

# Deltek Time & Expense™ Version 9.0.1 Cumulative Hot Fix for the Deltek Enterprise

## Release Notes

**October 7, 2014**

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## Overview

Welcome to Deltek Time & Expense with ESS version 9.0.1 Cumulative Hot Fix Release Notes. These release notes contain a summary of the following:

- Enhancements
- Software Issues Resolved

# For Additional Information

## Customer Care Connect Site

The following are some of the many options that the Customer Care Connect site provides:

- Search Deltek's knowledge base
- Display or download product information, such as release notes, user guides, technical information, and white papers
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Use Quick Chat to submit a question to a Customer Care analyst online
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Connect Customer Forums
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes



For more information regarding Deltek Customer Care Connect, refer to the online help available from the Web site.

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## Access Customer Care Connect

To access the Customer Care Connect site, complete the following steps:

1. Go to <http://support.deltek.com>.
2. Enter your Customer Care Connect **Username** and Password.
3. Click Log In.



If you forget your username or password, you can click the **Account Assistance** button on the login screen for help.

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## Enhancements: Hot Fix Bundle 01

This section includes summaries of the enhancements made to existing features in hot fix bundle 01.

### Currency Codes Added

We added the following currency codes:

- **NPR** — Nepalese rupee - 524
- **UAH** — Ukrainian hryvnia - 980
- **BAM** — Bosnia and Herzegovina convertible mark - 977
- **AZN** — Azerbaijani manat - 944
- **UGX** — Ugandan shilling - 800
- **LTL** — Lithuanian litas - 440
- **RSD** — Serbian dinar - 941
- **BND** — Brunei dollar- 096
- **ETB** — Ethiopian birr - 230
- **TZS** — Tanzanian shilling - 834
- **LVL** — Latvian lats - 428
- **GHS** — Ghanaian cedi – 936

### Expense Replacement Signatures

When a supervisor or other authorized user signs an expense report or expense authorization on behalf of an employee or other individual, that person can now replace that signature with their own.



## Enhancements: Hot Fix Bundle 03

This section includes summaries of the enhancements made to existing features in hot fix bundle 03.

### Set Advance Lead Time

An **Advance Lead Time** field was added to the Basic Information tab of the **Expense » Settings » Expense Report Types** screen which enables you to set the lead time (in number of days) that is needed to process the leave request. This setting is used to determine if the date advance needed is reasonable when the advance request is submitted. If the user indicates they need the advance earlier than the lead time, the user receives an error message and is required to adjust the date accordingly.

### Restrict Attachments

A **Valid File Types** field was added to the Attachments section (Miscellaneous tab) of the **Administration » Product Configuration » General Configuration** screen. Use this field to restrict the types of files that employees can attach to expense reports and expense authorizations. Enter the extension of any file type you want to allow, and separate each one with a semicolon (for example .PDF;.gif).



Expense is configured by default to only allow PDF files. If you want to allow users to attach other types of files, you must update this setting.

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## Enhancements: Hot Fix Bundle 04

This section includes summaries of the enhancements made to existing features in hot fix bundle 04.

### Receipt Traveler

The Receipt Traveler, previously available in version 8.3, was restored as a report option in the Expense module. The Receipt Traveler displays all the expenses entered for an expense report and is used as a coversheet for receipt hardcopies. It is available for printing after the expense report has been submitted in Time & Expense.

During expense report authentication, the following new fields display if any of the expense types were configured to require receipts:

- **Have Receipt** — Select this check box if you have a hard copy receipt for this expense.
- **Missing Receipt** — Select this check box if you do not have the receipt for this expense.
- **Expense ID** — This field displays the Expense ID, which is generated at the time the expense is entered in the Claimed Expenses section of the Expense Report.
- **Category/Expense Type** — This field displays the Category/Expense Type of the expense.
- **Amount** — This field displays the amount of the expense.
- **Pay Method** — This field displays the pay method that was used to pay for this expense.
- **Currency** — This field displays the currency which will be used to reimburse the employee.
- **Explanation** — Enter an explanation for missing receipts in this column.

When authentication is complete, Deltek Expense automatically presents the user with option of printing the Receipt Traveler.



To print the Receipt Traveler later, open the expense report and click **Print** on the toolbar. In the Print dialog box, select the **Receipt Traveler** check box and click **Submit**.


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The header area of the Receipt Traveler identifies the expense report itself and includes the employee name, expense report number, expense report dates, and so forth.

The body of the report displays all the individual expenses and associated information, such as the expense date, amount incurred, and the currency. The **Receipt Attached** column indicates whether an expense requires a receipt and displays one of the following:

- “N/A” indicates that a receipt is not required.
- An “X” in the check box indicates that the receipt is required and is attached.
- An empty check box indicates that the receipt is required but is missing, and the associated explanation displays in the **Reason for missing receipt** column.

Additionally, a Missing Receipts icon was added to the Workflow Status tab. It displays for any expense that was marked as **Missing Receipt** during the authentication process. Since the

missing receipt cannot be recorded, the Action icon for the Record task displays as . The administrator can click this icon to review the reason for the missing attachment.



When an expense is marked as missing a receipt, the associated Attachment task on the Workflow Status tab is also marked as missing. If you have an electronic copy of the receipt that you want to attach, you can clear the Missing Receipt check box for the attachment task when you upload the attachment.

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## Enhancements: Hot Fix Bundle 05

This section includes summaries of the enhancements made to existing features in hot fix bundle 05.

### Per Diem Rate Adjustment

We added a **Per Diem Adjustment %** field to the Basic Information tab of the **Expense » Settings » Expense Types** screen. Use this field to adjust the normal per diem reimbursement rate by the percent you enter here. For example, if the full reimbursement rate for a meal is \$5.00, and the per diem adjustment is 55%, the adjusted per diem rate will be \$2.75.

The rate adjustment applies to meal expenses only. When the rate adjustment is in effect, it is applied to all meal expenses, including those entered as part of a combined lodging expense.

The default percent is 100, but the field accepts any percent between 1 and 100, and it is valid for Allowance or Ceiling per diem types.



Deltek added this feature to help customers comply with a government regulation which requires that meals on long term trips — those lasting 91 days or longer in single location — be reimbursed at 55% of the full rate. However, companies that must comply with this regulation are responsible for the correct setup and use of this feature.

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### Duplicate Social Security Numbers

When you enter dependent or beneficiary information in the Employee Self Service module, you now receive a warning message, upon saving, if you enter a duplicate Social Security Number.

## Enhancements: Hot Fix Bundle 06

This section includes summaries of the enhancements made to existing features in hot fix bundle 06.

### GovCon Touch Time

We added the following Mobile Time options to the Technical Console for GovCon Touch Time administrators:

- **Mobile Access** — Select either **Enabled** or **Disabled** to control access to GovCon Touch Time by domain.



When you select **Disabled**, users of this Domain cannot log on to either GovCon Touch Time or Deltek Mobile Time.

- 
- **Mobile Max Rows (1 to 200)** — Type the maximum number of rows (1 to 200) that should display on the Search Charges screen or UDT Lookup.

## Enhancements: Hot Fix Bundle 07

This section includes summaries of the enhancements made to existing features in hot fix bundle 07.

### Expense Capture (Deltek Touch Time & Expense)

To support Deltek Touch Time & Expense 1.2, there are changes made in some areas of Deltek Time & Expense 9.0.1 included in this bundle. These changes support the Expense Capture feature where users can perform the following:

- Capture out-of-pocket expenses using a mobile device
- Attach images of receipts using the device's gallery or camera for these out-of-pocket expenses along with centrally billed credit card transactions
- Quickly add capture expenses to Expense Report in Deltek Expense 9.0.1
- Automatically attach images to Expense Report in Deltek Expense 9.0.1


### Setup

It is necessary to set up a Batch Type since capturing of out-of-pocket expenses leverages the same framework as the Batch Expense feature — the ability to import centralized billed credit card transactions.

