

Deltek Time & Expense™ Version 9.0.1 Hot Fix

Release Notes

March 15, 2013

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Overview

Welcome to Deltek Time & Expense with ESS version 9.0.1 Hot Fix Release Notes. These release notes contain a summary of the following:

- Enhancements
- Software Issues Resolved

For Additional Information

Customer Care Connect Site

The Deltek Customer Care Connect site is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Customer Care Connect site provides:

- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Display or download product information, such as release notes, user guides, technical information, and white papers
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Use Quick Chat to submit a question to a Customer Care analyst online
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Connect Customer Forums
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes



For more information regarding Deltek Customer Care Connect, refer to the online help available from the Web site.

Access Customer Care Connect

To access the Customer Care Connect site, complete the following steps:

1. Go to <http://support.deltek.com>.
2. Enter your Customer Care Connect **Username** and Password.
3. Click Log In.



If you forget your username or password, you can click the **Account Assistance** button on the login screen for help.

Available Documentation for this Release

The following table lists the Deltek documentation available for this release. Except where noted, all the user guides and quick reference guides listed in this table are available for download from the Deltek Customer Care Connect site.

Document Name	Description
Deltek Time & Expense with Employee Self Service Version 9.0.1 Hot Fix Bundle Install Guide	This document provides instructions for applying hot fix bundle to Deltek Time & Expense with Employee Self Service 9.0.

Enhancements

This section includes summaries of the enhancements made to existing features.

Deltek Mobile Time Removed

Deltek Mobile Time no longer requires separate licensing. If you are currently licensed for Deltek Time, you are automatically licensed for Deltek Mobile Time.

References to Deltek Mobile Time for the BlackBerry were removed from the following screens throughout the software:

- About Deltek Time & Expense
- Employee Information
- Password Utility
- Technical Console

Currency Codes Added

We added the following currency codes:

- **NPR** — Nepalese rupee - 524
- **UAH** — Ukrainian hryvnia - 980
- **BAM** — Bosnia and Herzegovina convertible mark - 977
- **AZN** — Azerbaijani manat - 944
- **UGX** — Ugandan shilling - 800
- **LTL** — Lithuanian litas - 440
- **RSD** — Serbian dinar - 941
- **BND** — Brunei dollar - 096
- **ETB** — Ethiopian birr - 230
- **TZS** — Tanzanian shilling - 834
- **LVL** — Latvian lats - 428
- **GHS** — Ghanaian cedi - 936

Expense Replacement Signatures

When a supervisor or other authorized user signs an expense report or expense authorization on behalf of an employee or other individual, that person can now replace that signature with their own.

Software Issues Resolved: 9.0.1 Hot Fix 01

Descriptions of Software Issues

You will notice that the descriptions of some software defects contain extra information, including ways to work around the defects. For the most part, these issues were addressed before this release through hot fixes, and the additional information was developed to help you decide whether or not you needed to install the hot fixes.

When you install this release, you must install all fixes in the release; you cannot choose to install some and not others. Nevertheless, this additional information has been included in case you instituted some of the workarounds and can now stop using them, or you simply want more background information about the defect repairs.

Administration

Master Data

Charge Trees

Deltek Defect Tracking Number: 266414

Description: When you edited multiple charge codes under charge tree and linked to an account, the edits you made to the first charge code did not display.

Customers Impacted: Time & Expense customers.

Workaround Before Fix: You had to return to the top level to link to the account.

Additional Notes: None.

Deltek Defect Tracking Number: 270647

Description: You could not make projects in the charge tree inactive.

Customers Impacted: Time & Expense customers.

Workaround Before Fix: None.

Additional Notes: None.

Deltek Defect Tracking Number: 270648

Description: The Filter check box did not display in the Charge Trees Screen after you upgraded to version 9.0.

Customers Impacted: Time & Expense customers.

Workaround Before Fix: None.

Additional Notes: None.

Expense

Analyze

Outstanding Aging

Deltek Defect Tracking Number: 339973

Description: Expense reports with a status of Voided or Draft displayed in the Outstanding Aging report for outstanding cash receipts.

Customers Impacted: Time & Expense customers.

Workaround Before Fix: You ignored expense reports with a Draft status, and for those with a Void status, you entered a record in the Payment Utility for the cash receipt amount, which prevented the expense report from displaying in the Outstanding Aging report for outstanding cash receipts.

Additional Notes: None.

