4	(5)99999	ASSET.ITEM_NO
Disposal Price Amount	5	(12.2)999999999999.99	DISP_PRICE_AMT from application table/zero default
Disposal Description	6	(30)VARCHAR	FA_DISP_EDIT.DISP_DESC
Disposal Date	7	SMALLDAT	FA_DISP_EDIT.DISP_DATE
Gain/Loss Account ID	8	(15)VARCHAR	Application table.GNLS_ACCT_ID
Gain/Loss Org ID	9	(20)VARCHAR	Application table.GNLS_ORG_ID
Gain/Loss Proj ID	10	(30)VARCHAR	Application table.GNLS_PROJ_ID
Gain/Loss Ref 1 ID	11	(20)VARCHAR	Application table.GNLS_REF1_ID
Gain/Loss Ref 2 ID	12	(20)VARCHAR	Application table.GNLS_REF2_ID
Disposal Status Code	13	(1)VARCHAR	FA_DISP_EDIT.S_DISP_STATUS_CD
Book 1 Depreciation Adjustment	14	(12.2)999999999999.99	Application table.B1_DEPR_ADJ_AMT
Book 2 Depreciation Adjustment	15	(12.2)999999999999.99	Application table.B2_DEPR_ADJ_AMT
Book 3 Depreciation Adjustment	16	(12.2)999999999999.99	Application table.B3_DEPR_ADJ_AMT

Book 4 Depreciation Adjustment	17	(12.2)999999999999.99	Application table.B4_DEPR_ADJ_AMT
Book 5 Depreciation Adjustment	18	(12.2)999999999999.99	Application table.B5_DEPR_ADJ_AMT
Book 6 Depreciation Adjustment	19	(12.2)999999999999.99	Application table.B6_DEPR_ADJ_AMT
Book 7 Depreciation Adjustment	20	(12.2)999999999999.99	Application table.B7_DEPR_ADJ_AMT
Book 8 Depreciation Adjustment	21	(12.2)999999999999.99	Application table.B8_DEPR_ADJ_AMT
Book 9 Depreciation Adjustment	22	(12.2)999999999999.99	Application table.B9_DEPR_ADJ_AMT
Book 10 Depreciation Adjustment	23	(12.2)999999999999.99	Application table.B10_DEPR_ADJ_AMT
Disposal Document ID	24	(20)VARCHAR	FA_DISP_EDIT.DISP_DOC_ID
Disposal Type	25	(6)VARCHAR	FA_DISP_EDIT.DISP_TYPE
Modified By	26	(20)VARCHAR	FA_DISP_EDIT.MODIFIED_BY
Time Stamp	27		FA_DISP_EDIT.TIME_STAMP
Row Version	28	(10)Integer	Assigned = 500

Table Updates/Inserts/Deletes

Table inserts and updates into the Export Asset Disposals tables occur when you do the following:



- perform an asset selection
- add assets to the list or delete assets from the list
- edit selected records via the Modify/View Data for Export button
- click the **Save Batch** button or the **Preview Default Report**, **Print Default Report**, **Export Asset Disposals** or **Print/Export Asset Disposals** buttons.

The records will be inserted into the application's tables with the **Batch ID** as part of each record for saved batches for all of these except for Process, so that all data will be identifiable and retrievable for processing into an export file or deleting from consideration. The records for a particular batch are deleted from the application's tables when you execute:

- File/Delete with a **Batch ID** on the screen that has records in the application's tables with the **Batch ID** from the screen on them
- Process
- **Retrieve Batch**, then remove all records from the Range List and asset selection, and click **Save Batch** with the **Batch ID** still on the screen.

To delete previously saved but unprocessed disposal export batch records in tables, complete the following steps:

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1. Enter, or click  to select, the associated ID in the **Batch ID** field.
2. Click the **Retrieve Batch** button.
3. Highlight those records in the Asset/Item Number Non-Contiguous table that you want to remove.
4. Click .
5. Click the **Save Batch** button.

Editable Fields

The following fields are editable in the table window that displays when you click the **Modify/View Data for Export** button. The edits are not validated against the database.

- FA_DISP_EDIT.DISP_PRICE_AMT—default value is zero
- FA_DISP_EDIT.GNLS_ACCT_ID
- FA_DISP_EDIT.GNLS_ORG_ID
- FA_DISP_EDIT.GNLS_PROJ_ID
- FA_DISP_EDIT.GNLS_REF1_ID
- FA_DISP_EDIT.GNLS_REF2_ID
- FA_DISP_EDIT.B1-10_DEPR_ADJ_AMT—default value is zero

Only data records associated with disposals edit records are displayed and editable, along with the asset number and item number.

Processing Considerations

Processing Constraints

- The application prevents exporting a record in a given period if depreciation for that record has been posted; that is, ASSET.B1_CUR_POSTED_AMT does not equal zero.
- The application prevents exporting a record in a given period if the **Current Pd Depreciation** field does not equal zero; that is, ASSET.B1_CUR_DEPR_AMT does not equal **zero**.
- Disposal records are not created for asset records when the **Record Status** field on the Desc Info tab of the Manage Asset Master Information screen equals **Disposal**; that is, ASSET.S_STATUS_CD = **D**.

Timing and Product Interfaces

Use the Export Asset Disposals application prior to starting your monthly Fixed Assets processing. Since the **Current Pd Depreciation** field and the **Amount Posted Curr Pd** field must both be equal to **zero** for a record to be exported, you would normally start your Fixed Assets monthly process by using this process to export any records that are to be moved into another database in the current period.

The header row will contain a fiscal year and period number from Configure Posting Settings; that is, the header row will contain the values FA_SETTINGS.CUR_FY_CD and FA_SETTINGS.CUR_PD_NO for your company ID. The Current Fixed Assets Year and Period must be accurate for both the export and the subsequent import into the destination database by the Import Asset Disposals application, or the asset records disposals, may be posted in the incorrect year/period and the asset may post or not post depreciation in the correct periods. Thus, you should always be prepared to import disposal edit records into the destination database when the Fixed Assets year and period in the providing database's Manage Posting Settings screen matches the year and period in the destination database's Manage Posting Settings screen. You should import these records into the destination database in time for imported disposal edit records to be posted prior to posting these disposals, or the assets associated with the disposal edit records should not have depreciation computed and posted on them before these records are posted in the destination database. Procedures should be established and followed so that disposals are posted according to established business practices.

Asset disposal edit records created on the Manage Disposal Transactions screen of the providing database as part of the Fixed Assets Export Process should also be processed at the beginning of the same period in which the export takes place. This process removes the sub-ledger and GL Balance Sheet costs in the same period in which the destination database is presumably adding the Subledger and GL costs.

REPORTS

Export Asset Disposals Edit Report

The following sections provide information about the Export Asset Disposals Edit Report.

Report Layout/Data Sources

Label	Source
Fixed Assets Disposal Export Edit Report	Header Line
Asset Number	Application table ASSET_ID
Item Number	Application table ITEM_NO
Select Status	Default or user edit in screen table FA_DISP_EDIT.S_DISP_STATUS_CD
Gain/Loss Account	User edit GNLS_ACCT_ID
Gain/Loss Org	User edit GNLS_ORG_ID
Depreciation Adjustment	FA_DISP_EDIT.B1_DEPR_ADJ_AMT or user edit G/L Book Depr Adj Amt
Disposal Price	FA_DISP_EDIT.DISP_PRICE_AMT or user edit Disposal Price Amt
Totals	Application generated.

Report Sort Order

The report sorts data according to the following fields:

- ASSET_ID
- ITEM_NO