

Deltek

Deltek ComputerEase

2022 Product Enhancements:

See How Your Enhancements and
Maintenance Package Worked for You!

November 8, 2022

While Deltek has attempted to verify that the information in this document is accurate and complete, some typographical or technical errors may exist. The recipient of this document is solely responsible for all decisions relating to or use of the information provided herein.

The information contained in this publication is effective as of the publication date below and is subject to change without notice.

This publication contains proprietary information that is protected by copyright. All rights are reserved. No part of this document may be reproduced or transmitted in any form or by any means, electronic or mechanical, or translated into another language, without the prior written consent of Deltek, Inc.

This edition published November 2022.

© Deltek, Inc.

Deltek's software is also protected by copyright law and constitutes valuable confidential and proprietary information of Deltek, Inc. and its licensors. The Deltek software, and all related documentation, is provided for use only in accordance with the terms of the license agreement. Unauthorized reproduction or distribution of the program or any portion thereof could result in severe civil or criminal penalties.

All trademarks are the property of their respective owners.

Contents

2022 Product Enhancements..... 1

Deltek Payments 2

Accounts Receivable..... 3

Accounts Payable 7

General Enhancements 8

Service Management 9

Reporting..... 11

Communication 12

ExpenseEase 13

Questions? 14

2022 Product Enhancements

Thank you for your continued partnership with Deltek ComputerEase. We are excited to be your construction software partner for years to come. Renewing your enhancements and maintenance package ensures you benefit from:

- A direct line to the product management team via the Ideas Portal, where you can submit your ideas and vote on other ideas to make ComputerEase an even better product. Watch your email for details on the launch of this new offering on October 10, 2022.
- Enhancements to the software built to help you further streamline processes, improve visibility, and grow your business.
- The latest critical updates that affect your business, including updated tax tables and compliance with the most recent government regulation changes (to include COVID-19 legislation) to avoid costly fines
- Unlimited Deltek ComputerEase software support
- Access to a dozen live Advanced Training educational classes in 2022 and live Q&A sessions multiple times a week with Deltek ComputerEase expert consultants
- Meet the experts by going to this web page: <https://www.construction-software.com/customer-corner/resources/upcoming-events.aspx>
- Access to detailed training videos and manuals: <https://www.construction-software.com/customer-corner/>
- Deeper partnerships and integrations with the products you use to drive your business forward

Read on for a thorough walk-through of how your Enhancements and Maintenance Package works for you in 2022!

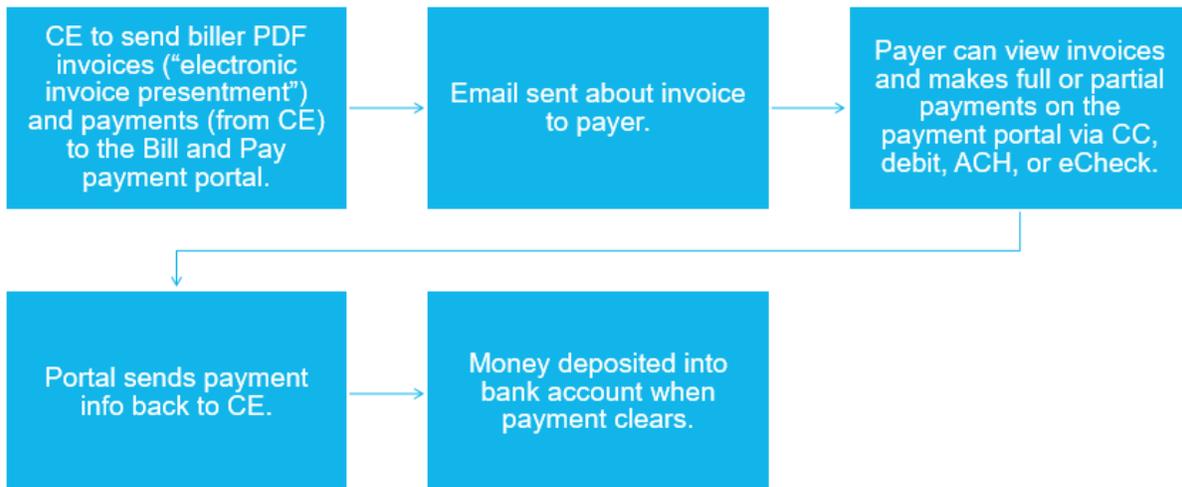
Deltek Payments

Deltek ComputerEase’s integration with Deltek Payments provides you with a user-friendly interface that enables you to reconcile faster for improved forecasting, optimize cash flow, increase profits over time, bring more control and visibility to your outbound payments by paying in a centralized location, and mitigate payment fraud risk with audit trails.