Expense Authorization

Approve

Deltek Defect Tracking Number: 271444

Description: You could not approve an expense authorization if the functional role did not have modify rights.

Customers Impacted: None.

Workaround Before Fix: Provide modify rights to the functional role.

Additional Notes: None.

Export ERs - Advances

Deltek Defect Tracking Number: 248610

Description: When using the Direct Pay Method, expense report amounts passed to Costpoint in the transaction currency instead of USD.

Customers Impacted: Time & Expense customers.

Workaround Before Fix: None.

Additional Notes: None.

Expense Report

Approve

Deltek Defect Tracking Number: 166546

Description: When you entered and signed a correcting expense report or expense authorization, user directed workflow was skipped, so the Approval task was not generated.

Impact: Expense module customers.

Workaround: None.

Additional Notes/Comments: None.

General Wizard

Deltek Defect Tracking Number: 228557

Description: An employee was able to select a From and To date on an expense report that was dated earlier than the employee's hire date.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Deltek Defect Tracking Number: 270654

Description: You could not create an expense report for a terminated employee if the termination date was earlier than the current date.

Customers Impacted: Expense module customers.

Workaround Before Fix: You had to remove the termination date and then enter the expense report.

Additional Notes: None.

Lodging Wizard

Deltek Defect Tracking Number: 185834

Description: The ceiling calculation was incorrect for Harford County, Aberdeen Proving Ground, Maryland.

Customers Impacted: Expense module customers.

Workaround Before Fix: Manually adjust the ceiling in Time and Expense.

Additional Notes: None.

Deltek Defect Tracking Number: 350049

Description: When you entered personal expense amounts in the Lodging wizard, you received an error message stating that the amount incurred must equal the amounts entered for room and tax rate plus any personal or other lodging expenses.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Meals or Entertainment Wizard

Deltek Defect Tracking Number: 226483

Description: Expense allocation did not use the expense transaction date when the outstanding expense was applied from the VISA file (Meals).

Customers Impacted: Expense module customers.

Workaround Before Fix: Manually change the date.

Additional Notes: None.

Deltek Defect Tracking Number: 345147

Description: Non Per Diem Meal Expense type ceilings were not enforced, so the expense was improperly allocated.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Overall

Deltek Defect Tracking Number: 272068

Description: After the Administrator added an expense to an expense report but chose not to reset the status to Draft, the expense report was still returned to a Draft status.

Customers Impacted: Expense module customers.

Workaround Before Fix: You could re-sign the expense report.

Additional Notes: None.

Print

Deltek Defect Tracking Number: 349662

Description: Changes you made to the expense report did not display in the printed version.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Schedules

Deltek Defect Tracking Number: 265717

Description: The task/schedule line with receipt information (completed by, date, and so forth) no longer displayed on the expense report after you made a net zero correction, which prevented tracking receipts.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Deltek Defect Tracking Number: 339304

Description: When you logged on English\United Kingdom locale, you received an error when you clicked the Attach icon.

Customers Impacted: Expense module customers who use this locale.

Workaround Before Fix: You had to change the language selected.

Additional Notes: None.

Sign

Deltek Defect Tracking Number: 341435

Description: When a supervisor entered an expense report for an employee, the **Submit** button was unavailable for selection.

Customers Impacted: Expense Report customers.

Workaround Before Fix: You had to log out and log back in.

Additional Notes: None.

Wizards

Deltek Defect Tracking Number: 217044

Description: The Copy Existing Expense Report function allowed employees to select restricted charge codes.

Customers Impacted: Expense module customers.

Workaround Before Fix: The Supervisor could reject the expense report.

Additional Notes: None.

Deltek Defect Tracking Number: 217519

Description: The error message wording you created did not display, and Deltek Expense displayed generic wording instead.

Customers Impacted: Expense module customers who use Custom text.

Workaround Before Fix: None.

Additional Notes: None.

Deltek Defect Tracking Number: 227597

Description: When changing the expense date of an imported expense from a credit card, Deltek Expense displayed an error message indicating that the exchange rate could not be zero, even if the expense report type was not set to multicurrency.

Customers Impacted: Expense module customers.

Workaround Before Fix: Delete the expense and add it back again with the correct date.

Additional Notes: None.

Deltek Defect Tracking Number: 342263

Description: Deltek Expense rounded incorrectly when using multi-currency. When all the expenses were entered as Company Paid, it showed a penny due to the employee, and regardless of the payment method, the rounding was always one penny off.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Settings

Batch Types

Deltek Defect Tracking Number: 272105

Description: You could not clear the **Provider** field on a saved Batch Type.

