



Deltek


Deltek WorkBook 13.2

CU01

Release Notes

May 25, 2022

Revised: June 30, 2022



While Deltek has attempted to verify that the information in this document is accurate and complete, some typographical or technical errors may exist. The recipient of this document is solely responsible for all decisions relating to or use of the information provided herein.

The information contained in this publication is effective as of the publication date below and is subject to change without notice.

This publication contains proprietary information that is protected by copyright. All rights are reserved. No part of this document may be reproduced or transmitted in any form or by any means, electronic or mechanical, or translated into another language, without the prior written consent of Deltek, Inc.

This edition published **June 2022**.

© Deltek, Inc.

Deltek's software is also protected by copyright law and constitutes valuable confidential and proprietary information of Deltek, Inc. and its licensors. The Deltek software, and all related documentation, is provided for use only in accordance with the terms of the license agreement. Unauthorized reproduction or distribution of the program or any portion thereof could result in severe civil or criminal penalties.

All trademarks are the property of their respective owners.

Contents

Overview	1
Additional Documentation.....	1
Installation	1
Supported Products.....	1
Compatibility Matrix.....	1
WorkBook 13.2 CU01 Release Notes, Revised	2
Software Issues Resolved	2
Jobs.....	2
WorkBook Release 13.2 CU01	3
Features and Enhancements Added or Changed	3
Inbox	3
Known Issues	3
Jobs.....	3
Settings	3
Software Issues Resolved	4
Finance & Administration	4
General	5
Inbox	5
Jobs.....	5
Reports	5
Time & Expense.....	6
WorkBook Release 13.2	7
Features and Enhancements Added or Changed	7
Agents.....	7
ConceptShare Integration	7
English-North American Language Translation Functionality is Revised.....	7
Finance & Administration	7
General	9
Inbox	10
Jobs.....	11
My Settings	12
Scheduling	12
Settings	12

Tasks.....	14
Time & Expense.....	14
User Interface	16
Known Issues	17
Dashboard	17
Finance & Administration	17
Jobs.....	18
Reports	18
Storage Provider	18
Time & Expense.....	18
Software Issues Resolved	19
Finance & Administration	19
General	22
Jobs.....	23
Reports	23
Resources	24
Scheduling	25
Settings	25
Storage Provider	26
Tasks.....	26
Time & Expense.....	27
About Deltek.....	28

Overview

This document provides the following information:

- [Revised Release Notes for WorkBook Release 13.2 CU01](#)
- [Release Notes for WorkBook Release 13.2 CU01](#)
- [Release Notes for WorkBook Release 13.2](#)

Additional Documentation

You can perform a Deltek Support Center search for additional documents at the following link:

https://deltek.custhelp.com/app/answers/detail/a_id/79935

For information about the WorkBook API, you can access the *Deltek WorkBook API Guide* at the following link:

<https://workbookapi.deltek.com/?version=latest>

Installation

See the *Deltek WorkBook 13.2 Installation Guide* for requirements and instructions for installing the WorkBook software.

Supported Products

Compatibility Matrix

Information about platform requirements is maintained in the Deltek Product Support Compatibility Matrix, located on the Deltek Support Center. In the Matrix, search on “WorkBook” to navigate quickly to the information that you need.

Internal Link

<https://home.deltek.com/sites/products/Documents/DeltekProductSupportCompatibilityMatrix.pdf>

External Link – Deltek Support Center

[Deltek Product Support Compatibility Matrix](#)

WorkBook 13.2 CU01 Release Notes, Revised

For release on June 30, 2022

Software Issues Resolved

Jobs

Gantt View – Assigning Company Activity to a Task Disables Allow Time Entry Setting

Deltek Tracking No. 1651498

Description: When you created a task and assigned Company activity to it that is allowed for time entry, the Allow Time Entry setting in the Task card was disabled.

WorkBook Release 13.2 CU01

Version DB 13.2.165 / HTML 13.2.47

Released on May 25, 2022

Features and Enhancements Added or Changed

Inbox

Conversations – You can Use Spaces when Searching for @mentions

[1673201] When you enter a resource's first name with a space after it in an @mention in a conversation's comment field, the search results or suggested full names of employees are those whose names begin with the same set of letters.

Known Issues

Jobs

Consolidated Invoices – Invoice Type is Marked Incorrectly

Deltek Tracking No. 1570129

Description: When you finalize a consolidated invoice, the type of invoice is incorrectly marked as invalid in offset invoice/credit note.

Settings

Quick Menu – Resource List – Whereabout Outside the Office Tab Shows All Resources

Deltek Tracking No. 1652138

Description: When you open **Whereabout Outside the Office**, it shows all resources, instead of just resources that have whereabouts set.

Software Issues Resolved

Finance & Administration

Creditors – Creditor Invoices – Invoice Conversation – Only Author Can See Comments

Deltek Tracking No. 1654665

Description: When you sent an invoice conversation message, no other users could see the comment or send any comments on that invoice because of timing on the server and database.

General Ledger – Journals – Error Message when Copying/Reversing GL Journal

Deltek Tracking No. 1650211

Description: When you opened a manual journal entry card after a reverse/copy journal action, an error occurred. This also happened if you went to the Journal Entry tab on the Journals page.

General Ledger – Revenue Forecast – Job Subgrid Causes Error when you Click on Total Line (Group Line)

Deltek Tracking No. 1644088

Description: When you selected a grouping row in the job subgrid of revenue forecasts, an error occurred if you scrolled horizontally and selected another column in the grouping row.

Customers Impacted: Customers who have revenue forecasts.

Additional Notes: There must be forecast months in the revenue forecast because revenue forecasts with “Only actuals” do not produce the error.

HMRC VAT Returns – Authenticating does not Work

Deltek Tracking No. 1644044

Description: If you have @ in your user credentials, if you tried to authenticate with HMRC, an error occurred because of the authentication spoofing framework in WorkBook.