- Deltek Payments is built specifically for business-to-business payment transactions.
- Deltek Payments eliminates duplicate entries while maintaining accurate data when integrated with your Deltek ERP.
- Deltek Payments handles both the inbound and outbound payment processes, providing you with full automation.

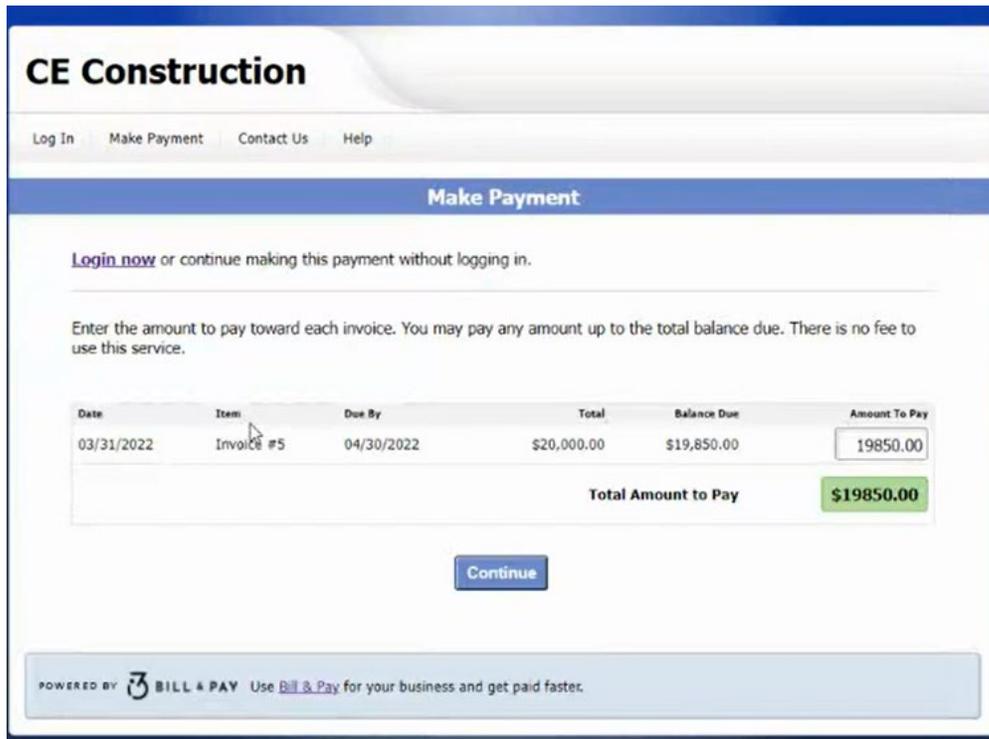
How Deltek Payments Works

Customer (DCE user/**biller**) and our customers’ customer who is the **payer**.

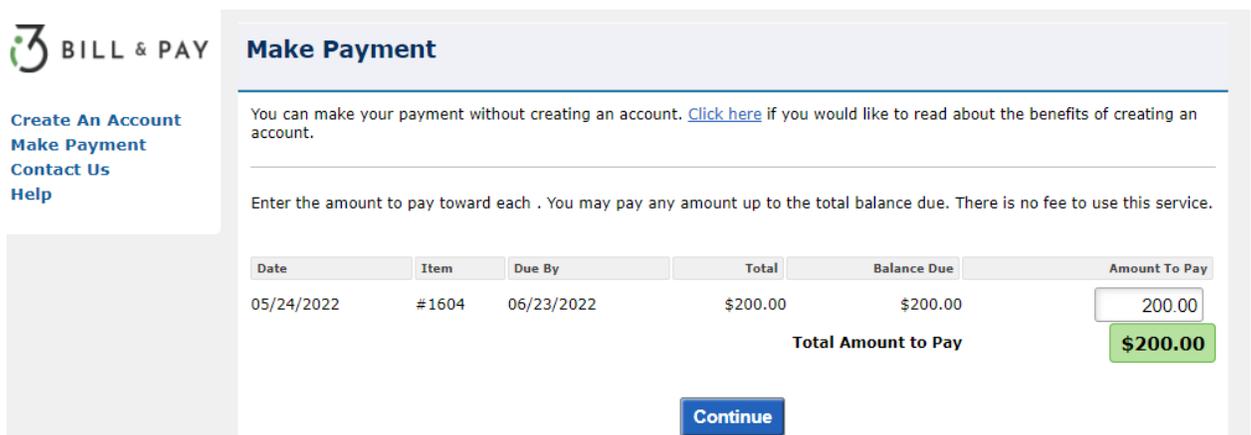


Accounts Receivable

- Deltek Payments makes it easier for your customers to quickly pay their bills by accepting electronic check or credit card payments through a secure, client-branded digital payment portal that you can use within your own websites.



