Deltek

Deltek Costpoint Hot Fix Readme

Release Date: Aug 2, 2019

Import Employee Leave Adjustments

Costpoint now provides a new application that allows you to import leave adjustments into the Manage Leave Edit Table screen.

Timesheet or payroll administrators can use this new functionality to import pre-posted adjustments to employee leave. This can be useful when errors exist in the data setup and you need to create adjustments for certain or all employee leave balances.

Prior to this release, Costpoint had no ability to mass load adjustments to the Manage Leave Edit Table database and you had to manually enter each adjustment on Manage Leave Edit Table screen for each employee. If a single employee had adjustments for multiple leave types, you had to copy and paste adjustments in the Manage Leave Edit Table screen for that one employee.

Application Updates

Import Employee Leave Adjustments (LDPLEDIT)

You can access the new Import Employee Leave Adjustments screen from the **People** » **Leave** » **Leave Utilities** menu.

When you run the Import Employee Leave Adjustments process, the leave adjustments post temporarily to the Employee Leave Journal table (EMPL_LV_JNL). You can then edit the leave amounts from the Manage Leave Edit Table screen before posting to the General Ledger (G/L), Employee Leave History, and Employee Leave Balance tables. The adjustment records will be assigned to the leave cycle's open leave period with a record type of **ADJUST** and a transaction description of **IMPORTEDADJUST**.

Manage Leave Edit Table (LDMLEDIT)

The Manage Leave Edit contains a new **Notes** field. You can enter a detailed description of the transaction in this field. The application stores the value of this field in the Employee Leave Journal table (EMPL_LV_JNL.NOTES).

When you run the Import Employee Leave Adjustments process, the new field displays the notes from the file record. If notes do not exist in the file record, the new field displays the notes that you enter on the Import Employee Leave Adjustments screen.

The previous **Notes** field that existed in the Manage Leave Edit Table screen is now labeled as the **Description** field. You use the **Description** field to enter a short description for the record.

Post Leave Accruals (LDPLHF)

The Post Leave Accruals process now includes the value from **Notes** field on the Employee Leave Journal (EMPL_LV_JNL) table when posting to the Employee Leave History (EMPL_LV_HIST) table.

System Requirements

This enhancement requires the following Costpoint 7.1.1 releases:

- Costpoint 7.1.1 System JAR 050
- PATCH3684

Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application ID	Application Name	Application File
People	Leave	LDMLEDIT	Manage Leave Edit Table	cp711_ldmledit_009.zip
People	Leave	LDPLEDIT	Import Employee Leave Adjustments	cp711_ldpledit_001.zip
People	Leave	LDPLHF	Post Leave Accruals	cp711_ldplhf_015.zip

Custom Programs Affected

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Support Center at https://deltek.custhelp.com before you install the update.

To Download the Hot Fix/Feature Update

1. From Internet Explorer, go to https://dsm.deltek.com.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Support Center credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the Hot Fix/Feature Update

Refer to the installation instructions posted on Deltek's Support Center site, https://deltek.custhelp.com.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the Hot Fix is Installed

1. Open the application that was updated.
2. Click **Help » About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed

1. Click **Help » About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).
4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

> **Note:** Most of the features installed have their corresponding patches, but not all.

Appendix: For Additional Information

Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers

- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community

- Access Cloud-specific documents and forums

- Download the latest versions of your Deltek products

- Search Deltek's knowledge base

- Submit a support case and check on its progress

- Transfer requested files to a Customer Care analyst

- Subscribe to Deltek communications about your products and services

- Receive alerts of new Deltek releases and hot fixes

- Initiate a Chat to submit a question to a Customer Care analyst online

> **Attention:** For more information regarding Deltek Support Center, refer to the online help available from the Web site.

Access Deltek Support Center

To access the Deltek Support Center:

1. Go to https://deltek.custhelp.com.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

> **Note:** If you forget your username or password, you can click the **Need Help?** button on the login screen for help.

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