Deltek

Deltek WorkBook 13.4

Release Notes

September 28, 2023

This edition published September 2023.

Contents

Overview

This document provides the following information:

- Release Notes for WorkBook Release 13.4

Documentation

Key Features of Documentation for WorkBook 13.4

WorkBook 13.4 includes the following new and updated documentation:

- **Release Notes** in updated user-centric format for ease of use. Includes a summary of new and updated features and enhancements (and links to supporting documentation, where applicable), resolved software issues, known issues, and descriptions of new reports.
- **Installation Guide** with updated installation information for 13.4.
- **Reconfiguring WorkBook to Use MS Exchange OAuth** with updated content for 13.4.
- New **Configuring WorkBook to Use Google Workspace OAuth** to support new capability to use Google Workspace OAuth.
- New **Pagero Integration Guide** to support the new WorkBook / Pagero integration.
- **Online help** with new and updated topics.
- Updated **WorkBook English-Custom Language Glossary**.

Additional Documentation

You can perform a Deltek Support Center search for additional documents at the following link:

https://deltek.custhelp.com/app/answers/detail/a_id/79935

For information about the WorkBook API, you can access the *Deltek WorkBook API Guide* at the following link:

https://workbookapi.deltek.com/?version=latest

Feedback

If you have comments or questions about this document, you can submit them to DeltekDocumentationFeedback@deltek.com.

Installation

See the *Deltek WorkBook 13.4 Installation Guide* for requirements and instructions for installing the WorkBook software.

Supported Products

Compatibility Matrix

Information about platform requirements is maintained in the Deltek Product Support Compatibility Matrix, located on the Deltek Support Center. In the Matrix, search on “WorkBook” to navigate quickly to the information that you need.

Deltek Product Support Compatibility Matrix

WorkBook Release 13.4

Version DB 13.4.341 / HTML 13.4.79.0

For release on September 28, 2023

Features and Enhancements Added or Changed

CRM

CRM Billing Plan and Pipeline Details Tab Updated to Support Gross Revenue

Deltek Tracking Number: 1675725

Instead of entering just the Gross Revenue, you now have the option to enter Gross Revenue hours, Gross Revenue purchases, and cost of purchases in the Pipeline Details tab (CRM » Pipelines » Show/Hide Pipeline Card) to allow for a more granular way of tracking Price Quote values. The following new fields have been added to support this enhancement:

- Gross Revenue – Hours
- Gross Revenue – Purchases
- Cost – Purchases
- Expected Gross Revenue
- Expected monthly Gross Revenue

For more information, see Pre-Conversion: Pipeline Details Tab Fields and Calculations.

Gross Revenue is now linked to the Price Quote. When the Price Quote is updated, gross figures flow through to the Gross Revenue figure on the Pipeline Details tab. When a pipeline is converted into a job, you are presented with an updated view of the values via two new columns in the Pipeline Details tab:

- Pipeline column – When you convert a pipeline into a job, the pipeline figures at the point of conversion are displayed under this column.

  Note: The values under this column become read-only after conversion.

- Price Quote column – After you have converted a pipeline into a job, the Pipeline Details tab pulls in the values from the Price Quotes on the job attached to the pipeline and displays the figures under this column. For more information, see Price Quote Column Fields and Calculations.

Having these figures conveniently displayed side-by-side can help you to easily compare projected and current revenue.

In addition, the Pipeline Billing Plan (CRM » Pipelines » Show/Hide Pipeline Card) calculates for the Gross Revenue instead of the Net Revenue, making it consistent with the billing plan in the Jobs module.

Finance & Administration

Employee Department Recording on Cost Entries

Deltek Tracking Number: 1564501

Previously, WorkBook did not record the Employee Department ID that the employee resource was associated with at the time of a transaction being created (such as time, expense, mileage, and material cost associated with an employee). This created inconsistencies in data when an employee was moved from one department to another, and the latter department ID was incorrectly reported in some transactions and reports.

To address this issue, an EmpDepID column is added to tables that support employee-related cost entries. When an employee-related entry is created, the Employee Department ID on the Employee is recorded and can be referenced later. This delivers consistency of data reporting, even if the employee is later moved from one department to another.

Updated tables include:

- Time Entry (TimeReg table)
- Personal expense entry (ExpenseEntry table)
- Mileage entry (JobMilage table)
- Material Entry (JobMatExp table)
- Financial posting (FinPosting table)

Note: This change is only within data tables, and does not impact the user interface.

Integration With Pagero

Deltek Tracking Number: 1761063

You can now integrate WorkBook with Pagero, a cloud-based software platform that provides e-invoicing and e-document services. Integrating Pagero with WorkBook enables you to:

- Send e-invoices to Pagero, which Pagero in turn sends to your intended recipient.
- Receive e-invoices from Pagero, which Pagero received on your behalf.

See the *Deltek WorkBook Pagero Integration Guide* for more information on the Pagero integration, including prerequisites and initial setup.

Support Mapping of the General Ledger (GL) Chart of Accounts to a Secondary Chart of Accounts

Deltek Tracking Number: 1761066

WorkBook now supports the mapping of the GL Chart of Accounts to a Secondary Chart of Accounts. Using this mapping, the transactions and trial balance in the GL Chart of Accounts can be reported against the GL account codes of the Secondary Chart of Accounts.

In addition, the Secondary Chart of Accounts, Trial Balance Report (Report 585) shows the balance of all transactions up to and including a defined As of Date parameter, using the Secondary Chart of Accounts mapping. It does not have any line break functionality and is sorted based on the Secondary Chart of Accounts code or account number. See Secondary Chart of Accounts Trial Balance Report (Report 585) for detailed information about this report.

Jobs

Reports – Report 386 (Client Job Cost Details) – New Option to Include or Exclude Inactive Employees

Deltek Tracking Number: 1564538

When running Report 386, you can use this new parameter to include or exclude the records of employees who left the company in the middle of a reporting period. You can generate Report 386 using the Reports icon from Jobs » Jobs List.

Reports – Report 581 – Job Reconciliation Report

Deltek Tracking Number: 154914

The Job Reconciliation report (Report 581) enables you to see an overview of the financial position of a job at a particular date. It draws information from across the Jobs module and gives you a single place to review the financial health of a job and identify any anomalies or issues that may need action. See Job Reconciliation Report (Report 581) for detailed information about this report.

In addition, System Variable 267 has been updated to include the Report 581. This setting affects the calculation of the % Margin for the Profitability and Completion and Job Estimate at Completion Forecast sections of the report.

My Settings

Redesign of My Settings/Whereabout Dialog Box

Deltek Tracking Number: 1765217

To continue with simple, impactful changes to the UI, the available options within the My Settings/Whereabout dialog box have been changed. Those options that were not required have been removed to provide a cleaner, fresher styling.

Updates include:

- My Settings/Whereabout Dialog Box Changes – The dialog box that is displayed when you select My Settings on your avatar shortcut menu on the main toolbar has been redesigned to provide cleaner, fresher styling. In addition, the number of options that it provides has been reduced.
- Change Whereabout Pop-Up Redesign – When you access your avatar shortcut menu on the main toolbar and navigate to Change Whereabout, all existing active whereabout types and Reset Status options are displayed in a pop-up window. You can select your status from them when Company Variable 74 (Require Employees to Track Time Using Whereabout) is set to either 1 – Not Required or 3 – Required for Some Employees, and User Must Track Time is disabled. Status updates in both your user profile and the WorkBook footer are always in sync.

Resources

Resources – Resource Information Card – Ability to Add More Terms to Gender

Deltek Tracking Number: 1551938

You can now add custom gender terms, which you can then assign to individual users in WorkBook. You set this up in Settings » Employee Settings » Gender Terms.

You can select all available gender terms from the Gender drop-down list on the following pages/views:

- Resources » Employee Settings Grid
- Employee Resource Card » Settings » Employee Basic Settings

You can also select gender terms from the Gender column in Settings » Employee Settings » Employee Settings.

