

Deltek GCS Premier®

GCS Premier 5.0 SP9 HF44

September 2017 Quarter 3

Regulatory Release Notes

September 15, 2017

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Overview

These Deltek GCS Premier SP9 HF44 Release Notes for Quarter 3 2017 provide information for platform support upgrade, enhancements, regulatory updates, software issues resolved, and known issues.

Compatibility Matrix



See the Compatibility Matrix available from the Customer Connect site for a complete list of currently supported tools.

KB Title: Deltek Product Support Compatibility Matrix

Knowledge Base Link: https://deltek.custhelp.com/app/answers/detail/a_id/38499

Server Software Requirements

Supported Deployment Technology
<p>The supported minimum software requirements for a complete installation of Deltek GCS Premier include:</p> <p>Operating Systems</p> <ul style="list-style-type: none">▪ (NTFS Formatted Partitions only)▪ Windows Server 2016▪ Windows Server 2012 R2▪ Windows Server 2012▪ Windows Server 2008 R2▪ Windows Server 2008 32-bit (x86), 64-bit (x64) <p>Web Server (GCS Premier Web Reporting)</p> <ul style="list-style-type: none">▪ IIS 8.0▪ IIS 7.5▪ IIS 7.0▪ IIS 6.0
New Technology Supported with this Release
<ul style="list-style-type: none">▪ Windows Server 2016
Technology No Longer Supported with this Release
<ul style="list-style-type: none">▪ None

Client Software Requirements

Supported Deployment Technology
<p>The supported minimum software requirements for the client workstation include:</p> <p>Operating Systems</p> <ul style="list-style-type: none">▪ (NTFS Formatted Partitions only)

- 32-bit (x86), 64-bit (x64)
- Windows 10
- Windows 8.1, 8
- Windows 7



Impromptu is not supported on Windows 8 and above. It is recommended that you consider this fact before upgrading the workstation of an Impromptu user.

For additional information on Impromptu and its supported platforms, contact Impromptu support and/or refer to <http://www-01.ibm.com/support/docview.wss?uid=swg27020477>.

Business Applications

- Microsoft Office 2016 32-bit only
- Microsoft Office 2013 32-bit only
- Microsoft Office 2010 32-bit only
- Microsoft Office 2007 SP2

Web Browser (GCS Premier Web Reporting)

- Internet Explorer 11.0
- Google Chrome 29

Terminal Services/Remote Desktop Services

- Windows Server 2008 R2
- Windows Server 2008 32-bit (x86) or 64-bit (x64)

New Technology Supported with this Release

- None

Technology No Longer Supported with this Release

- None

Premier Billing 5.0 Service Pack 7

Embedded Technology

- Infragistics Net Advantage 2015 components
- Visual Studio Tools for Office 2010 (VSTO 4.0) (32 / 64-bit) (compatible with Office 2007)
- Visual Studio 2010 Tools for Office Runtime
- Microsoft .NET Framework 4.5

Supported Deployment Technology

The supported minimum software requirements for the Premier Billing v5.0 client workstation include:

Operating Systems

- (NTFS Formatted Partitions only)
- 32-bit (x86), 64-bit (x64)
- Windows 10
- Windows 8.1, 8
- Windows 7

Business Applications

- Microsoft Office 2016 32-bit only
- Microsoft Office 2013 32-bit only
- Microsoft Office 2010 32-bit only
 - Premier Billing requires Excel 2010

Third Party Controls

- Microsoft Office 2007 Primary Interop Assemblies
- Microsoft Office Web Components 2003

Compatible Deployment Technology

Business Applications

- Microsoft Office 2007 Service Pack 2 with Hotfix KB980210
 - Premier Billing requires Excel 2007 and Hotfix KB980210

New Technology Supported with this Release

- None

Technology **No Longer Supported with this Release**

- None



Premier Billing is an add-on module for GCS Premier 5.0 (and above) that integrates with Microsoft Excel 2007, 2010, 2013, and 2016.

Hot Fix Installation Information

This section contains instructions for installing the Deltek GCS Premier Version 5.0 Service Pack (SP) 9 Hot Fix (HF) 44 upgrade.



Before installing Hot Fix 44, make sure that you have already installed Hot Fix 43 to avoid any possible issues with the Payroll Labor File (PR41PLF). If you have not yet installed Hot Fix 43, read through the Hot Fix 43 Release Notes for installation instructions. You can download the Release Notes from the Deltek Customer Care Connect website.

Important Installation Notes

- **Deltek GCS Premier® 5.0 SP9 HF44** is a cumulative hot fix. Therefore, it includes all previously resolved software issues from Hot Fix 1 through Hot Fix 44 for SP9. GCS Premier 5.0 SP9 or higher must be installed in order to apply this hot fix.
- This hot fix must first be installed at the file server itself, then subsequently on each workstation.
- The release of GCS Premier 5.0 SP9 HFs 7 – 44 includes updates to the Contribution Codes in GCS Premier, which require your data files to convert to a new format. During the HF44 installation, all data directories identified in your DTShared.ini file automatically convert to the new format if they had not previously been converted.
- Be sure to follow the post-installation steps detailed below.

