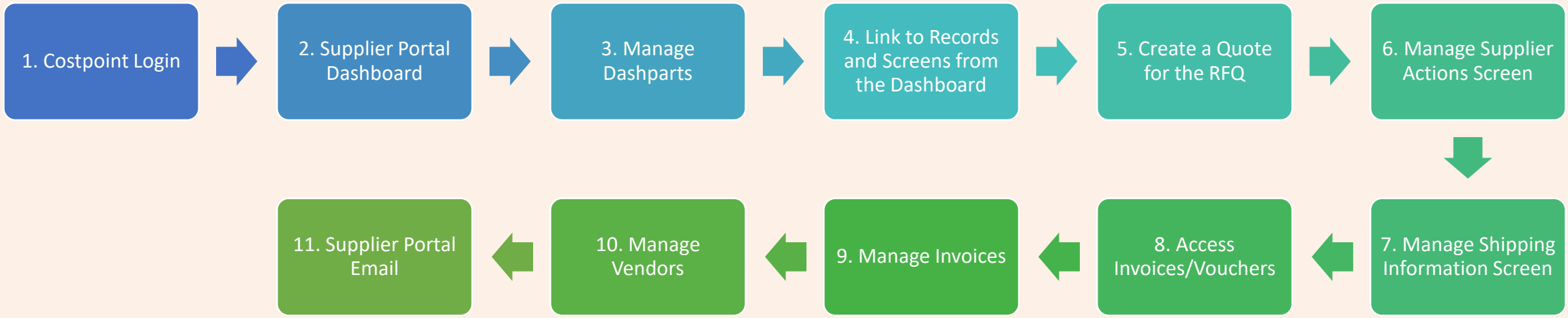
Supplier Portal Overview Quick Steps

Welcome to the Supplier Portal Overview. This quick step discusses the Supplier Portal, a new feature within Costpoint that allows suppliers to quickly access purchase orders issued by buyers, submit shipping notifications, generate invoices, and approve invoices. The Supplier Portal helps companies streamline communications between their purchasing and accounts payable departments as well as their suppliers, vendors, and subcontractors.

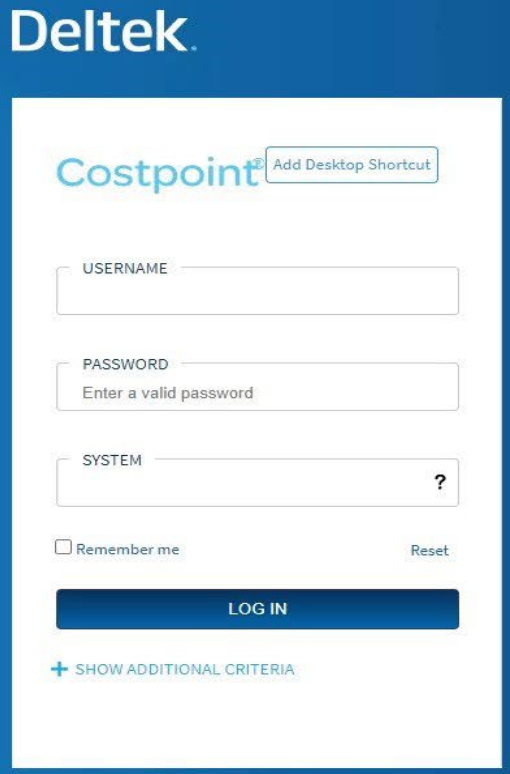


Navigation:

- Use the **PAGE DOWN** key to proceed to the next slide.
- Use the **PAGE UP** key to return to a prior slide.

Deltek

Best viewed in IE or Adobe PDF Reader.



Suppliers are setup as users in Costpoint and can access the Supplier Portal by logging in to Costpoint with the provided username and password. The supplier will have access to the following screens: Supplier Portal Dashboard, Manage Supplier Actions, Manage Shipping Information, Manage Invoices, and Manage Vendors.

1. Costpoint Login

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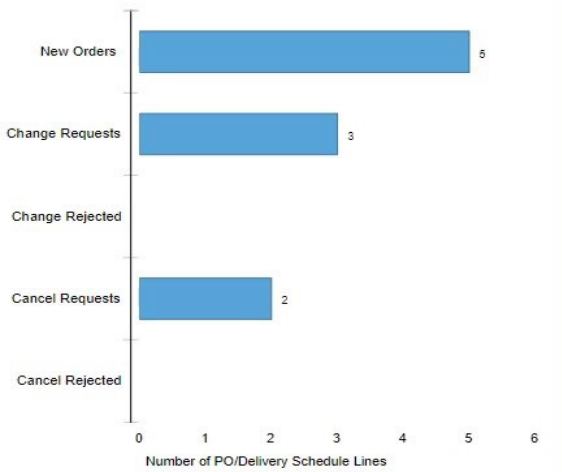
Mobile QR Code Help Legal Statement

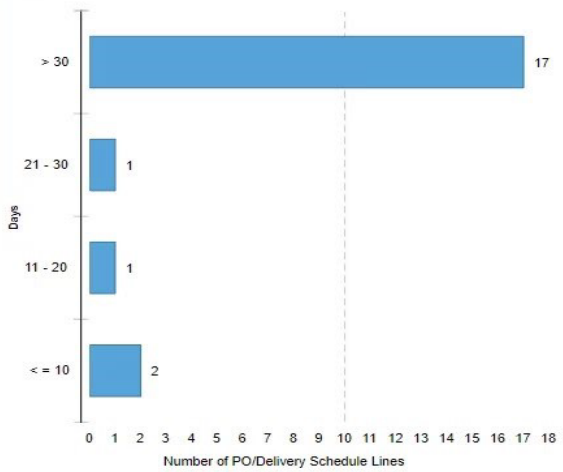
*All data updates in real time except when noted.

Manage Dashparts

Pending Supplier Action (across Purchase Orders)



Past Due Deliveries



Subcontractor Invoices/Vouchers

Purchase Order Invoices/Vouchers dashpart parameters

Invoice	Invoice Dat	Invoice Amt	Currency	PO	Rlse	PO Type
123456	04/01/2020	6,250.00	USD	PO-0000…	0	Subcontr…
6333	04/02/2020	2,500.00	USD	PO-0000…	0	Subcontr…
2556	04/03/2020	2,500.00	USD	PO-0000…	0	Subcontr…
123566	04/07/2020	2,500.00	USD	PO-0000…	0	Subcontr…
SP-0413-3	04/13/2020	15,163.20	USD	SP-0413-3	0	Subcontr…
INV-052020	05/26/2020	0.00	USD	SP-052520	0	Purchase …
885566	06/24/2020	2,500.00	USD	PO-0000…	0	Subcontr…
999666	06/24/2020	88.00	USD	PO-0000…	0	Purchase …
788999	06/24/2020	2,000.00	USD	PO-0000…	0	Purchase …
5633322	06/26/2020	400.00	USD	PO-0000…	0	Purchase …
556666	07/22/2020	5,000.00	USD	PO-0000…	0	Subcontr…
8887755	07/22/2020	2,700.00	USD	PO-0000…	0	Subcontr…
55566333	07/22/2020	75.00	USD	PO-0000…	0	Purchase …
74566323	07/28/2020	2,500.00	USD	PO-0000…	0	Subcontr…

Pending Supplier Action (by Purchase Order)

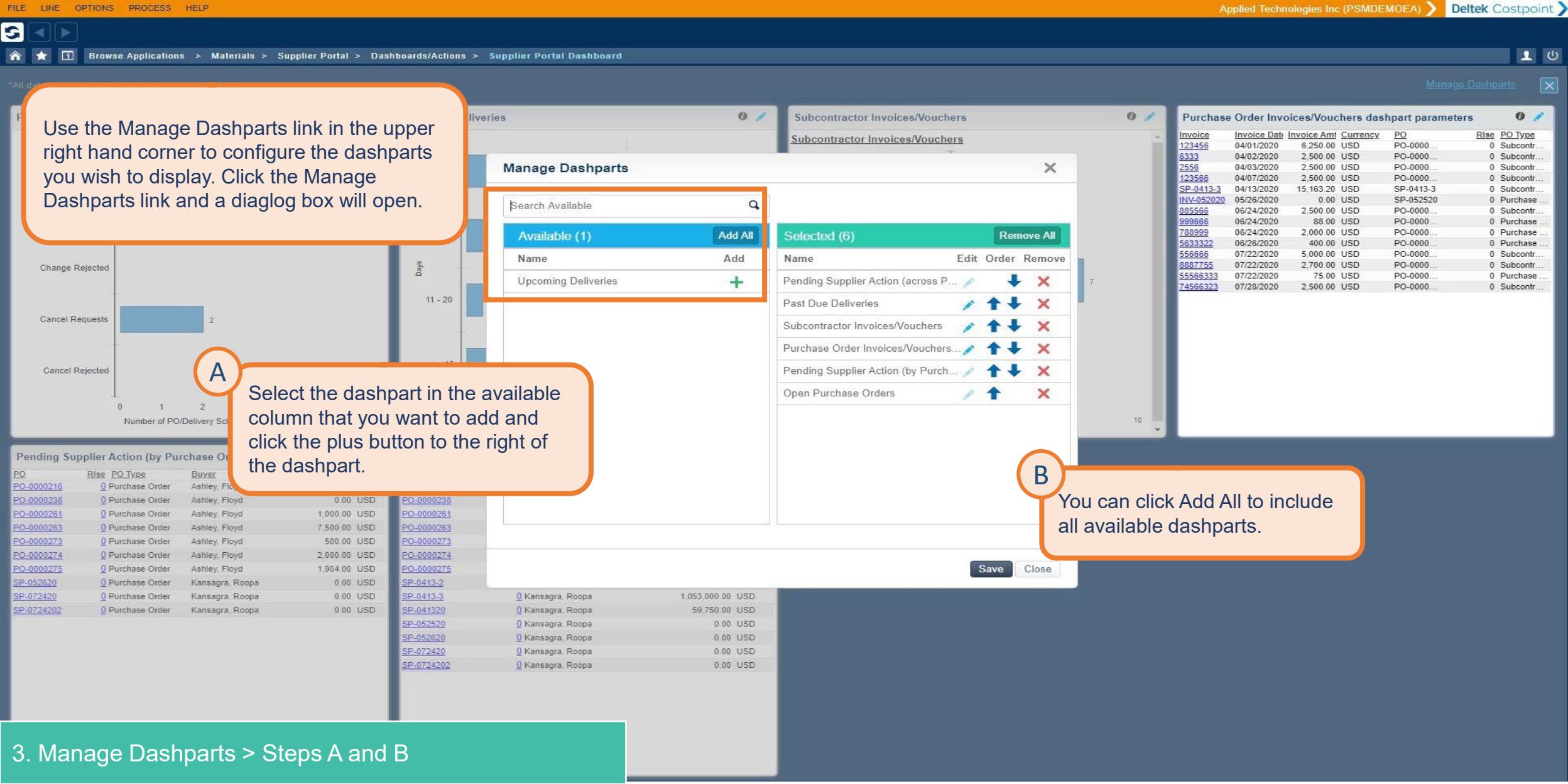
PO	Rlse	PO Type	Buyer	PO Total Amt	Curr
PO-0000216	0	Purchase Order	Ashley, Floyd	7,932.00	USD
PO-0000238	0	Purchase Order	Ashley, Floyd	0.00	USD
PO-0000261	0	Purchase Order	Ashley, Floyd	1,000.00	USD
PO-0000263	0	Purchase Order	Ashley, Floyd	7,500.00	USD
PO-0000273	0	Purchase Order	Ashley, Floyd	500.00	USD
PO-0000274	0	Purchase Order	Ashley, Floyd	2,000.00	USD
PO-0000275	0	Purchase Order	Ashley, Floyd	1,904.00	USD
SP-052620	0	Purchase Order	Kansagra, Roopa	0.00	USD
SP-072420	0	Purchase Order	Kansagra, Roopa	0.00	USD
SP-0724202	0	Purchase Order	Kansagra, Roopa	0.00	USD