In addition, the N/A option has been added as a third predefined option. Previously, only two predefined options—Female and Male—were available for selection. Note that you cannot delete the predefined options because they are hard-coded.

Scheduling

Ability to Assign Team to Sprint Added

Deltek Tracking Number: 1828222

You can now assign Scrum Teams to sprints. This change has been made to better support the Agile process by shifting accountability for a sprint from an individual resource to an entire Scrum Team. Previously, you could only assign individual employee resources (Scrum Responsible) to sprints.

In addition, the following updates have been made:

- You now have access to/visibility into only those Scrum boards for which you are on a team that is responsible for the sprint, or for which you are a Scrum Responsible. This removes the inclusion of unneeded data.
- The Team Responsible field has been added to the Scrum Sprint View filter.
- The Team Responsible column has been added to the Scrum Sprints Setup page.

These changes affect the following views:

- Scheduling » Schedule Overview » Scrum Board » Scrum Sprint Overview » Scrum Sprint Setup
- Scheduling » Schedule Overview » Scrum Board » Scrum Sprint View filter
- Scheduling » Schedule Overview » Scrum Sprint Overview » Scrum Sprint View filter
- Tasks » Scrum Board » Scrum Sprint Overview » Scrum Sprint Setup

Ability to Rank Sprint Backlog Items in Scrum Board Added

Deltek Tracking Number: 1612431

WorkBook now allows the ranking/prioritization of tasks on the Scrum board. You can perform this in the following views:

- Scheduling » Scrum Board » Scrum Sprint Overview

- Scheduling » Scrum Board » Scrum Board
- Jobs » Tasks » Support Views » Scrum Board
- Tasks » To-do » Scrum Board

For instructions, see Rank Sprint Items on the Scrum Board.

In addition, several improvements relating to task prioritization have been made, including:

- The Effort and Backlog Priority fields have been added to the Task Card.
- The total effort for a selected sprint is now displayed on the tab toolbar.
- You can now filter tasks by sprint in Job » Tasks » Support Views » Scrum Board.

All changes made to the prioritization of tasks are saved in the task log.

Absence Type Icons Update

Deltek Tracking Number: 1722179

Icons for absence types have been updated to the new 2D mono standard. This is in support of the ongoing effort to improve WorkBook's user interface through the standardization and rationalization of iconography.

The following pages display the new icons:

- Time & Expense » Time Sheet » Daily
- Time & Expense » Time Sheet » Weekly
- Settings » Holidays and Absence » Absence Codes
- Scheduling » Calendar
- Scheduling » Timeline Calendar » Day View
- Task » Calendar View

Effort Added to Task and Sprint

Deltek Tracking Number: 1757432

You can now add effort (measured in story points) to individual tasks via the new Effort field on the Task card. Also, a new Total Effort field that displays the sum of story points in each sprint has been added to the sprint title bar within the following views:

- Scheduling » Scrum Board » Scrum Sprint Overview tab
- Tasks » Scrum Board » Scrum Sprint Overview tab

Public Hours Displayed on Scheduling Views

Deltek Tracking Number: 1812910

The icon for bank holidays has been changed from the 3D colored beachball icon  to the 2D mono bank icon  to clarify which days are registered as absences and which are bank/public holidays. In addition, the way in which public holidays are displayed has been improved. The Company holidays are indicated on specific scheduling views in the color that is associated with the Company to which the employee who owns the timesheet belongs. These improvements affect the following views:

- Scheduling » Calendar View
- Scheduling » Task Matrix View

Scrum Board View Added to Tasks Module

Deltek Tracking Number: 1828389

The Scrum Board is now accessible via the Task Module.

Settings

Ability to Mark Departments as Inactive

Deltek Tracking Number: 1816400

This feature continues work on the ability to mark Departments as inactive and its effect throughout WorkBook. Previously you could delete a Department if no employee resources were allocated against it, or you could merge Departments, which moved the allocated resources from one Department to another. However, these options have an impact on historic data, including complete or closed jobs. Having the option to mark a Department as inactive enables you to retain historical detail and removes the option to select inactive Departments going forward.

Job List Views

Jobs that are in Quotation, In Progress, On Hold, or Ready for Invoicing status are now displayed in parentheses and highlighted in red in the following views:

- Simplified View
- Job List
- Expenditure Overview Cost Prices
- Expenditure Overview Sales Prices
- Purchase Orders Overview
- Jobs List with Dimensions Settings
- Expenditure Overview Cost & Sale
- Project Retainer

Costs

Inactive Departments are now displayed in parentheses in Costs » Summary » Department Profit Split and in Costs » Hours » Total on Department/Summed per Department views.

Contacts

In Settings » Contacts » Contact New Job Request template, inactive Departments that are set and displayed as defaults on the field are highlighted in red and enclosed in parentheses. In addition, inactive Departments are not available for you to select in the drop-down list.

Grid Views

In Employee Settings, Employee Price Group, CRM Pipeline, Schedule Overview, and Weekly Schedule, for a selected employee record, if the Department to which that record belongs is inactive, the field background is highlighted in red, and the Department name is enclosed in parentheses when displayed.

Resource Cards

In the Resource card and other places that display employee information, if the Department to which the resource belongs is inactive, the field background is highlighted in red, and the Department name is enclosed in parentheses.

Move an Employee to Another Company

Deltek Tracking Number: 1819876

In Resources » Resource default grid » Resource Information, you can now select employees and move them to another Company. Only active Departments in the selected target Company are enabled for selection.

System Administration

OAuth2 Updates

Deltek Tracking Numbers: 1828847, 1904577

WorkBook has updated its OAuth2 authentication protocol, including the following new features and enhancements.

New Features

- You can now configure system mail sending with OAuth 2.0 for Microsoft and Google services. The following are added in Release 13.4:
  - Configuration options in Settings » OAuth 2.0 Integration Settings
  - Connect to OAuth 2.0 Server log-in button in Settings » OAuth 2.0 Integration Settings
- Release 13.4 also implements OAuth 2.0 for further use of Google as follows:
  - Added configuration options in Settings » OAuth 2.0 Integration Settings
  - Added Sign in with Google log-in option in My Settings » Email Import Settings
  - Added Google OAuth 2.0 support for the following agents:
    - Ticket Import Public Agent (OAuth 2.0) – Agent Type 180
    - Mail Import Agent (OAuth 2.0 – Agent Type 178
    - Mail Import Public Agent (OAuth 2.0) – Agent Type 176
    - Mail Archive Agent (OAuth 2.0) – Agent Type 179
- Calendar Synchronization
  - Calendar synchronization OAuth 2.0 settings are moved from System Variables 936, 937, 1182, and 1183 to Settings » OAuth 2.0 Integration Settings. These System Variables are removed.
  - My Settings » Calendar Synchronization Settings:
    - The email account that you are signed in with is now displayed to you.
    - The OAuth 2.0 login window now opens in a new browser tab.

Enhancements

- Settings » OAuth 2.0 Integration Settings:
  - All changes to the grid can only be made via the New/Edit dialog, which you access from the toolbar.
  - You cannot update Provider IDs or Client IDs for existing entries.
  - The Active column is replaced by the Scopes column, which displays all active features for which each setting is used.

See *Deltek WorkBook Reconfiguring WorkBook to Use OAuth* and *Deltek WorkBook Configuring WorkBook to Use Google Workspace OAuth* for updated instructions.

Time & Expense

API – Time Entry: Allow Filtering by Company

Deltek Tracking Number: 1561132

Some Time Entry API endpoints have been improved for performance and data quality.

Company Settings – New Company Variable to Require Confirmation when Submitting Time Entries

Deltek Tracking Number: 1937893

When you submit your own time entries for approval, you are now presented with a confirmation dialog box. Confirming the action is logged. Entries with blank hours are not valid and are not logged.

The confirmation dialog box does not affect automated submissions/approvals (such as agents) or submissions/approvals directly through the API.

To have WorkBook display the confirmation dialog box, you must first enable Company Variable 79 (Require Employees to Accept a Pop-Up Message When Approving Time). For instructions, see Enable Company Variable 79.