Whereabout Page – Duration Counter incorrectly Shows 0.00 Hours when You Create an Entry

Deltek Tracking No. 1638880

Description: When you created a whereabouts entry, and you manually entered times in the Start Time and End Time fields on the Whereabout page, rather than selecting times from the Start Time and End Time drop-down fields in the Set Up a Whereabout Profile dialog box, the duration counter showed 0.00 hours.

Workaround before Fix: Using the drop-down lists in the dialog box, select the times that you entered manually. That recalculates and displays the correct duration.

Whereabout Page – Entries that are Grouped by Date or Time are Displayed Individually

Deltek Tracking No. 1638884

Description: When you grouped grids on the Whereabout page by date or time, entries that have similar dates or times were still displayed individually. In addition, when you grouped grids on the Whereabout page by date or time, the grouping header was shown in the wrong format.

General

Whereabout Page – Whereabout Status is not Updated in the Footer, Tooltip, and Resource List

Deltek Tracking No. 1638882

Description: When you changed your whereabouts, the status that you selected was not displayed in the tooltip, resource footer, or resource list.

Inbox

Conversation - @mention Produces Error that User does not Exist

Deltek Tracking No. 1679136

Description: When you opened an existing conversation in the Inbox list and added a comment @mentioning an existing resource or employee name in it, a pop-up error dialog box displayed a message saying that the @mentioned user does not exist.

Conversation – Syntax Error on @mention in Safari

Deltek Tracking No. 1654731

Description: When you opened WorkBook in Safari and then tried to @mention another employee in a conversation, a syntax error appeared, and the tooltip that normally appears when you begin to enter an @mention (which shows you the number of results based on what you have typed) did not appear.

Jobs

Jobs List – Job List 1 Displays Red Error when you Open It

Deltek Tracking No. 1618550

Description: When you opened Jobs List (1) a pop-up error dialog box appeared intermittently.

Workaround before Fix: Click **Restart** in the error dialog box to move forward.

Reports

404 File Directory not Found when Running Reports

Deltek Tracking No. 1643463

Description: When you ran a report, and you have the Adobe Acrobat PDF extension installed and enabled in your browser, error 404 occurred.

Time & Expense

Personal Expense Creation – You Get **No Jobs with Costing Code** Message when You Filter Jobs by **Jobs I am Booked on or PM**, even though the only Company You have Access to is Set not to require Costing Codes

Deltek Tracking No. 1624820

Description: When you created a personal expense, and you filtered available jobs using **Jobs I am Booked on or PM**, and you were not booked on or assigned as Project Manager on any job, the message **No Jobs with Costing Code** was displayed, regardless of the value of Company Variable 73. (When Company Variable 73's value is 0 (zero), costing codes are not required.)

Whereabout Page – Duration Counter incorrectly Shows 0.00 Hours when You Create an Entry

Deltek Tracking No. 1638880

Description: When you created a whereabouts entry, and you manually entered times in the Start Time and End Time fields on the Whereabout page, rather than selecting times from the Start Time and End Time drop-down fields in the Set Up a Whereabout Profile dialog box, the duration counter showed 0.00 hours.

Workaround before Fix: Using the drop-down lists in the dialog box, select the times that you entered manually. That recalculates and displays the correct duration.

Whereabout Page – Entries that are Grouped by Date or Time are Displayed Individually

Deltek Tracking No. 1638884

Description: When you grouped grids on the Whereabout page by date or time, entries that have similar dates or times were still displayed individually. In addition, when you grouped grids on the Whereabout page by date or time, the grouping header was shown in the wrong format.

WorkBook Release 13.2

Version DB 13.2.147 / HTML 13.2.29

Released on April 7, 2022

Features and Enhancements Added or Changed

Agents

Whereabout Entries – Notifications – Agent Setup

If you run the Notification: Missing Time Tracking agent (go to Settings » Advanced Tools » Agent Setup), it automatically triggers a system-generated notification reminder that is sent to inboxes. This notification provides a list of missing whereabouts entries according to users' timesheet records.

ConceptShare Integration

The ConceptShare API has been updated to the latest version as of WorkBook Release 13.2.

English-North American Language Translation Functionality is Revised

Users who are running a version 13.2 WorkBook system no longer need to explicitly request the English-Custom translation so that they can apply it to their environment. As of this release, the English-Custom translation is loaded on all systems, as well as existing languages and translations. You can apply it just as you do any other translation.

The system default language remains English-North America. Note that you can use System Variable 142 to specify a different system default language if you want to change this.

If you are running a WorkBook version that is older than Release 13.2, you must continue to follow the instructions for requesting and importing custom translations that are provided in the *Deltek WorkBook English-Custom Import Guide* (previously titled *Deltek Workbook NA English-Custom Import Guide*).

A new companion document, *Deltek WorkBook English-Custom Language Glossary*, is published with Release 13.2.

Finance & Administration

Ability to Edit Existing Whereabout Information Added

The ability to edit existing whereabouts information is added. You can click on a cell in the grid to edit the information. The editing restrictions/rules are defined by the selected whereabouts type, which you can find/define via Settings » Employee Settings » Employee Settings » Whereabout. The following apply:

- If time tracking is not required for a whereabouts type, you cannot select that whereabouts type.

- If time tracking is required, and time entry is required, you cannot change a whereabouts to 0 (zero) hours.
- If time tracking is required, but time entry is not required, you can change a whereabouts to 0 (zero) hours.
- If you select a new whereabouts type, the end is updated to reflect the selected type time interval:
 - Step 1: Time interval: 1 minute. Start: 12:00. End: 12:07.
 - Step 2: New whereabouts type selected.
 - Step 3: Time interval: 5 minutes. Start: 12:00. End: 12:05.

Users' ability to edit is as follows:

- Users can view/edit/add whereabouts entries for themselves.
- Users with Finance access in a given Company can view/edit/add whereabouts entries for any employee of that Company.
- A user who is set up as the manager, traffic manager, or time sheet approver (as per employee basic settings) of a given employee can view/edit/add whereabouts for that employee. This requires time entry access in that employee's Company.