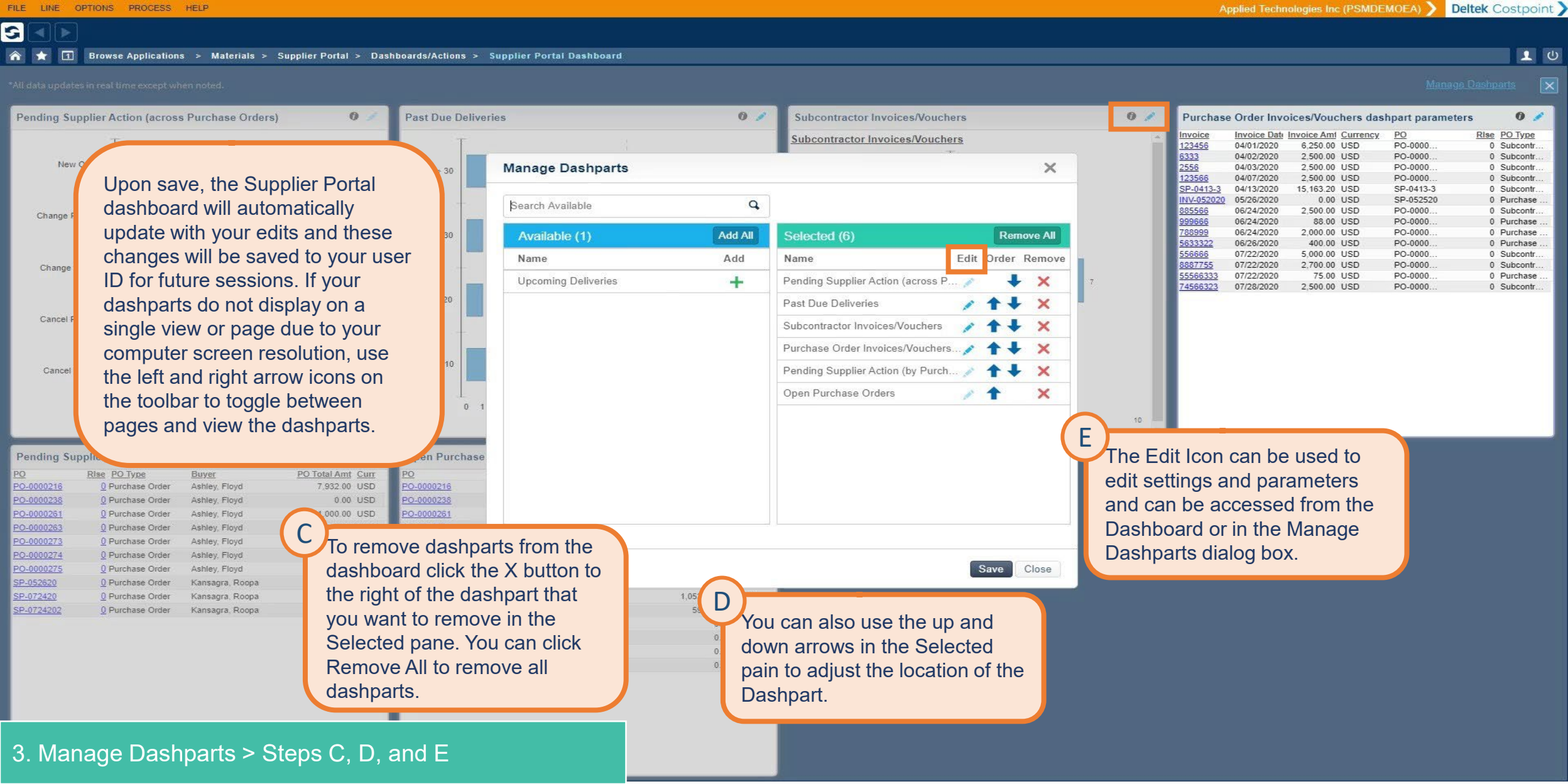
Open Purchase Orders

PO	Rlse	Buyer	PO Total Amt	Curr
PO-0000216	0	Ashley, Floyd	7,932.00	USD
PO-0000238	0	Ashley, Floyd	0.00	USD
PO-0000261	0	Ashley, Floyd	1,000.00	USD
PO-0000263	0	Ashley, Floyd	7,500.00	USD
PO-0000273	0	Ashley, Floyd	500.00	USD
PO-0000274	0	Ashley, Floyd	2,000.00	USD
PO-0000275	0	Ashley, Floyd	1,904.00	USD
SP-0413-2	0	Kansagra, Roopa	56,750.00	USD
SP-0413-3	0	Kansagra, Roopa	1,053,000.00	USD
SP-041320	0	Kansagra, Roopa	59,750.00	USD
SP-052520	0	Kansagra, Roopa	0.00	USD
SP-052620	0	Kansagra, Roopa	0.00	USD
SP-072420	0	Kansagra, Roopa	0.00	USD
SP-0724202	0	Kansagra, Roopa	0.00	USD

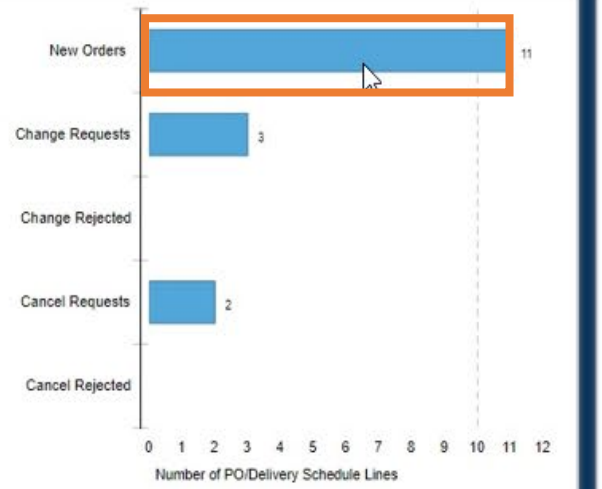
Upon login, the Supplier is taken to the Supplier Portal Dashboard where they can see the purchase orders and invoices tied to their vendor ID. The Supplier Portal Dashboard allows suppliers to view Purchase Orders that require action, as well as upcoming or late deliveries, cancelled orders and invoice approval status.

2. Supplier Portal Dashboard

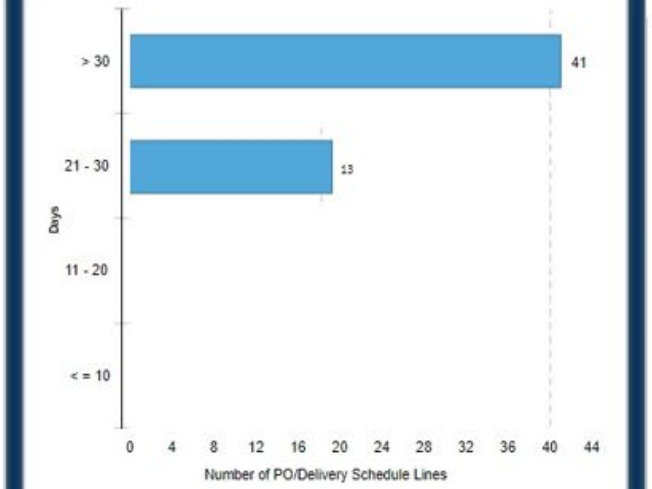

FILE LINE OPTIONS PROCESS HELP
Applied Technologies Inc (PSMDEMOEA)
Deltek Costpoint
Browse Applications > Materials > Supplier Portal > Dashboards/Actions > Supplier Portal Dashboard
Manage Dashparts
Use the Manage Dashparts link in the upper right hand corner to configure the dashparts you wish to display. Click the Manage Dashparts link and a diaglog box will open.
Manage Dashparts
Search Available
Available (1)
Add All
Name
Add
Upcoming Deliveries
Selected (6)
Remove All
Name
Edit
Order
Remove
Pending Supplier Action (across P...
Past Due Deliveries
Subcontractor Invoices/Vouchers
Purchase Order Invoices/Vouchers...
Pending Supplier Action (by Purch...
Open Purchase Orders
Save
Close
A
Select the dashpart in the available column that you want to add and click the plus button to the right of the dashpart.
B
You can click Add All to include all available dashparts.
Subcontractor Invoices/Vouchers
Purchase Order Invoices/Vouchers dashpart parameters
Pending Supplier Action (by Purchase Or
Change Rejected
Cancel Requests
Cancel Rejected
Number of PO/Delivery Sc
Days
11 - 20
3. Manage Dashparts > Steps A and B


FILE LINE OPTIONS PROCESS HELP
Applied Technologies Inc (PSMDEMOEA)
Deltek Costpoint
Browse Applications > Materials > Supplier Portal > Dashboards/Actions > Supplier Portal Dashboard
*All data updates in real time except when noted.
Manage Dashparts
Pending Supplier Action (across Purchase Orders)
Past Due Deliveries
Subcontractor Invoices/Vouchers
Purchase Order Invoices/Vouchers dashpart parameters
Manage Dashparts
Search Available
Available (1)
Add All
Name
Add
Upcoming Deliveries
Selected (6)
Remove All
Name
Edit
Order
Remove
Pending Supplier Action (across P...
Past Due Deliveries
Subcontractor Invoices/Vouchers
Purchase Order Invoices/Vouchers...
Pending Supplier Action (by Purch...
Open Purchase Orders
Save
Close
Upon save, the Supplier Portal dashboard will automatically update with your edits and these changes will be saved to your user ID for future sessions. If your dashparts do not display on a single view or page due to your computer screen resolution, use the left and right arrow icons on the toolbar to toggle between pages and view the dashparts.
C
To remove dashparts from the dashboard click the X button to the right of the dashpart that you want to remove in the Selected pane. You can click Remove All to remove all dashparts.
D
You can also use the up and down arrows in the Selected pain to adjust the location of the Dashpart.
E
The Edit Icon can be used to edit settings and parameters and can be accessed from the Dashboard or in the Manage Dashparts dialog box.
3. Manage Dashparts > Steps C, D, and E

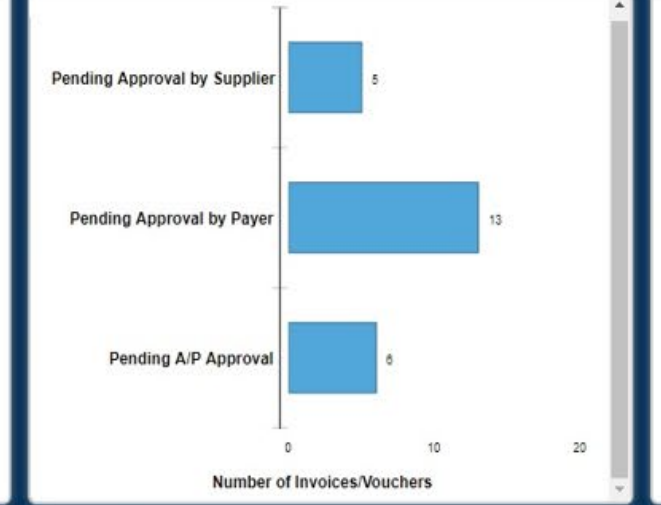
Pending Supplier Action (across Purchase Orders)



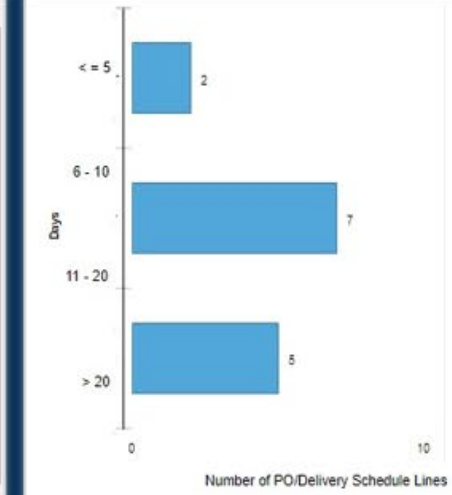
Past Due Deliveries



Subcontractor Invoices/Vouchers



Upcoming Deliveries



Pending Supplier Action (by Purchase Order)