Translations

French Canadian Translation is Updated

Deltek Tracking Number: 2005407

Description: Additional text that appears in WorkBook has been translated into French Canadian and imported into the translation layer.

User Interface

Icon Standardization

Deltek Tracking Number: 1765197

Creating consistency and reducing visual noise in the WorkBook user interface are a key part of updates that are currently being made to improve the user experience. One way in which this is being achieved is through standardization and rationalization of iconography.

Updates include:

- CRM module – Icons have been updated to the new 2D mono standard.
- Dashboard module – Icons have been updated to the new 2D mono standard. Some icons that served redundant functions have been removed.

- Reloading/refreshing updated rows in grids – Icon has been updated to the new 2D mono standard.
- Inbox and Conversations header – Redundant icons have been removed and navigation controls have been rearranged.
- Arrow icons – Updated to ensure that they are consistent for the same functions across WorkBook.
- Scheduling module » Task follow-up pages – Some icons have been repositioned, and some have been updated to the new 2D mono standard.
- Jobs module – Icons have been updated to the new 2D mono standard and some redundant icons have been removed.
- Time & Expense module – Icons have been updated to the new 2D mono standard and some redundant icons have been removed.

New Tree View Component

Deltek Tracking Number: 1825203

A new Tree View component provides a consistent user experience in WorkBook.

Rich Text Editor

Deltek Tracking Number: 1846881

WorkBook has upgraded its rich text editor to provide improved editing and a more consistent user experience across WorkBook.

The areas of updated support include:

- Add a new ticket quick (dialog box) – Quick Menu » Add Entry » Shortcuts » Ticket
- Briefings (tasks, jobs)
- Add a new task (dialog box)
- Add a new ticket (dialog box)

Scheduling – Timeline Calendar and Calendar User Interface

Deltek Tracking Number: 1545925

For enhanced usability, several user interface (UI) improvements have been made to the Timeline Calendar, Calendar, and Personal Calendar views, such as:

- In the toolbar of the Timeline Calendar, Calendar, and Personal Calendar, several buttons have been moved to the left, and two new buttons were added: Create New Task and Add an Existing Task.
- There is now a visual indicator to show which cell is selected.
- The styling of the grid header of the Timeline Calendar, Calendar, and Personal Calendar views has been improved.
- The styling of the Name and Day columns of the Timeline Calendar has been improved.
- The styling of the Timeline Calendar and Calendar booking cards has been improved.
- View options have been added to the Calendar view to control what is displayed on the booking cards.

Known Issues

CRM

My Activities – Adding Pipeline Activity with No Resource Results in System Error

Deltek Tracking Number: 1993000

Description: When you attempt to add a new pipeline activity without selecting a Resource from the drop-down list of the Add New Pipeline Activity dialog box, a System Error (red error) is displayed.

Workaround before Fix: Before clicking the OK button, make sure that you select a Resource from the drop-down list.

Finance & Administration

Administrative Follow-Up – Vouchers on Hold – Cancelling Parking for a Parked Creditor Invoice Results in System Error

Deltek Tracking Number: 2002511

Description: In Finance & Administration » Administrative Follow-up » Vouchers on Hold, when you attempt to cancel parking for a parked Creditor Invoice, a System Error (red error) is displayed.

Additional Notes: On Sentry-enabled web sites, a System Error pop-up message also appears.

Creditors – Creditor Invoices – Creating a Creditor Invoice with an Existing Invoice Number and Creating It Again with a New Invoice Number Results in System Error

Deltek Tracking Number: 1999847

Description: When you attempt to create a Creditor Invoice using a Creditor and invoice number combination that already exists, and then you try to create it again with a new invoice number, a System Error (red error) is displayed.

Workaround before Fix: Before creating a Creditor Invoice, check whether the Creditor and invoice number combination already exists.

Creditors – Creditor Invoices – Uploading a File to a Creditor Invoice in Status-50 Results in System Error

Deltek Tracking Number: 1997275

Description: When you attempt to upload a file to a Creditor Invoice in Status-50, a System Error (red error) is displayed.

General Ledger – Financial Budget – Entering Amounts with a Total of 10 Digits Results in System Error

Deltek Tracking Number: 1988373

Description: On the Account Budget tab in Finance & Administration » General Ledger » Financial Budget, when you enter amounts into multiple accounts within the month, and the sum of those amounts results in a total of at least 10 digits, a System Error (red error) is displayed.

On the Dimension Budget tab, when you enter amounts into multiple dimensions within the month, and the sum of those amounts results in a total of at least 10 digits, and then you transfer those amounts to the Account Budget tab using the Transfer Amounts to Account Budget button, a System Error (red error) is displayed.

Inbox

Creditor Invoice Conversations – Contact Users Mentioned See Error when Opening the Inbox

Deltek Tracking Number: 1982994

Description: When a Contact User opens the inbox after having been mentioned on a Creditor invoice conversation, a System Error (red error) occurs because Contact Users cannot access Creditor invoices and should not be able to see the conversation.

Jobs

Price – Entering an Extremely Large Value for VAT or Tax Displays System Error

Deltek Tracking Number: 2008493

Description: When you enter an extremely large value in the VAT or Tax entry field on the Price Quote footer in Jobs » Price, a System Error (red error) is displayed.

Workaround before Fix: Do not enter an unrealistic VAT or Tax percentage.

Purchase Order – Entering an Extremely Large Value for VAT or Tax Displays System Error

Deltek Tracking Number: 1996102

Description: When you enter an extremely large value in the VAT or Tax entry field on the Purchase Order footer in Jobs » Purchase Order, a System Error (red error) is displayed.

Workaround before Fix: Do not enter an unrealistic VAT or Tax percentage.

Tasks – Adding Comments to Task Conversations when System Variable 815 is not Set Causes an Error

Deltek Tracking Number: 1998917

Description: When you add a comment to a task conversation in the task card, and System Variable 815 is not set, a server exception error occurs.

My Settings

Opening My Settings » Information Tab with LastPass: Free Password Manager Browser Extension Can Cause System Error

Deltek Tracking Number: 1988238

Description: When you have the LastPass: Free Password Manager browser extension installed and enabled, you might encounter a System Error (red error) when you open My Settings » Information tab.

Resources

Company Card – Job Folders and Storage Provider – Misplaced Browse Icons for Archive Folder and Hot Folder Fields

Deltek Tracking Number: 2010777

Description: In the Company card, when you click Company Settings » Job Folders and Storage Provider, the Browse icons of the Archive Folder and Hot Folder fields are misplaced.

Scheduling

Schedule Overview – Timesheet Status – Transparency below Subgrid Line

Deltek Tracking Number: 2007649

Description: The space below the line that separates the main grid and subgrid is partially transparent.

Timeline Calendar – Cells Show Multiple HTML Symbols Instead of the Correct Sign

Deltek Tracking Number: 2009238

Description: Multiple HTML symbols are displayed in Timeline Calendar cells instead of the correct sign/value; for example, & is replaced by &amp.

Settings

Company Settings – Creditor Invoice Scan – Removing Storage Provider Results in System Error

Deltek Tracking Number: 1992226

Description: In Settings » Company Settings » Creditor Invoice Scan, when you attempt to remove a storage provider using the backspace key, a System Error (red error) is displayed.

Storage

Job Folder Setup – Unable to Delete Files in a Folder that is Assigned as Sub-Folder Structure

Deltek Tracking Number: 1709086

Description: When you try to delete a file that belongs to a folder that is assigned as sub-folder structure, an error message is displayed, and the file is not deleted.

Workaround before Fix: Change the sub-folder structure, either use the root folder or change the sub-folder, and then go back to the Documents browser and delete the file.

Storage Provider – Browsing Storage Provider with Root Directory that does not Exist Results in System Error

Deltek Tracking Number: 2011739

Description: When the assigned RootDirectory of the IO Storage Provider does not exist, and you browse the Storage provider, a System Error (red error) is displayed.