- Deltek Payments allows your customers to make quick payments to ComputerEase invoices, with payments credited as early as the next day, thereby improving your cash flow.



Accounts Receivable

- Deltek Payments enables you to have Bill & Pay automatically send your customers an email with the invoice attached as a PDF. When the invoices have synched with the portal, your customers can then click a button to go to a link where they can make the payments. This means no login is required, which streamlines payments and improves the user experience.

The screenshot shows an email interface on the left with an attached PDF invoice (Invoice 1603, 29 KB) and a 'Pay Invoice' button. The main part of the image shows the Deltek Bill & Pay portal. The 'View Invoice #1' page displays the invoice details, including the date (03/31/2022), type (Payment - Online Payment), and amount (\$500.00). It also shows a 'Credits Applied' section and a 'print_invoice.php' button. On the right, there is a detailed invoice PDF with a table of items and a total amount of \$500.00.

Account #	Description	Unit	Unit Price	Quantity	Amount	Due Date	Print
500	Net 30			1	500.00	1/1/2011	
51	4	Item 01			125.00		
Line 1					500.00		
Line 2					30.00		
Line 3							
Line 4							
					TOTAL AMOUNT		
					530.00		

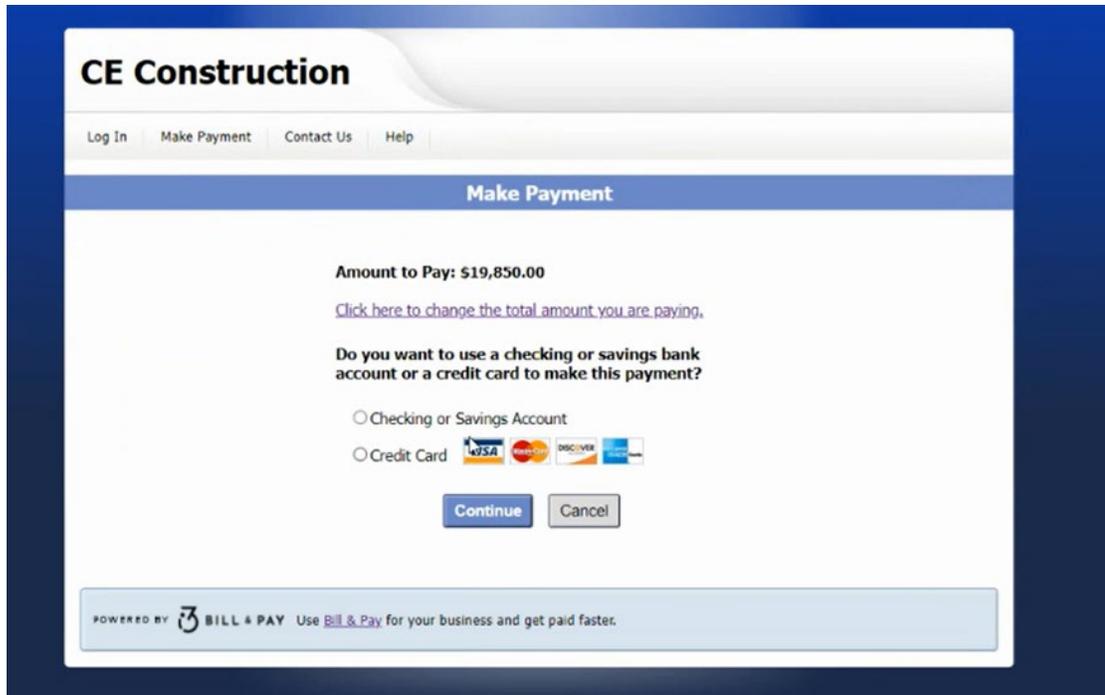
- Deltek Payments enables you to generate recurring payments, payment plans, and reminder emails to help your customers quickly make payments. These payments integrate with ComputerEase with the push of a button. Recurring payments and reminder emails provide your customers with peace of mind while payment plans give them the flexibility they need to keep their cash flow running.

The screenshot shows the Deltek CE Testing portal's 'Invoice List' page. It features a navigation menu on the left and a main content area with a filter for 'All Unpaid Invoices'. Below the filter, there are buttons for 'Check / Uncheck All Invoices', 'Print Checked Invoices', 'Print Checked Invoices and Invoices', and 'Send Checked Invoices'. A table lists several unpaid invoices with columns for Date Created, Invoice #, Account Number, Customer, Total Amount, Balance Due, Due Date, and Email Sent.