See also [Required Time Entry is Disabled if Time Tracking is Disabled](#).

Change to How Whereabout is Entered

The ability to enter whereabouts information is changed, including the following:

- When Company Variable 74 (Require Employees to Track Time Using Whereabout) is set to 2 (Required for All Employees):
 - You can no longer enter all-day whereabouts.
 - You can no longer enter whereabouts that span a range of days.
- When Company Variable 74 is set to 1 (Not Required), you can still enter all-day whereabouts and whereabouts that span a range of days.

You use the Setup a Whereabout Profile dialog box to enter this information, via Finance & Administration » Cost Entry » Whereabout » Add. The entry restrictions/rules are defined by the selected whereabouts type, which you can find/define via Settings » Employee Settings » Employee Settings » Whereabout. The following apply:

- If time tracking is not required for a whereabouts type, you cannot select that whereabouts type.
- If time tracking is required, and time entry is required, you cannot enter 0 (zero) hours for a whereabouts.
- If time tracking is required, but time entry is not required, you can enter 0 (zero) hours for a whereabouts.

Users' ability to add/edit is as follows:

- Users can view/edit/add whereabouts entries for themselves.
- Users with Finance access in a given Company can view/edit/add whereabouts entries for any employee of that Company.
- A user who is set up as the manager, traffic manager, or time sheet approver (as per employee basic settings) of a given employee can view/edit/add whereabouts for that employee. This requires time entry access in that employee's Company.

This functionality is also related to [Settings » Change How Whereabout is Entered](#) and [Time & Expense » Change How Whereabout is Entered](#).

Cost Entry – Whereabout – Employee Whereabout List Added

If you are a Finance User with access to the users' Company, and you are their Manager, Traffic Manager, or timesheet approver, you can now add and edit whereabouts on the behalf of other employees.

Creditors – Creditor Invoices – Highlighting of Cells Invalidated by Costing Codes

In creditor invoice sub-grids, cells that have jobs and tasks that contain invalid costing code setups are now highlighted.

Creditors – Creditor Invoices – Update Voucher Number upon Cancellation

When a creditor invoice was cancelled, you could not reuse the voucher number. This affected customers who cancel their vouchers, rather than deleting them. This functionality has been changed so that when you cancel a creditor invoice, text is appended to the original voucher number. For example, if the original voucher number is CRE5005, and you cancel that voucher, the number might be changed to CRE5005_cancelled. This change frees the original voucher number—CRE5005—to be used.

Creditors – Creditor Payment Proposals – Improved Text in Update Payment Dates Dialog

The text in the dialog for updating payment dates now says **Set payment date for all lines (Cannot be earlier than today's date)**. This more accurately reflects the functionality and restrictions of this dialog than the previous text (Insert the minimum date allowed).

Creditors – Creditor Payment Proposals – Payment Line – Past Date Warning

When a payment proposal has been generated, if you try to update its payment date from the toolbar or the grid by selecting a past date, WorkBook displays an information dialog box explaining that you cannot select dates in the past.

Revenue Forecast – Decimals in Tooltips

When you edit forecast months and include decimals, tooltips now accurately display the decimals. The decimals follow your personal settings.

Revenue Forecast – Improved Tooltip

When you enter or update forecast information on a Revenue Forecast (RF) with the manual limitations setting **RF and PQ Amount Must Balance or Flexible, but do not Allow to Exceed Total PQ Amount**, WorkBook now displays the following more informative tooltip: Total value of price quotes, Total value of forecast, Adjustment required, and Currency code.


The values of Total value of Price Quotes and Adjustment Required are shown in decimal format.

General

Admin Interface for Viewing Running Background Processes

The Background Processes page has been added to the Settings module so that Administrators can view the background processes that are running.

Background Processes Icon Change


The icon Background Processes icon on the quick menu on the main WorkBook toolbar is changed to the following icon: .

Background Processes – Interface for Running Background Queue Items is Updated


When you trigger a background process, the Background Tasks window on the quick menu now displays an item for each background process. It also shows each item's status: running, failed, completed, or pending.

You can click a background process item to display its Unique ID, Start Date, End Date, and Failed Status.

Background Processes – Number of Running Processes is Displayed


When you run a background process, a number appears in the  Background Process icon on the quick menu, indicating the number of background processes that are running. The number disappears after the background process finishes or fails.

Background Processes – Popup Displays Processes in Sorted Order

When you click the  Background Processes icon on the quick menu, the Background Tasks popup displays the tasks that are—or have recently been—running in the background. These tasks are displayed in the following order:

1. Currently running processes.
2. Failed processes. These might display informational messages or actual error messages.
3. Awaiting processes.
4. Finished processes.

Background Processes – Tooltip Appears when You Start a Background Process

When you start a background process, a pop-up appears next to the  Background Processes icon on the quick menu on the main WorkBook toolbar. When the background process finishes, another pop-up appears in the same place to indicate that the process has finished.

WorkBook Generates a Background Process in the Front End when You Create an Employee if Appropriate

When you trigger an employee creation from the Resource module, WorkBook generates a background process from the front end.

Additional Notes: When System Variable 694 is set to 3, creating an employee in the Resource module does not trigger a background process. However, if you set System Variable 694 to any value other than 3, WorkBook generates a background process.

Inbox

Conversations – @Mention Highlighting is Added

In the text area of conversations, @mentions are now highlighted; this is the default behavior.

Select **My Settings » Notification & Conversation Settings » Use Native Input Field (Advanced)** to display @mentions as regular text.

When @mentions are highlighted, you can click on one to remove it.

Conversations – Scrollable Resource Search Pop-Up is Added

When you add a comment to a conversation thread and mention, tag, or book a resource by using @ or @@, a scrollable resource search pop-up is displayed. This pop-up can display a maximum of 15 results.