User Interface

Tasks – Billable Jobs with Open Price Quotes – Open Price Quotes – Invoices Approved and Ready to be Finalized – White Space between Header and Grid

Deltek Tracking Number: 2010022

Description: When you navigate to Tasks » Billable Jobs with Open Price Quotes » Invoices Approved and Ready to be Finalized, there is a white space between the page header and the grid.

Tasks – Follow-Up – Project Posting – White Space between Header and Grid

Deltek Tracking Number: 2012641

Description: When you navigate to Tasks » Project Posting, there is a white space between the page header and the grid.

Time & Expense – Timesheet – Change Task and/or Activity for Time Entries Dialog Box – Description and Internal Comment Text Header Misalignment

Deltek Tracking Number: 2010282

Description: The Description and Internal Comment text header that is displayed in Time & Expense » Timesheet » Change Task and/or Activity for Time Entries dialog box is not aligned with other header text, such as Date and Hours.

Time & Expense – Timesheet – Enter Description Input Field – Spacing Error

Deltek Tracking Number: 2007787

Description: When you add an External/Internal description for a time entry in Time & Expense » Timesheet, the text that you enter in the Enter Description field is not vertically centered.

WorkBook Mobile

Android and iOS App Versions – WorkBook Crashes when You Add Comments to Task or Ticket Conversation

Deltek Tracking Number: 1999887

Description: When you add a comment on a task or ticket conversation in the Inbox module, the WorkBook Mobile app crashes.

Software Issues Resolved

Agents

Agent Type 164 (Add Employees with Client Access to Job Teams) has Thread Deadlock

Deltek Tracking Number: 1998304

Description: Agent Type 164 deadlocked when it reached the maximum run time for agents when processing a large number of records.

Additional Notes: Agent Type 164 has been changed to single-threaded to avoid thread deadlocks.

Finance & Administration

Creditors – Bank Reconciliation Page – Wrong Cashed Date

Deltek Tracking Number: 1876822

Description: When you reconciled a check on the Bank Reconciliation page, the Cashed Date field on the Finance & Administration » Creditors » Creditor List » Cheque Archive tab was populated with the payment posting date, rather than the cashed date.

Creditors – Creditor Invoices – Adding an Already Used PO Number to the Creditor Invoices Sub-Grid PO No. Field Results in System Error

Deltek Tracking Number: 1988907

Description: When you entered a Purchase Order number with detail line amounts that was already used in another Creditor Invoice, in the PO No. field on the Finance & Administration » Creditors » Creditor List » Creditor Invoices sub-grid toolbar, a System Error was encountered instead of a message saying that the number has already been used.

Creditors – Creditor Invoices – PDF File Preview Out of Memory

Deltek Tracking Number: 1851980

Description: Very occasionally, you could not view PDF files that are attached to creditor invoices.

Creditors – Creditor Invoices – Search Field does not Work after You Switch Company

Deltek Tracking Number: 1573098

Description: When you tried to search for an invoice number in the top right-hand corner and then switched Companies, the search field no longer launched a search.

Workaround before Fix: Ensure that you clear the search field before you switch Companies. If the issue has already occurred, reloading WorkBook clears it so that you can use the workaround if it occurs again.

Creditors – Creditor Invoices – Voucher Logs are not Displayed after You Switch Companies

Deltek Tracking Number: 1571994

Description: When you switched between Companies, the voucher log grid in Creditor Invoices still displayed logs from the previously selected Company because of a refresh issue.

Creditors – Payment Proposals – Cannot Set Payment Date to Today's Date if Current Payment Date is a Future Date in Payment Proposals

Deltek Tracking Number: 1740237

Description: When you changed the Payment Date to today's date or a date that is between today's date and the original payment date, a message was displayed that the payment date cannot be updated because the specified date is in the past.

Additional Notes: A new notification message now tells you that the new payment date is earlier than the invoice's due date.

Debtors – Debtor List – Aged Debtor List Navigation Issue

Deltek Tracking Number: 1986251

Description: In the Aged Debtor List on the Finance & Administration » Debtors » Debtor List » List tab, when you tried to go to the previous or next Debtor using the Go to Previous and Go to Next buttons, a System Error occurred.

Debtors – Debtor List – Creditors – Creditor List – Changelog Tab – Change Request Log Displays All Changelog Items

Deltek Tracking Number: 1991487

Description: When you accessed the Changelog tab in Finance & Administration » Debtors » Debtor List and in Finance & Administration » Creditors » Creditor List, the Change Request Log did not display changes that required approval or were already approved. Instead, the log showed the same changes as the Table Changelog.

Debtors – Debtor Invoice Management – Debtor Invoice Management Loads from Notifications even if not Displayed

Deltek Tracking Number: 1946942

Description: Debtor Invoice Management loaded data even when the page was not active, which caused an unnecessary performance decrease.

Existing Value of System Variable 971 did not Migrate to Company Variable 75 upon System Upgrade

Deltek Tracking Number: 1852996

Description: System Variable 971 (Job Adjustment Method) has been converted to Company Variable 75, which has the same name. This enables you to manage this setting at a Company level, rather than at the system level. However, previously the conversion sometimes failed if it was executed too early.

Now the migration script is updated to ensure that System Variable 971 is properly converted to Company Variable 75 (it is properly inserted or updated to the database).

Export, Import, & Maintenance – Databoard Export – Error when Exporting Databoard Using Time Entries – Summarized by Employee and Job

Deltek Tracking Number: 2005945

Description: When you exported databoards using Time Entries – Summarized by Employee and Job, a System Error occurred.

General Ledger – Chart of Accounts – Change Log is not Updated on Change of Account Sub-Type

Deltek Tracking Number: 1834556

Description: When an account sub-type was changed in the Chart of Accounts, the change log was not updated.

General Ledger – Journals – Changing Companies from the Elimination Tab Results in Error Message

Deltek Tracking Number: 1986240

Description: When you attempted to change the Company while on the Finance & Administration » General Ledger » Journals » Elimination tab, or when you tried to access the Elimination tab with an empty list of Journals, a System Error occurred.

General Ledger – Journals – Journal Entry Cannot be Approved and Displays Error Message

Deltek Tracking Number: 1929111

Description: When you attempted to approve a Journal Entry that had the same number as another Company's Journal Entry that contained lines with inactive Departments, WorkBook stopped the approval and displayed an error message that says that there are inactive Departments in the Journal Entry.

General Ledger – Revenue Forecast – Manual Edits in Remaining Following Years are Erratic

Deltek Tracking Number: 1737628

Description: When you edited a Revenue Forecast that had some limitations, editing a forecast month and remaining following years only tried to save the forecast month, while the remaining following years edit disappeared. Depending on the restriction level, the forecast month edit might have been saved, or it might have been discarded because it exceeded what is allowed.

General Ledger – Revenue Forecast – Revenue Forecast Manual Edit Limitation Error

Deltek Tracking Number: 1835409

Description: When you tried to make manual edits to a forecast that had the limitation Flexible, but do not Allow to Exceed Total PQ Amount, an issue occurred in checking the correct balance.

If the manual edit's first digit was larger than the remaining amount's first digit, an information box incorrectly popped up stating that the amount did not adhere to the Price Quote limitation. In addition, a warning box stated that the forecast exceeded the limits set on the job.

Price Quote (PQ) – Moving PQ to Any Status Causes System Variable 1058 Message to Appear

Deltek Tracking Number: 1874352

Description: When System Variable 1058 was set to 1-4, the error message no longer appeared after the PQ status was changed to Status-20.

Price Quote (PQ) – PQ Moved to Status-40 Instead of For Approval

Deltek Tracking Number: 1894421

Description: When Company Variable 76 is set to 50 – Externally Approved, and you have Extended Access (full access to pricequote.approvalstatus.approvedexternally), and there is no approval flow set, when you tried to move the PQ to For Approval by using the status selector, it went to Status-40 (Internally Approved), instead.

Price Quote (PQ) – Report 348 (Price Quote) does not Display VAT Values for PQs that Use VAT on Line Level

Deltek Tracking Number: 1602942

Description: When you printed Report 348 from a PQ where Enable VAT on Line Level was selected, the report did not show any VAT values.

