Deltek Costpoint® Essentials and Costpoint Foundations

Cloud Release Notes February 2018

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Contents

Overview

This document is a compilation of Costpoint, Budgeting and Planning, and Time & Expense enhancements being installed on the Cloud February 21, 2018.

Costpoint

Accounting

Change in Default Account Order and New Section on Import Cash Receipts Screen

The Import Cash Receipts application has been updated so users have three default options for Cash Accounts: customer default, screen default, or accounts receivable default. This is made possible by adding a new section: **Cash Account Used When no Customer Default Exists**.

If no customer default is found, the user-provided option field **Cash Account** from the Import Cash Receipts application will be used. If no values are found for these fields, the default Cash Receipt Cash Account from the Configure Accounts Receivable Settings application will be used.

Projects

Post Revenue: Include Zero Revenue Amounts Default Changed

The **Include Zero Revenue Amounts** check box on this screen is now selected by default to ensure Costpoint picks up project that have year-to-date revenue amounts of zero. Previously, this check box was cleared and you had to select it to include zero revenue amounts in the posting.

The functionality remains the same. If you clear this check box, the total revenue amounts in the project ledger are zero, and the general ledger is not updated.

GovWin IQ Integration

The Costpoint Contract Management module now allows you to import opportunity records from GovWin IQ into Costpoint. You can run this process from the new Import GovWin IQ Data screen which is located in the Contract Management Interfaces menu. This new screen also allows you to create stored parameters for running the import process at a scheduled time using the Costpoint Job Management applications.

When you run the integration, the following occurs:

- The application imports opportunities from GovWin IQ that do not yet exist in the OPP_MASTER table for the targeted companies and selected login accounts, and then it populates specific information on the opportunity record and on the GovWin IQ subtask for the record. New records are included each time the integration runs.
- If more than one company has the same Tenant ID (GovWin Login Alias or Location Code), any record marked for download creates a new opportunity in each company with that Tenant ID. For example, when one Tenant ID is shared by three companies, then a single opportunity is marked for download in GovWin IQ, and the import process creates a separate opportunity in each of those three companies.
- After the import process runs, you will be able to view the imported opportunities on the Manage Opportunities screen with details on the GovWin IQ subtask.
- The application also updates the existing GovWin IQ subtask information for specified opportunities/companies where there is a GovWin IQ ID on the record. This includes Manual/User entered opportunity records for which a GovWin IQ ID has been manually entered.

- Running the process adds information to the log files which are used for tracking import/export activity. These logs display on the View Interface Execution Status History screen.

Configure Contract Management Settings (CTMSETNG)

A new check box, **Allow any GovWin IQ login Account to run Import GovWin IQ Data for all login Accounts/companies**, was added to the Corporate Settings subtask of this screen. Select this check box to allow any GovWin IQ login account to run the Import GovWin IQ Data process for all login accounts/companies. Once selected, the **Current Account** and **All Accounts** options on the Import GovWin IQ Data screen are available for selection. If not selected, only **Current Account** is enabled and selected by default.

Configure Opportunity Settings (CTMOPSET)

A new field, **GovWin IQ Login Alias (Tenant ID)**, was added to this screen. Use this field to enter the tenant ID that contains the login information that you will use for importing opportunities from GovWin IQ.

Import GovWin IQ Data (CTPIQDAT)

The new Import GovWin IQ Data screen allows you to transfer selected opportunities from GovWin IQ and into Costpoint. From this screen, you will be able to either run the import process immediately or create stored parameters for scheduled imports. This screen is located in the Contract Management Interfaces menu (**Projects** » **Contract Management** » **Contract Management Interfaces**).

Manage Opportunities (CTMOPP)

The new GovWin IQ subtask on this screen allows you to view detailed information about the opportunities imported from GovWin IQ or opportunities that are manually entered in Manage Opportunities and have a corresponding GovWin IQ opportunity ID. It also enables you to run the integration routine to GovWin IQ for a specific opportunity record.

This subtask provides more subtasks where you can view opportunity milestone dates and key contacts as transferred from GovWin IQ, as well as information on employees who marked opportunities in GovWin IQ for import into Costpoint.