The screenshot displays the Deltek Time & Expense web application interface. The left sidebar contains a navigation menu with the following items: Plan Expenses, Record Expenses, Process, Analyze, Audit, Settings, Expense Configuration, Currencies, M&IE Breakdown, Providers, Charge Types, Pay Methods, Currency Schedules, Per Diem Schedules, Tax Schedules, Expense Types, Expense Report Types, Expense Classes, Batch Types (highlighted), and Utilities. The main content area is titled 'Batch Types' and features a 'New' button, 'Save', 'Delete', and 'Search' icons. Below this, there are tabs for 'Basic Information', 'Import Options', and 'Ghost Cards'. The 'Basic Information' tab is active, showing a form with the following fields: Code (TOUCH), Description (Mobile Captured Expenses), Source (Manual Entry), Days Due (0), Payment Method (Cash/Personal Credit Card), Bill Currency (US Dollar (USD)), Transaction Currency (Yen (JPY)), Employee, Provider, Wizard Type (None), and a checkbox for Allow Partial Posting.

The required fields for the Batch Type are as follows:

- Code

- 
- Description
  - Source — Must be “Manual Entry”
  - Payment Method — Must be assigned an employee paid based payment method
  - Bill Currency

# Software Issues Resolved: 9.0.1 Hot Fix Bundle 01

## Administration

### Master Data

#### Charge Trees

**Deltek Defect Tracking Number:** 266414

**Description:** When you edited multiple charge codes under charge tree and linked to an account, the edits you made to the first charge code did not display.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** You had to return to the top level to link to the account.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 270647

**Description:** You could not make projects in the charge tree inactive.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 270648

**Description:** The Filter check box did not display in the Charge Trees Screen after you upgraded to version 9.0.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Expense

### Analyze

#### Outstanding Aging

**Deltek Defect Tracking Number:** 339973

**Description:** Expense reports with a status of Voided or Draft displayed in the Outstanding Aging report for outstanding cash receipts.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** You ignored expense reports with a Draft status, and for those with a Void status, you entered a record in the Payment Utility for the cash receipt



amount, which prevented the expense report from displaying in the Outstanding Aging report for outstanding cash receipts.

**Additional Notes:** None.

## Expense Authorization

### Approve

**Deltek Defect Tracking Number:** 271444

**Description:** You could not approve an expense authorization if the functional role did not have modify rights.

**Customers Impacted:** None.

**Workaround Before Fix:** Provide modify rights to the functional role.

**Additional Notes:** None.

## Export ERs - Advances

**Deltek Defect Tracking Number:** 248610

**Description:** When using the Direct Pay Method, expense report amounts passed to Costpoint in the transaction currency instead of USD.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Expense Report

### Approve

**Deltek Defect Tracking Number:** 166546

**Description:** When you entered and signed a correcting expense report or expense authorization, user directed workflow was skipped, so the Approval task was not generated.

**Impact:** Expense module customers.

**Workaround:** None.

**Additional Notes/Comments:** None.

### General Wizard

**Deltek Defect Tracking Number:** 228557

**Description:** An employee was able to select a From and To date on an expense report that was dated earlier than the employee's hire date.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 270654

**Description:** You could not create an expense report for a terminated employee if the termination date was earlier than the current date.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to remove the termination date and then enter the expense report.

**Additional Notes:** None.

**Lodging Wizard**

**Deltek Defect Tracking Number:** 185834

**Description:** The ceiling calculation was incorrect for Harford County, Aberdeen Proving Ground, Maryland.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Manually adjust the ceiling in Time and Expense.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 350049

**Description:** When you entered personal expense amounts in the Lodging wizard, you received an error message stating that the amount incurred must equal the amounts entered for room and tax rate plus any personal or other lodging expenses.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Meals or Entertainment Wizard**

**Deltek Defect Tracking Number:** 226483

**Description:** Expense allocation did not use the expense transaction date when the outstanding expense was applied from the VISA file (Meals).

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Manually change the date.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 345147

**Description:** Non Per Diem Meal Expense type ceilings were not enforced, so the expense was improperly allocated.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Overall

**Deltek Defect Tracking Number:** 272068

**Description:** After the Administrator added an expense to an expense report but chose not to reset the status to Draft, the expense report was still returned to a Draft status.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You could re-sign the expense report.

**Additional Notes:** None.

## Print

**Deltek Defect Tracking Number:** 349662

**Description:** Changes you made to the expense report did not display in the printed version.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Schedules

**Deltek Defect Tracking Number:** 265717

**Description:** The task/schedule line with receipt information (completed by, date, and so forth) no longer displayed on the expense report after you made a net zero correction, which prevented tracking receipts.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 339304

**Description:** When you logged on English\United Kingdom locale, you received an error when you clicked the Attach icon.

**Customers Impacted:** Expense module customers who use this locale.

**Workaround Before Fix:** You had to change the language selected.

**Additional Notes:** None.

## Sign

**Deltek Defect Tracking Number:** 341435

**Description:** When a supervisor entered an expense report for an employee, the **Submit** button was unavailable for selection.

**Customers Impacted:** Expense Report customers.

**Workaround Before Fix:** You had to log out and log back in.

**Additional Notes:** None.

## Wizards

**Deltek Defect Tracking Number:** 217044

**Description:** The Copy Existing Expense Report function allowed employees to select restricted charge codes.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** The Supervisor could reject the expense report.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 217519

**Description:** The error message wording you created did not display, and Deltek Expense displayed generic wording instead.

**Customers Impacted:** Expense module customers who use Custom text.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 227597

**Description:** When changing the expense date of an imported expense from a credit card, Deltek Expense displayed an error message indicating that the exchange rate could not be zero, even if the expense report type was not set to multicurrency.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Delete the expense and add it back again with the correct date.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 342263

**Description:** Deltek Expense rounded incorrectly when using multi-currency. When all the expenses were entered as Company Paid, it showed a penny due to the employee, and regardless of the payment method, the rounding was always one penny off.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Settings

### Batch Types

**Deltek Defect Tracking Number:** 272105

**Description:** You could not clear the **Provider** field on a saved Batch Type.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to update **Provider** instead of clearing it, or you had to create new batch type with no provider.

**Additional Notes:** None.

## Expense Report Types

**Deltek Defect Tracking Number:** 266418

**Description:** In the Edit ER Task dialog box, you could not clear the **Required for Export** check box, but the database was updated correctly.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Miscellaneous

### Desktop

**Deltek Defect Tracking Number:** 228561

**Description:** When an expense report or expense authorization was created and then voided prior to submitting it, the submittal task still displayed on the Desktop.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to use a script to delete the task.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 346975

**Description:** Miscellaneous Toolkits displayed as an option on My Menu.

**Customers Impacted:** Time and Expense customers.

**Workaround Before Fix:** A script was used to remove it.

**Additional Notes:** None.

## Workflow

### Expense Workflow

**Deltek Defect Tracking Number:** 266732

**Description:** After an expense report was voided, the workflow notification was sent to an individual who was not the employee's supervisor.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 267700

**Description:** The Record task did not display at the end when the task list was generated.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 343096

**Description:** Approve Charge tasks could be completed out of order.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 349656

**Description:** Duplicate Record Attachments tasks were created after an expense report was revised.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Workflow**

**Deltek Defect Tracking Number:** 214607

**Description:** When the email address of the supervisor was missing, the email notifications failed for the TS Status report

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** You ran a script to identify missing email addresses.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 345201

**Description:** Email Notifications were not sent to employees for Benefits.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Time

### Charge Activity / Charge Activity Report

**Deltek Defect Tracking Number:** 269657

**Description:** When you previewed the Charge Activity report, "null" displayed if the employee name lacked a middle initial (for example, Lagana, Antonio null [10010])

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 350035

**Description:** You could not access the Charge Code option on the Level 2 drop-down of the Charge Activity Report from Internet Explorer. From Firefox, the Charge Code option was available, but when you generated the Report, it was empty.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Process

### TS Line Level Approval

**Deltek Defect Tracking Number:** 345154

**Description:** After you performed a Line Level Approval and signed out of the timesheet, the approval disappeared, nor did it display in the TS Line Level Approval Inquiry screen.

