Deltek Costpoint Hot Fix Readme

Release Date: October 23, 2018

Costpoint - Deltek Talent Management Integration Offboarding Support Phase II

In preparation for the integration of employee offboarding data between Costpoint and Deltek Talent Management, this release provides support for additional employee offboarding-related fields in Costpoint.

In phase I of this feature, an information-only date field for the employee's **Last Day Worked** was added to Costpoint. This specific release, phase II, adds the rest of the applicable offboarding fields that will be transferred to Deltek Talent Management.

> **Note:** The functionality to transfer offboarding information from Costpoint to Deltek Talent Management will be available in a future release of the Transfer Talent Management Data screen (EMPHRSDAT).

> **Warning:** The Import Employee Data preprocessor does not have the functionality to automatically populate the employee offboarding-related fields. If you use this application to import employees, you will need to manually manage the employee offboarding-related fields on the Employee History table.

Screen Updates

Configure Labor Settings (LDMLABOR)

The screen contains new **Employment History Population Method** options which you can use to set up how the Manage Employee Information screen will create records in the Employee History subtask. These methods include the following:

- **Automatic** — Select this option if the Manage Employee Information screen should automatically create a new Employment History record when you enter a date in the **Termination Date** field on the screen. The **Current Hire Date** and **Termination Date** field values will be used to populate the new Employment History record. Note that the Employment History record will only be saved if you click **Save** or **Save & Continue** on the Manage Employee Information screen.

- **Prompt User** — Select this option if you want users to be asked, upon entering a date in the **Termination Date** field on the Manage Employee Information screen, if they would like to automatically create a new Employment History record. If the user opts to automatically create the record, the **Current Hire Date** and **Termination Date** fields will be used to populate the new Employment History record. If the user does not opt to automatically create the record, the user must manually enter the Employment History record. Note that the Employment History record will only be saved if you press **Save** or **Save & Continue** on the Manage Employee Information screen.

- **Manual Entry** — Select this option if the user who enters a date in the **Termination Date** field on the Manage Employee Information screen must also manually enter an Employment History record.

Manage Employee Information (LDMEINFO)

The Manage Employee Information screen contains the following updates for this release:

- A new Employment History subtask allows you to enter employment history and offboarding information for an employee. This subtask is for information only. You can only enter a record in this subtask when an employee's employment has been terminated. This subtask allows you to keep an employment history in the event the employee is rehired.

- The application now has the functionality to automatically populate the Employment History subtask when you enter dates in both **Termination Date** and **Last Working Day** fields. The application will also prompt you if you want to populate the Employment History subtask upon the entry of **Termination Date** and **Last Working Day** values.

- The application uses the following new database tables for the employment history information of employees:

  - Employment History Details (EMPLOYMENT_HISTORY)

  - Employee History Audit Details (EMPLOYMENT_HISTORY_ADT)

Manage Rehire Eligibility Codes (EMMREHIREELIG)

A new screen, Manage Rehire Eligibility Codes, allows you to enter and maintain rehire eligibility codes. These codes will be assigned as part of offboarding information provided in the Employment History subtask on the Manage Employee Information screen. The rehire eligibility code is required for a terminated employee if you are using Deltek Talent Management.

You must specify whether the rehire eligibility code is for an employee's eligibility for rehire, ineligibility for rehire, or conditional eligibility for rehire. You may also specify a date on which the rehire eligibility code becomes inactive. You can only assign rehire eligibility codes that are active as of the employee's termination date.

To access the Manage Rehire Eligibility Codes screen, go to the **Costpoint People** » **Employee** » **Employee Offboarding** menu.

Manage Termination Reasons (EMMTERMRSN)

A new screen, Manage Termination Reasons, allows you to enter and maintain termination reason codes. You can use these codes when you specify a reason for an employee's termination in the Employment History subtask of the Manage Employee Information screen.

To access the Manage Termination Reasons screen, go to the **Costpoint People** » **Employee** » **Employee Offboarding** menu.

Print Data Dictionary Report (SYRDD)

The Print Data Dictionary Report now provides information for the following new database tables:

- Rehire Eligibility Codes (REHIRE_ELIGIBILITY)

- Termination Reasons (TERM_REASON)

- Employment History Details (EMPLOYMENT_HISTORY)

- Employment History Audit Details (EMPLOYMENT_HISTORY_ADT)

System Requirements

This enhancement requires the following Costpoint 7.1.1 releases:

- Costpoint 7.1.1 System JAR 044
- PATCH3509
- PATCH3543

Application JAR Requirements

The following table lists the Costpoint 7.1.1 screens affected by this update. It includes the required JAR version for each application, if applicable.

Domain	Module	Application ID	Application Name	Application File
People	Employee	EMMREHIREELIG	Manage Rehire Eligibility Codes	cp711_emmrehireelig_001.zip
People	Employee	EMMTERMRSN	Manage Termination Reasons	cp711_emmtermrsn_001.zip
People	Employee	LDMEINFO	Manage Employee Information	cp711_ldmeinfo_023.zip
People	Labor	LDMLABOR	Configure Labor Settings	cp711_ldmlabor_009.zip

Custom Programs Affected

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Support Center at https://deltek.custhelp.com before you install the update.

To Download the Hot Fix/Feature Update

1. From Internet Explorer, go to https://dsm.deltek.com.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Support Center credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the Hot Fix/Feature Update

Refer to the installation instructions posted on Deltek's Support Center site, https://deltek.custhelp.com.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the Hot Fix is Installed

1. Open the application that was updated.
2. Click **Help » About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed

1. Click **Help » About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).
4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

> **Note:** Most of the features installed have their corresponding patches, but not all.

Appendix: For Additional Information

Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community
- Access Cloud-specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Initiate a Chat to submit a question to a Customer Care analyst online

> **Attention:** For more information regarding Deltek Support Center, refer to the online help available from the Web site.

Access Deltek Support Center

To access the Deltek Support Center:

1. Go to https://deltek.custhelp.com.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

> **Note:** If you forget your username or password, you can click the **Need Help?** button on the login screen for help.

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