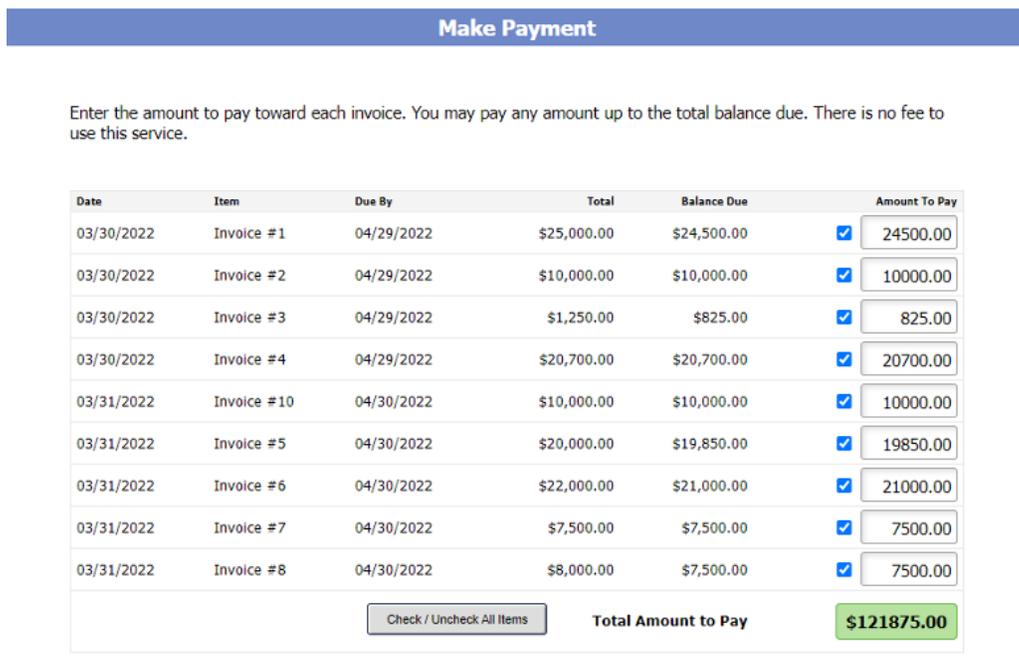
Date Created	Invoice #	Account Number	Customer	Total Amount	Balance Due	Due Date	Email Sent
05/24/2022	1604	09447019919	A3 customer	\$200.00	\$200.00	06/23/2022	No
05/23/2022	1604	05936019918	Hattis Construction Inc.	\$1,000.00	\$1,000.00	06/23/2022	No
05/18/2022	1435	05936019918	Hattis Construction Inc.	\$1,000.00	\$1,000.00	06/17/2022	No
05/18/2022	1436	05936019918	Hattis Construction Inc.	\$1,000.00	\$1,000.00	06/17/2022	No
05/18/2022	1437	05936019918	Hattis Construction Inc.	\$1,000.00	\$1,000.00	06/17/2022	No
05/18/2022	1438	05936019918	Hattis Construction Inc.	\$1,000.00	\$1,000.00	06/17/2022	No
05/18/2022	1439	05936019918	Hattis Construction Inc.	\$1,000.00	\$1,000.00	06/17/2022	No
05/18/2022	1440	05936019918	Hattis Construction Inc.	\$1,000.00	\$1,000.00	06/17/2022	No
05/18/2022	1441	05936019918	Hattis Construction Inc.	\$1,000.00	\$1,000.00	06/17/2022	No

Accounts Receivable

- Deltek Payments provides you with the option to choose what type of payments you want to accept, including ACH and credit card payments. This provides your customers with an extra layer of convenience as they can choose the best method for their business while maintaining their cash flow.



- Deltek Payments enables revenues to be received and recognized faster, thereby improving cash flow for project-based businesses.



Accounts Receivable

- Deltek Payments eliminates reconciliation and reduces Days Sales Outstanding (DSO) by replacing manual processes with digital transactions.

Payments

Month: April 2022 Filter by transaction type: ACH and Credit Card Payments

Click on any payment's line to view payment details.