Timesheet – Add Absence Entry (Set Today's Date Button) is not Accurate

Deltek Tracking Number: 1569344

Description: When you added an absence entry and selected the options For a Day and Set Today's Date in Finance & Administration » Timesheet » Add Absence Entry – Weekly or Daily view, the date that was displayed was not accurate.

General

Login – Error when Trying to Create Draft Emails with Remember Me Selected

Deltek Tracking Number: 1874887

Description: If you have Remember Me enabled at login, you might have encountered an error when you tried to create a draft email.

Workaround before Fix: Log out by clicking your avatar (in the upper-right end of the toolbar) » Log Off, and then log back in.

Purchases – Moving Costs between Two Jobs Results in Missing Required Dimensions

Deltek Tracking Number: 1621192

Description: When you moved a voucher between jobs, dimensions were not transferred to the new job.

Inbox

Conversations – Error when Downloading Attachment with Apostrophe in File Name

Deltek Tracking Number: 1955181

Description: When you downloaded a file that was attached to a conversation, and the file's name contained an apostrophe, the following error message was displayed: File not found.

URL Link in Conversations under Document Approvals List Tab is not Clickable

Deltek Tracking Number: 1756124

Description: When you added a URL link in the Document Approval comment, the link was not clickable.

Jobs

Cost – Adjustments Tab – Create Adjustment – Phase Selection Drop-Down List is not Displayed even if Company Variable 75 is Set to Option 3

Deltek Tracking Number: 1925900

Description: When Company Variable 75 was set to 3 – P/L Method including PQ Line Level, the Create WIP Adjustment dialog box on the Adjustments tab in Jobs » Cost did not display the Price Quote Phase Selection drop-down list.

Job Invoice – Invoice Page – Resizing Browser Window Makes Tabs Disappear

Deltek Tracking Number: 1572091

Description: When you were on the Job Invoice page, and you made the browser window smaller, the invoice page tabs disappeared.

Jobs List – Create New Job – Jobs Created by a Contact User do not Follow the Client's Job Number

Deltek Tracking Number: 1922646

Description: When a Contact User created a Job for a Client that has a set Job number range, the created Job number was not within the Client Job number range.

Jobs List – Create New Job – Project Manager Field is Locked to Own User

Deltek Tracking Number: 1570079

Description: In the Create Job dialog box, when you updated the Company field to a different value, WorkBook locked or set the Project Manager field to read-only.

Job Number not within Range

Deltek Tracking Number: 1922646

Description: When a Contact User created a Job for a Client that has a set Job number range, the created Job number was not within the Client Job number range.

Price – Changing Price Quote Status from Status-10 to Status-20 Displays Error Message

Deltek Tracking Number: 1874352

Description: When System Variable 1058 was set to 1-4, the error message no longer appeared after the Price Quote status was changed to Status-20.

Price – Creating a Price Quote with Multi-Resource Allocation Disabled from a Template with Multi-Resource Allocation Enabled Results in Error Message

Deltek Tracking Number: 1998929

Description: When the client of the Price Quote (PQ) that you wanted to create has the multi-resource allocation disabled, and you copied from a PQ template that had this option enabled, the following error message was displayed: An item with the same key has already been added.

Price – Header Tab – Editing Price Quote Headline Field Reverts Price Quote Title to its Previous Value

Deltek Tracking Number: 1699314

Description: When you updated the Headline field and edited the Price Quote title, the Price Quote title reverted to its original or previous value.

Tasks – Booked Resources Sub-Grid – Booked Hours Missing after Changing the Start Date

Deltek Tracking Number: 1815007

Description: When you changed the Start Date of a task, some booked resource hours went missing.

Tasks – Booked Resources Sub-Grid – Error when Searching in Booked Resources List View

Deltek Tracking Number: 1997020

Description: When you tried to perform a search in Jobs » Tasks » Booked Resources list view, an error occurred.

Tasks – Creating Checklists Causes Error

Deltek Tracking Number: 1909890

Description: When you created a checklist on a task, and then you switched to another task, a System Error (red error) was displayed.

Tasks – Selection and Approval of Multiple Bookings only Approves First Booking

Deltek Tracking Number: 1758386

Description: In Jobs » Tasks, when you selected multiple bookings for approval, only the first booking was approved.

Tasks – Side Task Card – Error when Removing Tags in the Task Card

Deltek Tracking Number: 1999172

Description: When you removed the tags in the task card under Jobs » Tasks, an error occurred.

Tasks – Tasks Tab – Error when Removing Task Note

Deltek Tracking Number: 1989285

Description: When you cleared the task note on tasks, an error occurred.

Tasks – Tasks Tab – Error when Setting an End Date from Previous Month

Deltek Tracking Number: 1993370

Description: When you tried to set a date from the previous month for a task in grid view, an error occurred.

Additional Notes: A warning message is displayed now, instead.

Tasks – Tasks Tab – Error when Setting Start Date Value

Deltek Tracking Number: 1990520

Description: When you tried to set a date from the previous month for a task (Invoiced/ Canceled job) in grid view, an error occurred.

Additional Notes: A warning message is displayed now, instead.

Tasks – Tasks Tab – Error when Setting Task Period

Deltek Tracking Number: 1991980

Description: When you tried to set an excessively long period for a task in grid view, an error occurred.

Additional Notes: A warning message is displayed now, instead.

Tasks – Timeline View Incorrect Task Colors

Deltek Tracking Number: 1967798

Description: Job » Tasks » Timeline View did not correctly reflect the colors set for the tasks.

Tasks – Wrong Page Title for Move Task to Another Phase

Deltek Tracking Number: 1830392

Description: When you selected Move Tasks to Another Phase on the context menu, the next dialog box had an incorrect title.

My Settings

Email Import Settings – Failed Login Counter is not Reset when Signing In to Microsoft

Deltek Tracking Number: 1864014

Description: When you signed in to Microsoft in My Settings » Email Import Settings, the failed login attempt counter was not reset correctly.

Resources

Client – Public Registration Number not Copied Over

Deltek Tracking Number: 1569602

Description: When a client record had a Public Registration Number, and you created a debtor record via Create a New Debtor Based on Client Data, the client's Public Registration Number was not copied over to the created debtor's Public Number field.

Company Card – Invoice Settings – Error when Entering a Large Number for Max Invoice Days

Deltek Tracking Number: 1993371

Description: When you entered a large number in the Max Invoice Date for Invoicing from Today's Date field in Company Card » Invoice Settings, an error occurred.

Context Menu – Add Prospect Option Missing

Deltek Tracking Number: 1683861

Description: The option to create a prospect record was not available to Advanced Users.

Incorrect Company Access on Created Employee

Deltek Tracking Number: 1651344

Description: When you created an employee and used the Copy Company Access From option, the new employee gained access to all Companies, instead of just one.

Login History Timestamps in Resource History

Deltek Tracking Number: 1817311

Description: Login / logout time was not displayed in local system time when viewed in resource login history.

Resource not Displayed in Company Access

Deltek Tracking Number: 1569557

Description: When a Company record was created before employee reactivation, the reactivated employee could not see that record in Company Access.

In addition, the reactivated employee was not visible in the newly created Company » Cross Company Access page.

Settings – Access Rights – Advanced Users Cannot Access Resource Prospect Cards in Some Paths because of Missing Checkboxes

Deltek Tracking Number: 1614453

Description: Advanced Users were unable to access Resource Prospect cards because access right settings had disappeared for Resource Prospect cards on certain paths.

Additional Notes: The access rights for Advanced Users are now in the WorkBook back end. Users can now change an Advanced User's access in the access rights settings.

Unable to Create Resources (Client) when System Variable 1108 (Google Plug-Ins) is Disabled

Deltek Tracking Number: 1939586

Description: You could not create clients when System Variable 1108 (Google Plug-Ins: If Not Enabled Do a Lookup to google.com and See If There Is a Response within 5 Seconds. If Not, Disable Google Plug-Ins) was disabled.

