

Deltak Costpoint HotFix Readme

Released: June 15, 2016

Enhancements

Affordable Care Act – Create Correcting 1094-C and 1095-C Electronic File

As part of Affordable Care Act (ACA), the Internal Revenue System (IRS) has issued ACA reporting requirements for employers. Section 6056 of the Internal Revenue Code requires employers with 50 or more full-time and equivalent employees, to describe the health coverage they offer by filing Form 1094-C (a transmittal) and Form 1095-C (an employee statement). Electronic filing is required for filing more than 250 returns under Section 6056 (Forms 1094-C and 1095-C) during the calendar year. The reporting requirements will apply for 2015 calendar year and reports are initially due in 2016.

Multiple Costpoint applications were added and existing applications were enhanced to allow employers to meet the reporting requirements of the IRS. These ACA Costpoint updates are released in multiple phases.

This particular release includes enhancements that allow you to create electronic files for correcting an erroneous information return that was previously filed and accepted by the IRS. The **Transmission Type** field on the Create 1094-C and 1095-C Electronic File (HBP1094C) screen now has a **Corrections** option which you can select to generate correcting files.

You may need the correction process to fix errors in the following scenarios:

- The IRS reported errors on the accepted file.
- You discover errors and need to correct the data that have been IRS accepted.

Processing Corrections

If you are creating a file for a **Corrections** transmission on the Create 1094-C and 1095-C Electronic File screen, you need to specify the type of ACA data that you want to correct. Use the following processing guidelines:

- For 1094-C only corrections, select **1094-C** in the **Type of Data Correction** field. The Manifest file and the data file will be generated for correction transmission of 1094-C.
- For 1095-C only corrections, select **1095-C** in the **Type of Data Correction** field. The Manifest file and the data file will be generated for correction transmission of 1095-C.
- For corrections on both 1094-C and 1095-C, complete the following steps:
 1. Generate 1094-C correction files by selecting **1094-C** in the **Type of Data Correction** field.
 2. Generate 1095-C correction files by selecting **1095-C** in the **Type of Data Correction** field.
 3. Perform the following two transmissions to the IRS:
 - First transmission is the 1094-C correction files (files in Step 1). This includes the Manifest file and the data File with 1094-C data only.
 - Second transmission is the 1095-C correction files (files in Step 2). This includes the Manifest field and the data file with both 1094-C and 1095-C data.

Application JAR Requirements

The following table shows the required application JAR version for each screen affected by this update:

Domain	Module	Application ID	Application Name	Application JAR
PE	HB	HBP1094C	Create 1094-C and 1095-C Electronic File	cp711_hbp1094c_002.jar

More information about this release is on the following page.

Custom Programs Affected:

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Customer Care at <http://support.deltek.com> before you install the update.

To Download the HotFix Update:

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Customer Care Connect credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the HotFix Update:

Refer to the installation instructions posted on Deltek's Customer Care Connect site, <https://deltek.custhelp.com>.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the HotFix is Installed:

1. Open the application that was updated.
2. Click **Help > About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

More Information:

If you have any questions, please contact Deltek Customer Care at <https://support.deltek.com>.