**Customers Impacted:** None.

**Workaround Before Fix:** You were able to reapprove the charge.

**Additional Notes:** None.

## Timesheet

### Load Favorites

**Deltek Defect Tracking Number:** 338499

**Description:** When employees added a project to Favorites, the system variously included UDT12, UDT13 and UDT14 information, even when those fields were empty when added from the timesheet. The incorrect UDT information was later auto-loaded on future timesheets, resulting in overpayments to employees.

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** Instead of saving projects to Favorites, use Lookup to select the charge.

**Additional Notes:** None.



## Start or Stop Times

**Deltek Defect Tracking Number:** 340116

**Description:** Hours you initially entered in the Start/Stop Time dialog box displayed correctly, but when you later re-opened the dialog box, the original entry was rounded to the nearest hour.

**Customers Impacted:** Time Entry customers who enter hours using the Start/Stop Time feature.

**Workaround Before Fix:** None.

**Additional Notes:** None.



# Software Issues Resolved: 9.0.1 Hot Fix Bundle 02

## Administration

### Users and Groups

#### Functional Roles

**Deltek Defect Tracking Number:** 181884

**Description:** After a Functional Role was modified to exclude the option of viewing attached receipts, the individual assigned to that role was still able to click the **View Receipts** button.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Expense

### Expense Authorization

#### General Wizard

**Deltek Defect Tracking Number:** 351560

**Description:** You could not edit the Date field in the header area, even though you had not yet saved the expense authorization.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to use the date on which the expense authorization was entered.

**Additional Notes:** None.

#### Wizards

**Deltek Defect Tracking Number:** 352432

**Description:** The Expense Date on an the Add/Edit screen of an expense authorization did not display.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Process

### Export ERs - Advances

**Deltek Defect Tracking Number:** 351848

**Description:** When you exported an expense report dated earlier than the hire date for an employee, the export failed.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Expense Report

### Approve

**Deltek Defect Tracking Number:** 248976

**Description:** After a net zero correction was made to a previously approved expense report, it could not be re-approved by the original functional role.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to run a backend script to change the status to Approved.

**Additional Notes:** None.

### General Wizard

**Deltek Defect Tracking Number:** 350031

**Description:** You could not edit the Date field in the header area even though you had not yet saved the expense report.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to use the date on which the expense report was entered.

**Additional Notes:** None.

### Lodging Wizard

**Deltek Defect Tracking Number:** 350033

**Description:** Deltek Expense did not allow an Other Lodging amount of x.x6. If you changed Other Lodging to either x.x5 or x.x7, or if you adjusted either the room rate or tax rate by .01, you could continue to the next screen.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Overall

**Deltek Defect Tracking Number:** 350008

**Description:** When you tried to delete an expense report that was created prior to upgrading to Internet Explorer 8.0, you received an error message, which referenced a malicious add-on.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Schedules

**Deltek Defect Tracking Number:** 228709

**Description:** When you attached a receipt in Workflow Status and included a comment greater than 150 characters, the text didn't wrap, and since the scroll bar didn't display, you could not read the entire comment.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Ensure that the comment is shorter than 150 characters.

**Additional Notes:** None.

## Sign

**Deltek Defect Tracking Number:** 342511

**Description:** After you upgraded to version 9.0 from version 8.3, the list of approvers for user directed tasks was no longer sorted alphabetically.

**Customers Impacted:** Customers who upgraded to version 9.0.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Settings

### Expense Report Types

**Deltek Defect Tracking Number:** 347208

**Description:** The **Required for Export** field on a task was automatically checked when you edited the task.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Clear the field and re-save the task.

**Additional Notes:** None.

## Miscellaneous

### Framework

**Deltek Defect Tracking Number:** 343116

**Description:** We fixed potential vulnerability for the cross-site scripting attack.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## MyDesktop

### Desktop

**Deltek Defect Tracking Number:** 217624

**Description:** When you selected a task under My Tasks, the Delete button was grayed out, so you could not delete the task from the Desktop.

**Customers Impacted:** Expense module customers.

**Workaround:** None.

**Additional Notes:** None.

## Preferences

**Deltek Defect Tracking Number:** 350038

**Description:** After you added a row to the Delegation table, you could not select the Active check box or edit the information. To correct this, we added an Edit Line option that enables you to modify the Start and End dates and select or clear the Active check box.

**Customers Impacted:** Time & Expense customers who use the Delegation feature.

**Workaround Before Fix:** Prior to this correction, you had to delete the Delegation line and add a new one to replace it.

**Additional Notes:** None.

## Workflow

### Expense Workflow

**Deltek Defect Tracking Number:** 343194

**Description:** You were able to approve expense reports that did not yet include the required receipt attachments.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Do not approve the expense report unless the receipts are already attached.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 348900

**Description:** Under Expense Report Tasks, the information in the Task Item field was duplicated in the Expense Charge field.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 343181

**Description:** Even though the **Remove Image Receipt task on Revision or Rejection** setting was checked in the Expense Configuration, receipts were retained after revision.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 350940

**Description:** Even though you had configured workflow to send a message when an expense report was paid, no message was generated after the payment was processed through Costpoint Accounts Payable.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to notify the employee manually.

**Additional Notes:** None.

# Software Issues Resolved: 9.0.1 Hot Fix Bundle 03

## Administration

### Process

#### Scheduling

**Deltek Defect Tracking Number:** 366792

**Description:** Emails were not generated for the Expense Status report, when it was run by a scheduled process.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Run the process manually.

**Additional Notes:** None.

## Expense

### Analyze

#### Outstanding Aging

**Deltek Defect Tracking Number:** 367408

**Description:** The Outstanding Aging Report pulled incorrect data into the report.

**Customers Impacted:** Time & Expense customers who upgraded to version 8.3.03

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Process

### Maintain

#### Import Expenses

**Deltek Defect Tracking Number:** 364805

**Description:** When you imported a Visa file, you received an "Invalid Start Date" error message on some transactions.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to enter the Visa expenses manually.

**Additional Notes:** None.

## Record Expenses

### Expense Report

**Deltek Defect Tracking Number:** 364119

**Description:** You could not approve an expense authorization if the functional role did not have modify rights.

**Customers Impacted:** None.

**Workaround Before Fix:** Provide modify rights to the functional role.

**Additional Notes:** None.

### Approve

**Deltek Defect Tracking Number:** 367507

**Description:** A Project Manager was able to approve project charges that should have been approved by a different project manager.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Project managers can ensure that they approve only their own projects.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 369310

**Description:** After an optional task was completed, an expense report reverted to a status of Approved, instead of remaining processed, and you were able to export again, which resulted in a duplicate payment.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Do not complete the optional tasks.

**Additional Notes:** None.

### General Wizard

**Deltek Defect Tracking Number:** 356314

**Description:** You could specify a tolerance for comparing an expense report total to an expense authorization total, but when the tolerance percentage was met, approvals did not roll over upon submittal.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Lodging Wizard

**Deltek Defect Tracking Number:** 251366

**Description:** The Room rate and Tax rate values on the Amount tab were reset to 0.00 after you edited a per diem Lodging expense.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Re-enter the Room and Tax rate amounts.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 352782

**Description:** After an over-ceiling amount was entered, Deltek Expense did not require the explanation unless the user clicked the **Recalculate** button.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Click **Recalculate** and then enter the explanation.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 364445

**Description:** When you entered an Other Lodging expense, you received an error message indicating that the exchange rate could not be zero.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 366811

**Description:** After you entered multi-day lodging expenses and displayed the Expense report, the amounts had changed and appeared to be averaged by the number of days, but when you viewed the amounts in Edit mode, they were correct.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Wizards

**Deltek Defect Tracking Number:** 351673

**Description:** You did not have to enter a revision explanation after you modified a charge allocation, even though the Expense Class required one.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.



