

Deltek Costpoint Hot Fix Readme

Release Date: January 28, 2019

New Application for Subcontractor Details: Manage Open Subcontractor Detail

A new application, Manage Open Subcontractor Detail, is now available under Subcontractor Management. This screen allows you to:

- Review detailed subcontractor timesheet and expense information that you have imported from Deltek Time & Expense into Costpoint. You can specify the work assignment, purchase order, release number, vendor, vendor employee, fiscal year, period, expense report, and expense report date for which you want to view subcontractor information.
- Put timesheet and/or expense records on hold until a subsequent period by selecting the **Hold** check box corresponding to the timesheet/expense line. Records that are put on hold will not be included when you create invoices and vouchers. You can clear the **Hold** check box any time you want to release the timesheet/expense line from hold.
- Delete timesheet and/or expense records. This is important when there are incorrect records that may be due to reprocessing of timesheets or expense reports, or records that were pulled into invoices but then later found to be non-billable.

Note, however, you can delete or put timesheet/expense records on hold only if they are not included in invoices or vouchers (that is, both the **Invoiced** and **Voucher Created** check boxes are clear for the timesheet/expense line on the screen's table window).

For records that have been included in invoices/vouchers, you have to delete the invoice and/or voucher record associated with the timesheet/expense line before you can delete or put the timesheet/expense line on hold.

You can access this new screen by clicking **Projects » Subcontractor Management » Subcontractor Invoices » Manage Open Subcontractor Detail**.

Note: Manage Open Subcontractor Detail is available only if you are licensed for Subcontractor Management and Deltek Time & Expense. In addition, you must have imported timesheet and/or expense data for subcontractors from Time & Expense before you can view subcontractor information on this screen.

The Create Subcontractor Invoices screen has been updated to exclude timesheet and expense records from the invoice creation process if these records are on hold.

System Requirements

This enhancement requires the following:

- Costpoint 7.1.1 System JAR 049 (cp711_sys_049.zip)
- PATCH3576

Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application ID	Application Name	Application File
Projects	Subcontractor Management	SMPINVC	Create Subcontractor Invoices	cp711_smpinvc_014.zip
Projects	Subcontractor Management	SMMSUBC	Manage Open Subcontractor Detail	cp711_smmsubc_001.zip

More information about this release is on the following page.

Custom Programs Affected

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Support Center at <https://deltek.custhelp.com> before you install the update.

To Download the Hot Fix/Feature Update

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Support Center credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the Hot Fix/Feature Update

Refer to the installation instructions posted on Deltek's Support Center site, <https://deltek.custhelp.com>.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the Hot Fix is Installed

1. Open the application that was updated.
2. Click **Help » About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed

1. Click **Help » About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).
4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

Note: Most of the features installed have their corresponding patches, but not all.

Appendix: For Additional Information

Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community
- Access Cloud-specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Initiate a Chat to submit a question to a Customer Care analyst online

Attention: For more information regarding Deltek Support Center, refer to the online help available from the Web site.

Access Deltek Support Center

To access the Deltek Support Center:

1. Go to <https://deltek.custhelp.com>.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

Note: If you forget your username or password, you can click the **Need Help?** button on the login screen for help.

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