Jobs

Costs – Summary – Summary Incl. No. of Hours – Change to Actual Cost Price Column

The Actual Cost Price column now excludes the resource cost for Advanced and Basic Users when System Variable 118 is set to 1 or 3. It excludes the resource cost only for Basic Users when it is set to 2 or 4.

Expenditure Overview Cost Prices (3) View – Changes to Expenditures Total Cost, Net Profit, and Contribution Margin Columns

The following changes are made to columns on the Expenditure Overview Cost Prices (3) view:

- The Expenditures Total Cost, Net Profit, and Contribution Margin columns now exclude the resource cost for Advanced Users when System Variable 118 is set to 1. This is not applicable for Basic Users because they do not have access to the Expenditure Overview Cost Prices (3) view.
- The Expenditures Total Cost column now excludes the resource cost for Advanced Users when System Variable 118 is set to 3. This is not applicable for Basic Users because they do not have access to the Expenditure Overview Cost Prices (3) view.
- The Net Profit and Contribution Margin columns are hidden for Advanced Users when System Variable 118 is set to 3. This is not applicable for Basic Users because they do not have access to the Expenditure Overview Cost Prices (3) view.

Jobs List (1) View – Changes to Actual Cost Column

The Actual Cost column now remains visible, but it excludes the resource cost for Advanced Users when System Variable 118 is set to 1 or 3. This is not applicable for Basic Users because they do not have access to the Jobs List (1) view.

Price Quote (PQ) – Improved Performance of Copy from Nothing Method

When you create a PQ on a job that does not have any PQs, and you use the Copy from Nothing method, performance is no longer affected by a slow-running API request.

Price Quote (PQ) – Print Layout – Show VAT / Show Tax Option in Print Layout

Previously, the Show VAT / Show Tax check box in Other Layout Detail Options did not function as intended. You needed to manually select the Enable GST on Price Quote (Show GST Setting on Header) on a client from within Resources to make a Show VAT option appear in Print Layout.

Scheduling – Copy Schedule from another Job – Performance Enhancement

Performance of copying a schedule from another job is improved by an average of 52%. In addition, scalability is improved, and plans with large numbers of tasks have even higher performance improvements.

Tooltip for Job Tag Detail

When you hover over a tagged job reference in a conversation, certain details about the job are shown in a tooltip. This enables you to better understand the relevance and context between the conversation and the job without opening and reviewing the job card.

My Settings

From/To Dates Added to Employee Whereabout List Filter

You can now filter registered whereabout entries on a range of dates on the Whereabout page, using the new From Date and To Date fields.

Scheduling

Additional Filters for Timesheet Status

Filters are added for the Timesheet Status. These include filters for skills, position, manager, and traffic manager.

Calendar and Timeline Calendar View – Submit Bookings for Approval

You can now submit bookings for approval from the calendar and timeline calendar views by right-clicking on the bookings.

Additional Notes: The calendar pages only allow you to send bookings for approval, not to perform actual approvals. Consider using the task resource booking approval page or the task resource page on the task card to perform approvals, instead.

Company Column Added to Task Matrix View

The Company column has been added to the Task Matrix. This gives you better visibility of cross-company resourcing.

Settings

Company Variable Added to Require Time Tracking using Whereabout

Company Variable 74 (Require Employees to Track Time using Whereabout) is added. Its valid possible values are:

- Not Required
- Required for All Employees

Use this Company Variable to specify whether employees are required to track their time on Whereabout.

Employee Settings – Added Whereabout Page

A Whereabout page that enables you to set up whereabout types is added at Settings » Whereabout. You can do the following on this page:

- Specify whether the whereabout type is active or inactive.
- Give the whereabout type a title (name).
- Select and assign a color to the whereabout type.
- Specify that the whereabout type is used for time tracking.
- Specify that time entry is required for the whereabout type.
- Select the time interval for the whereabout type.
- Specify the order in which the whereabout type is displayed in drop-down lists.

Required Time Entry is Disabled if Time Tracking is Disabled

The ability to edit existing whereabouts information is added. You can click on a cell in the grid to edit the information. The editing restrictions/rules are defined by the selected whereabout type, which you can find/define via Settings » Employee Settings » Employee Settings » Whereabout. The following apply:

- If time tracking is not required for a whereabout type, you cannot select that whereabout type.
- If time tracking is required, and time entry is required, you cannot change a whereabout to 0 (zero) hours.
- If time tracking is required, but time entry is not required, you can change a whereabout to 0 (zero) hours.
- If you select a new whereabout type, the end is updated to reflect the selected type time interval:
 - Step 1: Time interval: 1 minute. Start: 12:00. End: 12:07.
 - Step 2: New whereabout type selected.
 - Step 3: Time interval: 5 minutes. Start: 12:00. End: 12:05.

Users' ability to edit is as follows:

- Users can view/edit/add whereabout entries for themselves.
- Users with Finance access in a given Company can view/edit/add whereabout entries for any employee of that Company.
- A user who is set up as the manager, traffic manager, or time sheet approver (as per employee basic settings) of a given employee can view/edit/add whereabout for that employee. This requires time entry access in that employee's Company.

This functionality is also related to Finance & Administration » [Ability to Edit Existing Whereabouts Information Added](#) and Time & Expense » [Ability to Edit Existing Whereabouts Information Added](#).

Change to How Whereabout is Entered

The ability to enter whereabouts information is changed, including the following:

- When Company Variable 74 (Require Employees to Track Time Using Whereabout) is set to 2 (Required for All Employees):
 - You can no longer enter all-day whereabouts.
 - You can no longer enter whereabouts that span a range of days.

When Company Variable 74 is set to 1 (Not Required), you can still enter all-day whereabouts and whereabouts that span a range of days.

You use the Setup a Whereabout Profile dialog box to enter this information. The entry restrictions/rules are defined by the selected whereabout type, which you can find/define via Settings » Employee Settings » Employee Settings » Whereabout. The following apply:

- If time tracking is not required for a whereabouts type, you cannot select that whereabouts type.
- If time tracking is required, and time entry is required, you cannot enter 0 (zero) hours for a whereabouts.
- If time tracking is required, but time entry is not required, you can enter 0 (zero) hours for a whereabouts.