## Miscellaneous

### Installation

**Deltek Defect Tracking Number:** 363600

**Description:** Expense Reports that included per diem expenses were converted without locations.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Workflow

### Expense Workflow

**Deltek Defect Tracking Number:** 364806

**Description:** Multiple email notifications were sent to users immediately after you opened an expense report to approve.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 345263

**Description:** The ER Rejected and ER Revised email notifications were delivered even though the configuration option was not selected.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** Employees who ignored the notifications.

**Additional Notes:** None.

## Time

### Record Time

**Timesheet Print**

**Deltek Defect Tracking Number:** 218099

**Description:** When you printed a timesheet from a prior period, the current timesheet printed, after you opened the the current period and scrolled back to a prior period.

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 351385

**Description:** Printed timesheets displayed the incorrect timesheet class.

**Customers Impacted:** Time module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## **Start/Stop Times**

**Deltek Defect Tracking Number:** 351846

**Description:** On Internet Explorer version 9.0, you could only enter one line on the timesheet per day when using start/stop time.

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** You had to use Firefox instead.

**Additional Notes:** None.

# Software Issues Resolved: 9.0.1 Hot Fix Bundle 04

## Time & Expense

**Deltek Defect Tracking Number:** 372495

**Description:** After you created an expense report and then cleared the expense report date , you received a 9002 error after you clicked **Continue**.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Expense

### Expense Authorization

#### Cash Advance Schedule

**Deltek Defect Tracking Number:** 350060

**Description:** The Approve Cash Advance task was created, but the task could not be completed because the **Completion Date/Time** field was empty.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 370406

**Description:** After you clicked **Create** on the Expense Authorization form, the scroll bar moved to the bottom of the screen, so you had to scroll upwards to view the display area.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Expense Report

#### Approve

**Deltek Defect Tracking Number:** 369328

**Description:** When a supervisor was also assigned the role of project manager, an expense authorization could not be approved unless the task was launched from the Desktop rather than through the Search function.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## General Wizard

**Deltek Defect Tracking Number:** 356531

**Description:** When an expense report was dated prior to the most current effective history date of an employee, you received an error message.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** You had to create a history line in employee record.

**Additional Notes:** None.

## Sign

**Deltek Defect Tracking Number:** 368069

**Description:** When an expense report was created on behalf of another employee, the employee's name did not display in the revision schedule.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Wizards

**Deltek Defect Tracking Number:** 368067

**Description:** Even though **Add Charges to ER When Created from EA** was not selected in the Expense Report Type screen, employees were able to add charge codes when entering expense reports.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Miscellaneous

### Database

**Deltek Defect Tracking Number:** 373580

**Description:** In Costpoint 7.0, you received an error when "DELTEK" preceded the table name in stored procedure.

**Customers Impacted:** Time & Expense customers who use stored procedures in Costpoint 7.0.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Mobile

**Deltek Defect Tracking Number:** 350705

**Description:** Users who had never logged on Deltek Time & Expense version 9.0 could not log on Deltek Mobile Time.

**Customers Impacted:** Deltek Mobile Time users.

**Workaround Before Fix:** Users had to log on to the standard version of Time Entry prior to logging on to Deltek Mobile Time.

**Additional Notes:** None.

## Time

### Analyze

#### Charge Activity Report

**Deltek Defect Tracking Number:** 364449

**Description:** Overtime hours displayed on the screen, but the hours did not display when you printed the Charge Activity report.

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Record Time

### Timesheet

#### CP Direct Lookup

**Deltek Defect Tracking Number:** 370595

**Description:** When the Level 1 Drill Down Project was selected as "Company," you received an unexpected error.

**Customers Impacted:** Time Entry customers who use Costpoint Direct Lookup.

**Workaround Before Fix:** You can to select "Project Top Level" instead of "Company."

**Additional Notes:** None.

#### Overall

**Deltek Defect Tracking Number:** 352681

**Description:** When you opened multiple timesheets from the Desktop, the navigation arrows did not work correctly.

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** You had to open the timesheets individually.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 369315

**Description:** When you opened your timesheet from the menu, not all of the columns displayed, though they did display when you opened the timesheet from your Desktop.

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** You had to scroll to see the entire timesheet.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 368101

**Description:** You could not enter negative hours on a timesheet when using the Firefox browser.

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** You had to use a different browser.

**Additional Notes:** None.

# Software Issues Resolved: 9.0.1 Hot Fix Bundle 05

## Expense

**Deltek Defect Tracking Number:** 375748

**Description:** After the supervisor signed an expense report, Deltek Expense generated an email indicating that the expense report had been revised.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Expense Report

### Print

**Deltek Defect Tracking Number:** 375162

**Description:** After an employee had already been reimbursed for an expense, the print version of the expense report incorrectly showed that the payment was still due.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Reject

**Deltek Defect Tracking Number:** 374293

**Description:** The option to reject a previously approved expense report was not available in version 9.0, but it was available in version 8.3 and has now been restored.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** The employee had to modify and re-submit the expense report.

**Additional Notes:** None.

## Schedules

**Deltek Defect Tracking Number:** 369313

**Description:** A deleted charge continued to display in the Charge Distribution schedule in Expense Authorization.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 369846**

**Description:** A Rejection Text was lost after an employee updated a Rejected Expense Report.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 374861**

**Description:** When more than one user was assigned the task of reviewing the same expense report, the details of the review task were replaced with the information of the previous user.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## **Wizards**

**Deltek Defect Tracking Number: 368637**

**Description:** When you viewed imported expenses saved to an expense report, the comments disappeared.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## **Miscellaneous**

### **MyDesktop**

**Deltek Defect Tracking Number: 338682**

**Description:** When running Windows 7 and Internet Explorer 8, you were unable to delete alerts.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** You had to use Firefox. It also worked correctly on Windows XP.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 348897**

**Description:** When multiple leave requests were approved using the Select All check box, Time & Expense did not delete tasks.

**Customers Impacted:** Time & Expense customers.



**Workaround Before Fix:** You had to manually delete tasks from the Desktop.

**Additional Notes:** None.

## Workflow

### Expense Workflow

**Deltek Defect Tracking Number:** 350710

**Description:** When a supervisor, who was also assigned as a Delegate, attached a receipt to an expense report on behalf of the employee, Deltek Expense did not generate an Approval task for the attachment.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** The supervisor had to search for the expense report to approve the attachment.

**Additional Notes:** None.

## Record Time

### Timesheet

**Print**

**Deltek Defect Tracking Number:** 349803

**Description:** After you entered hours on an employee's timesheet, the print version of the timesheet was blank, when you selected All as the print option.

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** It worked correctly if you searched for the timesheet again and re-printed it.

**Additional Notes:** None.

### Start or Stop Times

**Deltek Defect Tracking Number:** 250843

**Description:** You could not reverse a timesheet line where the charges required comments if the Stop/Start Time feature was also in use.


**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** You had to clear the Require Comment box for the charge. Alternatively, you had to add a row on the Start/Stop using Break or meals and add the comment there.

**Additional Notes:** None.

### Timesheet

**Deltek Defect Tracking Number:** 344528



**Description:** The timesheet displayed the UDTs of the person who was logged on (the supervisor, for example) instead of those of the timesheet owner.