Manage System Integration Accounts (SYMINTGR)

A new subtask, GovWin IQ Integration, was added to this screen to allow you to reset the user name and/or password used for the connection between Costpoint and GovWin IQ.

GovWin IQ Integration Connection Settings

After applying the hot fixes and files for integration, new and existing users must enter the proper connection settings in the Costpoint 7.1.1 Configuration Utility to enable integration using GovWin IQ web services.

For more information on using the Costpoint Configuration Utility application, please refer to the *Deltek Costpoint 7.1.1 Configuration Utility* guide.

To configure the Costpoint – GovWin IQ Integration connection settings, complete the following steps:

1. On your Costpoint application server, click **Start » All Programs » Costpoint 7.1.1 » Start Costpoint 7.1.1 Config Utility**.
2. On the Select Your Configuration Options screen, make sure the Product Application Configuration check box is selected and click **Next**. The check box is selected by default.

3. Click **System Integrations tab » GovWin IQ tab**, and enter the connection settings for the Costpoint to GovWin IQ Integration:

Option	Description
Use GovWin IQ Integration	Select this check box to enable integration with GovWin IQ and to enable the rest of the fields
Client ID	Enter the Client ID provided by GovWin IQ.
Client Secret	Enter the Client Secret provided by GovWin IQ.
Connection Timeout (in sec)	The default value is **60** seconds. This indicates the amount of time Costpoint will wait for GovWin IQ to respond during a connection.
Request Timeout (sec)	The default value is **3600** seconds. This indicates the amount of time Costpoint will wait for GovWin IQ to respond when transferring data.
Tenants	**Add:** Click this button and enter a Tenant ID. **User:** Enter the GovWin IQ user associated with the selected Tenant ID. **Password:** Enter the GovWin IQ password for the user associated with the selected Tenant ID. **Test:** Click this button to test the connection to GovWin IQ using the User and Password associated with the selected Tenant ID. **Delete:** Click this button to delete the selected Tenant ID.

4. Click **Test** to check if the connection settings are correct.
5. Restart all WebLogic server or run the Rebuild Global Settings screen in Costpoint to allow the changes to take effect.

People

There are no changes to the People domain for this release.

Allow HSA Account Selection in Direct Deposit

Costpoint now provides the functionality for Employee Self Service administrators to enable or disable the Health Savings Account (HSA) account selection on Direct Deposit screens. The following screens contain corresponding updates to support this enhancement:

Direct Deposit (ESMDIRDEP)

If you select the **Allow HSA Account Selection in Direct Deposit** check box on the Manage Taxable Entity Settings screen, the **Usage** drop-down list will be enabled and employees could designate if the bank account is for either Payroll deposit or HSA deposit. If the field is not enabled, the selection will default to Payroll deposit.

Life Events/New Hires (ESMLIFEEVENT)

If you select the **Allow HSA Account Selection in Direct Deposit** check box on the Manage Taxable Entity Settings screen, the **Usage** drop-down list on the Direct Deposit tab will be enabled and employees could designate if the bank account is for either Payroll deposit or HSA deposit. If the field is not enabled, the selection will default to Payroll deposit.

Manage Taxable Entity Settings (AOMESSCS)

A new check box, **Allow HSA Account Selection in Direct Deposit**, determines if the **Usage** drop-down list will be enabled on the Direct Deposit screen and on the Direct Deposit tab of the Life Events/New Hires screen. If this functionality is enabled, employees will be able to designate if a bank account is for Payroll deposit or HSA deposit.