Customers Impacted: Expense module customers.

Workaround Before Fix: You had to update **Provider** instead of clearing it, or you had to create new batch type with no provider.

Additional Notes: None.

Expense Report Types

Deltek Defect Tracking Number: 266418

Description: In the Edit ER Task dialog box, you could not clear the **Required for Export** check box, but the database was updated correctly.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Miscellaneous

Desktop

Deltek Defect Tracking Number: 228561

Description: When an expense report or expense authorization was created and then voided prior to submitting it, the submittal task still displayed on the Desktop.

Customers Impacted: Expense module customers.

Workaround Before Fix: You had to use a script to delete the task.

Additional Notes: None.

Deltek Defect Tracking Number: 346975

Description: Miscellaneous Toolkits displayed as an option on My Menu.

Customers Impacted: Time and Expense customers.

Workaround Before Fix: A script was used to remove it.

Additional Notes: None.

Workflow

Expense Workflow

Deltek Defect Tracking Number: 266732

Description: After an expense report was voided, the workflow notification was sent to an individual who was not the employee's supervisor.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Deltek Defect Tracking Number: 267700

Description: The Record task did not display at the end when the task list was generated.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Deltek Defect Tracking Number: 343096

Description: Approve Charge tasks could be completed out of order.

Customers Impacted: Time & Expense customers.

Workaround Before Fix: None.

Additional Notes: None.

Deltek Defect Tracking Number: 349656

Description: Duplicate Record Attachments tasks were created after an expense report was revised.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Workflow

Deltek Defect Tracking Number: 214607

Description: When the email address of the supervisor was missing, the email notifications failed for the TS Status report

Customers Impacted: Time Entry customers.

Workaround Before Fix: You ran a script to identify missing email addresses.

Additional Notes: None.

Deltek Defect Tracking Number: 345201

Description: Email Notifications were not sent to employees for Benefits.

Customers Impacted: Time & Expense customers.

Workaround Before Fix: None.

Additional Notes: None.

Time

Charge Activity / Charge Activity Report

Deltek Defect Tracking Number: 269657

Description: When you previewed the Charge Activity report, "null" displayed if the employee name lacked a middle initial (for example, Lagana, Antonio null [10010])

Customers Impacted: Time & Expense customers.

Workaround Before Fix: None.

Additional Notes: None.

Deltek Defect Tracking Number: 350035

Description: You could not access the Charge Code option on the Level 2 drop-down of the Charge Activity Report from Internet Explorer. From Firefox, the Charge Code option was available, but when you generated the Report, it was empty.

Customers Impacted: Time & Expense customers.

Workaround Before Fix: None.

Additional Notes: None.

Process

TS Line Level Approval

Deltek Defect Tracking Number: 345154

Description: After you performed a Line Level Approval and signed out of the timesheet, the approval disappeared, nor did it display in the TS Line Level Approval Inquiry screen.

Customers Impacted: None.

Workaround Before Fix: You were able to reapprove the charge.

Additional Notes: None.

Timesheet

Load Favorites

Deltek Defect Tracking Number: 338499

Description: When employees added a project to Favorites, the system variously included UDT12, UDT13 and UDT14 information, even when those fields were empty when added from the timesheet. The incorrect UDT information was later auto-loaded on future timesheets, resulting in overpayments to employees.

Customers Impacted: Time Entry customers.

Workaround Before Fix: Instead of saving projects to Favorites, use Lookup to select the charge.

Additional Notes: None.

Start or Stop Times

Deltek Defect Tracking Number: 340116

Description: Hours you initially entered in the Start/Stop Time dialog box displayed correctly, but when you later re-opened the dialog box, the original entry was rounded to the nearest hour.

Customers Impacted: Time Entry customers who enter hours using the Start/Stop Time feature.

Workaround Before Fix: None.

Additional Notes: None.

Software Issues Resolved: 9.0.1 Hot Fix 02

Descriptions of Software Issues

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Administration

Users and Groups

Functional Roles

Deltek Defect Tracking Number: 181884

Description: After a Functional Role was modified to exclude the option of viewing attached receipts, the individual assigned to that role was still able to click the **View Receipts** button.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Expense

Expense Authorization

General Wizard

Deltek Defect Tracking Number: 351560

Description: You could not edit the Date field in the header area, even though you had not yet saved the expense authorization.