Users' ability to add/edit is as follows:

- Users can view/edit/add whereabouts entries for themselves.
- Users with Finance access in a given Company can view/edit/add whereabouts entries for any employee of that Company.
- A user who is set up as the manager, traffic manager, or time sheet approver (as per employee basic settings) of a given employee can view/edit/add whereabouts for that employee. This requires time entry access in that employee's Company.

This functionality is also related to [Finance & Administration » Change How Whereabout is Entered](#) and [Time & Expense » Change How Whereabout is Entered](#).

Tasks

Tooltip for Task Tag Detail

When you hover over a tagged task reference in a conversation, certain details about the task are shown in a tooltip. This enables you to better understand the relevance and context between the conversation and the task without opening and reviewing the task card.

Time & Expense

Ability to Edit Existing Whereabouts Information Added

The ability to edit existing whereabouts information is added. You can click on a cell in the grid to edit the information. The editing restrictions/rules are defined by the selected whereabouts type, which you can find/define via Settings » Employee Settings » Employee Settings » Whereabout. The following apply:

- If time tracking is not required for a whereabouts type, you cannot select that whereabouts type.
- If time tracking is required, and time entry is required, you cannot change a whereabouts to 0 (zero) hours.
- If time tracking is required, but time entry is not required, you can change a whereabouts to 0 (zero) hours.
- If you select a new whereabouts type, the end is updated to reflect the selected type time interval:
 - Step 1: Time interval: 1 minute. Start: 12:00. End: 12:07.
 - Step 2: New whereabouts type selected.
 - Step 3: Time interval: 5 minutes. Start: 12:00. End: 12:05.

Users' ability to edit is as follows:

- Users can view/edit/add whereabouts entries for themselves.
- Users with Finance access in a given Company can view/edit/add whereabouts entries for any employee of that Company.
- A user who is set up as the manager, traffic manager, or time sheet approver (as per employee basic settings) of a given employee can view/edit/add whereabouts for that employee. This requires time entry access in that employee's Company.

See also [Required Time Entry is Disabled if Time Tracking is Disabled](#).

Absence Entry – Number of Vacation Days Fields Repositioned in Add Absence Entry Dialog Box

The No. of Available Vacation Days at End-Date and No. of Vacation Days fields have been positioned below the date fields in the Add Absence Entry dialog box. The text is no longer cut off by the size of the pop-up dialog box, and you no longer need to resize the pop-up dialog box to see the full text.

Change to How Whereabout is Entered

The ability to enter whereabouts information is changed, including the following:

- When Company Variable 74 (Require Employees to Track Time Using Whereabout) is set to 2 (Required for All Employees):
 - You can no longer enter all-day whereabouts.
 - You can no longer enter whereabouts that span a range of days.
- When Company Variable 74 is set to 1 (Not Required), you can still enter all-day whereabouts and whereabouts that span a range of days.

You use the Setup a Whereabout Profile dialog box to enter this information, via Time & Expense » Whereabout » Add. The entry restrictions/rules are defined by the selected whereabouts type, which you can find/define via Settings » Employee Settings » Employee Settings » Whereabout. The following apply:

- If time tracking is not required for a whereabouts type, you cannot select that whereabouts type.
- If time tracking is required, and time entry is required, you cannot enter 0 (zero) hours for a whereabouts.
- If time tracking is required, but time entry is not required, you can enter 0 (zero) hours for a whereabouts.

Users' ability to add/edit is as follows:


- Users can view/edit/add whereabouts entries for themselves.
- Users with Finance access in a given Company can view/edit/add whereabouts entries for any employee of that Company.
- A user who is set up as the manager, traffic manager, or time sheet approver (as per employee basic settings) of a given employee can view/edit/add whereabouts for that employee. This requires time entry access in that employee's Company.

This functionality is also related to [Finance & Administration » Change How Whereabout is Entered](#) and [Settings » Change How Whereabout is Entered](#).

Whereabout – New Ability to Add Whereabouts for the Past

You can now add whereabouts for the past.

Whereabout Page Added to Time & Expense

You can now access the Whereabout page under Time & Expense using a new menu option or a new toolbar icon .

Whereabout Page – Employee Whereabouts List Filter – Default Date Range

The default values for the date filter on the Employee Whereabouts List are as follows:

- **From** today – 3 days
 - **To** today + 1 day
-

User Interface

Change to Font Color in Grids

The font color in grids is changed to be slightly darker.

Inbox – Conversations – Pop-Up Added to Display @mention Details in Text Entry Area

When you are entering a comment in a conversation, and you hover on an @mention in the area where you can enter text, a pop-up displays the full detailed information for that user's initials/name.

Quick Menu (Shortcut) Icons Updated

The icons that you see via Quick Menu » Add Entry » Shortcuts are updated and are displayed as two-dimension mono (black-and-white) icons.

Tags Restyled

Tags are redesigned and streamlined so that they look the same everywhere in the UI.

Scheduling – Task Matrix Grid Enhancements

The cell colors and the legend tooltip are updated in the Task Matrix grid.

Scheduling – Time Sheet Status Grid Enhancements

The cell colors and the legend tooltip are updated in the Time Sheet Status grid.

Known Issues

Dashboard

Whereabout Page – Duration Counter incorrectly Shows 0.00 Hours when You Create an Entry

Deltek Tracking No. 1629443

Description: When you create a whereabout entry, and you manually enter times in the Start Time and End Time fields on the Whereabout page, rather than selecting times from the Start Time and End Time drop-down fields in the Set Up a Whereabout Profile dialog box, the duration counter shows 0.00 hours.

Workaround before Fix: Using the drop-down lists in the dialog box, select the times that you entered manually. That recalculates and displays the correct duration.

Whereabout Page – Whereabout Status is not Updated in the Footer, Tooltip, and Resource List

Deltek Tracking No. 1618599

Description: When you change your whereabout, the status that you select is not displayed in the tooltip, resource footer, or resource list.