Regulatory and Compliance

IMPORTANT ANNOUCEMENTS

Versions 7.0.1 and 7.1.1 – Calendar Year End 2018

In an effort to allow adequate time to prepare for future year-end system jar requirements, please be aware that you must have the following System JARs loaded before the Calendar Year End 2018 release which is scheduled for December 2018. ***Appropriate action should be taken throughout the next months to plan for this System JAR requirements.***

Anticipated Calendar Year End 2018 System Jar Requirements

- Costpoint 7.0.1: System JAR 049 (released April 2017)
- Costpoint 7.1.1: System JAR 028 (released April 2017)

Both System JARs introduced a much needed change to the State Filing Statuses in Costpoint. Rather than using filing statuses that only applied to Costpoint (Both, Miscellaneous 1, Miscellaneous 2, etc.) and had to be manually mapped to each state's actual filing statuses, Costpoint 7.0.1 and 7.1.1 have been updated to use each state's actual filing status(es). Though the new filing statuses were introduced in April 2017, Deltek will continue to support tax table updates based on the original state filing statuses for the remaining 2017 tax update and for 2018 tax updates. Any tax updates for 2019 will only support the new state filing statuses that were introduced in System JAR 049 for 7.0.1 and System JAR 028 for 7.1.1 (both released in April 2017).

Version 7.1.1 – Further Reductions in the Need to Release Regulatory Updates within System JARs

We are happy to announce that we have made several programming changes within the past year to limit the need for regulatory changes to be released via System JAR. System JAR 028 for Costpoint 7.1.1 was part of that effort.

The coding changes introduced in System JAR 028 for Costpoint 7.1.1 allowed us to disassociate payroll computation coding changes from future 7.1.1 System JAR releases. So, after System JAR 028, changes to Costpoint version 7.1.1's Compute Payroll application will not require deployment via System JAR as they did in the past. This not only means that we can deploy Costpoint 7.1.1 regulatory updates and fixes more quickly, but it will also help us keep the System JAR requirements for Calendar Year End releases as minimal as possible.

The changes we made with the noted System JARs will greatly help with that effort to minimize the System JAR requirements for future regulatory releases.

2018 January Federal Tax Table Updates

This release contains enhancements to support the updates to the Federal tax tables that are effective January 1, 2018. The following are the updates to Federal taxes:

- The supplemental wage withholding rate decreases from 25 percent to **22 percent**.

- The supplemental wage withholding rate for wages over $1 million decreases from 39.6 percent to **37 percent**.
- The withholding adjustment for nonresident aliens increases from $2,300 to **$7,850**.
- The percentage method tables for income tax withholding was updated.

This federal tax table update reflects the increase in the federal standard deduction, the repeal of federal personal exemptions, and changes to the federal tax rates and brackets. This is the first of steps the IRS is taking to implement the new tax law. They are currently revising Form W-4 to reflect changes in available itemized deductions, increases in the child tax credit, the new dependent credit and repeal of dependent exemptions, but no timetable has been provided for the release of the new W-4.

Please note that the IRS is taking a multi-step approach to implementing the new tax law, but has not provided further detail of what these future changes might entail or a timeline of their announcements. Deltek will continue to monitor the IRS notifications and will provide more information when a pertinent change is announced.

For more information on this IRS new release and the Federal tax update, please refer to the following news release and notice on the IRS website:

- https://www.irs.gov/newsroom/updated-2018-withholding-tables-now-available-taxpayers-could-see-paycheck-changes-by-february
- https://www.irs.gov/pub/irs-pdf/n1036.pdf

2018 January State Tax Table Updates

This Costpoint release contains enhancements to support the updates to State tax tables that are effective January 1, 2018. The following are the updates to State taxes:

Mississippi

The annual withholding table for all filing statuses was updated.

For more information, please refer to the *Computer Payroll Accounting – For Periods In 2018* on the Mississippi Department of Revenue website: http://www.dor.ms.gov/Business/Documents/Computer%20Payroll%20Accounting%20Updated%2012-22-17.pdf

Missouri

The following are the tax updates for the State of Missouri:

- The standard deduction increases for all filing statuses:
- The Annual percentage table was updated.
- The supplemental wage payment flat percentage rate decreases from 6 percent to **5.9 percent**.

For more information, please refer to the *State of Missouri Employer's Tax Guide*:

http://dor.mo.gov/forms/4282_2018.pdf

New York

The unemployment insurance taxable wage base increases from $10,900 to **$11,100**.

Ohio

The unemployment insurance taxable wage base increases from $9,000 to **$9,500**.

Wyoming

The unemployment insurance taxable wage base decreases from $25,400 to **$24,700**.

Patch Requirements

These enhancements require Costpoint 7.1.1 PATCH3374.

