

Deltek Costpoint Hot Fix Readme

Release Date: January 31, 2019

2019 January Tax Table Updates

Several U.S. states have released tax updates effective January 1, 2019. To support the tax updates, this Costpoint release adds applicable new records for the corresponding states to the Manage State Taxes, Manage State Tax Tables, and Manage State Tax Withholding Adjustments screens.

State Tax Updates

The following state tax updates are effective January 1, 2019:

Massachusetts

- The withholding rate decreases from 5.1% to **5.05%**.
- The blindness tax value amount decreases from \$112.20 to **\$111.10**.
- The supplemental tax rate decreases from 5.1% to **5.05%**.

Attention: For more information, refer to the *Massachusetts Circular M, Income Tax Withholding Tables at 5.05% Effective January 1, 2019*: <https://www.mass.gov/files/documents/2018/12/20/dor-withholding-massachusetts-circular-m.pdf>.

Mississippi

The annual withholding table for all filing statuses were updated.

Attention: For more information, refer to the *Computer Payroll Accounting - For Periods In 2019*: <https://www.dor.ms.gov/Documents/Computer%20Payroll%20Accounting%201-2-19.pdf>.

North Dakota

- The annual withholding tables for Single and Married were updated.
- The amount of one withholding allowance increases from \$4,150 to **\$4,200**.

Attention: For more information, refer to the *2019 North Dakota Income Tax Withholding Rates & Instructions For Wages Paid in 2019*: <https://www.nd.gov/tax/data/upfiles/media/rates-and-instructions.pdf?20190107034711>.

Rhode Islands

- The annual withholding table for all filing statuses were updated.
- The threshold for 0.00 allowance amount increases from \$221,800.00 to **\$227,050.00**.

Attention: For more information, refer to the *2019 Rhode Island Employer's Income Tax Withholding Tables*: <http://www.tax.ri.gov/forms/2019/Withholding/2019%20Withholding%20Booklet.pdf>.

U.S. Virgin Islands

The territory tax of U.S. Virgin Islands mirrors the U.S. federal income tax. Since the federal tax tables have already been updated for 2019, this release updates the state tax tables of U.S. Virgin Islands so that its territory withholding tax can be accurately calculated in Costpoint Payroll.

Vermont

- The percentage method withholding tables for Married and Single were updated.
- The value of a withholding allowance increases from \$4,050 to **\$4,250**.
- The supplemental tax rate increases from 24% to **30%** of federal withholding.

Attention: For more information, refer to the *2019 Income Tax Withholding Instructions, Tables, And Charts*: <https://tax.vermont.gov/sites/tax/files/documents/WithholdingInstructions.pdf>.

System Requirements

This enhancement requires Costpoint 7.1.1 PATCH3602.

IMPORTANT NOTES

Versions 7.0.1 and 7.1.1

Please be aware that you must have the following System JARs loaded before loading this tax table update.

System JAR Requirements

- Costpoint 7.0.1: System JAR 054 (released June 2018)
- Costpoint 7.1.1: System JAR 028 (released April 2017)

Notes:

- **System JAR 028 for Costpoint 7.1.1** introduced programming changes to limit the need for regulatory changes to be released via System JAR. The coding changes allowed us to disassociate payroll computation coding changes from future 7.1.1 System JAR releases. So, after System JAR 028, changes to Costpoint version 7.1.1's Compute Payroll application will not require deployment via System JAR as they did in the past. This not only allows us to deploy Costpoint 7.1.1 regulatory updates and fixes more quickly, but it has also helped us keep the System JAR requirements for Calendar Year End releases as minimal as possible.
- **System JAR 054 for Costpoint 7.0.1** introduced an update to the Colorado state tax withholding tables. In response to the federal tax code overhaul (Pub. L. 115-97), the Colorado Department of Revenue announced an update to their Allowance table on April 2, 2018 (effective April 1, 2018). This required an update to Costpoint Compute Payroll, which can only be released through a System JAR in Costpoint version 7.0.1.
- **System JAR 049 for Costpoint 7.0.1 and System JAR 028 for Costpoint 7.1.1** introduced a much needed change to the State Filing Statuses in Costpoint. Rather than using filing statuses that only applied to Costpoint (Both, Miscellaneous 1, Miscellaneous 2, etc.) and had to be manually mapped to each state's actual filing statuses, Costpoint 7.0.1 and 7.1.1 have been updated to use each state's actual filing status(es). Though the new filing statuses were introduced in April 2017, Deltek will continue to support tax table updates based on the original state filing statuses through **02/28/2019**. In order to load any tax table updates released by Deltek in March 2019 or later, you must update to the new filing statuses by running the Update State Filing Statuses toolkit in the **People » Payroll » Payroll Utilities** menu. Any tax updates released in March 2019 or later will only support the new state filing statuses that were introduced in System JAR 049 for 7.0.1 and System JAR 028 for 7.1.1 (both released in April 2017).

Warning: In order to update the old state filing statuses to the new state filing statuses, you must run the Update State Filing Statuses utility which you can access by going to **People » Payroll » Payroll Utilities** menu. You must run this utility before you can load any tax table updates released by Deltek starting in March 2019. All tax table updates released by Deltek starting in March 2019 will only provide updates for the new state filing statuses.

Warning: Unless specifically noted in the release notes, this state tax update and any future federal and state tax table changes will require the following:

- System JAR 054 for Costpoint version 7.0.1
- System JAR 028 for Costpoint version 7.1.1

Custom Programs Affected

Sometimes an update can cause custom programs and reports to stop working as expected. Before applying this update, consider whether you have any custom programs or reports in the application area affected by the update. If so, contact Deltek Support Center at <https://deltek.custhelp.com> before you install the update.

To Download the Hot Fix/Feature Update

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click **Run Deltek Software Manager**.
3. Log in using your Deltek Support Center credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hot Fixes folder for your product, and select the update to download.
6. Click **Download** at the bottom of the screen.

To Install the Hot Fix/Feature Update

Refer to the installation instructions posted on Deltek's Support Center site, <https://deltek.custhelp.com>.

- For Costpoint 7.1.1 updates, refer to Knowledge Base article 79232.
- For Costpoint 7.0.1 updates, refer to Knowledge Base article 73769.
- For Costpoint 7.0 updates, refer to Knowledge Base article 67722.

Before you install this update, please review all previous updates in the Knowledge Base article. You may need to install prerequisite programs or database patches (described in the Knowledge Base article) prior to installing this update. Note that when you download an update using Deltek Software Manager (DSM), all dependent files are automatically downloaded.

To Check to See if the Hot Fix is Installed

1. Open the application that was updated.
2. Click **Help » About Costpoint** from the Costpoint toolbar. This will display a screen that shows you the latest update JAR for the application that is open, as well as the latest system JAR and all patches applied to the system.

To Check to See if the Feature is Installed

1. Click **Help » About Costpoint** from the Costpoint toolbar.
2. Open the Features subtask and click the Feature that was just installed.
3. Open the Applications subtask. Check the list of applications and their corresponding application jars and see if they are correct and have been successfully deployed (highlighted in green).
4. Open the Patches subtask. Check the list of patches and see if they are correct and have been successfully deployed (highlighted in green).

Note: Most of the features installed have their corresponding patches, but not all.

Appendix: For Additional Information

Deltek Support Center

The Deltek Support Center is a support Web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Deltek Support Center provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Support Center Community
- Access Cloud-specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Initiate a Chat to submit a question to a Customer Care analyst online

Attention: For more information regarding Deltek Support Center, refer to the online help available from the Web site.

Access Deltek Support Center

To access the Deltek Support Center:

1. Go to <https://deltek.custhelp.com>.
2. Enter your Deltek Support Center **Username** and **Password**.
3. Click **Login**.

Note: If you forget your username or password, you can click the **Need Help?** button on the login screen for help.

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