Customers Impacted: Expense module customers.

Workaround Before Fix: You had to use the date on which the expense authorization was entered.

Additional Notes: None.

Wizards

Deltek Defect Tracking Number: 352432

Description: The Expense Date on an the Add/Edit screen of an expense authorization did not display.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Process

Export ERs - Advances

Deltek Defect Tracking Number: 351848

Description: When you exported an expense report dated earlier than the hire date for an employee, the export failed.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Expense Report

Approve

Deltek Defect Tracking Number: 248976

Description: After a net zero correction was made to a previously approved expense report, it could not be re-approved by the original functional role.

Customers Impacted: Expense module customers.

Workaround Before Fix: You had to run a backend script to change the status to Approved.

Additional Notes: None.

General Wizard

Deltek Defect Tracking Number: 350031

Description: You could not edit the Date field in the header area even though you had not yet saved the expense report.

Customers Impacted: Expense module customers.

Workaround Before Fix: You had to use the date on which the expense report was entered.

Additional Notes: None.

Lodging Wizard

Deltek Defect Tracking Number: 350033

Description: Deltek Expense did not allow an Other Lodging amount of x.x6. If you changed Other Lodging to either x.x5 or x.x7, or if you adjusted either the room rate or tax rate by .01, you could continue to the next screen.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Overall

Deltek Defect Tracking Number: 350008

Description: When you tried to delete an expense report that was created prior to upgrading to Internet Explorer 8.0, you received an error message, which referenced a malicious add-on.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Schedules

Deltek Defect Tracking Number: 228709

Description: When you attached a receipt in Workflow Status and included a comment greater than 150 characters, the text didn't wrap, and since the scroll bar didn't display, you could not read the entire comment.

Customers Impacted: Expense module customers.

Workaround Before Fix: Ensure that the comment is shorter than 150 characters.

Additional Notes: None.

Sign

Deltek Defect Tracking Number: 342511

Description: After you upgraded to version 9.0 from version 8.3, the list of approvers for user directed tasks was no longer sorted alphabetically.

Customers Impacted: Customers who upgraded to version 9.0.

Workaround Before Fix: None.

Additional Notes: None.

Settings

Expense Report Types

Deltek Defect Tracking Number: 347208

Description: The **Required for Export** field on a task was automatically checked when you edited the task.

Customers Impacted: Expense module customers.

Workaround Before Fix: Clear the field and re-save the task.

Additional Notes: None.

Miscellaneous

Framework

Deltek Defect Tracking Number: 343116

Description: We fixed potential vulnerability for the cross-site scripting attack.

Customers Impacted: Time & Expense customers.

Workaround Before Fix: None.

Additional Notes: None.

MyDesktop

Desktop

Deltek Defect Tracking Number: 217624

Description: When you selected a task under My Tasks, the Delete button was grayed out, so you could not delete the task from the Desktop.

Customers Impacted: Expense module customers.

Workaround: None.

Additional Notes: None.

Preferences

Deltek Defect Tracking Number: 350038

Description: After you added a row to the Delegation table, you could not select the Active check box or edit the information. To correct this, we added an Edit Line option that enables you to modify the Start and End dates and select or clear the Active check box.

Customers Impacted: Time & Expense customers who use the Delegation feature.

Workaround Before Fix: Prior to this correction, you had to delete the Delegation line and add a new one to replace it.

Additional Notes: None.

Workflow

Expense Workflow

Deltek Defect Tracking Number: 343194

Description: You were able to approve expense reports that did not yet include the required receipt attachments.

Customers Impacted: Expense module customers.

Workaround Before Fix: Do not approve the expense report unless the receipts are already attached.

Additional Notes: None.

Deltek Defect Tracking Number: 348900

Description: Under Expense Report Tasks, the information in the Task Item field was duplicated in the Expense Charge field.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Deltek Defect Tracking Number: 343181

Description: Even though the **Remove Image Receipt task on Revision or Rejection** setting was checked in the Expense Configuration, receipts were retained after revision.

Customers Impacted: Expense module customers.

Workaround Before Fix: None.

Additional Notes: None.

Deltek Defect Tracking Number: 350940

Description: Even though you had configured workflow to send a message when an expense report was paid, no message was generated after the payment was processed through Costpoint Accounts Payable.

Customers Impacted: Expense module customers.

Workaround Before Fix: You had to notify the employee manually.

Additional Notes: None.



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