Reports

Reports – Error when You Generate Report 549 (Employee List: Licenses and HTML Access Roles)

Deltek Tracking Number: 1570218

Description: When you generated Report 549, an error occurred when the Basic User license and Advanced User license were null.

Report 136 Cuts Off Long Numbers

Deltek Tracking Number: 1865925

Description: When a manually entered job number was longer than eight digits, the job number was cut off on Report 136.

Reports – Incorrect Values on Report 188 (Holiday Specification – Year) when Absence Entry had the Same Date as Company Vacation

Deltek Tracking Number: 1864941

Description: When you created an absence entry that had the same date as the Company vacation start or end date, these fields within Report 188 had incorrect values: Used Days, Earned Used, and Remaining.

Scheduling

Booking Hours Reduced in Scheduling Caused Task to Extend

Deltek Tracking Number: 1708284

Description: When you were booking hours while viewing the week or month view, the task duration could extend to the following period.

Calendar – Error when Booking Details is Closed Abruptly

Deltek Tracking Number: 1962475

Description: When you abruptly closed the booking details in Scheduling » Calendar, an error occurred.

Error when Converting Task into Ticket

Deltek Tracking Number: 1989683

Description: When no value was set on System Variable 817, and you tried to convert a task into a ticket, an error occurred.

Exception Recalculation Triggers Recalculation of Holiday Calendars including All Holiday Calendars in All Employees' Capacity Overview

Deltek Tracking Number: 1944514

Description: Exception capacity profile recalculation caused overlapping capacity calendars for employees who had different calendar setups.

Scrum Board – Displayed Duplicates when Filtering Resources

Deltek Tracking Number: 1871506

Description: When you used the Resource filter in Scheduling » Scrum Board » Scrum Sprint Overview, items were duplicated.

Scrum Board – Icons Disappeared from the Toolbar

Deltek Tracking Number: 1871962

Description: In Scheduling » Scrum Board » Scrum Sprint Overview, the Scrum Sprint Setup  icon was not visible for Admin Users.

In addition, when numerous status icons had to be displayed on the Scrum Board toolbar (Scheduling » Scrum Board » Scrum Board), the Change Progress Status Visibility icon sometimes disappeared.

Task Matrix – Reducing Booking Hours, Task Extends its Duration

Deltek Tracking Number: 1708284

Description: When you were booking hours while viewing the week or month view, the task duration could extend to the following period.

Task Matrix – Error when Clicking the Context Menu

Deltek Tracking Number: 1863954

Description: When you clicked the shortcut menu button on the Task Matrix page, and no item was selected in the grid, an error occurred.

Task Matrix and Weekly Schedule – Faded Colors

Deltek Tracking Number: 1724804

Description: The color that represents overbooking in the task matrix and the weekly schedule appeared faded, and as a result it blended with other colors.

Additional Notes: The color that represents overbooking has been changed to be more visible, thus emphasizing overbooking.

Tasks – Gantt View – Bindings Move Randomly when Adjusting Task Length

Deltek Tacking Number: 1959094

Description: When you tried to make changes to tasks in Gantt view, linked tasks would occasionally shift positions until you refreshed the page.

Unwanted Header in Task

Deltek Tracking Number: 1939751

Description: When you navigated to Tasks » Tasks » Week view tab (page grid) and opened the task card details, the header was duplicated (another similar header appeared) when you dragged the slider to the left.

Settings

Ad Hoc Import Failed

Deltek Tracking Number: 1713426

Description: When an ad hoc import file exceeded the system-restricted maximum of 1023 columns, an information dialog box was displayed before the import was initiated.

Dimensions – Dimension Setup – Soft Refresh Required to Reflect Deselection of Checkboxes

Deltek Tracking Number: 1569045

Description: In Settings » Dimension Setup, in the grid, when you deselected checkboxes, you had to perform a manual soft refresh before they appeared as deselected.

Dimensions – Dimension Setup – Unable to Identify Checkboxes that Can be Selected

Deltek Tracking Number: 1625408

Description: In Dimension Setup, all checkboxes looked like they could be enabled, even if some of them could not be selected.

Global System Settings – System Variables – Description of Option 3 of System Variable 97 is Unclear

Deltek Tracking Number: 1648653

Description: The description of Option 3 – End Date of System Variable 97 was very vague and needed to be changed to 3 – Job End Date.

System Issue Error on Tasks and Costing Codes Imports when You Change Sheets from Drop-Down List

Deltek Tracking Number: 1994861

Description: In Settings » Ad-Hoc Import, when you selected the Costing Code importer and uploaded its corresponding (valid) file, an error occurred when you switched between available and selected sheets, using the drop-down list.

Vue Pages Fail when Message Exception is Returned

Deltek Tracking Number: 1999105

Description: When you performed an action that WorkBook does not allow on certain pages, such as removing a Costing Code currently in use on a job or task, a System Error (red error) was displayed. Only the normal warning message should be displayed, not the red error.

Storage

Browsing SharePoint Storage Provider with WorkBook Account with No Access to Document Library Displays Error Message

Deltek Tracking Number: 1940440

Description: When you tried to browse a SharePoint storage provider using a WorkBook account that did not have access to the Document Library, the following error message was displayed:

> Invalid hostname for this tenancy

and you were unable to view the contents of the Document browser.

Cannot Import Journal Entry with I/O Storage Provider after Migrating from Cloud to On-Premises

Deltek Tracking Number: 1857171

Description: When you tried to import a journal entry, and the file name contained spaces, the upload failed, and a file-handling error was displayed.

Custom Databoard Export and Corresponding Agent Fail after System Variable 1192 is Implemented

Deltek Tracking Number: 1923103

Description: When you ran a custom Databoard export, the Agent failed, and the following message was displayed: Attachment file blocked by System Variable 1192.

New Jobs with Sub-Folder Structure of Folders with Invalid Characters Results in Files not Auto-Generated and Displays System Error

Deltek Tracking Number: 1972925

Description: When you created a job, and the Job folder setup had a sub-folder structure with folders that contained documents with invalid characters, the files were not auto-generated, and a System Error (red error) was displayed.

You Cannot Use the Clients Folder Path in the Job Folder when already Used in the Resource Folder under Clients

Deltek Tracking Number: 1884368

Description: When the folder path named Clients was already set in the Resource folder setup, you could not use that same folder path in the Job folder setup, even when the Use Clients Folder checkbox was selected.

Tasks

Follow-Up – Active Jobs with Overdue End Date – Job Card Sidebar Displays System Error when Grid is Empty

Deltek Tracking Number: 1989179

Description: When the grid was empty, and you opened the Job Card sidebar and clicked on any of the sub-tabs, a System Error (red error) was displayed.

Time & Expense

Absence Overview – Holiday Status – Today's Capacity Added in Total Flex Account Hours

Deltek Tracking Number: 1722747

Description: At Time & Expense » Absence Overview » Holiday Status, the Flex Account Hours, Today field amount was not equal to the Resource Card » Settings » Capacity Profile » Flextime » Total Flex field amount.

Expense – Uploading Receipts to Archive Results in System Error

Deltek Tracking Number: 1902124

Description: When you uploaded a file to the receipt archive of an Expense Entry, a System Error (red error) occurred.

Material – Error when Removing Material Entries

Deltek Tracking Number: 2005943

Description: When you removed a newly created material entry, the wrong entry was removed from the list. In certain circumstances, this resulted in a System Error (red error) being displayed.

Material – When a Material Entry without a Job or Date is Submitted the Displayed Message is not Accurate

Deltek Tracking Number: 1989267

Description: When a Material Entry had an empty Job or Date field, and you tried to approve or send it for approval, the following message was displayed: Accounting period could not be found for the entry date.

Time Entry – Problem Changing Text

Deltek Tracking Number: 1869191

Description: When you changed the text of a time entry, you needed to click out of the text box to see the text bubble.

Timesheet – Value of Timesheet Description is Deleted on Refresh

Deltek Tracking Number: 1684921

Description: When you entered descriptions on timesheets, the value was sometimes cleared upon refresh.

