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Deltek

Deltek Costpoint® 7.1.1

Cumulative Release Notes for January
2020

January 10, 2020

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Overview

This document is a compilation of the release notes distributed for the enhancements made in Costpoint, Budgeting and Planning, and Time & Expense in January 2020. This document includes descriptions of the enhancements in relation with system jars, application jars, libraries, and regulatory updates since the last system jar release.

Note: Release notes contain summaries of the enhancements made. Refer to the online help for additional details.

[Costpoint 7.1.1 Online Help](#)

Platform Changes

There are no changes in the platform for this release.

Installation Instructions

Custom Programs Affected

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Support Center at <https://deltek.custhelp.com> before you install the update.

To Download the HotFix/Feature Update:

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Support Center credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the HotFix/Feature Update:

Refer to the installation instructions posted on Deltek's Support Center site, <https://deltek.custhelp.com>.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the HotFix is Installed:

1. Open the application that was updated.
2. Click **Help > About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed:

1. Click **Help > About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).

4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

Note: Most of the features installed have their corresponding patches, but not all.

More Information:

If you have any questions, please contact Deltek Support Center at <https://deltek.custhelp.com>.

Costpoint

Accounting

There are no changes to the Accounting domain for this release.

Contracts

There are no changes to the Contracts domain for this release.

Projects

There are no changes to the Projects domain for this release.

People

There are no changes to the People domain for this release.

Regulatory and Compliance

2019 Calendar Year End (CYE) Regulatory Updates: Part 3

Overview

The Delttek Costpoint Regulatory Release Notes for Quarter 4 2019 provide information for calendar year end (CYE). This release is Part 3 of 3 for the 2019 CYE regulatory releases.

IMPORTANT NOTES

Versions 7.0.1 and 7.1.1 - Calendar Year End 2019

You must have the following System JARs loaded before loading this Calendar Year End 2019 release.

- Costpoint 7.0.1: System JAR 054 (released June 2018)
- Costpoint 7.1.1: System JAR 034 (released October 2017)

Note: System JAR 049 for Costpoint 7.0.1 and System JAR 028 for Costpoint 7.1.1 introduced a much needed change to the State Filing Statuses in Costpoint. Rather than using filing statuses that only applied to Costpoint (Both, Miscellaneous 1, Miscellaneous 2, etc.) and had to be manually mapped to each state's actual filing statuses, Costpoint 7.0.1 and 7.1.1 were updated to use each state's actual filing status(es). Any tax updates starting in January 2019 only support the new state filing statuses that were introduced in System JAR 049 for 7.0.1 and System JAR 028 for 7.1.1 (both released in April 2017).

In order to update the old state filing statuses to the new state filing statuses, you must run the Update State Filing Statuses utility which you can access by going to **People » Payroll » Payroll Utilities** menu. You must run this utility before you can load any tax table updates that were released by Deltek starting in January 2019.

Installation Prerequisites

Ensure the following are installed and operational:

- Costpoint Version 7.1.1
- Costpoint 7.1.1 System JAR 034
- PATCH3737
- PATCH3746
- PATCH3748
- PATCH3750
- PATCH3752

Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application ID	Application Name	Application File
People	Payroll	PRMSSD	Manage State Standard Deductions	cp711_prmssd_006.zip
People	Payroll	PRPSMM	Create Quarterly SUTA Tax File	cp711_prpsmm_032.zip
People	Payroll	PRPW2S	Create State W-2 File	cp711_prpw2s_018.zip

Warning: This release is Part 3 of the Costpoint 7.1.1 CYE 2019 Regulatory Updates. The following releases, Part 1 and 2 of the CYE 2019 Regulatory update, were made available for download in DSM starting December 2019:

- Costpoint 7.1.1 CYE 2019 Regulatory Updates (Part 1)
- Costpoint 7.1.1 CYE 2019 Regulatory Updates (Part 2 of 3)

To apply all the CYE updates in your Costpoint system, you will need to install all three parts.

