



Deltek

# Deltek Costpoint® 7.1.1

2020 Federal Tax Table and  
Form W-4 Updates  
Regulatory Release Notes

**December 17, 2019**

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## Overview

The Deltek Costpoint Regulatory Release Notes provide information on the updates to the Federal Tax Tables and Form W-4 for 2020.

### **IMPORTANT NOTES**

#### [Versions 7.0.1 and 7.1.1 - Calendar Year End 2019](#)

Please be aware that you must have the following System JARs loaded before loading this Calendar Year End 2019 release.

##### **Calendar Year End 2019 System JAR Requirements**

- Costpoint 7.0.1: System JAR 054 (released June 2018)
- Costpoint 7.1.1: System JAR 034 (released October 2017)

**Note: System JAR 049 for Costpoint 7.0.1 and System JAR 028 for Costpoint 7.1.1** introduced a much needed change to the State Filing Statuses in Costpoint. Rather than using filing statuses that only applied to Costpoint (Both, Miscellaneous 1, Miscellaneous 2, etc.) and had to be manually mapped to each state's actual filing statuses, Costpoint 7.0.1 and 7.1.1 were updated to use each state's actual filing status(es). Any tax updates starting in January 2019 only support the new state filing statuses that were introduced in System JAR 049 for 7.0.1 and System JAR 028 for 7.1.1 (both released in April 2017).

In order to update the old state filing statuses to the new state filing statuses, you must run the Update State Filing Statuses utility which you can access by going to **People » Payroll » Payroll Utilities** menu. You must run this utility before you can load any tax table updates that were released by Deltek starting in January 2019.

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## Installation Prerequisites

Ensure the following are installed and operational:

- Costpoint Version 7.1.1
- Costpoint 7.1.1 System JAR 047
- PATCH3739
- PATCH3742

## Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application ID	Application Name	Application File
People	Payroll	PRMFTI	Manage Federal Taxes	cp711_prmfti_005.zip

## Updates and Enhancements

This section includes:

- Federal Tax Table updates
- Form W-4 updates

### Federal Tax Tables

The Manage Federal Tax Tables (PRMFTT) screen contains six new tables effective 01/01/2020 for the following filing statuses:

- Single (Step 2 of W-4 is unchecked)
- Married (Step 2 of W-4 is unchecked)
- Head of Household (Step 2 of W-4 is unchecked)
- Single (Step 2 of W-4 is checked)
- Married (Step 2 of W-4 is checked)
- Head of Household (Step 2 of W-4 is checked)

### Form W-4 Updates

This Costpoint release updates the Manage Federal Taxes (PRMFTI) to support the following Form W-4 updates for 2020:

- The value of a withholding allowance, which is included in withholding calculations for the revised Form W-4 increases to **\$4,300** for 2020.

The increased allowance amount is applicable in withholding calculations for the 2020 Form W-4, Employee's Withholding Certificate and with Forms W-4 issued before 2020.

The \$4,300 withholding allowance amount is included in withholding methods for use with the 2020 Form W-4. Instead of allowance amounts based on the number of personal exemptions claimed by an employee, a fixed amount equivalent to zero, two, or three allowances is exempt from wages.

- The following are the 2020 fixed exemption amounts, also known as a default allowance amounts, for the corresponding employees:

Employees who check the box in Step 2c	\$0
Employees who do not check the box in Step 2c and file as Single or Head of Household	\$8,600
Employees who do not check the box in Step 2c and are married filing jointly	\$12,900

- The following are the data changes in the final Form W-4

Dependent Credit Amounts – Qualifying Children under 17	\$2,000.00
Dependent Credit Amounts – Other Dependents	\$500.00

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W-4 Deductions Worksheet - Married	\$24,800.00
W-4 Deductions Worksheet - Single	\$12,400.00
W-4 Deductions Worksheet– Head of Household	\$18,650.00

Additionally, this release also applies the following changes to the Manage Federal Taxes screen:

- The **Step 2 of W-4** field label to "Step 2 of W-4 is Checked."
  - In Form view, the labels of the following group boxes changed:
    - The **Adjusting Amount Multipliers** group box is now labeled as "Fixed Number of Exemptions."
    - The **Deduction** group box is now labeled as "W-4 Deductions Worksheet."
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## Appendix A: For Additional Information

### Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community
- Access Cloud-specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Initiate a Chat to submit a question to a Customer Care analyst online

**Attention:** For more information regarding Deltek Support Center, refer to the online help available from the Web site.

### Access Deltek Support Center

#### To access the Deltek Support Center:

1. Go to <https://deltek.custhelp.com>.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

**Note:** If you forget your username or password, you can click the **Need Help?** button on the login screen for help.

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