User Interface

Resources UI – Resource Default Grid View – Resource Information – Button Overlapped the Company Name

Deltek Tracking Number: 1850506

Description: In Resources » Resource Default Grid View » Horizontal/Vertical Resource Information, the Move Employee to Another Company button overlapped the Company name.

Task Card Settings – Some Task Card Labels do not Handle Long Text Correctly

Deltek Tracking Number: 1861563

Description: When the translation of task progress caused the text to be longer than normal, sometimes there was not enough room for the label text to fit.

Reports

Job Reconciliation Report (Report 581)

Summary

This new report allows you to see an overview of the financial position of a selected job at a particular date. It draws information from across the Jobs module and gives you a single place to review the financial health of the job and identify any anomalies or issues that may need action. It does not support Download as XLSX Document (Row) Data, but it supports Download as XLSX Documents (Formatted) Data.

Location

Navigate to **Jobs » Jobs List » Reports** to run this report. WorkBook uses the highlighted job in the Jobs List as the source of information for this report.

Parameters

Parameter	Use
Report To Date	This is the date that indicates the To Date to be used to filter the transactions. This is the only required parameter.

Report Layout and Calculations

This report calculates for the selected job's profitability by comparing the total value of its Price Quotes and Sales Invoices with the Sales and Cost values of applied entries and the actual revenue recognized based on WIP adjustments and values derived via posting configurations. It also compares the total value of its Price Quotes with its total forecast value based on both the actual values and the forecasted or scheduled values.

Section Heading	Section Descriptions
Job Overview for Job	This field indicates the job number of the selected job.
Report To Date	This is the date that indicates the To Date to be used to filter the transactions.
Summary	This section displays, in two columns, information sourced from the selected job. It includes the name of the information and the corresponding value of the data point.

Column Heading	Column Descriptions
Client	This field indicates the client that the job belongs to.
Project	This field indicates the project that the job is a part of.
Job Type	This field displays the same job type that is indicated on the Job card.
Job Team	This field displays the same job team that is indicated on the Job card.
Department	This field displays the same Department that is indicated on the Job card.
Company	This field indicates the Company and company initials that the job belongs to.
Currency	This field indicates the currency used by the job.
Report Currency	This field indicates the report currency used by the job. It is only visible if the report currency is different from the job currency.
Job Name	This field displays the job's name as indicated on the Job card.
Job Status	This field displays the job's status as indicated on the Job card.
Start Date	This field displays the job's start date as indicated on the Job card.
End Date	This field displays the job's end date as indicated on the Job card.
Project Manager	This field displays the Project Manager that is indicated on the Job card.
Account Manager	This field displays the Account Manager that is indicated on the Job card.
Finance Manager	This field displays the Finance Manager that is indicated on the Job card.

Section Heading	Section Descriptions
Profitability and Completion	This section displays the overview and comparison of the total value of the Price Quotes and Sales Invoices of the selected job and the Sales and Cost values of applied entries and the actual revenue recognized based on WIP adjustments and values derived via posting configurations.

Column Heading	Column Descriptions
Estimated	The fields in this column get their data from the sum of all of the in-scope Price Quotes of the selected job. In-scope Price Quotes are Price Quotes that are under preparation, for approval, or approved.
Estimated Revenue	This field displays the sum of the Total of each Price Quote that is under preparation, for approval, or approved.
Estimated Purchase Cost	This field displays the sum of the Purchases of each Price Quote that is under preparation, for approval, or approved.
Estimated Net Margin	Net Margin is the net of Revenue and Purchases. This field displays the sum of the Net Revenue or NR of each Price Quote that is under preparation, for approval, or approved.
Estimated % Margin	Depending on the value set for System Variable 267, this field displays, as a percentage of up to two decimal places, the value of the Net Profit divided by either the Revenue or the Net Margin of all of the Price Quotes that are under preparation, for approval, or approved.
Estimated Cost of Hours	This field displays the sum of the cost of any time hours applied to each Price Quote that is under preparation, for approval, or approved.
Estimated Net Profit	Net Profit is the net of Net Revenue and any calculated cost of hours. This field displays the sum of the Net Profit of each Price Quote that is under preparation, for approval, or approved.
Estimated Total Hours	This field displays the sum of the Hours of all Price Quotes that are under preparation, for approval, or approved.
Actual	The fields in this column get their data from the value of WIP adjustments and revenue postings. This is based on your Posting Configuration setup and other actual postings to the selected job, including purchase invoices and expenses. All WIP adjustment transactions in any status are in scope.
Actual Revenue	This field displays the sales value of the actual corresponding entries on the job. For example, if a time entry is posted to the job, the actual Revenue is the sales value of the posted time entry.

Column Heading	Column Descriptions
Actual Purchase Cost	This field displays the cost value of the actual corresponding entries on the job. For example, if a purchase invoice or expense entry is posted to the job, the actual Purchase Cost is the cost value of that posted invoice or entry.
Actual Net Margin	This field displays the total of the selected job's Revenue and all of its Purchase Costs.
Actual % Margin	This field displays, as a percentage of up to two decimal places, the value of the Net Margin divided by the Revenue of the selected job.
Actual Cost of Hours	This field displays the sum of the cost of any time entries on the job.
Actual Net Profit	This field displays the total of the Net Margin and the cost of all the time entries logged on the selected job.
Actual Total Hours	This field displays the total used hours based on the time entries logged on the selected job.
Revenue Recognized	The fields in this column get their data from the value of WIP adjustments and the revenue recognized on the transactions posted on the selected job. Data is derived via posting configurations. For example, the time entry where the sales value of the time is recognized as revenue and is reflected on the WIP adjustment dialog box. Values are shown split as Revenue or Costs.
Revenue Recognized Revenue	This field displays the actual Profit & Loss total on the WIP adjustments of the selected job. Note that Company Variable 75 should be set to 2.
Revenue Recognized Purchase Cost	This field displays the total of all Purchase Costs on the WIP adjustments of the selected job. Note that Company Variable 75 should be set to 2.
Revenue Recognized Net Margin	This field displays the total of the actual Profit & Loss and all the Purchase Costs on the WIP Adjustments of the selected job.
Revenue Recognized % Margin	This field displays, as a percentage of up to two decimal places, the value of the Net Margin divided by the actual Profit & Loss total on the WIP Adjustments of the selected job.
Variance	The fields in this column display the difference between either the Invoiced and Incurred or Actual and Recognized column and the Estimated Values column.
Completion	The fields in this column display the percentage of the Invoiced or Actual column divided by the Estimate column.
Invoiced	The fields in this column get their data from the value of the created Sales Invoices for the selected job.

Section Heading	Section Descriptions
Job Estimate at Completion Forecast	This section displays a comparison of the total value of the Price Quotes and the total forecast value of the job based on both the actual values and the forecasted or scheduled values.

Column Heading	Column Descriptions
Estimated Revenue	This field displays the sum of the Total of each Price Quote that is under preparation, for approval, or approved.
Estimated Purchase Cost	This field displays the sum of the Purchases of each Price Quote that is under preparation, for approval, or approved.
Estimated Net Margin	Net Margin is the net of Revenue and Purchases. This field displays the sum of the Net Revenue or NR of each Price Quote that is under preparation, for approval, or approved.
Estimated % Margin	Depending on the value set on System Variable 267, this field displays, as a percentage of up to two decimal places, the value of the Net Profit divided by either the Revenue or the Net Margin of all of the Price Quotes that are under preparation, for approval, or approved.
Estimated Hours and Internal Costs	This field displays the sum of the cost of any time hours applied to each Price Quote that is under preparation, for approval, or approved.
Estimated Net Profit	Net Profit is the net of Net Revenue and any calculated cost of hours. This field displays the sum of the Net Profit of each Price Quote that is under preparation, for approval, or approved.
Estimated Total Hours	This field displays the sum of the Hours of all Price Quotes that are under preparation, for approval, or approved.
Actual Revenue	This field displays the sales value of entries posted against the selected job. It includes time entries, purchases, materials, expenses, and mileage.
Actual Purchase Cost	This field displays the cost value of entries posted against the selected job. It includes time entries, purchases, materials, expenses, and mileage.
Actual Net Margin	This field displays the total of the selected job's Revenue and all of its Purchase Costs.
Actual % Margin	This field displays, as a percentage of up to two decimal places, the value of the Net Margin divided by the Revenue of the selected job.
Actual Total Hours	This field displays the total used hours based on the time entries logged on the selected job.