Materials Management

There are no changes to the Materials domain for this release.

Administration

Select a Preferred Notification Method

With Costpoint configured for Skype for Business, you can choose to receive notifications via email or instant message. The new **Preferred Notification Method** drop-down list on the following screens:

- Configure System Settings (SYMSETNG)
- Manage Users (SYMUSR)
- Configure User Preferences (UPMUSRPR)

This enables you to select whether users should be notified of application updates using email, instant message via Skype for Business, or both.

You must have Skype for Business configured to select IM as the notification method.

This enhancement requires the following for the Configure System Settings (SYMSETNG) application:

An Updated “Company to Copy Settings From” Process to Set the Default Value of Skype Instant Message (IM) Notifications in the Set Up Company (SYPCOMP) Application

In Set Up Company (SYPCOMP), the Company to Copy Settings From process now includes IM and IM and Email as default notification values when copying settings from the selected company. The default notification value for the new company is based on the copied company’s Preferred Notification Method setting.

For example, if the company selected to copy settings from uses IM and Email as the preferred notification method, then the new company’s default notification method will also be IM and Email. If the company selected in the **Company to Copy Settings From** field does not have a preferred notification method, then the default notification method is set to Email.

To support this enhancement, database changes included:

- Adding a new NOTIFICATION_METHOD column to the SYS_SETTINGS table.
- Modifying the length and adding a default value to the NOTIFICATION_METHOD column in the SYS_SETTINGS table.

Reports & Analytics

Role-Based Dashboards: Usability Enhancements for the Projects Approaching Funding Dashpart

Role-based dashboards available in Costpoint are continuously being updated to improve usability and the overall look of the dashboards.

In this release, the enhancements are for the Projects Approaching Funding dashpart, which is available on the Project Manager Dashboard and Organization Manager Dashboard. The changes include the following:

- The chart type (previously a stacked bar chart) has been changed such that the funding and revenue amounts are represented in separate bars. The chart legend now also displays **Funding** and **Revenue**.
- The chart displays the appropriate subperiod end date for the data being displayed, right-aligned on the top-right corner of the chart.
- The chart displays the X and Y axis titles. Previously, the Y axis displayed just the project name label, while the X axis displayed the amount without the currency. Now, the Y axis displays “Projects” as the axis title, and the X axis displays “US Dollars” along with (000) to reflect that the data is presented in thousands.

There are no changes on the parameters that define the dashpart (that is, the parameter fields on the Parameters tab for Projects Approaching Funding remain the same).

Known Issues

Drill-through Application Not Automatically Loading the Result Set

On the Labor Utilization chart of the Organization Manager Dashboard, clicking an employee ID link brings up the Utilization Analysis (COL1,BOL1,POL1) screen. This screen, however, does not automatically load the result set for the selected employee ID link. To display the utilization analysis information on this screen, you must click the **Execute** icon on the toolbar or press F3.

Duplicate Tooltip

If you use Internet Explorer, duplicate tooltips may display when you hover over a bar or a bar segment on the following charts:

- **AR Aging and AR Current charts** — Available on all three dashboards
- **Aged Open Billing Detail and Current Open Billing Detail charts** — Available on all three dashboards
- **AP Aging and AP Current charts** — Available only on the Finance Manager Dashboard
- **Projects Approaching Funding chart** — Available only on the Project Manager Dashboard and Organization Manager Dashboard
- **Timesheet Status chart** — Available only on the Organization Manager Dashboard

Viewing the Online Help

If you use Internet Explorer and the online help does not display correctly, you need to turn off Compatibility View for the browser. Click **Tools » Compatibility View settings**, and clear the **Display intranet sites in Compatibility View** check box. Then refresh the browser. Make sure you remove deltek.com (if listed) from the Websites you have added to Compatibility View list.

Budgeting and Planning

Budgeting Administration

EREPORT_PROJ_TREND Updated with Budget Details During Refresh

During the refresh process, the EREPORT_PROJ_TREND table is now updated with ITD and YTD budget details, enabling use of this information in Costpoint Enterprise Reporting.