PO	Rlse	PO Type	Buyer	PO Total Amt	Curr	DPAS
0-ADEV...	0	Subcontr...	Asaka, L...	0.00	USD	
0-ADEV...	0	Purchas...	Asaka, L...	0.00	USD	
012621-1	0	Purchas...	Asaka, L...	120.00	USD	
030521-1	0	Purchas...	Asaka, L...	135.00	USD	
032019-1	0	Purchas...	Asaka, L...	135.00	USD	
032521-1	0	Purchas...	Asaka, L...	750.00	USD	Y
033021-1	0	Purchas...	Asaka, L...	290.00	USD	Y
040721-1	0	Purchas...	Asaka, L...	250.00	USD	Y
041221-2	0	Purchas...	Asaka, L...	44.00	USD	Y
063020-1	0	Subcontr...	Asaka, L...	5,250.00	USD	
063920-1	0	Purchas...	Asaka, L...	150.00	USD	
1000000...	0	Purchas...	DOMIN...	13,445.80	USD	
370153-1	0	Subcontr...	Asaka, L...	20,372.40	USD	
370153-2	0	Purchas...	Asaka, L...	13,617.87	USD	
2020-05-12	0	Purchas...	Asaka, L...	100.00	USD	

Open Purchase Orders

PO	Rlse	Buyer	PO Total Amt	Curr	DPAS
0-ADEV0015	0	Asaka, Leslie S C.P.A.	0.00	USD	
0-ADEV0017	0	Asaka, Leslie S C.P.A.	0.00	USD	
0-ADEV0018	0	Asaka, Leslie S C.P.A.	0.00	USD	
0-ADEV0031	0	Asaka, Leslie S C.P.A.	8,143.02	USD	
01-AD00004	0	Asaka, Leslie S C.P.A.	924.00	USD	
012621-1	0	Asaka, Leslie S C.P.A.	120.00	USD	
030521-1	0	Asaka, Leslie S C.P.A.	135.00	USD	
032019-1	0	Asaka, Leslie S C.P.A.	135.00	USD	
032521-1	0	Asaka, Leslie S C.P.A.	750.00	USD	Y
033021-1	0	Asaka, Leslie S C.P.A.	290.00	USD	Y
040721-1	0	Asaka, Leslie S C.P.A.	250.00	USD	Y
041221-2	0	Asaka, Leslie S C.P.A.	44.00	USD	Y
063020-1	0	Asaka, Leslie S C.P.A.	5,250.00	USD	
063920-1	0	Asaka, Leslie S C.P.A.	150.00	USD	
1000000000	0	DOMINGO, ANNABELLE B	13,445.80	USD	
			20,372.40	USD	
			13,617.87	USD	
			100.00	USD	
			50.00	USD	

Purchase Order Invoices/Vouchers

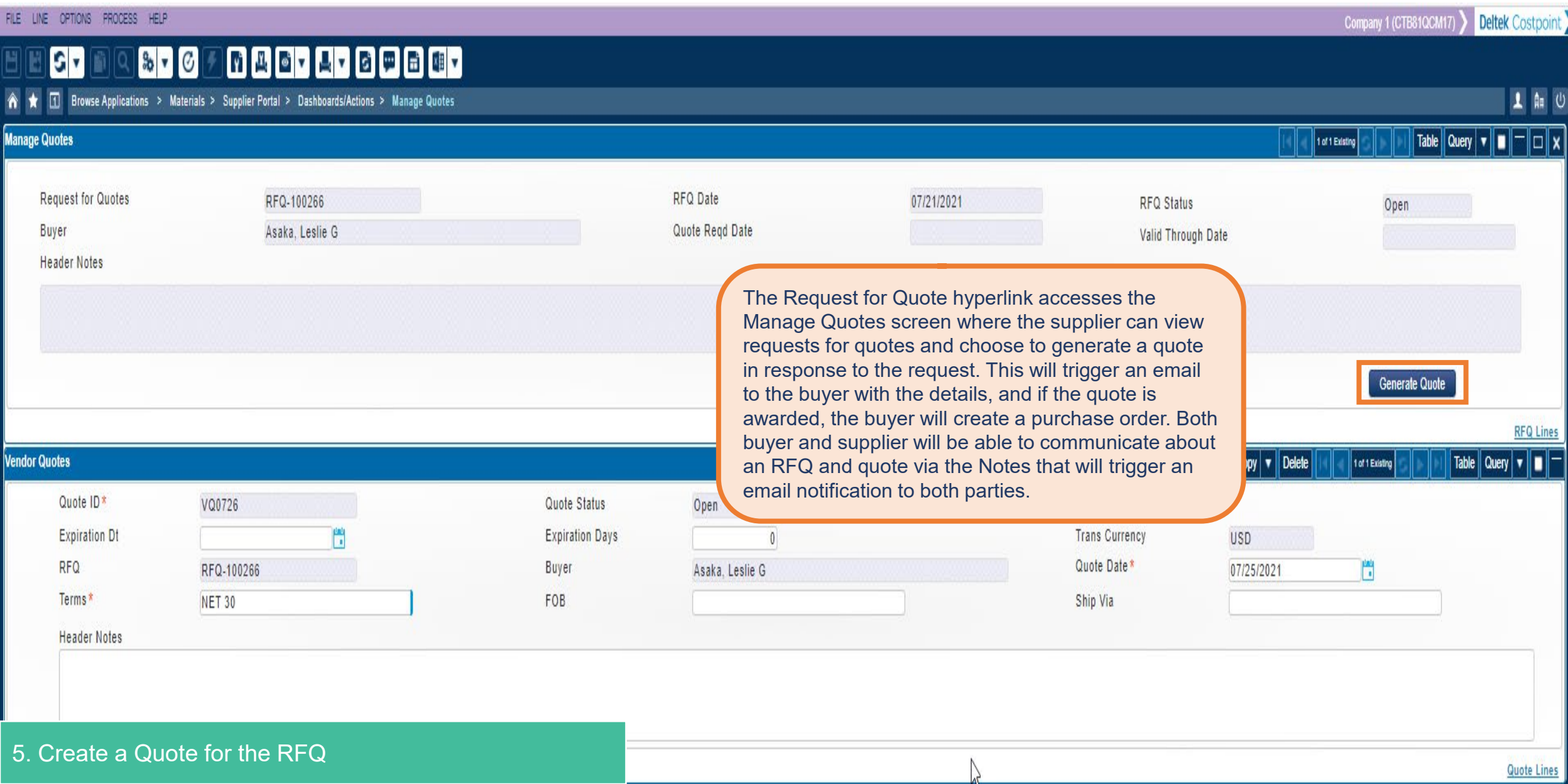
Invoice	Invoice Date	Invoice Amt	Currency	PO	Rlse	PO Type
123456	04/01/2020	6,250.00	USD	PO-0000...	0	Subcontr...
6333	04/02/2020	2,500.00	USD	PO-0000...	0	Subcontr...
2556	04/03/2020	2,500.00	USD	PO-0000...	0	Subcontr...
123566	04/07/2020	2,500.00	USD	PO-0000...	0	Subcontr...
SP-0413-3	04/13/2020	15,163.20	USD	SP-0413-3	0	Subcontr...
INV-052020	05/26/2020	0.00	USD	SP-052520	0	Purchase ...
885566	06/24/2020	2,500.00	USD	PO-0000...	0	Subcontr...
999666	06/24/2020	88.00	USD	PO-0000...	0	Purchase ...
788999	06/24/2020	2,000.00	USD	PO-0000...	0	Purchase ...
5633322	06/26/2020	400.00	USD	PO-0000...	0	Purchase ...
556666	07/22/2020	5,000.00	USD	PO-0000...	0	Subcontr...
8887755	07/22/2020	2,700.00	USD	PO-0000...	0	Subcontr...
55566333	07/22/2020	75.00	USD	PO-0000...	0	Purchase ...
74566323	07/28/2020					
774422333	09/18/2020					
776633232	09/18/2020					

Pending Supplier Action (by Request for Quotes)

RFQ	Buyer	Quote	Quote Reqd Date	Status
040821-1	Asaka, Leslie S C.P.A.	Q040821-1		Partially Quoted
041521-2	Asaka, Leslie S C.P.A.	Q041521-2		Partially Quoted
041521-6	Asaka, Leslie S C.P.A.	Q041521-6		Partially Quoted
RFQ-T105	Asaka, Leslie S C.P.A.			New
RFQ070921B	Asaka, Leslie S C.P.A.	QT02		Partially Quoted
RFQ071121B	Asaka, Leslie S C.P.A.	QT03		Partially Quoted
RFQ071321A	Asaka, Leslie S C.P.A.	QT04		Partially Quoted
RFQ1000227	Asaka, Leslie S C.P.A.	VQ 032421B	03/24/2021	Partially Quoted
RFQ1000244	Asaka, Leslie S C.P.A.	VQ043021-0		Partially Quoted
RFQ1000253	Asaka, Leslie S C.P.A.			New
RFQ1000255	Asaka, Leslie S C.P.A.			New
RFQ1000260	Asaka, Leslie S C.P.A.	VQT0709B		Partially Quoted
RFQ1000261	Asaka, Leslie S C.P.A.	VQT0709C		Partially Quoted
				Quote not Submitted
				Quote not Submitted
				Partially Quoted

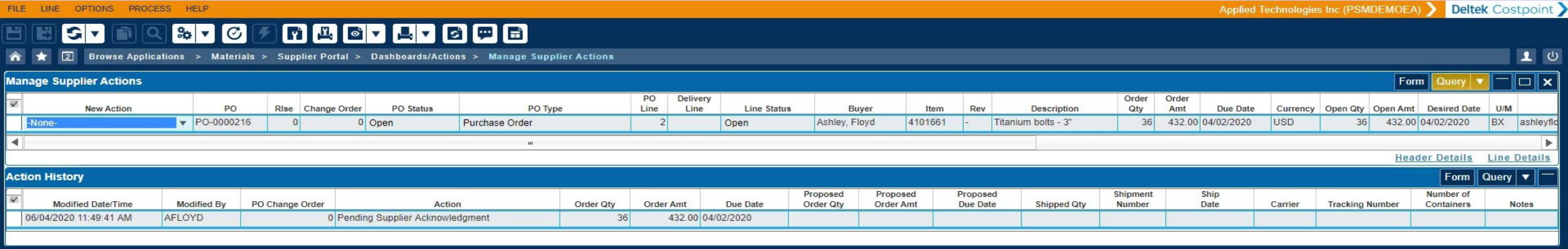
From the dashparts, suppliers can click the hyperlinks to access individual records in the corresponding screens, and take the necessary actions.