**Customers Impacted:** Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

# Software Issues Resolved: 9.0.1 Hot Fix Bundle 06

## Expense

**Deltek Defect Tracking Number:** 378484

**Description:** Deltek improved application performance for expense report creation.

**Customers Impacted:** This improvement benefits all Expense module customers, but it specifically addresses system performance problems experienced by customers running Time & Expense in a load balanced environment.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 382979

**Description:** Duplicate tasks were created after you corrected a processed expense report.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Process

### Compute Commitments

**Deltek Defect Tracking Number:** 383955

**Description:** Approved Expense Reports were not included when you ran the Commitments Inquiry/Report.

**Customers Impacted:** This defect affects all Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 386488

**Description:** When the EXP\_CONFIG.S\_COMMIT\_EXP\_RPT\_CD was set to **Submitted**, expense reports were not included when you computed commitments

**Customers Impacted:** This defect affects all Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 386488

**Description:** Data did not display in the Details section of the Commitments Inquiry report, and the fields displayed a value of "null."

**Customers Impacted:** This defect affects all Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Export Commitments

**Deltek Defect Tracking Number:** 383955

**Description:** After the export process was interrupted, the expense reports included the export were not rolled back.

**Customers Impacted:** This defect affects all Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Expense Authorization

### Overall

**Deltek Defect Tracking Number:** 347380

**Description:** You could not edit the **To Date** field when a blanket authorization had a status of Approved.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Sign

**Deltek Defect Tracking Number:** 384940

**Description:** When the Login ID and the Employee ID were not the same, the Submit task displayed as an Interim Signature task for Expense Authorizations.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Wizards

**Deltek Defect Tracking Number:** 356553

**Description:** There was no estimate for per diem meals on the expense authorization, and you could not enter an estimated amount.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 368067

**Description:** Even though **Add Charges to ER When Created from EA** was not selected in the Expense Report Type screen, employees were able to add charge codes when entering expense reports.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 370406

**Description:** After you clicked **Create** on the Expense Authorization form, the scroll bar moved to the bottom of the screen, so you had to scroll upwards to view the display area.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Expense Report

**Deltek Defect Tracking Number:** 374804

**Description:** Tasks loaded very slowly to the Desktop. To correct this, we made general enhancements to system performance.

**Customers Impacted:** All Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 380575

**Description:** The signature text was not displayed during the Submit process if the setting to gather receipt info at ER sign was unchecked in the Expense Configuration screen.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** When **Gather Receipt Info at ER Sign** is checked in the Expense Configuration screen, the Traveler Receipt screen now displays before the Signature screen during the Submit process.

## Approve

**Deltek Defect Tracking Number:** 367507

**Description:** A project manager was able to approve project charges that should have been approved by a different project manager.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## General Wizard

**Deltek Defect Tracking Number:** 379917

**Description:** When you changed the Expense Report Type on an expense report more than one time, the operation could not be completed due to an unexpected error.

**Customers Impacted:** This defect affects expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 383923

**Description:** When you copied an expense report, you received the following message: "All selected employees are restricted from using this charge."

**Customers Impacted:** This defect affects expense module customers.

**Workaround Before Fix:** You had to create a new expense report instead of copying an existing one, and you had to either add users to the existing group in the Restriction tab at the top levels or add the group..

**Additional Notes:** None.

## Meals or Entertainment Wizard

**Deltek Defect Tracking Number:** 378345

**Description:** When you added a per diem entertainment expense, an unexpected error occurred.

**Customers Impacted:** This defect affects expense module customers.

**Workaround Before Fix:** None

**Additional Notes:** None.

## Overall

**Deltek Defect Tracking Number:** 371081

**Description:** An expense report reverted to a status of **Draft** after the Purpose field was modified.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** Resubmit the expense report and start approval process again

**Additional Notes:** None.

**Deltek Defect Tracking Number: 373009**

**Description:** When you rejected an expense report and added a dollar sign (\$) in the **Rejection** field, the expense report status did not update to **Rejected**.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 379723**

**Description:** When tried to upload an expense receipt to a location that included a period in the folder name, Deltek Expense would not upload the file.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** Select a location for the file that does not include a period in the file name.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 380940**

**Description:** You could not view migrated expense receipts for processed expense reports.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number: 383907**

**Description:** When the Login ID and the Employee ID were not the same, the Submit task displayed as an Interim Signature task.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Reject

**Deltek Defect Tracking Number: 381623**

**Description:** When you entered a rejection reason of more than 254 characters, you received a 9002 error.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** You had to enter fewer characters.

**Additional Notes:** None.

## Schedules

**Deltek Defect Tracking Number:** 349674

**Description:** The Voucher Distribution Schedule did not display the **Company Paid** row for a negative expense.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 372358

**Description:** You were able to delete and re-add receipts to an expense report that had already been processed.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Wizards

**Deltek Defect Tracking Number:** 371710

**Description:** The expense date that displayed in **Short Description** defaulted to the last day of the trip, and after you corrected the date, the field did not reflect your change.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** You had to delete the expense and re-enter it with the correct date.

**Additional Notes:** None.

## Utilities

### Clear Expense Authorizations

**Deltek Defect Tracking Number:** 376369

**Description:** Cash advance requests were not cleared from the Advance Utility after the expense authorization was voided or cleared.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.



## Miscellaneous

### Login

**Deltek Defect Tracking Number:** 378002

**Description:** You could not log on after Hot Fix B4 was applied.

**Customers Impacted:** Time & Expense customers.

**Workaround Before Fix:** You had to add a dummy history record through scripts for the INSTALL user.

**Additional Notes:** None.

## MyDesktop

**Deltek Defect Tracking Number:** 376903

**Description:** When the Desktop contained a high number of alerts, Deltek Time & Expense performed slowly when navigating to the Home page.

**Customers Impacted:** Deltek Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Delegation

**Deltek Defect Tracking Number:** 363982

**Description:** After the end date passed for a delegation task, the delegate still received notifications.

**Customers Impacted:** This defect affects all Time & Expense customers.

**Workaround Before Fix:** You had to delete the task setup.

**Additional Notes:** None.

### Desktop

**Deltek Defect Tracking Number:** 380606

**Description:** The Alert Detail dialog box displayed incorrect wording.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Workflow

### Expense Workflow

**Deltek Defect Tracking Number:** 373005

**Description:** When an Approval task was required only if an expense report included over-ceiling or unallowable expenses, the task was generated even when those types of charges did not exist.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** You had to complete the Approval task.

**Additional Notes:** None.

## Time

### Analyze

**Employee Activity**

**Deltek Defect Tracking Number:** 367784

**Description:** The cost-only hours were included on the Employee Activity Charge total, when you printed the report.

**Customers Impacted:** This defects affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Timesheet

### Overall

**Deltek Defect Tracking Number:** 369315

**Description:** When you opened your timesheet from the menu, not all of the columns displayed, though they did display when you opened the timesheet from your Desktop.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** You had to scroll to see the entire timesheet.

**Additional Notes:** None.

### Print

**Deltek Defect Tracking Number:** 371071

**Description:** When you printed timesheets, the Time In, Time Out, Non-Work Hours, and Off-Site Hours were included even when the Time In/Time Out feature was not enabled.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Sign

**Deltek Defect Tracking Number:** 380452

**Description:** When you added extended custom text, users had to scroll to click the **Cancel** or **Continue** button on the Timesheet Error/Warning dialog box.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Self-Service

### Direct Deposit

**Deltek Defect Tracking Number:** 369315

**Description:** Unexpected Error is displayed when trying to Update/Save Direct Deposit information from ESS into a CP614 database.

**Customers Impacted:** This defect affects Costpoint 6.1.4 customers only.

**Workaround Before Fix:** None.

**Additional Notes:** None.

# Software Issues Resolved: 9.0.1 Hot Fix Bundle 07

## Time & Expense with Employee Self-Service

**Deltek Defect Tracking Number:** 385783

**Description:** You modified an expense value in Edit mode, but the screen did not refresh to reflect the change.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** You had to click Cancel and go back to the previous screen.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 387262

**Description:** Billing Backup Print report displayed the descriptions of all the charges, where it previously only displayed the charge that matched the invoice.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Product Configuration

### Custom Text

**Deltek Defect Tracking Number:** 400227

**Description:** Custom text did not display on the attach receipt image screen.

**Customers Impacted:** Clients using custom text in 9.0.1.

**Workaround Before Fix:** Do not use custom text.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 401248

**Description:** The Mileage, Airfare, and other wizards displayed the custom text of the Car Rental wizard.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** You had to create custom text that was generic, which could apply to all wizard types.

