

Deltek Costpoint Essentials Hot Fix Readme

Release Date: February 24, 2020

Massachusetts Paid Family and Medical Leave Reporting

As stated by the Massachusetts Department of Family and Medical Leave, "Beginning Oct. 1, 2019, most Massachusetts employers will be required to make payroll withholdings on behalf of their workforce in compliance with the Paid Family and Medical Leave law. These withholdings are based on contribution rates set by the Department of Family and Medical Leave to fund the administration of benefits."

The State of Massachusetts Paid Family and Medical Leave program allows the following:

- Up to 12 weeks to care for a family member
- Up to 20 week for an employee's own illness
- Up to 26 weeks to address needs related to a family members impending military deployment

The tax that pays for the program begins 2019 and the leave will be available beginning 2021. The program's benefits are to be calculated as a percentage of the employee's wage, up to a maximum of 64 percent of the state's average weekly wage.

Following the end of each calendar quarter, every employer and covered business entity and any self-employed individual who has elected coverage shall file an employment and wage detail report and payment for their contribution through the MassTaxConnect system on or before the quarterly filing deadline established by the Massachusetts Department of Revenue.

To allow employers to comply with the state requirements, this release adds an application that generates a file for reporting Paid Family and Medical Leave. You can find this new screen in **People » Leave » Leave Reporting » Create Quarterly Family and Medical Leave File**. Other related screens are also updated for storing Paid Family and Medical Leave data.

Warning: Before using the new application, you need to set up the Massachusetts State Family and Medical Leave deduction code and assign it to eligible employees. You must ensure to set up only one deduction with a deduction type of **MAPFML**; otherwise, Costpoint may not report the taxable wages correctly.

Please refer to the online help of the Create Quarterly Family and Medical Leave File screen for details on how to set up your data before generating the report.

Application Updates

Create Quarterly Family and Medical Leave File (LDPPFML)

Use the Create Quarterly Family and Medical Leave File screen to generate a file for reporting Paid Family and Medical Leave to the Massachusetts Department of Revenue.

Manage Deductions (PRMDED)

A new Paid FML tab on the Manage Deductions screen provides fields for entering Paid Family and Medical Leave data for Massachusetts. To track Massachusetts paid family and medical leave, you must set up a deduction with a deduction type of **MAPFML** on this screen.

Print Data Dictionary Report (SYRDD)

The Print Data Dictionary Report now provides information for the following new fields on the Deduction Code Corporate (DED_CD_CORP) table which were added for storing Paid Family and Medical Leave data:

- Massachusetts PFML Account ID (MA_ACCT_ID)
- Massachusetts Medical Leave Contribution % (MA_ML_CNTRB_PCT)
- Massachusetts Employee Medical Leave Share % (MA_ML_EMPL_PCT)
- Massachusetts Family Leave Contribution % (MA_FL_CNTRB_PCT)
- Massachusetts Employee Family Leave Share % (MA_FL_EMPL_PCT)

Appendix: For Additional Information

Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community
- Access Cloud-specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Initiate a Chat to submit a question to a Customer Care analyst online

Attention: For more information regarding Deltek Support Center, refer to the online help available from the Web site.

Access Deltek Support Center

To access the Deltek Support Center:

1. Go to <https://deltek.custhelp.com>.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

Note: If you forget your username or password, you can click the **Need Help?** button on the login screen for help.

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