4. Link to Records and Screens from the Dashboard



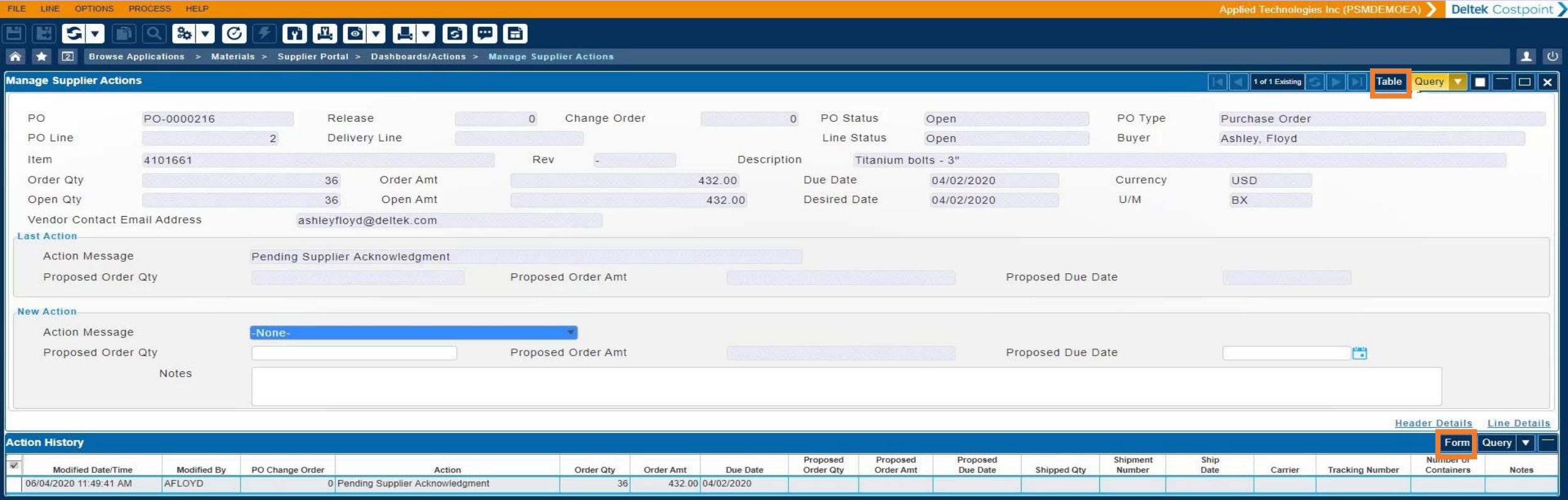
The Request for Quote hyperlink accesses the Manage Quotes screen where the supplier can view requests for quotes and choose to generate a quote in response to the request. This will trigger an email to the buyer with the details, and if the quote is awarded, the buyer will create a purchase order. Both buyer and supplier will be able to communicate about an RFQ and quote via the Notes that will trigger an email notification to both parties.

5. Create a Quote for the RFQ



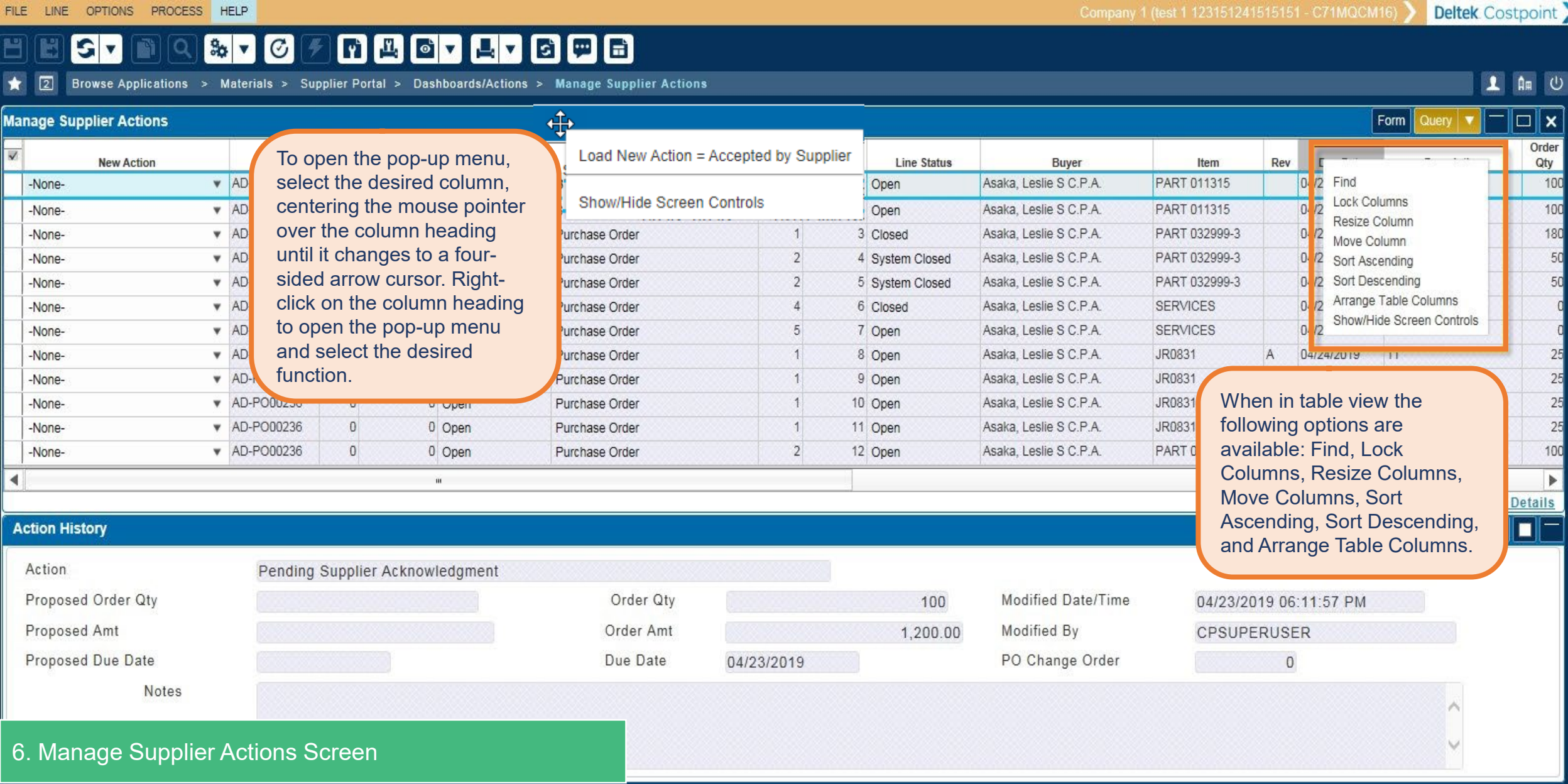
Once the buyer reviews the quotes and chooses a vendor, the Purchase Order is created and released which triggers an email notification to the supplier. The Supplier Dashboard is also updated with the record. The Purchase Order hyperlink from the email or dashboard accesses the Manage Supplier Actions screen. In this screen, action needed for the Purchase Order or line can be managed and the Supplier actions taken are attached to the vendor ID.

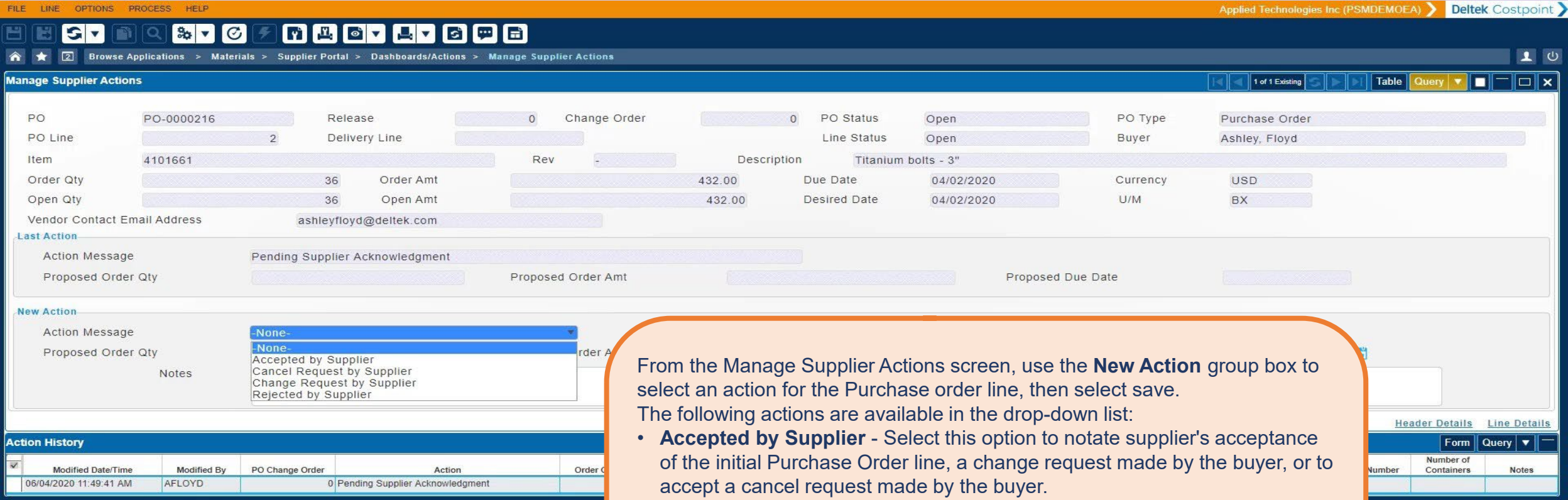
6. Manage Supplier Actions Screen



Form and Table views are available for all screens in the Supplier Portal. Click Form or Table at the upper right-hand side of the section to toggle back and forth between views.

6. Manage Supplier Actions Screen


FILE LINE OPTIONS PROCESS HELP
Company 1 (test 1 123151241515151 - C71MQCM16)
Deltek Costpoint
Browse Applications > Materials > Supplier Portal > Dashboards/Actions > Manage Supplier Actions
Manage Supplier Actions
Form
Query
To open the pop-up menu, select the desired column, centering the mouse pointer over the column heading until it changes to a four-sided arrow cursor. Right-click on the column heading to open the pop-up menu and select the desired function.
Load New Action = Accepted by Supplier
Show/Hide Screen Controls
Find
Lock Columns
Resize Column
Move Column
Sort Ascending
Sort Descending
Arrange Table Columns
Show/Hide Screen Controls
When in table view the following options are available: Find, Lock Columns, Resize Columns, Move Columns, Sort Ascending, Sort Descending, and Arrange Table Columns.
Details
Action History
Action
Pending Supplier Acknowledgment
Proposed Order Qty
Order Qty
100
Modified Date/Time
04/23/2019 06:11:57 PM
Proposed Amt
Order Amt
1,200.00
Modified By
CPSUPERUSER
Proposed Due Date
Due Date
04/23/2019
PO Change Order
0
Notes
6. Manage Supplier Actions Screen

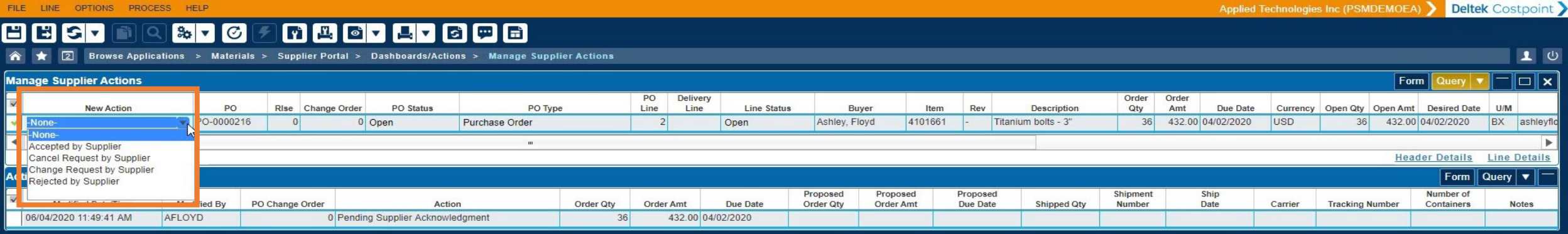


From the Manage Supplier Actions screen, use the **New Action** group box to select an action for the Purchase order line, then select save.