**Additional Notes:** None.

## Users and Groups

### Employee Groups

**Deltek Defect Tracking Number:** 386497

**Description:** The Account information only displayed on the Employee Groups/Employee Information's Charge Favorites tab when the Direct Labor account type was set to **Both**.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** You had to change the account type from **Time** to **Both**.

**Additional Notes:** None.

## Expense

**Deltek Defect Tracking Number:** 388720

**Description:** A valid receipt type was rejected, when you selected the FAX attachment option.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 398984

**Description:** The resending of e-mails that originally failed delivery, were not being initiated by the system within the selected timeframe of once per hour. Now, the unsent e-mails are checked once per hour and are re-sent.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Audit

### Expense Report Status

**Deltek Defect Tracking Number:** 390693

**Description:** Expense report status notifications were sent even when the **Notify** check box was not selected in the Expense Report Type Task.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Expense Authorization

**Deltek Defect Tracking Number:** 385772

**Description:** An employee was unable to view the receipt after attaching it, when the expense authorization was launched through a search.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 395547

**Description:** On an expense authorization, the fax attachment failed to attach and moved to the Reject folder after the barcode processor ran.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 396483

**Description:** After you exported an advance, the **Unmark Processed Advances** option was not available in the Change ER/Advance Status screen.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Overall

**Deltek Defect Tracking Number:** 412362

**Description:** When you edited an expense amount on an expense authorization, the updated amount did not display correctly.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Sign

**Deltek Defect Tracking Number:** 376871

**Description:** User-directed task notifications for advances were sent to all the employees listed instead of just those who were selected.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 384940

**Description:** When the Login ID and the Employee ID were not the same, the Submit task displayed as an Interim Signature task for Expense Authorizations.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Process

### Compute Commitments

**Deltek Defect Tracking Number:** 386348

**Description:** When the EXP\_CONFIG.S\_COMMIT\_EXP\_RPT\_CD was set to **Submitted**, expense

reports were not included when you computed commitments.

**Customers Impacted:** The defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Travel Commitments Inquiry

**Deltek Defect Tracking Number:** 383955

**Description:** Approved Expense Reports were not included when you ran the Commitments Inquiry/Report.

**Customers Impacted:** This defect affects all Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Travel Commitments Report

**Deltek Defect Tracking Number:** 386488

**Description:** Data did not display in the Details section of the Commitments Inquiry report, and the fields displayed a value of "null."

**Customers Impacted:** This defect affects all Expense module customers.

**Workaround Before Fix:** None.

**Additional Note:** None.

## Export Commitments

**Deltek Defect Tracking Number:** 381361

**Description:** After the export process was interrupted, the expense reports included the export were not rolled back.

**Customers Impacted:** This defect affects all Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 383958



**Description:** Org information was not included in the export, even though it existed in the Voucher Distribution Schedule.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 394060

**Description:** When you computed commitments, the Org information (UDT09) was not derived from the expense report expense charge.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 412773

**Description:** When you computed commitments, the Org information (UDT09) was not derived from the expense report expense charge.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Record Expenses

**Deltek Defect Tracking Number:** 383938

**Description:** When the Login ID and the Employee ID were not the same, multiple workflow emails were generated.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Expense Report

**Deltek Defect Tracking Number:** 389134

**Description:** After the screen refreshed in the Claimed Expenses section of an expense report, the scroll bar moved to the bottom of the screen.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 390266

**Description:** When you modified expense information in the Background section, the expense report reverted to a status of Draft even when revisions are allowed without status change.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 391060

**Description:** During Expense Report Approval/Notification, the Expense module locked up on the TASK\_EMPL table.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 395521

**Description:** When you modified the original start and end dates on an expense report that was linked to a blanket authorization, you received an error message.

**Customers Impacted:** This defect affects version 9.0.1 Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 404050

**Description:** We added new default for attachment description based on the attachment type.

**Customers Impacted:** This defect affects clients who are using custom text.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## General Wizard

**Deltek Defect Tracking Number:** 383923

**Description:** When you copied an expense report, you received the following message: "All selected employees are restricted from using this charge."

**Customers Impacted:** Deltek Expense module customers.

**Workaround Before Fix:** You had to create a new expense report instead of copying an existing one, and you had to either add users to the existing group in the Restriction tab at the top levels or add the group.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 386946

**Description:** You could not modify the Location on an expense report if a Blanket Authorization was applied.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Lodging Wizard

**Deltek Defect Tracking Number:** 397406

**Description:** The Personal amount was not deducted from the **Due Employee Amount** if it was entered as an Other Lodging expense.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Meals or Entertainment Wizard

**Deltek Defect Tracking Number:** 386137

**Description:** A supervisor was able to claim a meal expense and an entertainment expense while being on an attendee list.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Other or Mileage Wizard

**Deltek Defect Tracking Number:** 403406

**Description:** When you changed the date of an expense report, which entailed a new mileage rate, the old mileage rate was not updated.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Overall

**Deltek Defect Tracking Number:** 381700

**Description:** When you added a company paid expense that included personal amounts and then applied a negative payment, the Due Employee amount was incorrect.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** The printed version displayed correctly.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 383907

**Description:** When the Login ID and the Employee ID were not the same, the Submit task displayed as an Interim Signature task.

**Customers Impacted:** Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 389550

**Description:** The Batch ID description did not display when you hovered your cursor over the word "Processed."

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 392106

**Description:** When you updated the Approver on an expense authorization and then clicked **Refresh**, a task e-mail was sent to all eligible approvers.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 398953

**Description:** When you selected a single receipt to edit, all the receipts were selected instead.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** You had to deselect the receipts that you did not want to edit.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 405582

**Description:** When Costpoint Direct Charge Lookup was enabled, you could not add Charge Favorites from the Expense Report Charge screen.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## **Print**

**Deltek Defect Tracking Number:** 379050

**Description:** The wrong expense report printed after you had previously viewed an expense report belonging to another individual.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** You had to avoid viewing expense reports prior to printing them.

**Additional Notes:** None.

## Schedules

**Deltek Defect Tracking Number:** 398141

**Description:** An expense report displayed a different payment amount in version 8.3 than it did in version 9.0.1 for the same Expense Report.

**Customers Impacted:** None.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 398150

**Description:** After an advance amount was removed from an expense report, the receivable line remained on the Voucher Distribution schedule.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 398955

**Description:** The expense authorization remained in a status of Approved after expenses were deleted.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Sign

**Deltek Defect Tracking Number:** 395737

**Description:** An expense report attached to a blanket authorization was automatically approved even though the **Allow Approval to Rollover to ER** option was not selected in the Expense Authorization task.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Void

**Deltek Defect Tracking Number:** 407414

**Description:** After an expense authorization was voided, a Submit task was generated and sent to the employee's Desktop.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None

## Wizards

**Deltek Defect Tracking Number:** 399387

**Description:** For an expense report with a status of Corrected, you were able to add and delete items even though the Expense Class was configured for Net Zero Only changes.

**Customers Impacted:** This defect affects expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 400225

**Description:** Incorrect text displayed in the Custom Text areas on both the top and bottom of the screen.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Database

**Deltek Defect Tracking Number:** 376730

**Description:** In Costpoint 7.0, you received an error when "DELTEK" preceded the table name in stored procedure.

**Customers Impacted:** Time & Expense customers who use stored procedures in Costpoint 7.0.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Framework

**Deltek Defect Tracking Number:** 415309

**Description:** The appearance of the menu buttons (for example, New, Save, Search, and Print) was unchanged regardless of state, that is, whether the buttons were enabled or disabled. Additionally, the state was unchanged when the mouse pointer hovered over the button.