Column Heading	Column Descriptions
Scheduled	The fields in this column display the sales value and the cost value of the bookings made on the schedule. For example, the time entries logged on a specific schedule should be offset from the scheduled value. When an employee makes a time entry on the task that they are scheduled on, it should be for the day that they scheduled.
Open Purchase Orders / Open POs	The fields in this column display the sales value and the cost value of the open balances of the Purchase Orders of the selected job.
Expected	The fields in this column display the total of the preceding column for sales and costs. This provides a forecast value for each based on what has been processed on the selected job and what future items are still open.
Variance	The fields in this column display the difference between the Estimated Value column and the Expected Value column.

Section Heading	Section Descriptions
Detail by Activity	This section is split into hours and costs and displays the hours, sales, and costs of the selected job according to the relative activity that they are recorded on. It shows previously reported information with a deeper level of detail.
Hours Detail by Activity	This sub-section displays the sales value of hours according to the activity that they are recorded on. The hours are derived via the activity used on the Price Quotes (estimated hours), the activity on the time entry (actual hours), or the schedule. The numeric value of the hours is also reported here from the same data sources)
Costs Detail by Activity	This sub-section displays the cost value of purchase items according to the activity that they are recorded on. It has a deeper level of detail compared to the data reported on the previous sub-section and is derived from the purchases on Price Quotes, the cost on open Purchase Orders, and the cost value of purchase invoices posted to the selected job.

Section Heading	Section Descriptions
Open Purchase Order Detail by Activity	This section displays details of open Purchase Orders, separating each value by activity. The details that are provided are related to the tracking of costs based on created Purchase Orders. The created Purchase Orders, which are linked to Price Quotes, should list the Price Quote number. Indicated supplier names are taken from the Purchase Order supplier, but broken down further by activity.

Column Heading	Column Descriptions
Purchase Order / PO Number	This field displays the Purchase Order number.
Price Quote / PQ Number	This field displays the Price Quote number, which is linked to the Purchase Order.
Supplier	This field displays the supplier name, which is taken from the Purchase Order.
Activity	This field displays the activity related to the Purchase Order.
Inv No	This field displays the Invoice number, which is linked to the Purchase Order and the related activity.
Order Value	This field displays the total value of the Purchase Order.
Invoice Value	This field displays the value derived from a Creditor Invoice, which is linked to the Purchase Order and the related activity.
Open Purchase Order / Open POs	This field displays the remaining value of the Purchase Order line, net of the Invoice value.
% MU	This field displays the margin applied to the cost of the line referred to in the Open PO field, expressed as a percentage.
Costs + MU	This field displays the sales value of the line referred to in the Open PO field, calculated by the cost multiplied by the margin.

Section Heading	Section Descriptions
Purchase Invoice Detail Not Related to Purchase Orders by Activity	This section displays details of expenses or vouchers that are not linked to any Purchase Orders, separated by activity.

Column Heading	Column Descriptions
Supplier	This field displays the supplier name of the non-PO expense or voucher.
Activity	This field displays the activity related to the non-PO expense or voucher.
Inv No	This field displays the Invoice number, which is linked to the non-PO expense or voucher.
Invoice Value	This field displays the value derived from a Creditor Invoice, which is linked to the non-PO expense or voucher.

Column Heading	Column Descriptions
% MU	This field displays the margin applied to the cost of the line referred to in the non-PO expense or voucher, expressed as a percentage.
Costs + MU	This field displays the sales value of the line referred to in the Invoice Value field, calculated by the cost multiplied by the margin.

Section Heading	Section Descriptions
Sales Invoicing	This section displays a comparison of the total value of Price Quotes and the total value of Sales Invoices, separated by activity. It provides a list of created Sales Invoices with a summary of the billings of the selected job, what has been paid or settled against the invoice, and the outstanding balance. This data supports the Invoiced field in the Profitability and Completion section of this report.

Column Heading	Column Descriptions
Sales Invoice Summary and Detail	The fields that display the invoiced amount without VAT or Tax are used to reconcile the Sales Invoice against the job data, specifically in the Profitability and Completion section. On the other hand, the fields that display the invoiced amount with VAT or Tax are used to reconcile against the Debtors module in Finance & Administration. This same information is also provided at the Activity level, where the total of invoices is listed by activity and compared to the estimated value as per the sum of Price Quotes. The information in this section must be expressed excluding VAT or Tax.

Secondary Chart of Accounts Trial Balance Report (Report 585)

Summary

This report shows the list of all General Ledger accounts, both of account type Operating Balance Sheet, which are mapped to their corresponding Secondary Chart of Accounts account names and numbers. Note that if there are more than one Operating account or Balance Sheet account that is mapped to the same Secondary Chart of Account, the balances of all of the accounts are added and displayed as the balance for that Secondary Chart of Account. This report does not include the General Ledger account that is designated as the Net Profit P/L Account, as configured in Settings » Basic Finance Settings.

The Header and Sum From account types are omitted by default and are not included in Report 585. It does not have any line break functionality and is sorted based on the Secondary Chart of Accounts code or account number.

Location

Navigate to **Finance & Administration » General Ledger » Chart of Accounts » Reports** to run this report.

Parameters

Parameter	Use
As of Date	This is the date on which you run the report. This is the only required parameter.
Only show accounts with a balance	Select this checkbox to omit accounts that do not have balances. This omits from the report any account where the balance of transactions in the period sums to 0 (zero).
Hide Horizontal Lines between Accounts	Select this checkbox to remove horizontal lines between accounts in the report.
Currency	This report always shows figures in the Company currency of the Company for which you run it. The Currency selector is therefore locked; you cannot change it.

Calculations

This report displays the balances of accounts split into a debit and a credit column, based on the calculations described here. These balances are always positive, but they are designated as being debit or credit based on which column they appear in. The sum of the debit column should equal the sum of the credit column, unless a year-end closure procedure has not been completed in a prior financial year (see the following note).

Account balances that are included in this report are calculated based on their account type:

- For Operating Accounts, the balance is calculated as the sum of all transactions in the period from and including the first day of the current financial year, to and including the date that is specified by the As of Date parameter.
- For Balance Sheet Accounts the balance is calculated as the sum of all transactions where the booking date is before or equal to the date that is specified by the As of Date parameter.
- The Balance Sheet Account that is designated as the Retained Earnings Account, as configured in Settings » Basic Finance Settings, shows a balance net of any year-end postings that have occurred in the finance year.
- The Operating Account that is designated as the Net Profit P/L Account, as configured in Settings » Basic Finance Settings, is omitted from this report.

Note: This report always shows the balances of the Operating Accounts, even after a financial year-end closure procedure is completed for the financial year within which the As of Date occurs. However, this report is sensitive to whether a year-end closure procedure has been performed in a financial year prior to the As of Date.

If you run the report with an As of Date that is within a finance year where a final year-end closure has not been completed, the debit and credit columns will still balance.

However, if you run this report with an As of Date where a final year-end closure has not been completed in any preceding financial years, the debit and credit columns will not balance. To resolve this, you must perform the year-end closure for that prior finance year to ensure that all earnings in that financial year are transferred to retained earnings in the Balance Sheet. Running the Trial Balance subsequent to all final year-end closure procedures being completed for all preceding finance years results in debit and credit columns balancing.

About Deltek

Better software means better projects. Deltek delivers software and information solutions that enable superior levels of project intelligence, management and collaboration. Our industry-focused expertise makes your projects successful and helps you achieve performance that maximizes productivity and revenue. www.deltek.com