ID	Date / Time Processed	Customer	Name On Account	Account Number	Settle Amount
\$ 5425102	04/19/2022 10:13:10 AM	DR Horton Designs	DR Horton Designs	*2345 Personal Checking	\$500.00
\$ 5425098	04/19/2022 10:12:05 AM	Benderson Development	Test	*2450 Personal Checking	\$500.00
\$ 5425040	04/19/2022 09:56:05 AM	Benderson Development	Test	*2453 Personal Checking	\$500.00
\$ 5425029	04/19/2022 09:55:06 AM	DR Horton Designs	DR Horton Designs	*2345 Personal Checking	\$1,500.00
Total payments received on 04/19/2022:					\$3,000.00
\$ 5413287	04/14/2022 06:38:11 PM	DR Horton Designs	DR Horton Designs	*4561 Personal Checking	\$500.00
\$ 5413273	04/14/2022 06:29:05 PM	DR Horton Designs	DR Horton Designs	*2345 Personal Checking	\$850.00
\$ 5413257	04/14/2022 06:16:06 PM	DR Horton Designs	DR Horton Designs	*2456 Personal Checking	\$2,500.00
Total payments received on 04/14/2022:					\$3,850.00

Accounts Payable

- Deltek Payments reduces costs and increases profits by supporting process rate discounts, thereby saving you money on fees and turning AP into a profit center for your business through rebates.

Payments I Can Approve Payments Needing Action **All Payments**

Vendor #	Vendor Name	Amount	Remittance	Reference	Check Date	Scheduled	Status	Payment Method	Account
7AC0E740	The Stamp Factory	\$2,139.37		P000780	04/15/2022	04/15/2022	Awaiting Second Approval	PrintCheck	Bank of Highwall
7AC0E740	The Stamp Factory	\$1,306.43		P000782	04/15/2022	04/15/2022	Awaiting First Approver	PrintCheck	Plateau Savings Association
CB4006F4	Just in Time Ground Transportation	\$1,994.02		A000784	04/15/2022	04/15/2022	Awaiting Second Approval	ACH	Bank of Highwall
7AC0E740	The Stamp Factory	\$1,859.95		P000785	04/15/2022	04/15/2022	Awaiting Second Approval	PrintCheck	Bank of Highwall
9C2I2300	Creek Sanitation DST	\$4,212.56		A000787	04/15/2022	04/15/2022	Awaiting Second Approval	ACH	Bank of Highwall
CB4006F4	Just in Time Ground Transportation	\$2,098.84		E000788	04/15/2022	04/15/2022	Awaiting Second Approval	MasterCard	
7FC0D754	Lakes Regional Waste	\$2,170.32		A000789	04/15/2022	04/15/2022	Awaiting First Approver	ACH	Bank of Highwall
7FC0D754	Lakes Regional Waste	\$8,399.80		E000790	04/15/2022	04/15/2022	Awaiting Second Approval	MasterCard	
CB4006F4	Just in Time Ground Transportation	\$3,963.20		P000792	04/15/2022	04/15/2022	Awaiting First Approver	PrintCheck	Community Credit Union
7AC0E740	The Stamp Factory	\$2,744.44		E000793	04/15/2022	04/15/2022	Awaiting First Approver	MasterCard	
9C2I2300	Creek Sanitation DST	\$13,507.41		P000794	04/15/2022	04/15/2022	Awaiting Second Approval	PrintCheck	Plateau Savings Association
7FC0D754	Lakes Regional Waste	\$5,048.36		A000795	04/15/2022	04/15/2022	Awaiting Second Approval	ACH	Community Credit Union
7AC0E740	The Stamp Factory	\$1,219.98		E000797	04/15/2022	04/15/2022	Approved	MasterCard	
9C2I2300	Creek Sanitation DST	\$10,723.68		P000798	04/15/2022	04/15/2022	Awaiting Second Approval	PrintCheck	Community Credit Union

1 - 16 of 16 items

- Deltek Payments enables you to quickly conduct a mass update of payment types for vendors. This means that the Payment Type is now an importable field. This is useful when importing vendor lists or updating vendor details on existing lists.

Manage Vendors Refresh Search...