**Customers Impacted:** This defect affects all Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## MyDesktop

**Deltek Defect Tracking Number:** 392773

**Description:** When users did not re-sign their Expense Reports or Expense Authorizations, the Pending Submit tasks accumulated on the Desktop, and users could not remove or hide them.

**Customers Impacted:** This defect Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Self-Service

### Education, Skills, and Training

**Deltek Defect Tracking Number:** 397728

**Description:** When you accessed the Education, Skills & Training screen, you received an error message.

**Customers Impacted:** This defect affects Employee Self Service module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Direct Deposit

**Deltek Defect Tracking Number:** 384856



**Description:** An Unexpected Error displayed when you Updated/Saved Direct Deposit information from ESS into a CP614 database.

**Customers Impacted:** This defect affects Costpoint 6.1.4 customers only.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Federal Withholding

**Deltek Defect Tracking Number:** 406685

**Description:** The instructions provided for allowances on the Federal Withholding screen was not the same as that provided on the latest W-4 form.

**Customers Impacted:** This defect affects Employee Self Service module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Life Events - New Hires

**Deltek Defect Tracking Number:** 372800

**Description:** After you confirmed a life event, it continued to display on the Life Events screen and did not display as confirmed in Dependents/Beneficiaries.

**Customers Impacted:** This defect affects Employee Self Service module customers.

**Workaround Before Fix:** None.

**Additional Notes:** Although the status does not visibly change, the life event is actually confirmed.

## Time

### Analyze

#### Charge Activity

**Deltek Defect Tracking Number:** 379479

**Description:** When you printed the Charge Activity report, the employee names was missing. To correct this, we added a CSV option to the **Format** drop-down list in the Print Charge Activity dialog box. When you choose the CSV format and select the **Details** check box, the results, including the

employee names, display in an Excel spreadsheet, where you can further manipulate the data.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** You had to select the PDF format when printing the report.

**Additional Notes:** None.

## Employee Activity

**Deltek Defect Tracking Number:** 393717

**Description:** When you printed the Employee Activity report, the Level 1 values were missing. To correct this, we added a CSV option to the Format drop-down list in the Print Charge Activity dialog box. When you choose the CSV format and select the **Details** check box, the results, including the Level 1 values, display in an Excel spreadsheet, where you can further manipulate the data.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** You had to select the PDF format when printing the report.

**Additional Notes:** None.

## Audit

### Timesheet Status

**Deltek Defect Tracking Number:** 407943

**Description:** The Timesheet Status check timed out after five minutes.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:**None.

**Deltek Defect Tracking Number:** 409584

**Description:** The Timesheet Status check timed out after five minutes.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:**None.

## Process

### Export Timesheets

**Deltek Defect Tracking Number:** 401207

**Description:** When you exported timesheet corrections in detail, the date changed to the current date.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Record Time

### Generate Timesheets

**Deltek Defect Tracking Number:** 394033

**Description:** A Scheduled Interim Timesheet produced a PDF with an invalid file type.

**Customers Impacted:** The defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 399594

**Description:** In the Generate Timesheet screen, the Period Ending information was incorrect.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Timesheet

**Deltek Defect Tracking Number:** 408287

**Description:** When weekly timesheets loaded, a scrollbar displayed in the hours section and an

empty space displayed in the Charges section.

**Customers Impacted:** This defect affected Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Overall

**Deltek Defect Tracking Number:** 381606

**Description:** When you viewed your timesheet from Internet Explorer 9 or Firefox, the Charge Totals column did not display properly.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** You had to launch the timesheet from the Desktop and scroll through the timesheet.

**Additional Notes:** None.

## Print

**Deltek Defect Tracking Number:** 375318

**Description:** The Signature box did not display the employee ID and timestamp.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 389909

**Description:** The printed timesheet displayed a numeric value in the thousandths place when the hours increment was configured for hundredths.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 402795

**Description:** The decimal placement was incorrect in the printed timesheet.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 409070

**Description:** You received an Unexpected error when you printed approved and processed timesheets.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Timesheet

**Deltek Defect Tracking Number:** 400696

**Description:** When using Internet Explorer 11 to enter your timesheet, hour values were doubled (for example, 8 hours displayed as 88).

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** You had to use an earlier version of Internet Explorer.

**Additional Notes:** None.

## Settings

### Timesheet Classes

**Deltek Defect Tracking Number:** 386489

**Description:** The **Notes** field no longer displayed on the Basic Information tab of the Timesheet Classes screen.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Miscellaneous

**Deltek Defect Tracking Number:** 415309

**Description:** The appearance of the menu buttons (for example, New, Save, Search, and Print) was unchanged regardless of state, that is, whether the buttons were enabled or disabled. Additionally, the state was unchanged when the mouse pointer hovered over the button.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

# Software Issues Resolved: 9.0.1 Hot Fix Bundle 08

## Time & Expense with Employee Self-Service

**Deltek Defect Tracking Number:** 424519

**Description:** Message bundles are now translated to multiple languages.

**Customers Impacted:** This change affects Touch Time customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 425472

**Description:** The UDT03 lookup did not display results if the UDT09 abbreviation was enabled.

**Customers Impacted:** This defect affects Touch Time & Expense users.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 425666

**Description:** A Touch user was unable to log on if the company or employee did not have an Expense license.

**Customers Impacted:** This defect affects Touch Time customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 428451

**Description:** The session timeout message was unclear and was changed to the following: "Your session has timed out. To continue, please log in again."

**Customers Impacted:** This defect affects Mobile Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 429294

**Description:** The due date for a newly added GovCon Touch expense incorrectly defaulted to

the expense date.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 432685

**Description:** When you created a meal expense for lunch or dinner using Touch Time & Expense and then claimed it using the Expense Report form in Deltek Expense, the expense amount was assigned to breakfast.

**Customers Impacted:** This defect affects Touch Time & Expense users.

**Workaround Before Fix:** Use the Meals Details tab in the Expense Report form to edit the meal details.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 433160

**Description:** When you created a unit based (mileage) expense using Touch Time & Expense and then claimed it using the Expense Report form in Deltek Expense, the units were not assigned to the expense.

**Customers Impacted:** This defect affects Touch Time & Expense users.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Product Configuration

### General Configuration

**Deltek Defect Tracking Number:** 377197

**Description:** You could not select **Line Level Approval** in the Project screen if it the same option in the Time Configuration screen was set to *Disabled*.

**Customers Impacted:** This defect affects Time & Expense administrators.

**Workaround Before Fix:** None.

**Additional Notes:** None.



## Expense

**Deltek Defect Tracking Number:** 430510

**Description:** The First Day and Last Day dates did not default to the correct date. They now default based on the expense report header, when the dates correspond to the trip start and/or end date.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 430762

**Description:** When you added a Mileage expense type, Touch Time & Expense did not calculate the units you entered and displayed \$0.

**Customers Impacted:** This defect affects Touch Time & Expense users.

**Workaround Before Fix:** Access Touch Time & Expense using a browser.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 431488

**Description:** The incurred amount was formatted for the incorrect number of decimal places and did not update based on the currency being used.

**Customers Impacted:** This defect affects Touch Time & Expense users.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 437253

**Description:** After expense types with attachment tasks were upgraded from 8.3, the **Attachment** button was not enabled for those expense types, but it was enabled for newly created expense types.

**Customers Impacted:** This defect affects Deltek Touch customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 441080

**Description:** After an expense authorization was submitted, the status was not updated.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 443427

**Description:** When you copied an expense authorization and modified trip start/end dates, the new dates did not default on the Locations tab.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 445741

**Description:** When the pop-up blocker was on, you could not view attachments.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Plan Expenses

**Deltek Defect Tracking Number:** 437051

**Description:** When you entered an expense, you received a warning message on the Charges screen indicating that the expense date occurred after the charge end date. After you dismissed the warning, you received an unexpected error.