Updates and Enhancements

This section includes:

- State updates
- State tax changes

State Updates

Massachusetts W-2 Electronic Filing

In compliance with the 2019 W-2 electronic filing requirements of the Commonwealth of Massachusetts, the Create State W-2 File application now includes the federal amounts and paid family leave contribution amount in RS record positions 338 - 381. Following are the details:

RS Record

- **Positions 338 - 348:** FICA Medicare Tax
- **Positions 349 - 359:** Federal Mass Retirement
- **Positions 360 - 370:** Federal Mass Wages
- **Positions 371 - 381:** MAPFML

Note: RS Positions 338 - 370 are set to blank.

RA Record

The RA record now follows the Standard EFW2 RA record format.

North Carolina SUTA Electronic Filing

The RE record of the EFW2 file format was updated to include FEIN in positions 8-16. To comply with North Carolina's SUTA electronic filing requirement, the Create Quarterly SUTA file application now includes FEIN in the generated SUTA file.

Pennsylvania SUTA Electronic Filing

Effective January 1, 2020, the file upload file naming of ICESA (.ICS) format for the Original Wage Reporting has been changed. To comply with Pennsylvania's SUTA electronic filing requirement, all related validations in Costpoint for file naming was updated. If payroll year is 2020, the Create Quarterly SUTA Tax File screen will use the latest file name format.

State Tax Updates

The following are state tax changes effective January 1, 2020:

Costpoint

Alaska

The SUTA Limit of 2020 is **\$41,500**.

Colorado

The deduction amount is set to **4,000** for the Single filing status and **8,000** for the Married filing status.

Note: Costpoint uses the *Colorado Income Tax Withholding Worksheet for Employers* for both of the following:

- Any employee who has completed a 2020 IRS Form W-4
- Any employee employed prior to January 1, 2020, who completed a 2019 or prior IRS Form W-4, and for whom the employer previously withheld Colorado income taxes

Hawaii

The SUTA Limit of 2020 is **\$48,100**.

Idaho

The SUTA Limit of 2020 is **\$41,600**.

Illinois

- The SUTA Limit of 2020 is **\$12,740**.
- The personal exemption amount is set to **\$2,325**.

Maine

- The state standard deductions for Single and Married filing statuses were updated.
- The personal exemption amount is set to **\$4,300**.
- The state tax tables for Single and Married filing statuses were updated.

Maryland

The supplemental tax rates and tax tables of the 8 local tax areas were updated. These updates are based on the corresponding Maryland local tax table for each county's new tax rate.

County	New Tax Rate	Supplemental Tax Rate and Tax Tables Based On
Anne Arundel County	2.81%	2.85% Percent Local Income Tax Table
Baltimore County	3.2%	3.20% Percent Local Income Tax Table
Dorchester County	3.2%	3.20% Percent Local Income Tax Table
Kent County	3.2%	3.20% Percent Local Income Tax Table
St. Mary's County	3.17%	3.20% Percent Local Income Tax Table
Washington County	3.2%	3.20% Percent Local Income Tax Table
Worcester County	2.25%	2.25% Percent Local Income Tax Table

County	New Tax Rate	Supplemental Tax Rate and Tax Tables Based On
Nonresidents	2.25%	2.25% Percent Local Income Tax Table

Massachusetts

- The supplemental tax rate is set to **5%**.
- The credit amount is set to **\$110**.
- The withholding rate is set to **5%**.

Michigan

The personal exemption allowance amount is set to **\$4,750**.

Minnesota

The SUTA Limit of 2020 is **\$35,000**.

New Mexico

- Personal exemption allowances are set to **0.00**.
- The state tax tables were updated.

New York

The Single and Married tax tables were updated.

North Carolina

The state standard deduction amount increases for 2020. The state standard deduction amount was updated for all filing statuses.

North Dakota

The SUTA Limit of 2020 is **\$37,900**.