The following actions are available in the drop-down list:

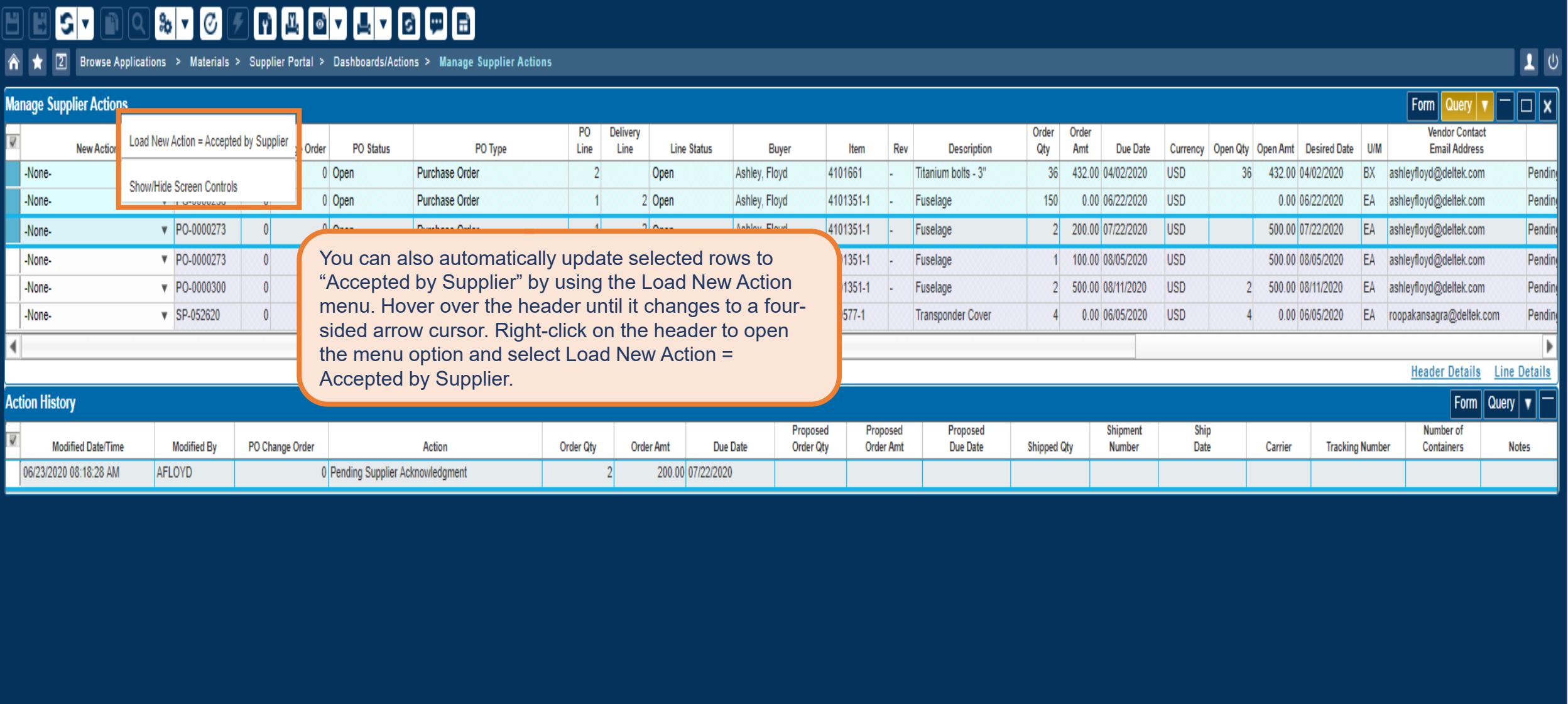
- **Accepted by Supplier** - Select this option to notate supplier's acceptance of the initial Purchase Order line, a change request made by the buyer, or to accept a cancel request made by the buyer.
- **Rejected by Supplier** - Select this option to indicate supplier's rejection of the Purchase Order line a change request made by the buyer, or to reject a cancel request made by the buyer.
- **Change Request by Supplier** - Select this option to propose a change to the Purchase Order line, order quantity, or due date.
- **Cancel Request by Supplier** - Select this option to propose a cancellation of the Purchase Order line.

6. Manage Supplier Actions Screen



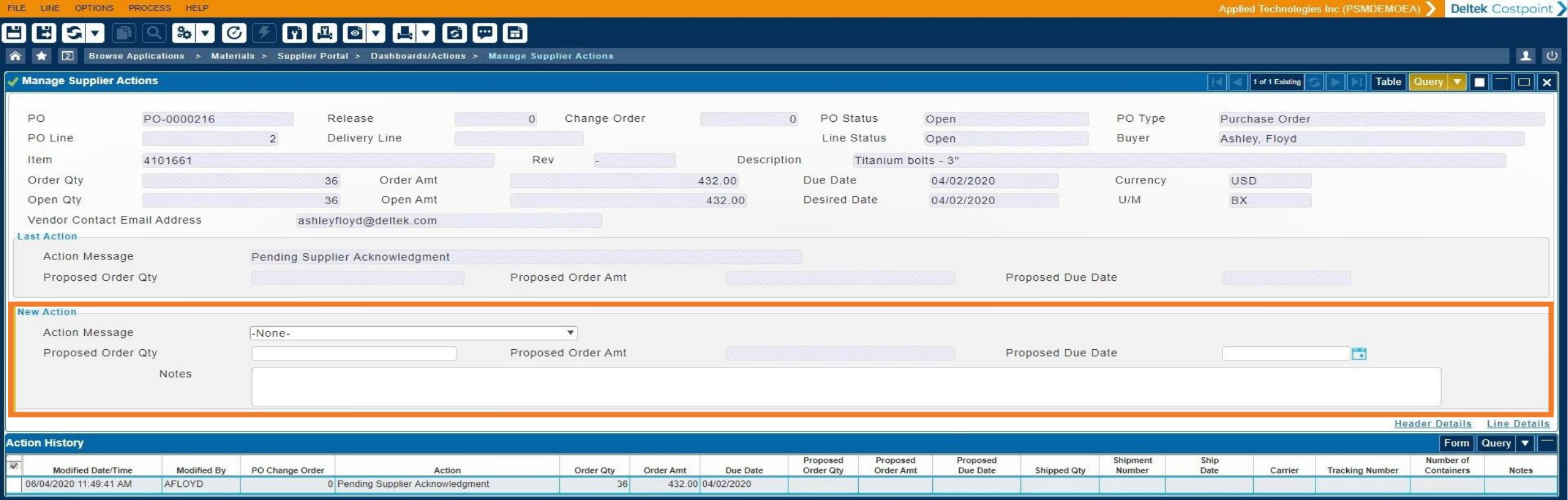
You can also update the PO Lines actions in Table view via the New Action drop down.

6. Manage Supplier Actions Screen



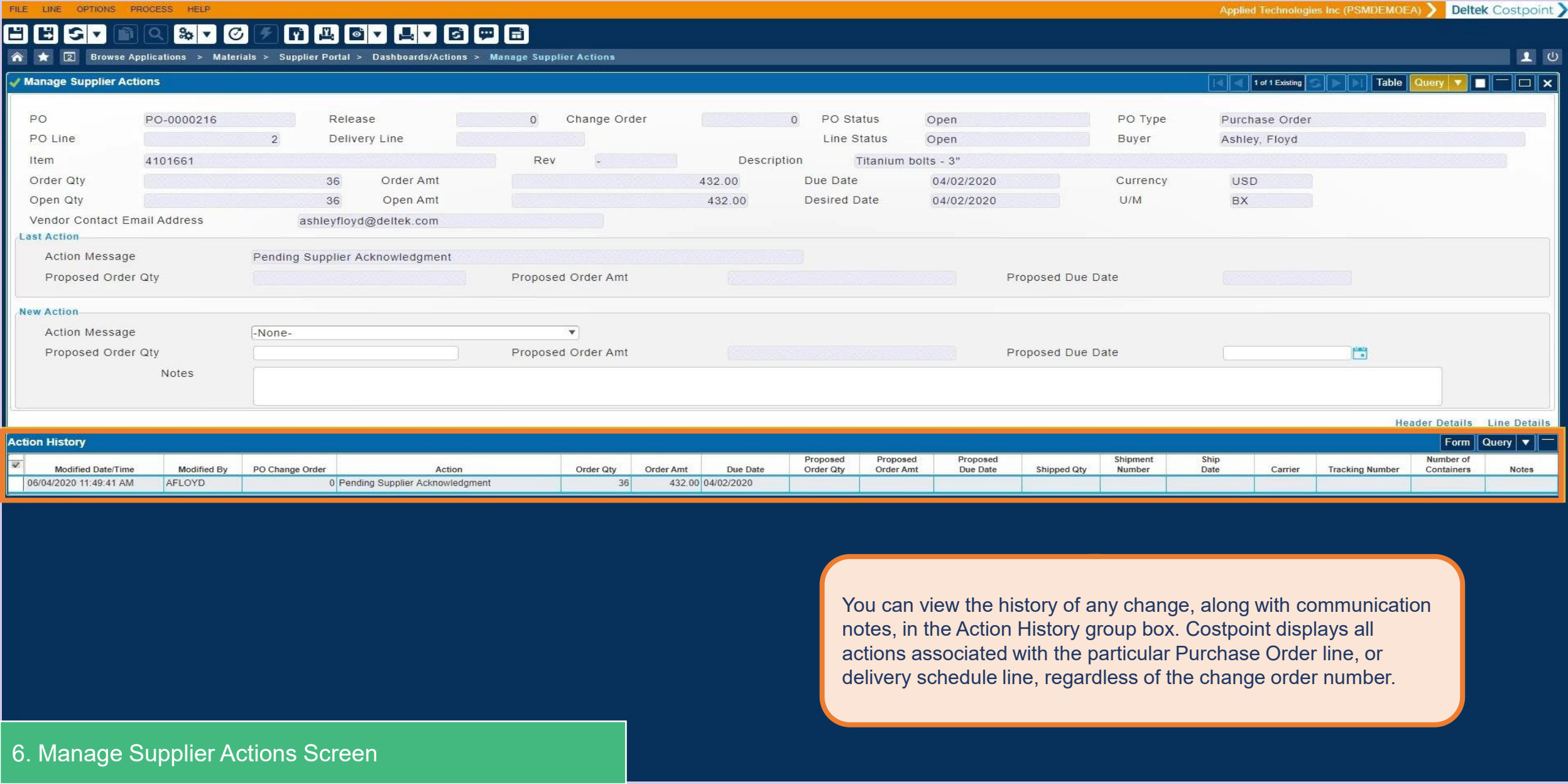
You can also automatically update selected rows to "Accepted by Supplier" by using the Load New Action menu. Hover over the header until it changes to a four-sided arrow cursor. Right-click on the header to open the menu option and select Load New Action = Accepted by Supplier.

6. Manage Supplier Actions Screen



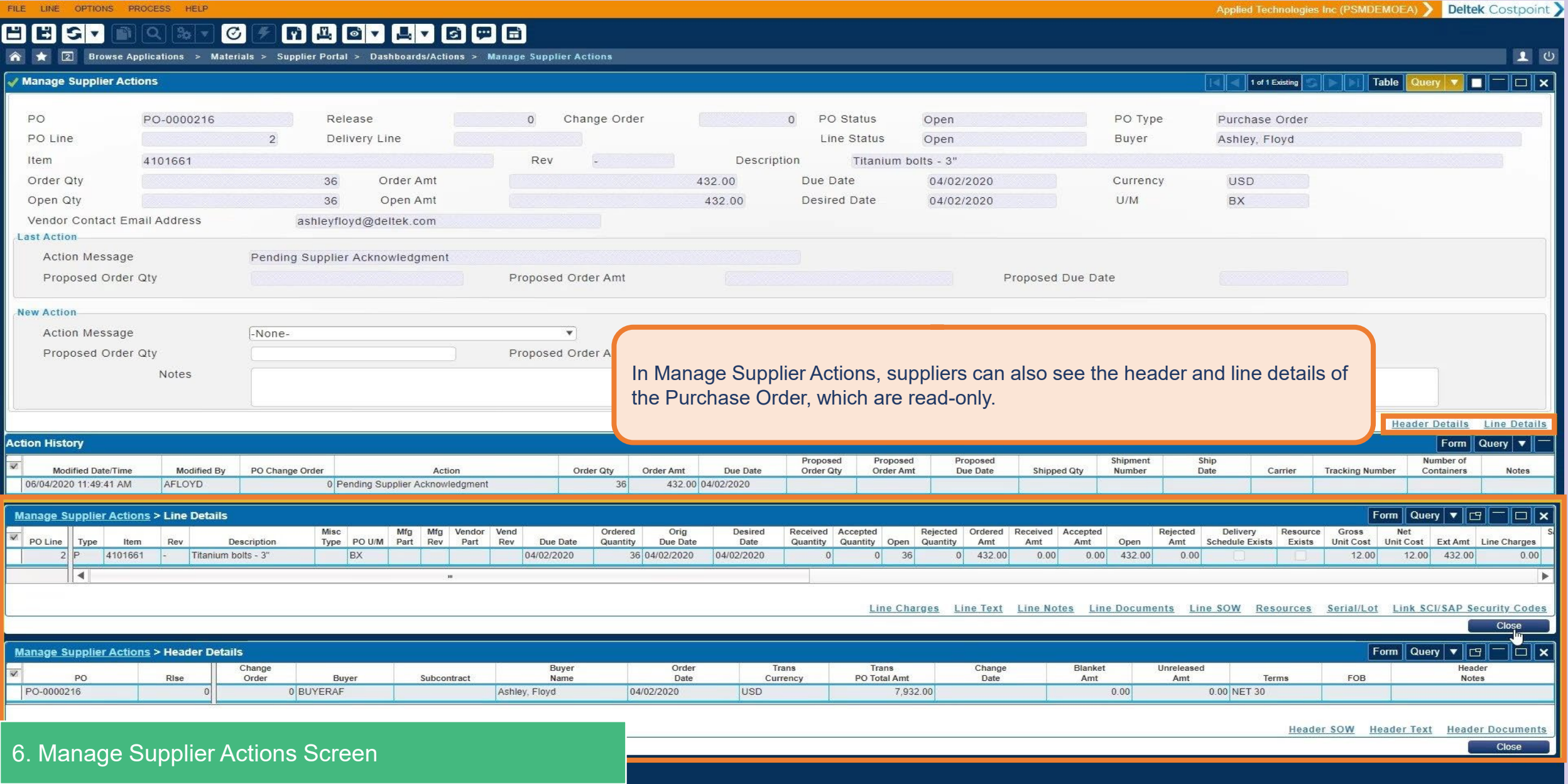
In Form view suppliers can utilize the New Action box to enter additional information such as proposed order quantity, proposed due date, notes, and the conditional proposed order amount, which is editable only if the Purchase Order line order quantity is zero.