**Customers Impacted:** This defect affects Expense Module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 444265

**Description:** When you copied an expense authorization or expense report using a different functional role, the dates you entered on the Purpose screen did not display on the Locations tab.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 446547

**Description:** After you clicked **OK** to update planned expenses on an expense authorization, a 9002 error message displayed and the changes were not saved.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 441632

**Description:** When calculating an advance, Time & Expense did not take the employee's default currency into account.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Approve

**Deltek Defect Tracking Number:** 410291

**Description:** After you revised an expense authorization, the workflow approval for the cash advance was not retained.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## General Wizard

**Deltek Defect Tracking Number:** 430240

**Description:** You cleared the checkmark from the **First Day of Trip** check box, but after you saved the expense authorization, the box was checked.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Wizards

**Deltek Defect Tracking Number:** 417522

**Description:** The system allowed a user to enter duplicate meal expenses for two different locations using the same expense type.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** You had to clear the Attendees flag on the Input Options tab of the Expense Types screen.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 430237

**Description:** When the expense report type was configured to track location information and the expense type was not, you were still required to enter location details in the expense type, when you created an expense authorization.

**Customers Impacted:** This defect affects Deltek Expense module customers.

**Workaround Before Fix:** You had to select Location Not Required.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 431041

**Description:** When you updated the dates on an approved expense authorization, you received an error message indicating that the difference between the expense authorization creation date and the start date was greater than allowed for the selected expense report type.

**Customers Impacted:** This defect affects Expense Module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 437670

**Description:** You could not enter an expense if the expense authorization included multiple charge allocations.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 442075

**Description:** When an expense authorization included two charges, one with an allocation of 100% and the other set to 0.00, you received an unexpected error after you saved the record.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Process

### Export Commitments

**Deltek Defect Tracking Number:** 412773

**Description:** When you computed expense authorization commitments, the Org information (UDT09) was not derived from the expense report expense charge.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Import Expenses

**Deltek Defect Tracking Number:** 443958

**Description:** When you imported a Visa file, you received an error stating that the start date was invalid.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** The lines had to be manually removed.

**Additional Notes:** None.

## Record Expenses

### Expense Report

**Deltek Defect Tracking Number:** 431635

**Description:** Employees could not claim meals in a different per diem location than where they stayed for lodging. To correct this, an **Allow Location Overlap** option was added that

allows meals and lodging to use a different per diem on same date.

**Customers Impacted:** This defect and enhancement affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 434308

**Description:** After you revised an expense report that included attachments, the attachments became inaccessible.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Approve

**Deltek Defect Tracking Number:** 412776

**Description:** When you signed and submitted an expense report on behalf of an employee, you could not approve the charges task on that same expense report, but you were able to do so in version 8.3.

**Customers Impacted:** This defect affects expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Lodging Wizard

**Deltek Defect Tracking Number:** 410929

**Description:** After you added an Other Lodging expense to an expense report, the voucher distribution displayed the wrong expense description.

**Customers Impacted:** This defect affects expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 443965

**Description:** The **Remaining Unallocated Amount** field was not displaying in the Lodging wizard.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** You had to refer to the **Other Expenses** field in the Lodging Amount screen.

**Additional Notes:** None.

## Meals or Entertainment Wizard

**Deltek Defect Tracking Number:** 444866

**Description:** The **Attendee** field was configured not to display the Employee ID, but the Employee ID number was not suppressed.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Overall

**Deltek Defect Tracking Number:** 410309

**Description:** When you copied an expense report, you could not enter the required expense authorization.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 413260

**Description:** When you tried to navigate away from an expense report that you had viewed but not modified, Time & Expense required you to save or lose your changes.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 433832

**Description:** After you added a location in the Add Location dialog box, the Expense Location Date was reset.

**Customers Impacted:** This defect affects expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 434090

**Description:** Users in other time zones incorrectly received an error message stating that the expense report date could not be later than the current date.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 435988

**Description:** When you selected Edit Expense to review a lodging expense but made no changes, you received the Revision Explanation prompt after you clicked Save.

**Customers Impacted:** This defect affects expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Print

**Deltek Defect Tracking Number:** 418162

**Description:** When an expense amount was split evenly and allocated to the same project, the allocation line did not display on the Charge Allocation report.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Void

**Deltek Defect Tracking Number:** 414591

**Description:** The receipt file was lost after you voided a correcting expense report.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.



## Wizards

**Deltek Defect Tracking Number:** 430766

**Description:** When you voided an expense correction on expense report that included a batch expense, you received an error message indicating that the operation could not be completed due to an unexpected error.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Settings

### Expense Report Types

**Deltek Defect Tracking Number:** 444255

**Description:** After you deleted an expense report type, the cash advance limit changed to 0.00.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** You had to manually update the limit after the expense report type was deleted.

**Additional Notes:** None.

## Miscellaneous

### Framework

#### Cross Browser

**Deltek Defect Tracking Number:** 430262

**Description:** In certain situations, the timesheet information of a previously logged in user was saved to the timesheet of another user, who logged on to the same machine and browser without first closing the browser.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## MyDesktop

### Desktop

**Deltek Defect Tracking Number:** 368888

**Description:** Tool Tips on the Show/Hide Menu button were backwards.

**Customers Impacted:** This defect affects all Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 438780

**Description:** When the database contained a large number of expense report expenses, the desktop loaded slowly.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 443159

**Description:** When there are more than 1000 tasks or expenses the desktop would generate an error.

**Customers Impacted:** This defect affects Expense module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Time

**Deltek Defect Tracking Number:** 431636

**Description:** If the Timesheet class was configured to use start and stop times, users could not log on to Deltek Expense.

**Customers Impacted:** This defect affects Touch Time & Expense users.

**Workaround Before Fix:** None.

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 436856

**Description:** In cases where employees recorded leave in days (versus hours) and where Time was configured to Prorate days to hours (example 1 day = 8 prorated hours), Time recorded the prorated hours against the leave balance, causing the leave balance to be incorrect. To correct this, a new setting was added to Leave Types to indicate which value to use when updating the employee leave. Options include: Entered Hours or Prorated Hours.

**Customers Impacted:** This defect affects Time module customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Process

### Export Timesheets

**Deltek Defect Tracking Number:** 401207

**Description:** When you exported timesheet corrections in detail, the date changed to the current date.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Record Time

### Comments

**Deltek Defect Tracking Number:** 351387

**Description:** When you copied a processed line that included comments, the comments for the new line were read-only but should have been editable. When you re-opened the processed timesheet and added a new line, the comments also become read-only.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

### Print

**Deltek Defect Tracking Number:** 419958

**Description:** This hot fix corrects the issue when printing a semi-monthly timesheet with time

in/out the values may be truncated on the printout due to lack of space.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** none

**Additional Notes:** None.

**Deltek Defect Tracking Number:** 433934

**Description:** When hours were entered using quarter hour increments, the last digit of the hours entered and the day totals were cut off in the printed timesheet.

**Customers Impacted:** This defect affects Time Entry customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Workflow

**Deltek Defect Tracking Number:** 444049

**Description:** It was found that the Workflow processing was utilizing a lowercase identifier in some situations which resulted in a task not found. This issue impacts case-sensitive databases.

**Customers Impacted:** This defect affects all Time & Expense customers.

**Workaround Before Fix:** None.

**Additional Notes:** None.

## Self-Service

### Employee Information

**Deltek Defect Tracking Number:** 410694

**Description:** Fields in the Military Status section were either missing or out-of-date. The following updates were made to the screen:


- "Other Protected Veteran" was changed to "Active Duty Warfare or Campaign Badge Veteran (other Protected Vet)"
- Disabled Veteran was added.
- Armed Forces Service Medal Veteran was added

**Customers Impacted:** This defect affects Employee Self Service module customers.



**Workaround Before Fix:** None.

**Additional Notes:** None.



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