Finance & Administration

Creditors – Creditor Invoices – PDF File Preview Prevented by Out of Memory

Deltek Tracking No. 1570310

Description: Very occasionally, you cannot view PDF files that are attached to creditor invoices.

Invoices – Search for Invoice Number does not Work after Switching Companies

Deltek Tracking No. 1573098

Description: When you try to search for an invoice number in the top right-hand corner and then switch Companies, the search field no longer launches a search.

Workaround before Fix: Ensure that you clear the search field before you switch Companies. If the issue has already occurred, reloading WorkBook clears it so that you can use the workaround if it occurs again.

Revenue Forecasts Created before Inter-Company do not Include Inter-Company when Updating Forecast

Deltek Tracking No. 1628469

Description: When there is an existing revenue forecast, and subsequently you create inter-company entries, those entries are not included in the existing revenue forecast when you update it.

Workaround before Fix: Create another revenue forecast.

Jobs

Duplicate Job – Price Quote (PQ) Locked for Changes when You Duplicate a Job

Deltek Tracking No. 1625558

Description: When you duplicate a job that contains a PQ that is in status 20, 40, or 50, and the Price Quotes option is selected on the copy settings, the request is terminated, and the message **Price quote is locked for changes** is displayed.

Reports

When Using English-Custom Translation some Reports do not Use Correct Formatting

Deltek Tracking No. 1577221

Description: When you use the English-Custom translation, some reports—such as Report 572 (Balance Sheet with prior Year Comparison)—do not use the correct formatting. That is, they are formatted to UK English usage vs. the selected English-North American usage.

Storage Provider

Documents Added to the Job Docs Folder do not Appear because of White Space in the Job Folder Template

Deltek Tracking No. 1570284

Description: When the subfolder structure of a storage provider has a white space in the end, documents that you upload to the Job Docs folder are not displayed in the document browser at Settings » Storage Provider.

Time & Expense

Expense – Personal Expense – Error Message about Costing Codes when You Filter Jobs by Jobs I am Booked on or PM even when Costing Codes are not Required

Deltek Tracking No. 1623205

Description: When you add a personal expense, and you filter available jobs using **Jobs I am Booked on or PM**, and you are not booked on or Project Manager on any job, the message **No Jobs with Costing Code** is displayed, regardless of the Company Variable 73 setting (the value is 0, meaning that costing codes are not required).

Whereabout Page – Entries that are Grouped by Date or Time are Displayed Individually

Deltek Tracking No. 1628838

Description: When you group grids on the Whereabout page by date or time, entries that have similar dates or times are still displayed individually.

Whereabout Page – Error when Updating a Current-Dated Whereabout to an Available Date from the Past

Deltek Tracking No. 1629256

Description: When you add a current-dated whereabout to the grid, and then you update it with an available date from the past, the date in the cell automatically displays yesterday's date, and the following error message is displayed: **There is already a whereabout registered in this period.**

Software Issues Resolved

Finance & Administration

Cost Entry – Basic Users can Access Expense Entry Information on other Users through API

Deltek Tracking No. 1573121

Description: When as a Basic User you invoked the ExpenseEntriesVisualizationRequest API request—for example, via the Postman application—you could see expense entry data for everyone else in the Company for which you had Financial Administration access.

Creditors – Creditor Invoices – Incorrect Message when Appending Purchase Orders that do not use Unit and Amount Specification on Detail Level

Deltek Tracking No. 1581419

Description: When you appended a Purchase Order (PO) to a creditor invoice that you were creating, and the creditor invoice did not use **Unit and Amount Specification on Detail Level**, a WorkBook message dialog appeared with an incorrect message that there was no amount left on the PO.

Customers Impacted: Customers who add PO numbers to creditor invoices when creating creditor invoices, where the PO does not use **Unit and Amount Specification on Detail Level**.

Workaround before Fix: In the WorkBook message dialog, confirm that you want to create the creditor invoice, anyway.

Creditors – Creditor Invoices – Deadlock with API VendorInvoiceSalesTaxesRequest – Integration with Concur to WorkBook Processing of Data

Deltek Tracking No. 1594341

Description: When you pushed data from Concur to WorkBook, a deadlock occurred when Sales Tax, Total Amount, or Net Amount values were updated.

Workaround before Fix: Add error handling in the code that performs the integration, so that if the following error message is displayed, it retries the request: **The system is busy, and your changes may have been reversed. Please try again.**

Creditors – Creditor Invoices – Invalid Tasks not Displayed with Parentheses

Deltek Tracking No. 1574929

Description: When you updated costing code settings, invalid jobs, task IDs, and descriptions were not displayed with parentheses.

Creditors – Creditor Invoices – Task Drop-Down List is Empty when Valid Tasks Exist for Selected Job

Deltek Tracking No. 1574930

Description: When you selected a task that had a valid job in Creditor Invoices, the task drop-down list appeared to be empty. You needed to do a refresh to make tasks appear in the drop-down list.

Creditors – Creditor Invoices – Task Selection does not Validate Costing Codes Allow on Task Setting

Deltek Tracking No. 1570167

Description: When you updated a costing code setup on the task level, tasks with costing codes Allow on Task setting applied on creditor invoices were displayed highlighted in red and in parentheses.

Customers Impacted: Customers who use version 13.1.

Creditors – Creditor Invoices – Update or Change to Job Dimension on Detail Line Causes Deadlock

Deltek Tracking No. 1570316

Description: When you tried to update or change the job dimension on the detail line of a creditor invoice, it caused a deadlock that prevented any update to the job field.

Customers Impacted: Customers who use version 13.1.

Creditors – Creditor Invoices – Updating Total Amounts without a Job Causes a Deadlock

Deltek Tracking No. 1570238

Description: When you updated the Total amount on a creditor invoice without a selected job, a deadlock occurred.