Vendor #	Vendor Name	Vendor Address	Payment Method	Vendor Accepts	Visible
"B4LUMBER"	"B4 LUMBER"	"P.O. BOX 365" "EIGHTY FOUR, PA 15330-0365" "EIGHTY FOUR, PA 15330-0365"	ACH	ACH, PrintCheck, CreditCard, DebitCard	<input checked="" type="checkbox"/>
"AI"	"AI Heating & Cooling Supply"	"2348 Cramden Road" "Suite 2005A" "Topeka, KS 66615" "Topeka, KS 66615"	ACH	ACH, PrintCheck, CreditCard, DebitCard	<input checked="" type="checkbox"/>
"AFFORDAB"	"Affordable Fasteners of KY"	"6732 Pike Street" "Covington, KY 41015" "Covington, KY 41015"	ACH	ACH, PrintCheck, CreditCard, DebitCard	<input checked="" type="checkbox"/>
"AUDREY"	"Audrey Systems, Inc."	"2348 Cramden Road" "Pittsburgh, PA 15241" "Pittsburgh, PA 15241"	ACH	ACH, PrintCheck, CreditCard, DebitCard	<input checked="" type="checkbox"/>
1800 WAT	1-800 WATER DAMAGE	4840 BUSINESS CENTER WAY CINCINNATI, OH 45246 CINCINNATI, OH 45246	ACH	ACH, PrintCheck, CreditCard, DebitCard	<input checked="" type="checkbox"/>
35 SALES	35 SALES & SERVICE, INC.	1155 Main Ave. CINCINNATI, OH 45240 CINCINNATI, OH 45240	ACH	ACH, PrintCheck, CreditCard, DebitCard	<input checked="" type="checkbox"/>
B4LUMBER	B4 LUMBER	P.O. BOX 365 EIGHTY FOUR, PA 15330-0365 EIGHTY FOUR, PA 15330-0365	ACH	ACH, PrintCheck, CreditCard, DebitCard	<input checked="" type="checkbox"/>
AI	AI Heating & Cooling Supply	2348 Cramden Road Suite 2005A Topeka, KS 66615 Topeka, KS 66615	ACH	ACH, PrintCheck, CreditCard, DebitCard	<input checked="" type="checkbox"/>
AI.	AI Heating & Cooling Supply.	2348 Cramden Road, Suite 2005A, Topeka, KS 66615, Topeka, KS 66615	ACH	ACH, PrintCheck, CreditCard, DebitCard	<input checked="" type="checkbox"/>

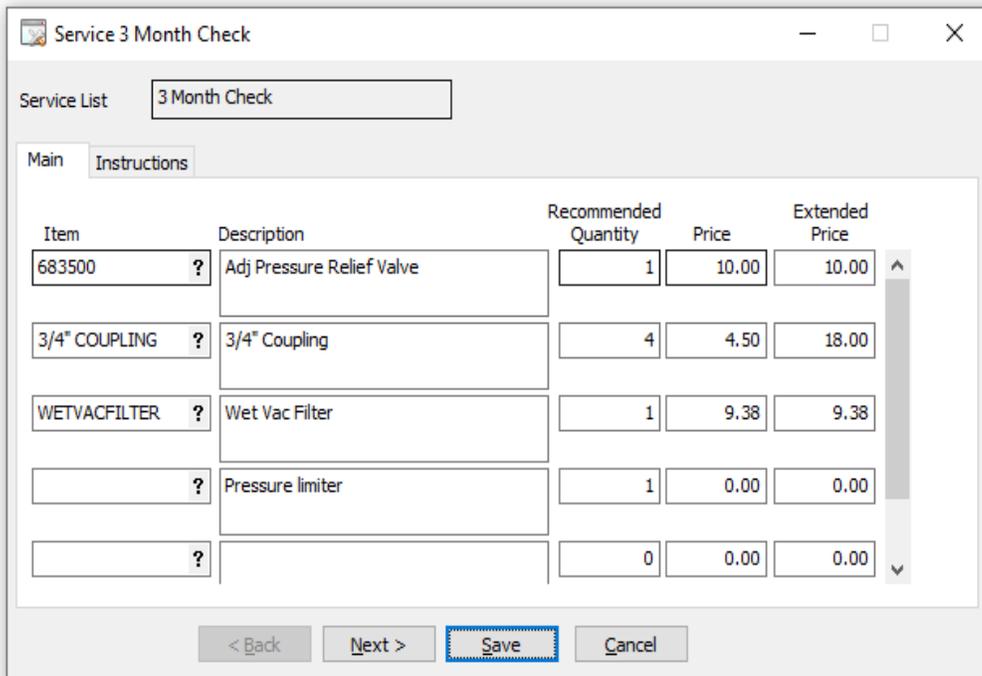
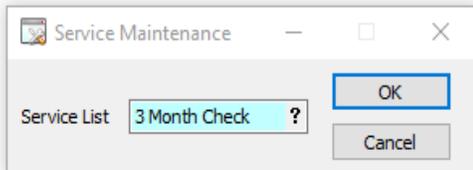
1 - 10 of 15 items

General Enhancements

- Deltek ComputerEase now supports printing to single-stub, 7-inch checks for account payables and payroll. This provides you with a backup plan regarding your check stubs.

Service Management

- Deltek ComputerEase’s work orders now include the components needed by employees to complete these orders (parts, tasks, equipment, labor hours).



- Deltek ComputerEase’s now supports equipment-specific work orders with detailed parts and labor lists. This feature enables you to improve tracking of the usage of parts and labor for reporting.