Time & Expense

Time

Active Field Default Setting Updated

The **Active** field in **Time >> Timesheet >> Manage Resource Work Schedules** was updated so the default setting is 'Yes.'

UDT Field Relocated on Manage Timesheet Header

When enabled, the UDT 09 (Org) field now displays below the **Signature** field on the **Time » Timesheets » Manage Timesheets** screen.

Expense

Expense Report Header Modifications

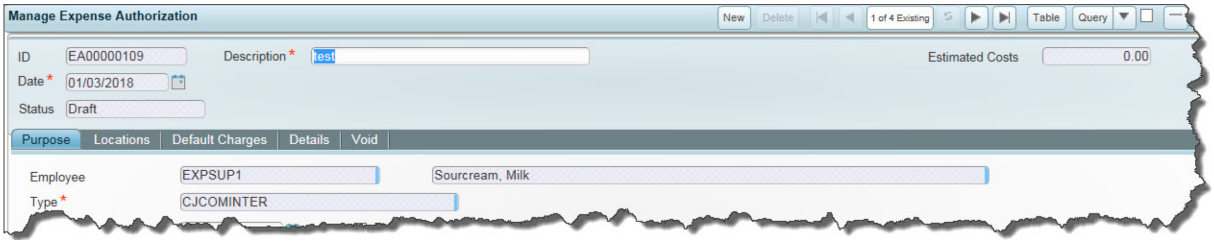
The **Expense » Expense Reports » Manage Expense Report** screen was modified so that basic information about the expense report now displays above the Purpose, Locations, Default Charges, Details, and Void tabs.

The header fields are now in constant view and include the following:

- **ID –**This field was on the Purpose tab.
- **Description –** This field was on the Purpose tab.
- **Date –** This field was on the Purpose tab.
- **Status –** This field was on the Purpose tab.
- **Total To Me –** This field was labeled **Total Amount Due To Employee**. That label is still used in the printed expense report. The new label, **Total To Me**, displays only on the screen. It displays on both the header and the Details tab.
- **Payment Received –** This field displays on both the header and the Details tab.
- **Currency –** This field displays on both the header and the Details tab.

Expense Authorization Header Modifications

The **Expense » Expense Authorizations » Manage Expense Authorization** screen was modified so that basic information about the expense authorization now displays above the Purpose, Locations, Default Charges, Details, and Void tabs.



The header fields are now in constant view and include the following:

- **ID –**This field was on the Purpose tab.
- **Description –** This field was on the Purpose tab.
- **Date –** This field was on the Purpose tab.
- **Status –** This field was on the Purpose tab.
- **Estimated Costs –** This field displays in the header and continues to display in the Details section.

Manage/Approve Expense Authorizations: Include Optional Tasks Setting

An **Include Optional Tasks** check box was added to the Task Type section of **Expense » Expense Authorization » Manage/Approve Expense Authorization**.

When you filter by Outstanding Tasks and **Include Optional Tasks** is selected, the results include expense authorizations that have both required and optional tasks outstanding.

When **Include Optional Tasks** is *not* selected, the results include only expense authorizations with required tasks outstanding, and optional tasks are excluded.

Excluding optional tasks can reduce the number of results returned and thus improve system performance.

Manage/Approve Expense Reports: Include Optional Tasks Setting

An **Include Optional Tasks** check box was added to the Task Type section of **Expense » Expense Report » Manage/Approve Expense Reports**.

When you filter by Outstanding Tasks and **Include Optional Tasks** is selected, the results include expense reports that have both required and optional tasks outstanding.

When **Include Optional Tasks** is *not* selected, the results include only expense reports with required tasks outstanding, and optional tasks are excluded.

Excluding optional tasks can reduce the number of results returned and thus improve system performance.

Configuration

There were no updates in this area.

Deltek is the leading global provider of enterprise software and information solutions for government contractors, professional services firms and other project- and people-based businesses. For decades, we have delivered actionable insight that empowers our customers to unlock their business potential. 20,000 organizations and millions of users in over 80 countries around the world rely on Deltek to research and identify opportunities, win new business, recruit and develop talent, optimize resources, streamline operations and deliver more profitable projects. Deltek – Know more. Do more.®

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