6. Manage Supplier Actions Screen

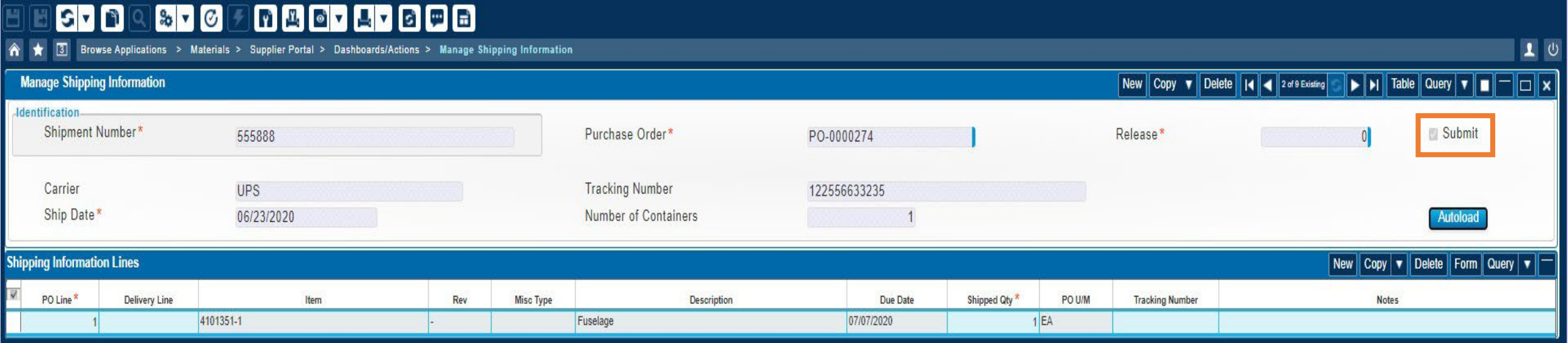


You can view the history of any change, along with communication notes, in the Action History group box. Costpoint displays all actions associated with the particular Purchase Order line, or delivery schedule line, regardless of the change order number.

6. Manage Supplier Actions Screen



6. Manage Supplier Actions Screen



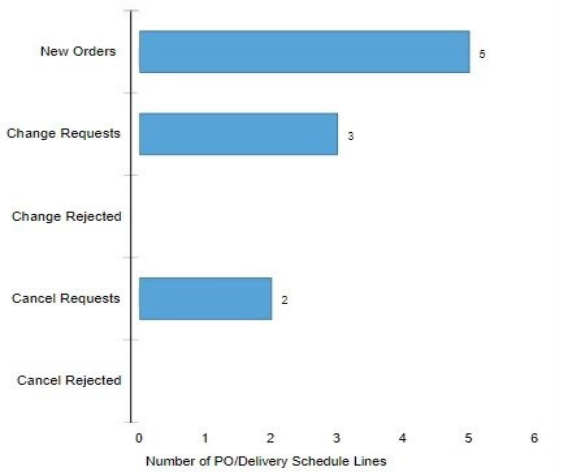
Suppliers can use the Manage Shipping Information screen to enter information regarding shipped quantities against Purchase Orders. Selecting the **Submit** check box will trigger an email to the buyer upon save. This email contains all the pertinent shipping information which is also saved in the Action History.

7. Manage Shipping Information Screen

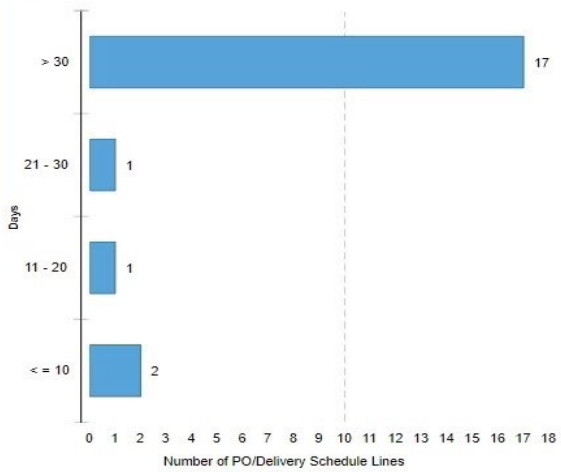
*All data updates in real time except when noted.

Manage Dashparts

Pending Supplier Action (across Purchase Orders)



Past Due Deliveries



Subcontractor Invoices/Vouchers

Subcontractor Invoices/Vouchers

Purchase Order Invoices/Vouchers dashpart parameters

Invoice	Invoice Dat	Invoice Amt	Currency	PO	Rlse	PO Type
123456	04/01/2020	6,250.00	USD	PO-0000…	0	Subcontr…
3333	04/02/2020	2,500.00	USD	PO-0000…	0	Subcontr…
2556	04/03/2020	2,500.00	USD	PO-0000…	0	Subcontr…
123566	04/07/2020	2,500.00	USD	PO-0000…	0	Subcontr…
SP-0413-3	04/13/2020	15,163.20	USD	SP-0413-3	0	Subcontr…
INV-052020	05/26/2020	0.00	USD	SP-052520	0	Purchase …
385566	06/24/2020	2,500.00	USD	PO-0000…	0	Subcontr…
999666	06/24/2020	88.00	USD	PO-0000…	0	Purchase …
788999	06/24/2020	2,000.00	USD	PO-0000…	0	Purchase …
6633322	06/26/2020	400.00	USD	PO-0000…	0	Purchase …
556666	07/22/2020	5,000.00	USD	PO-0000…	0	Subcontr…
3887755	07/22/2020	2,700.00	USD	PO-0000…	0	Subcontr…
55566333	07/22/2020	75.00	USD	PO-0000…	0	Purchase …
74566323	07/28/2020	2,500.00	USD	PO-0000…	0	Subcontr…

Pending Supplier Action (by Purchase Order)

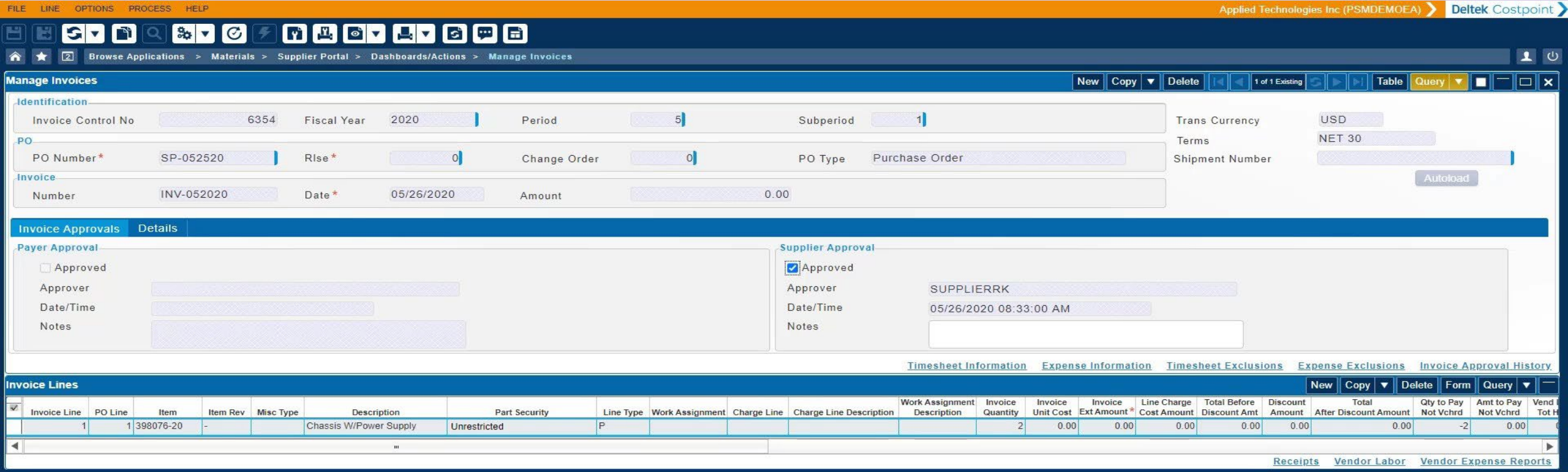
PO	Rlse	PO Type	Buyer	PO Total Amt	Curr
PO-0000216	0	Purchase Order	Ashley, Floyd	7,932.00	USD
PO-0000238	0	Purchase Order	Ashley, Floyd	0.00	USD
PO-0000261	0	Purchase Order	Ashley, Floyd	1,000.00	USD
PO-0000263	0	Purchase Order	Ashley, Floyd	7,500.00	USD
PO-0000273	0	Purchase Order	Ashley, Floyd	500.00	USD
PO-0000274	0	Purchase Order	Ashley, Floyd	2,000.00	USD
PO-0000275	0	Purchase Order	Ashley, Floyd	1,904.00	USD
SP-052620	0	Purchase Order	Kansagra, Roopa	0.00	USD
SP-072420	0	Purchase Order	Kansagra, Roopa	0.00	USD
SP-0724202	0	Purchase Order	Kansagra, Roopa	0.00	USD

Open Purchase Orders

PO	Rlse	Buyer	PO Total Amt	Curr
PO-0000216	0	Ashley, Floyd	7,932.00	USD
PO-0000238	0	Ashley, Floyd	0.00	USD
PO-0000261	0	Ashley, Floyd	1,000.00	USD
PO-0000263	0	Ashley, Floyd	7,500.00	USD
PO-0000273	0	Ashley, Floyd	500.00	USD
PO-0000274	0	Ashley, Floyd	2,000.00	USD
PO-0000275	0	Ashley, Floyd	1,904.00	USD
SP-0413-2	0	Kansagra, Roopa	56,750.00	USD
SP-0413-3	0	Kansagra, Roopa	1,053,000.00	USD
SP-041320	0	Kansagra, Roopa	59,750.00	USD
SP-052520	0	Kansagra, Roopa	0.00	USD
SP-052620	0	Kansagra, Roopa	0.00	USD
SP-072420	0	Kansagra, Roopa	0.00	USD
SP-0724202	0	Kansagra, Roopa	0.00	USD