Service Management

The screenshot displays two overlapping windows from the Deltek Service Management application. The background window, titled 'Site TAYLORHS, Equipment AIRCOND', shows a service configuration form with the following data:

Service	Date	Repeat Every	Until	Contract	Dispatch Group	Person	Comb	Dept	Est Time
3 Month Check	31-Apr-2022	Months			(All)	(None)			
		Months			(All)	(None)			

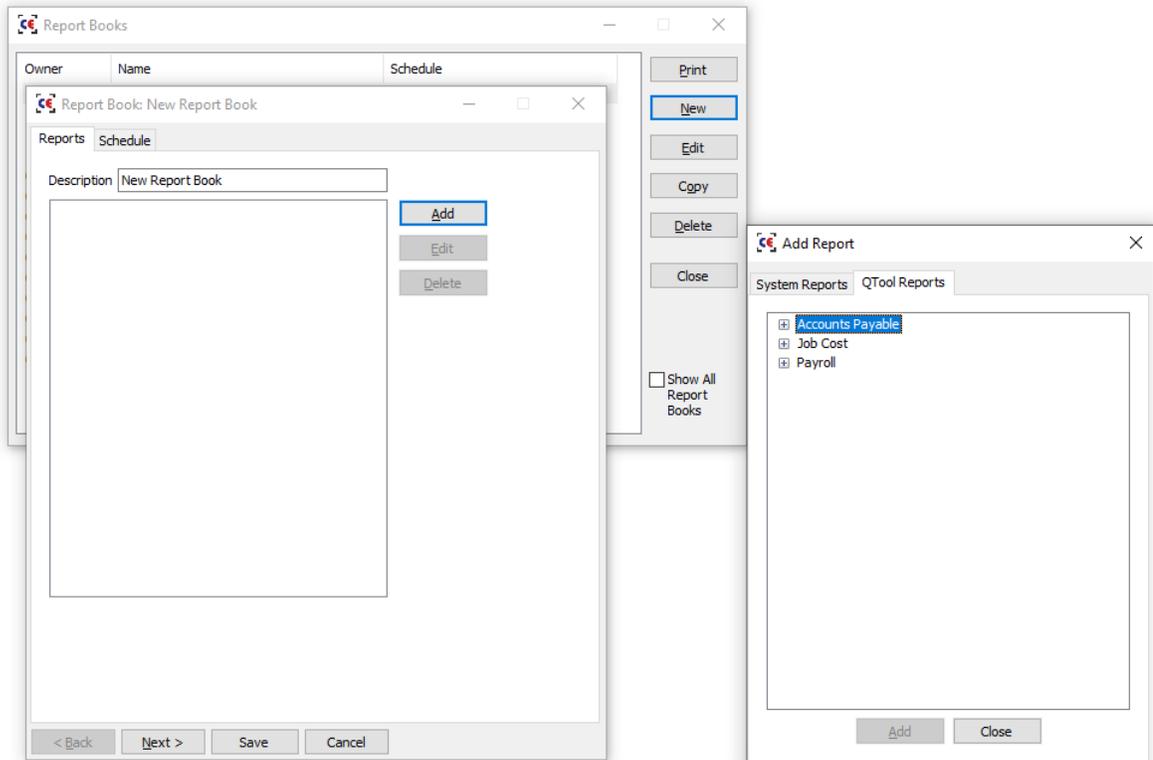
The foreground window, titled 'Site TAYLORHS, Equipment AIRCOND, Service', shows the 'Service List' for the '3 Month Check' service. It includes a table with the following data:

Item	Description	Recommended Quantity	Price	Extended Price
683500	Adj Pressure Relief Valve	1	10.00	10.00
3/4" COUPLING	3/4" Coupling	4	4.50	18.00
WETVACFILTER	Wet Vac Filter	1	9.38	9.38
	Pressure limiter	1	0.00	0.00
		0	0.00	0.00

Additional details in the foreground window include a checked checkbox for 'Use custom values for this service' and navigation buttons: '< Back', 'Next >', 'OK', and 'Cancel'.