Customers Impacted: Customers who use creditor invoices without selecting jobs or with Operating Entry as the Line Type.

Workaround before Fix: Set the value of Line Type to Project Entry, instead of Operating Entry.

Creditors – Creditor Invoices – VendorInvoiceDeleteRequest – Delete skipCheck Property

Deltek Tracking No. 1602402

Description: The skipCheck property enables users to skip all of the checks for deletions of creditor invoices. Access to this property is now reserved for internal use.

Customers Impacted: Customers who use the API.

Creditors – Creditor List – Report 219 (Balance Creditor by Age 0-90) – Data Missing from XLSX Formatted Version

Deltek Tracking No. 1568986

Description: When you printed and downloaded Report 219 as XLSX formatted, data in gray rows of the report was missing.

Creditors – Creditor Payment Proposals – Report 262 (Creditor Payment Procurement) – MD5 Code is Missing

Deltek Tracking No. 1569797

Description: When you printed Report 262, the MD5 code was missing from the report when the payment proposal was journalized, and a file was generated.

Customers Impacted: Customers who use SEPA payments, because they use the MD5 code that was not generated.

Additional Notes: While it was primarily SEPA payments that were affected, the MD5 code is supposed to be generated in all payment types.

Creditors – Creditor Voucher Pages – Error when there is a Large Number of Creditors in the WorkBook System

Deltek Tracking No. 1625493

Description: If you entered creditor voucher pages—such as the Creditor Invoices and Vouchers for Approval pages—when there were more than 100,000 creditors in your WorkBook system, an error occurred.

Customers Impacted: Customers who have a very large number of creditors in their WorkBook systems.

General Ledger - Chart of Accounts Report 567 (Balance Sheet with Comparison Columns) – XLSX Formatted Version is Corrupted

Deltek Tracking No. 1569012

Description: When you printed and downloaded Report 567 as XLSX formatted, the Excel file was corrupted, and you encountered an error when you tried to open it.

General Ledger – Financial Budget – Financial Budget Disappears when English-Custom is Selected as System Language


Deltek Tracking No. 1572342

Description: When you selected English-Custom from the **System Language** field drop-down list in My Settings » Language & Formatting Options » Language, all of the tabs under Financial Budget disappeared.

General Ledger – Journals – Journal Entry Tab – Cannot See Full Bottom Pane when Making Journal Entry

Deltek Tracking No. 1596555

Description: When you accessed the Journal Entry tab on the Journals page (via Finance & Administration » General Ledger » Journals » Journal Entry tab), the bottom pane was very small, and you could not resize it.

Additional Notes: The  Show / Hide Account Summary button is added in the center pane of the Journal Entry tab so that you can expand or hide the account summary in the bottom pane.

General Ledger – Journals – Missing Approvers in the Approval Log after Secondary Approver Approval

Deltek Tracking No. 1579960

Description: When a secondary approver (role 40) approved a journal entry to Status-40, the approval log did not display the secondary approver time stamp.

Workaround before Fix: Ignore the approvals log.

General Ledger – Revenue Forecast (RF) – RF and Price Quote (PQ) are Balanced, but Tooltip is Displayed and Cell Row is Highlighted

Deltek Tracking No. 1597865

Description: When the RF method was **RF and PA Amount Must Balance**, and the RF and PQ were balanced, the cell row was highlighted in red, and the tooltip displayed the message **Forecast must equal total price quotes**. The cell row should not be highlighted in red, and the tooltip should not be displayed when the RF and PQ are balanced.

Reports – Report 316 (Trial Balance with Dimension Split) and Report 571 (Trial Balance) – Misspellings

Deltek Tracking No. 1569956

Description: When you printed Report 361, the **Switch +/- signs** parameter was misspelled. When you printed Report 571 the **Hide Horizontal Lines between Accounts** parameter was misspelled.

General

Quick Search – Finance Element – System Issue and Icon Issue

Deltek Tracking No. 1605469

Description: When you did a Quick Search in the Finance Element, a system error occurred. In addition, the returned results displayed labels, rather than icons.

Additional Notes: There are two related issues:

- The system error, which is caused by corrupted data, with Journals having Source Type set to 0 in the database.
- The icons for the results that are returned are not displayed; labels are displayed, instead.

Sending SMTP Emails does not Work because of TLS Error

Deltek Tracking No. 1591879

Description: You could not send SMTP emails because a TLS error occurred.

Jobs

Delivery Jobs still Process Cancelled Price Quotes (PQs)

Deltek Tracking No. 1579498

Description: When a PQ on a delivery job was set to the status Cancelled, and the job was moved to the status Ready for Invoicing, the delivery job still created an invoice on the delivery job and still sent a credit note to the master job.

Cannot Move Vouchers lacking Finance Accounts between Jobs

Deltek Tracking No. 1570330

Description: When you tried to move a voucher that did not have a Finance account to a job where the expenditure account was not set to Needed, WorkBook blocked that operation.

Price Quote (PQ) – Lines – System Issue Error

Deltek Tracking No. 1569688

Description: When you edited a PQ line and saved, an error occurred.

Price Quote (PQ) – Print Layout – Show VAT/Show Tax Check Box is Displayed when VAT/Tax is not Enabled in PQ Settings

Deltek Tracking No. 508954

Description: The Show VAT/Show Tax check box was displayed even when you did not enable VAT/Tax in your PQ settings.

Tasks – Scheduling – Cannot Book new Employee with no Capacity Profile

Deltek Tracking No. 1570335

Description: You could not book employees if they had no capacity profiles at the start of the task period.

Workaround before Fix: Add a new task on the job and book the employee there.

Reports

Report 48 (Gantt View 18 Months) – Incorrect Display

Deltek Tracking No. 1569211

Description: When you ran Report 548, the painted bars did not match the task's start and end dates. In addition, tasks that did not have task colors were not included on the report.

Report 263 (Employee Holiday and Flex View) and Report 342 (Flex and Absence List) did not Show all Absences when Using Danish Holiday Act

Deltek Tracking No. 1571618

Description: Reports 263 and 342 did not show all absences when using Danish Holiday Act for overlapping vacation periods.