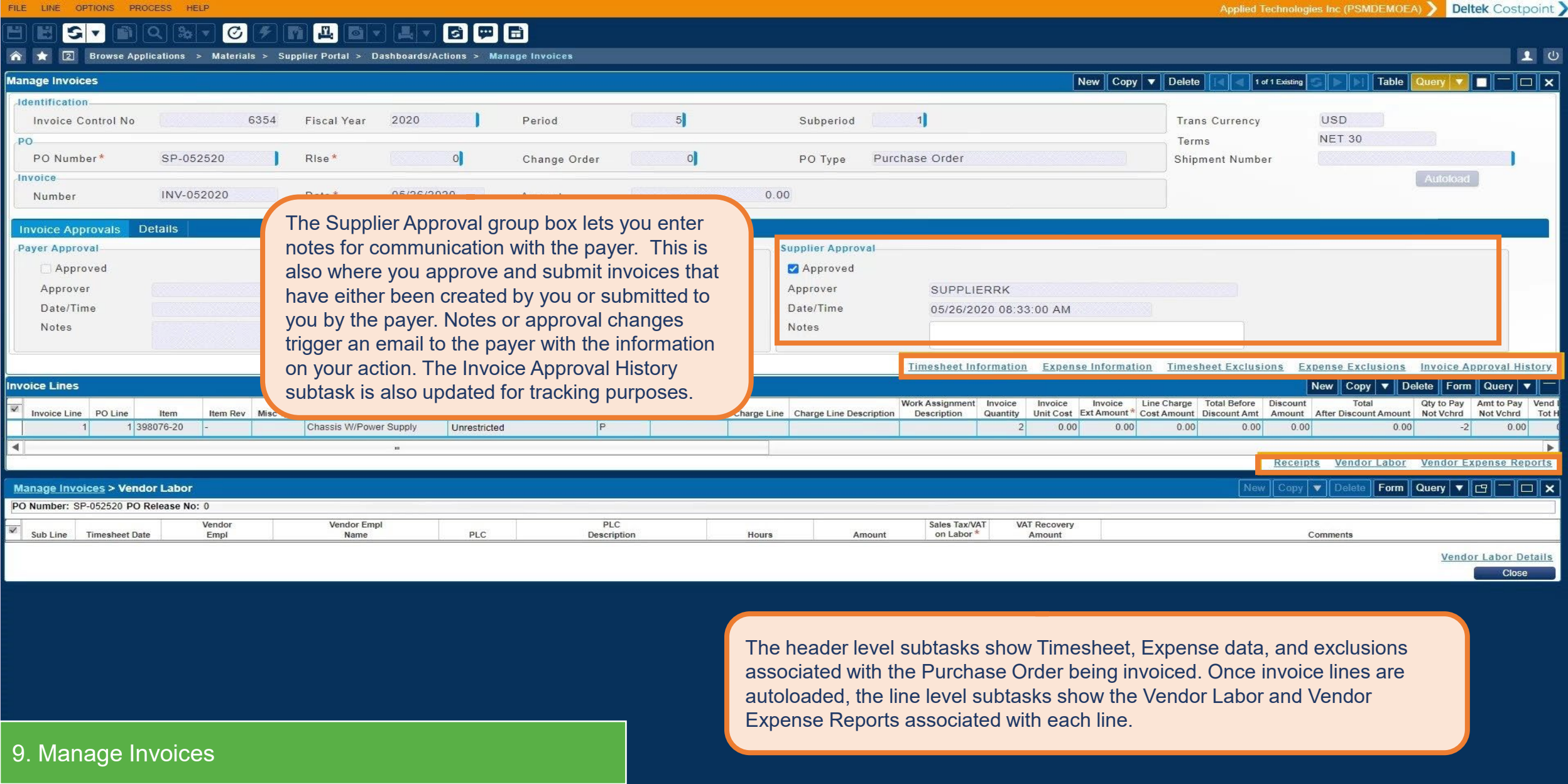
From the Supplier Dashboard dashparts, suppliers can use the Subcontractor Invoices and Vouchers dashparts to click the invoice hyperlink to launch the Manage Invoices screen to take necessary actions.

8. Access Invoices/Vouchers

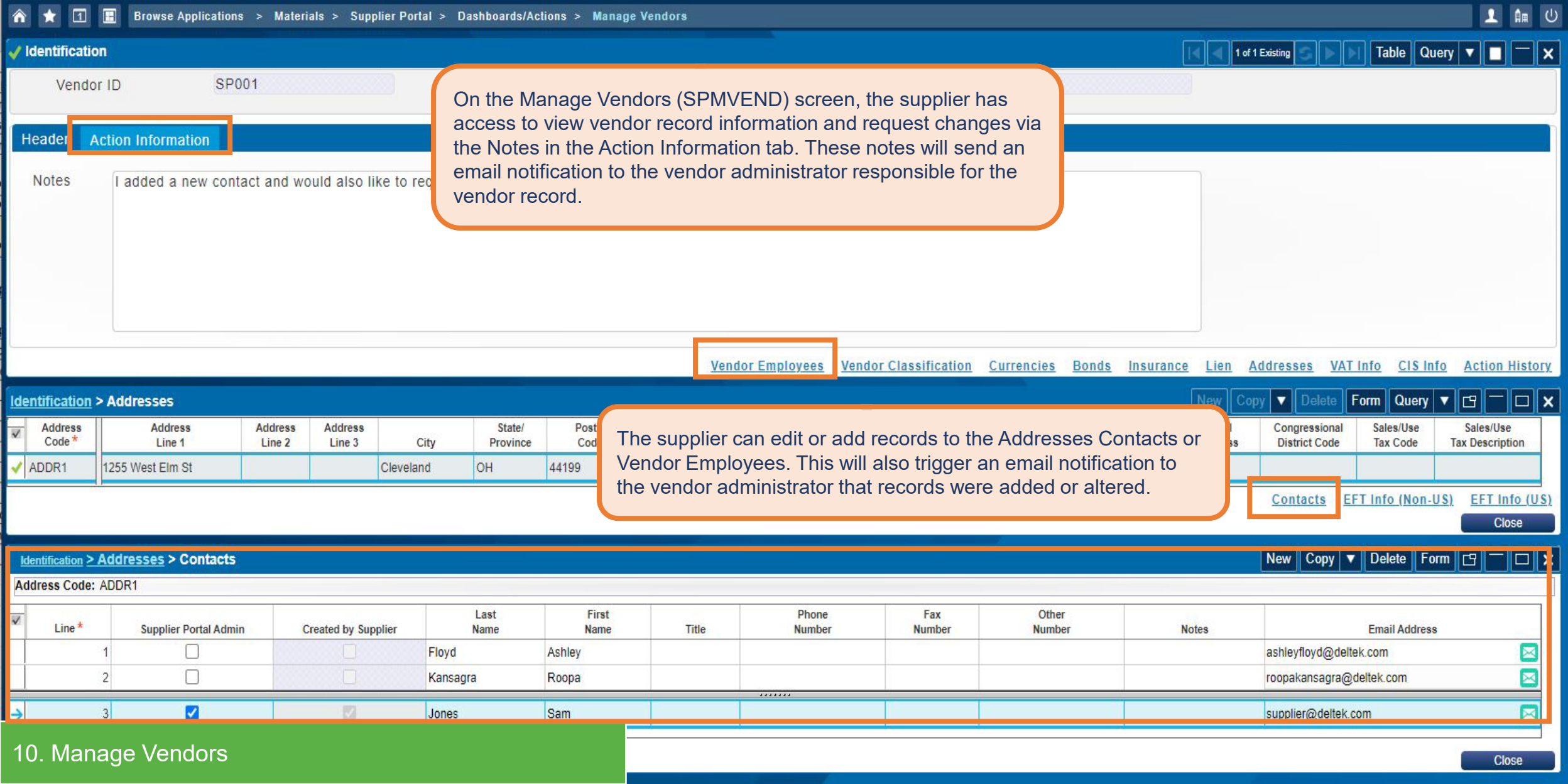


On the Manage Invoices screen suppliers can enter, manage, and approve the invoices associated with their vendor ID. Suppliers can use purchase order or shipment information to generate invoices for standard purchase orders or subcontractor agreement purchase orders. If Timesheet and expense data is entered for the purchase order, then this data is pulled from Time & Expense and displayed on this screen. If discrepancies in time and expense data exist, these changes must be made within T&E and the invoice must be regenerated with the updated data.