Oregon

- The standard deduction amounts were updated.
- The Federal withholding credit limit and withholding tables were updated.
- The state tax tables were updated.
- The credit amount is set to **\$210**.
- The supplemental rate is **8%**.

Rhode Island

The SUTA Limit of 2020 is **\$24,000**.

South Carolina

- The personal exemption allowance amount is set to **\$2,590**.
- The maximum deduction amount is set to **\$3,820**.
- The state tax tables were updated.

Utah

The SUTA Limit of 2020 is **\$36,600**.

Vermont

- The amount per credit/exemption for personal exemptions is **4,350**.
- The state tax tables were updated.

2020 Form W-4 in Employee Self Service

For consistency with the final 2020 Federal Form W-4, this Costpoint release updates the UI and Form W-4 information in the following Employee Self Service screens:

- Federal Withholding (ESMFEDWH)
- Life Events/New Hires (ESMLIFEEVENTS)

Application Updates

Federal Withholding (ESMFEDWH)

The wordings on the screen were updated to match the final Form W-4 as closely as possible.

Tab labels and corresponding references were updated as follows:

- The label of the “Additional WH/Deduction Worksheet (2020 W-4)” tab changed to “Multiple Jobs/Deductions Worksheet (2020 W-4).”
- The references in the W-4 information, screen messages and documentation were updated as follows:
 - “Additional WH/Deduction Worksheet” changed to “Multiple Jobs/Deductions Worksheet.”
 - “Additional Withholding Worksheet” changed to “Multiple Jobs Worksheet.”
 - “Deduction Worksheet” changed to “Deductions Worksheet.”

Life Events/New Hires (ESMLIFEEVENT)

The wordings on the screen were updated to match the final Form W-4 as closely as possible.

Tab labels and corresponding references were updated as follows:

- The label of the “Additional Withholding Worksheet” tab under Federal Withholding changed to “Multiple Jobs.”
- The label of the “Deduction Worksheet” tab under Federal Withholding changed to “Deductions Worksheet.”
- The references in the W-4 information, screen messages and documentation were updated as follows:
 - “Additional Withholding Worksheet” changed to “Multiple Jobs Worksheet.”
 - “Deduction Worksheet” changed to “Deductions Worksheet.”

Known Issues

This section includes summaries of the issues that exist in this Costpoint release.

Display Issues in the Life Events/New Hires (ESMLIFEEVENT) Screen

The following issues occur on the Life Events/New Hires screen:

- When you use a 1920 x 1080 screen resolution and 150% text size setting, the application does not display the Federal Withholding tab.
- The "Number of qualifying children under age 17" label overlaps its data entry field when you use 1920 x 1080 screen resolution and a 125% text size setting.

System Requirements

This enhancement requires Costpoint 7.1.1 Common Lib – BENEFITLIB (cp711_cmplib_BENEFITSLIB_014.zip).

Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application ID	Application Name	Application File
People	Employee Self Service	ESMFEDWH	Federal Withholding	cp711_esmfedwh_010.zip

Massachusetts Paid Family and Medical Leave Reporting

As stated by the Massachusetts Department of Family and Medical Leave, “Beginning Oct. 1, 2019, most Massachusetts employers will be required to make payroll withholdings on behalf of their workforce in compliance with the Paid Family and Medical Leave law. These withholdings are based on contribution rates set by the Department of Family and Medical Leave to fund the administration of benefits.”

The State of Massachusetts Paid Family and Medical Leave program allows the following:

- Up to 12 weeks to care for a family member
- Up to 20 week for an employee’s own illness
- Up to 26 weeks to address needs related to a family members impending military deployment

The tax that pays for the program begins 2019 and the leave will be available beginning 2021. The program’s benefits are to be calculated as a percentage of the employee’s wage, up to a maximum of 64 percent of the state’s average weekly wage.

Following the end of each calendar quarter, every employer and covered business entity and any self-employed individual who has elected coverage shall file an employment and wage detail report and payment for their contribution through the MassTaxConnect system on or before the quarterly filing deadline established by the Massachusetts Department of Revenue.