Additional Notes: A new optional report parameter—DHA Base Holiday Period on Vacation Year, not Absence Date—is added for customers who want to display only absences on the associated holiday period.

Resources

Absence Reports – Report 173 (Holiday Yearly Overview) and Report 188 (Holiday Specification – Year) – Danish Holiday Act – Only Absences from Current Holiday Period are Displayed

Deltek Tracking No. 1570072

Description: When you ran Reports 173 and 188 with the Danish Holiday Act: Base Holiday Period on Vacation Year: No Absence Date option selected, only absences from the current holiday period were displayed.

Workaround before Fix: Block the vacation year or transfer unused vacation.

Absence Reports – Report 263 (Employee Holiday and Flex View) – Danish Holiday Act – Shows Incorrect Values for Holidays and Leave

Deltek Tracking No. 1570208

Description: Report 263 showed incorrect values for holiday and leave hours.

Capacity – Recalculating Capacity Removes Days with Absence Entries in Capacity Overview and Timeline Calendar

Deltek Tracking No. 1574103

Description: When you recalculated the capacity for a day with an absence entry, the absence entry day was removed from the Capacity Overview and the Calendar and Timeline Calendar views.

Capacity Profile - Capacity Profile Exceptions are not Displayed for Employees who do not have Access to WorkBook

Deltek Tracking No. 1582204

Description: When you created a capacity profile exception for a fixed day off, it was not correctly displayed on different calendar views when the resource had the license type Employee does not have Access to WorkBook.

Employee Card – Changing Employment Start Date Causes Timeout

Deltek Tracking No. 1570882

Description: When Danish Holiday Act rules were turned on for a Company, changing an employee's employment start date caused a timeout.

Workaround before Fix: Turn Danish Holiday Act off. Change the start dates of employees, then you can re-enable Danish Holiday Act rules.

Employee Settings Grid – Enabling/Disabling Inactive Users in the Filter Invalidates other Filter Choices

Deltek Tracking No. 1569559

Description: When you selected a Company in the Resource Type Filter field, and you selected or deselected the Hide Inactive Resources option after that, the grid displayed corresponding active and/or inactive employees, but it also included employees from other Companies that were not part of the filter.

Resource Card – Absence Type is not Displayed in Absence Requests

Deltek Tracking No. 1578824

Description: When you viewed absence requests for users in other Companies, absence types were not displayed.

Settings – Capacity Profile – Capacity is Deleted on Last Working Day when Employee is Deactivated

Deltek Tracking No. 1584954

Description: When you deactivated an employee, the last working day capacity of the employee was set to 0.

Scheduling

Timeline Calendar – Moving from one Month to the next Lands at the End of the next Month

Deltek Tracking No. 1598293

Description: In the timeline calendar, when you selected a date or used the previous/next arrows to navigate, the page kept its previous scroll position instead of being updated.

Additional Notes: This is changed so that the page scrolls to the selected date, or to the start/end of the period when you navigate using the previous/next arrows.

Settings

Creditor Payment Proposal – Misspelling of ACH

Deltek Tracking No. 1569212

Description: When you added the Automated Clearing House creditor proposal type to the grid, there was a spelling error in the code: *ACH* was spelled *AHC*.

Customers Impacted: Customers who use the Automated Clearing House creditor proposal type.

Storage Provider

Attached Job Documents Disappear after Upgrade to Version 13.0

Deltek Tracking No. 1570291

Description: When you upgraded from WorkBook version 12.2 to WorkBook version 13.0, all of the attached files on Job Documents disappeared.

Additional Notes: This happened because a space was missing between the folder name and the job name.

Azure Hot Folder Agent does not Work if More than Ten Folders in Email

Deltek Tracking No. 1570305

Description: When the Voucher Hot Azure Folder agent ran (Agent Type 170) targeting an email source folder that is alphabetically more than the tenth folder, the agent returned the message **Input Folder was not Found**.

Customers Impacted: Customers who use Agent Type 170, using an email with many folders.

Workaround before Fix: Choose an earlier (than tenth) folder, alphabetically.

Additional Notes: It is important to note that the “more than ten folders” requirement to experience this bug is per level, meaning that for every sub-folder, the folder count resets.

Tasks

Add Task – Cannot Delete Costing Code when Company Variable is Set to 2

Deltek Tracking No. 1591535

Description: When you create a task, you can select a costing code. However, later you could not remove it—there was no **x** button—if Company Variable 73 was set to 2 (Required on Jobs, Optional on Tasks).

Time Entry Timer – Cannot Stop Timer unless Job and Task have Valid Costing Code if Required

Deltek Tracking No. 1570205

Description: When Company Variable 73 was set to 3, and you stopped the timer on a time entry that had a job and task that did not have a valid costing code, WorkBook displayed the following error message: **No jobs with costing codes. Please refer to Company Variable 73.**

Time & Expense

Timesheet – Costing Codes are not Marked Invalid on Timesheets

Deltek Tracking No. 1588452

Description: When Company Variable 73 was set to 1, 2, or 3, and the costing code that was assigned to the job/task on your time entry did not have Company or Client access, the costing code value on the timesheet grid was not highlighted in red.

Whereabout – Error when Adding All-Day Whereabouts

Deltek Tracking No. 1632658

Description: When the value of Company Variable 74 (Require Employees to Track Time Using Whereabout) was 1 (Not Required), and you added an all-day whereabouts with interval to an available date from the past, the following error message was displayed: **Time Needs to be Specified as Time Interval Format.**



About Deltek

Better software means better projects. Deltek is the leading global provider of enterprise software and information solutions for project-based businesses. More than 23,000 organizations and millions of users in over 80 countries around the world rely on Deltek for superior levels of project intelligence, management and collaboration. Our industry-focused expertise powers project success by helping firms achieve performance that maximizes productivity and revenue. www.deltek.com.