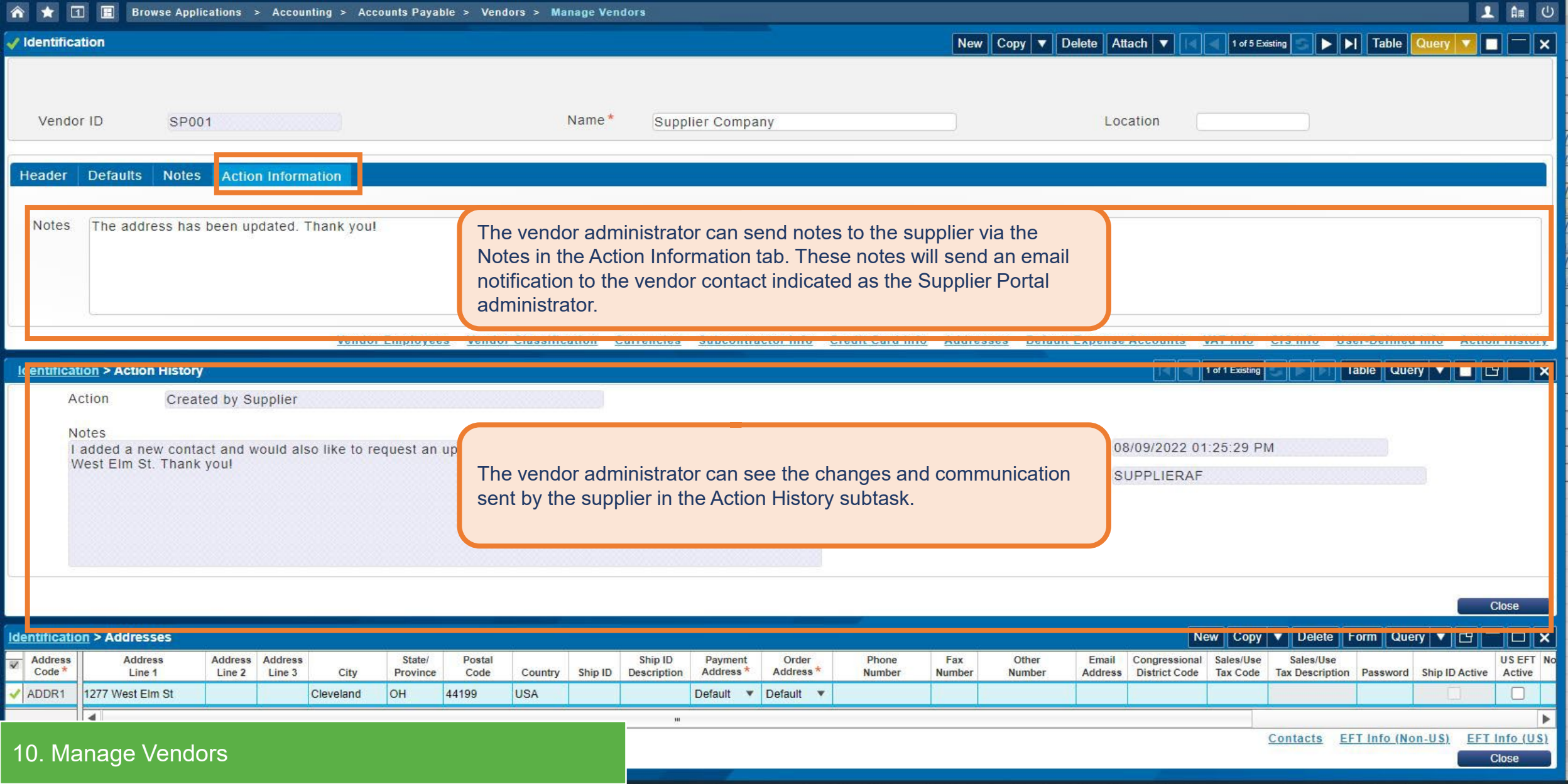
9. Manage Invoices



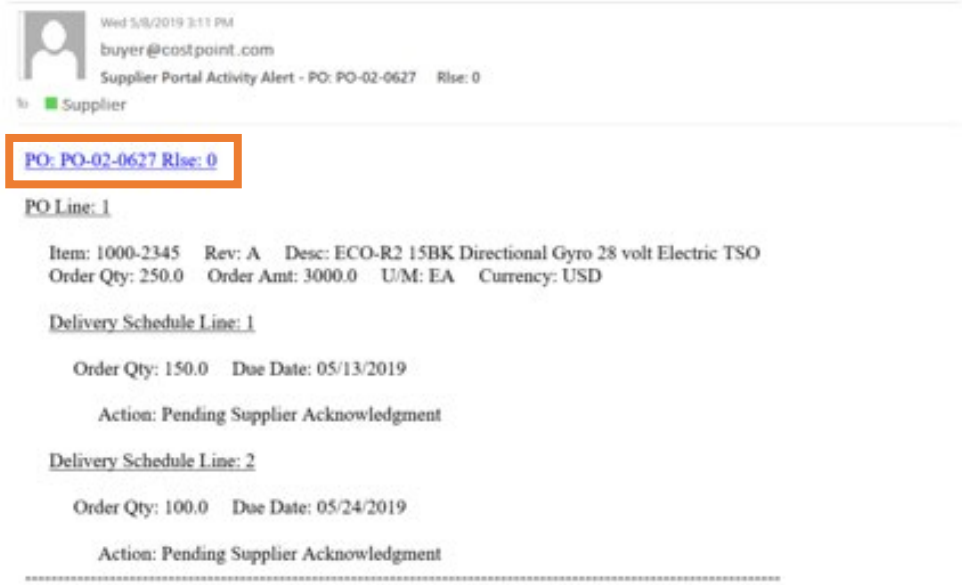
9. Manage Invoices



10. Manage Vendors



10. Manage Vendors



Wed 5/8/2019 3:11 PM
buyer@costpoint.com
Supplier Portal Activity Alert - PO: PO-02-0627 Rlse: 0
To: Supplier

PO: PO-02-0627 Rlse: 0

PO Line: 1

Item: 1000-2345 Rev: A Desc: ECO-R2 15BK Directional Gyro 28 volt Electric TSO
Order Qty: 250.0 Order Amt: 3000.0 U/M: EA Currency: USD

Delivery Schedule Line: 1

Order Qty: 150.0 Due Date: 05/13/2019

Action: Pending Supplier Acknowledgment

Delivery Schedule Line: 2

Order Qty: 100.0 Due Date: 05/24/2019

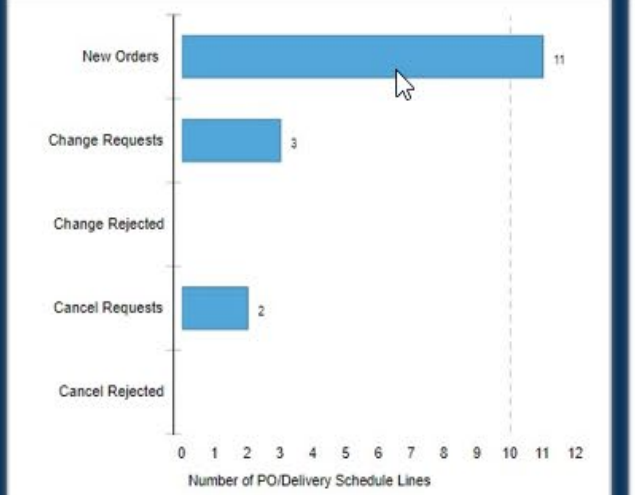
Action: Pending Supplier Acknowledgment

The Supplier Portal sends an email notification to the buyer or payer to alert them of changes made by the supplier for new actions taken or notes added to the vendor record, purchase order, shipment, or invoice. Any actions, changes or notes added by the buyer to the purchase order or added by the payer to the Invoice, will send an email alert to the supplier.

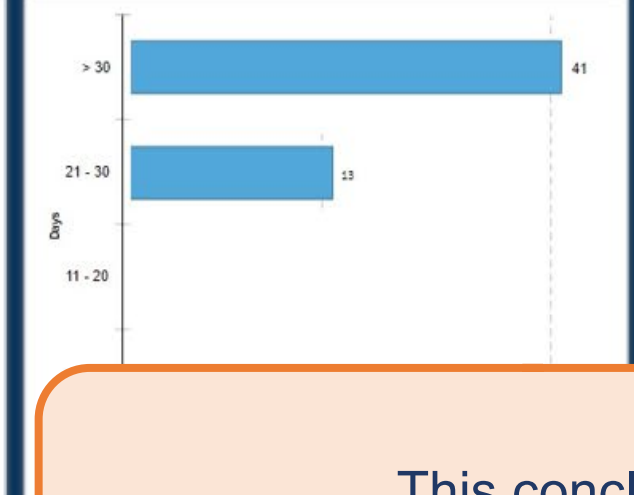
The supplier can click the purchase order or invoice hyperlink in the email, which launches the login page of Costpoint. Upon login, the user is automatically taken to the appropriate screen to manage the notes and complete necessary actions for the vendor record, purchase order, shipment, or invoice.

11. Supplier Portal Email

Pending Supplier Action (across Purchase Orders)

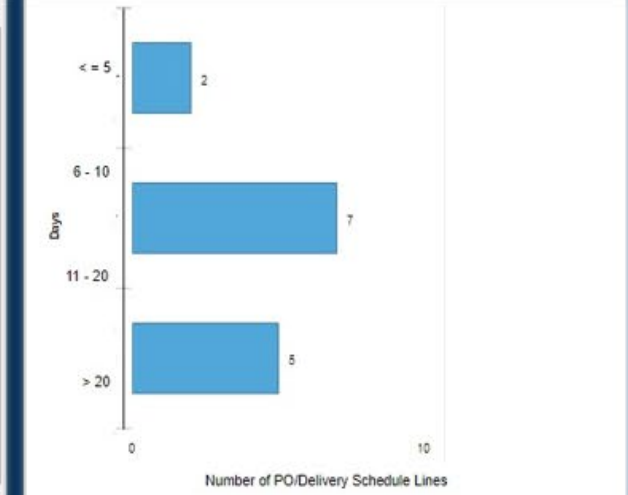


Past Due Deliveries



Subcontractor Invoices/Vouchers

Upcoming Deliveries



This concludes the
Supplier Portal Overview Quick Steps.

Pending Supplier Action (by Purchase Order)

PO	Rlse	PO Type	Buyer	PO Total Amt	Curr	DPAS
0-ADEV...	0	Subcontr...	Asaka, L...	0.00	USD	
0-ADEV...	0	Purchas...	Asaka, L...	0.00	USD	
012621-1	0	Purchas...	Asaka, L...	120.00	USD	
030521-1	0	Purchas...	Asaka, L...	135.00	USD	
032019-1	0	Purchas...	Asaka, L...	135.00	USD	
032521-1	0	Purchas...	Asaka, L...	750.00	USD	Y
033021-1	0	Purchas...	Asaka, L...	290.00	USD	Y
040721-1	0	Purchas...	Asaka, L...	250.00	USD	Y
041221-2	0	Purchas...	Asaka, L...	44.00	USD	Y
063020-1	0	Subcontr...	Asaka, L...	5,250.00	USD	
063920-1	0	Purchas...	Asaka, L...	150.00	USD	
1000000...	0	Purchas...	DOMIN...	13,445.80	USD	
1370153-1	0	Subcontr...	Asaka, L...	20,372.40	USD	
1370153-2	0	Purchas...	Asaka, L...	13,617.87	USD	
2020-05-12	0	Purchas...	Asaka, L...	100.00	USD	
2020-05-18	0	Purchas...	Asaka, L...	50.00	USD	
2444234...	0	Purchas...	Asaka, L...	50.00	USD	
2444234...	0	Purchas...	Asaka, L...	26.25	USD	
2444234...	0	Purchas...	Asaka, L...	150.00	USD	

01-AD00004	0	Asaka, Leslie S C.P.A.	924.00	USD		
012621-1	0	Asaka, Leslie S C.P.A.	120.00	USD		
030521-1	0	Asaka, Leslie S C.P.A.	135.00	USD		
032019-1	0	Asaka, Leslie S C.P.A.	135.00	USD		
032521-1	0	Asaka, Leslie S C.P.A.	750.00	USD	Y	
033021-1	0	Asaka, Leslie S C.P.A.	290.00	USD	Y	
040721-1	0	Asaka, Leslie S C.P.A.	250.00	USD	Y	
041221-2	0	Asaka, Leslie S C.P.A.	44.00	USD	Y	
063020-1	0	Asaka, Leslie S C.P.A.	5,250.00	USD		
063920-1	0	Asaka, Leslie S C.P.A.	150.00	USD		
1000000000	0	DOMINGO, ANNABELLE B	13,445.80	USD		
1370153-1	0	Asaka, Leslie S C.P.A.	20,372.40	USD		
1370153-2	0	Asaka, Leslie S C.P.A.	13,617.87	USD		
2020-05-12	0	Asaka, Leslie S C.P.A.	100.00	USD		
2020-05-18	0	Asaka, Leslie S C.P.A.	50.00	USD		

INV-052020	05/26/2020	0.00	USD	SP-052520	0	Purchase ...
885566	06/24/2020	2,500.00	USD	PO-0000...	0	Subcontr...
999666	06/24/2020	88.00	USD	PO-0000...	0	Purchase ...
788999	06/24/2020	2,000.00	USD	PO-0000...	0	Purchase ...
5633322	06/26/2020	400.00	USD	PO-0000...	0	Purchase ...
556666	07/22/2020	5,000.00	USD	PO-0000...	0	Subcontr...
8887755	07/22/2020	2,700.00	USD	PO-0000...	0	Subcontr...
55566333	07/22/2020	75.00	USD	PO-0000...	0	Purchase ...
74566323	07/28/2020	2,500.00	USD	PO-0000...	0	Subcontr...
774422333	09/18/2020	500.00	USD	PO-0000...	0	Purchase ...
776633232	09/18/2020	500.00	USD	PO-0000...	0	Purchase ...

Pending Supplier Action (by Request for Quotes)

RFQ	Buyer	Quote	Quote Reqd Date	Status
040821-1	Asaka, Leslie S C.P.A.	Q040821-1		Partially Quoted
041521-2	Asaka, Leslie S C.P.A.	Q041521-2		Partially Quoted
041521-6	Asaka, Leslie S C.P.A.	Q041521-6		Partially Quoted
RFQ-T105	Asaka, Leslie S C.P.A.			New
RFQ070921B	Asaka, Leslie S C.P.A.	QT02		Partially Quoted
RFQ071121B	Asaka, Leslie S C.P.A.	QT03		Partially Quoted
RFQ071321A	Asaka, Leslie S C.P.A.	QT04		Partially Quoted
RFQ1000227	Asaka, Leslie S C.P.A.	VQ 032421B	03/24/2021	Partially Quoted
RFQ1000244	Asaka, Leslie S C.P.A.	VQ043021-0		Partially Quoted
RFQ1000253	Asaka, Leslie S C.P.A.			New
RFQ1000255	Asaka, Leslie S C.P.A.			New
RFQ1000260	Asaka, Leslie S C.P.A.	VQT0709B		Partially Quoted
RFQ1000261	Asaka, Leslie S C.P.A.	VQT0709C		Partially Quoted
RFQA-00062	MILLARD, ANNE M	051221-2		Quote not Submitted
RFQA-00062	MILLARD, ANNE M	051221-1		Quote not Submitted
WVC071421A	Asaka, Leslie S C.P.A.	QT071421A		Partially Quoted