To allow employers to comply with the state requirements, this release adds an application that generates a file for reporting Paid Family and Medical Leave. You can find this new screen in **People » Leave » Leave Reporting » Create Quarterly Family and Medical Leave File**. Other related screens are also updated for storing Paid Family and Medical Leave data.

Warning: Before using the new application, you need to set up the Massachusetts State Family and Medical Leave deduction code and assign it to eligible employees. You must ensure to set up only one deduction with a deduction type of **MAPFML**; otherwise, Costpoint may not report the taxable wages correctly.

Please refer to the online help of the Create Quarterly Family and Medical Leave File screen for details on how to set up your data before generating the report.

Application Updates

Create Quarterly Family and Medical Leave File (LDPPFML)

Use the Create Quarterly Family and Medical Leave File screen to generate a file for reporting Paid Family and Medical Leave to the Massachusetts Department of Revenue.

Manage Deductions (PRMDED)

A new Paid FML tab on the Manage Deductions screen provides fields for entering Paid Family and Medical Leave data for Massachusetts. To track Massachusetts paid family and medical leave, you must set up a deduction with a deduction type of **MAPFML** on this screen.

Print Data Dictionary Report (SYRDD)

The Print Data Dictionary Report now provides information for the following new fields on the Deduction Code Corporate (DED_CD_CORP) table which were added for storing Paid Family and Medical Leave data:

- Massachusetts PFML Account ID (MA_ACCT_ID)
- Massachusetts Medical Leave Contribution % (MA_ML_CNTRB_PCT)
- Massachusetts Employee Medical Leave Share % (MA_ML_EMPL_PCT)
- Massachusetts Family Leave Contribution % (MA_FL_CNTRB_PCT)
- Massachusetts Employee Family Leave Share % (MA_FL_EMPL_PCT)

System Requirements

This enhancement requires the following Costpoint 7.1.1 releases:

- Costpoint 7.1.1 System JAR 059
- PATCH3714
- PATCH3730

Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application ID	Application Name	Application File
People	Leave	LDPPFML	Create Quarterly Family and Medical Leave File	cp711_ldppfml_001.zip
People	Payroll	PRMDED	Manage Deductions	cp711_prmDED_005.zip

Materials

There are no changes to the Materials domain for this release.

Admin

There are no changes to the Admin domain for this release.

Reports & Analytics

There are no changes to the Reports & Analytics domain for this release.

Role-Based Dashboards: Known Issues

Limitation on the Number of Dashparts Displayed

The number of dashparts that display on the Dashboard Reports tab depends on the number of dashparts you have open on the Parameters tab and your screen resolution. For example, if your screen resolution is lower than 1680 pixels, not all eight dashparts opened on the Parameters tab will be displayed on the Reports tab.

As a workaround, you can do any of the following:

- Toggle between the Parameters and Reports tabs to add (open) and remove (close) dashparts that you want to view.
- Drag the dashpart table windows up or down on the Parameters tab to rearrange the dashparts. Costpoint displays the dashparts on the Reports tab in the order that they appear on the Parameters tab, first to last.
- Set your screen resolution to 1920 pixels, which is the recommended resolution to view all dashparts. Note, however, that if your screen does not support 1920 pixels, you will not be able to set that resolution.

Closing Dashboards Prompts Users to Save Changes That Were Not Made

When you open a dashboard for the first time and close it, Costpoint displays a message asking you to save your changes even if no changes were made on the screen. You need to click **Save** or **Save & Continue** to avoid encountering the same issue the next time you access the dashboard. This issue occurs on the following dashboards:

- Finance Manager Dashboard
- Home Dashboard
- Organization Manager Dashboard

- Project Manager Dashboard

Costpoint Integration

There are no changes to Costpoint Integration in this release.

Costpoint Planning

Budgeting Administration

There are no changes to Budgeting Administration for this release.

Time and Expense

Time

There are no updates in this area.

Expense

There are no updates in this area.

Configuration

There are no updates in this area.

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