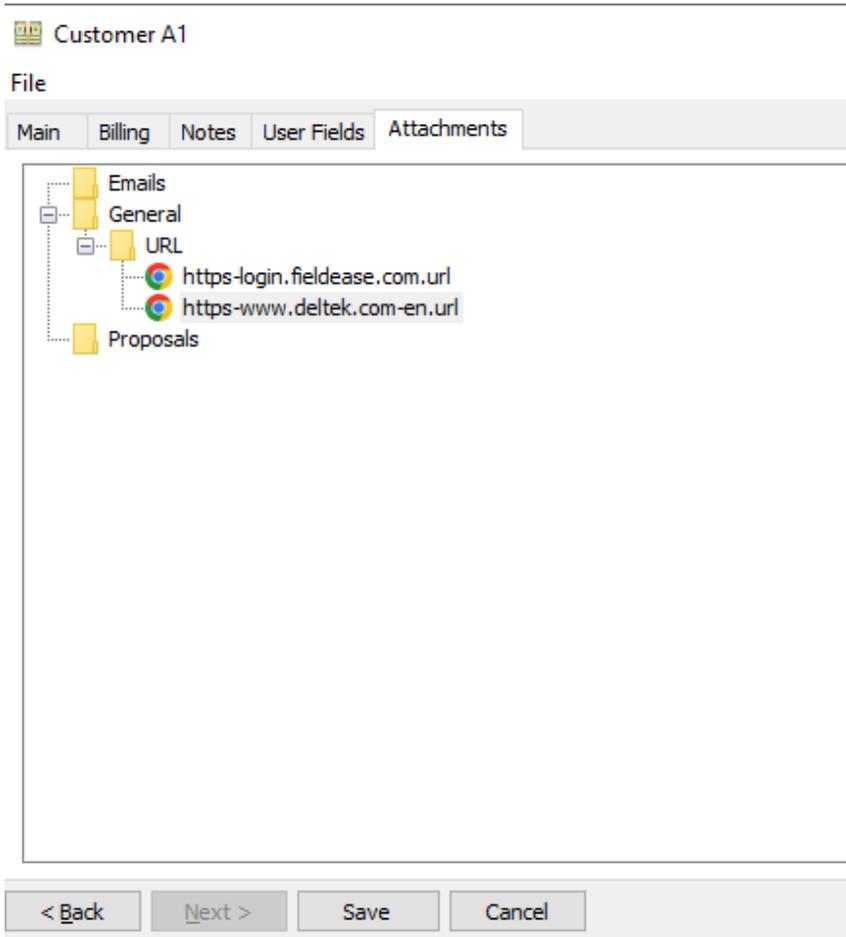
Reporting

- Deltek ComputerEase now supports QTool Report Book Scheduling, which gives you the ability to create customized, detailed reports without requiring the skills of a computer programmer. You can schedule these reports to run automatically, then be delivered to your inbox on a customized schedule. This means that you no longer have to pull reports and have them pushed to you, and that you now have proactively visibility into your daily operations that will help you make more informed decisions.



Communication

- Deltek ComputerEase now allows you attach website URLs to records. For example, you can use this feature if you want to save a manufacturer's product page website to a job or to save links to documents in Google Drive.

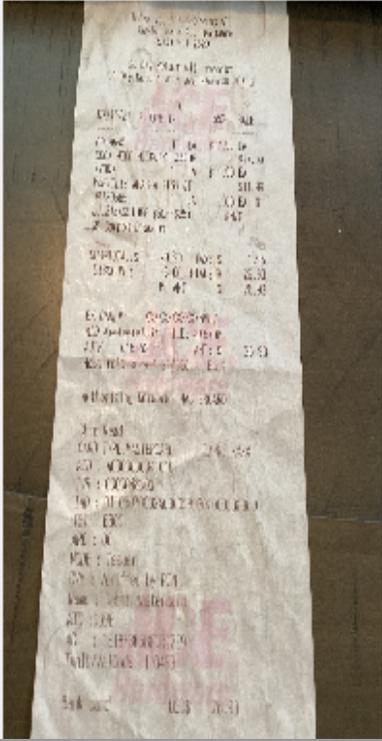


ExpenseEase

- Deltek ComputerEase now allows you to adjust non-reimbursable expenses submitted through ExpenseEase. This enhancement saves time as the office does not have to communicate outside of the software. It also enables you to change eligible expenses for an accurate financial statement, thereby controlling costs and allowing improved visibility.

Card	card
Name	Person, That
Amount	125.00
Date	29-Apr-2021 ?
Merchant	Ace Hardware
Type	Material
Description	Fasteners for conduit
Cost Code / Type	2016-13.16.016000 ? M-I
	Ohio Educational ELECTRICAL Electrical
Account	5100.00 ?
	Job Material

To 'Reject' an expense a Reason is required.
The Reason is visible to the submitter of the expense.



Questions?

Questions?

Questions about your Enhancements and Maintenance Package? Email us at ComputerEaseMaintenance@deltek.com.

About Deltek

Better software means better projects. Deltek delivers software and information solutions that enable superior levels of project intelligence, management and collaboration. Our industry-focused expertise makes your projects successful and helps you achieve performance that maximizes productivity and revenue. www.deltek.com