Upgrade Server Installation

1. Begin the upgrade installation of GCS Premier Version 5.0 SP9 HF44 with the server installation. After you download DeltekGCSPremier50SP9HF44.exe from the distribution site, double-click the file to begin the installation.



The installation of Hot Fix 44 for Deltek GCS Premier Version 5.0 SP9 requires a reboot of the file server upon completion.

2. On the InstallShield Wizard page, click **Next** to extract the files and begin the installation.
3. On the Welcome page of the wizard, click **Next** to display the License Agreement page.
4. If you agree with the License Agreement stated, select **I accept the terms of the license agreement**, and then click **Next**. If you do not accept the terms of the license agreement, the **Next** button will not become enabled and you will not be allowed to proceed with the installation.



Installation of the software indicates acceptance of these terms unless there is a separate written license agreement for the software you are now installing with different or additional terms. By accepting the agreement, you represent that you are authorized to accept these terms on behalf of the licensee, if applicable.

5. On the Choose Destination Location page, browse to the location where your GCS Premier Parent folder is currently installed, or click **Next** to accept the default folder if it is accurately displayed.

6. On the Browse for DTSite.ini page, the correct location of the DTSite.ini file should be displayed. If the correct path does not auto-populate, browse to the \SiteData folder, located underneath the GCS Premier Parent folder on the server. Click **Next** to continue.
7. The Start Copying Files page lists the previous options that were selected as well as any new folders that are created as part of the installation. Click **Next** to begin the GCS Premier server installation.

The **Setup is updating files** icon and the Setup Status screen appear while a series of processes are run. When the server installation has completed, the Update Complete screen displays.

8. Select **Yes, I want to restart my computer now** as required by the installer. Click **Finish** to exit the installation.



For full GCS Premier functionality, you must reboot the server.

9. If you select **No, I will restart my computer later**, a message displays but then the installation completes and allows you to exit.

Upgrade Client Installation

To perform the client installation, grant users local Administrator privileges for their workstations. Then at each workstation, log in as the user who will be running GCS Premier on that workstation and perform the installation. Additionally, if multiple profiles share the workstation and will be running GCS Premier, grant each profile local Administrator privileges on the workstation, and run the client installation once for each profile.

If the user does not currently have local Administrator privileges on their own workstation, grant them local Administrator privileges temporarily and manually perform the installation. Then set their privileges back to what they previously were.

1. To begin the upgrade installation, double-click the GCS Premier icon on the desktop. The Network Installation Manager appears with the message "An updated version of Deltek GCS Premier has been detected on the server. Do you want to install?" Click **Yes** to continue.
2. An error report message appears. Click **Close** to close the message and begin the installation.
3. On the Welcome page of the wizard, click **Next** to display the License Agreement page.
4. If you agree with the License Agreement stated, select **I accept the terms of the license agreement**, and then click **Next**. If you do not accept the terms of the license agreement, the **Next** button will not become enabled and you will not be allowed to proceed with the installation.



Installation of the software indicates acceptance of these terms unless there is a separate written license agreement for the software you are now installing with different or additional terms. By accepting the agreement, you represent that you are authorized to accept these terms on behalf of the licensee, if applicable.

5. On the Choose Destination Location page, accept the default location that auto-populates, and then click **Next** to continue.

6. On the Browse for DTSite.ini page, the correct location of the DTSite.ini file should be displayed. If this path does not auto-populate, browse to the \SiteData folder, located underneath the GCS Premier Parent folder on the server. Click **Next** to continue.
7. The Start Copying Files page lists the previous options that were selected as well as any new folders that are created as part of the installation. Click **Next** to begin.

The **Setup is updating files** icon and the Setup Status screen appear while a series of processes run. When the client installation has completed, the Update Complete screen displays.

8. Select **Yes, I want to restart my computer now** as required by the installer. Click **Finish** to exit the installation.



For full GCS Premier functionality, you must reboot the workstation.

9. If you select **No, I will restart my computer later**, a message displays but then the installation completes and allows you to exit.

Post-Installation

You must complete the following instructions after installing GCS Premier.

1. Check each workstation to ensure that the GCS PDF Driver was installed. To do so, click **Start » Control Panel » Printers and Other Hardware » View installed printers or fax printers**, and see if the GCS PDF Driver is listed there.

The driver allows the user to Print/Print Preview from within GCS Premier in PDF format. You cannot print directly to the GCS PDF Driver from within GCS Premier, and it will not work with any other application.



If the GCS PDF Driver printer does not display after the Programs Installation is complete, the program was most likely not installed by users with local Administrator privileges on their own workstations. If they do not currently have local Administrator privileges on their own workstations, grant them local Administrator privileges temporarily and manually perform the installation. Then set their privileges back to whatever they were prior to temporarily changing them.

2. Within GCS Premier, click **System Administration » File Utilities » File Utilities » Set Up Data Files** to display the Set Up Data Files screen. Click the down arrow in the **Files** box, and choose **<All>**. Click **Set Up**, and let it run through all of the files.



This step must be performed in every data directory listed in your **Data Directory** drop-down list on the login screen.

3. **This step updates your Payroll Tax Information through September 2017.** The Tax Table Update screen only needs to be run once and in the current data directory only. This program merges Deltek's most current federal and state tax information into your existing federal and state tax files.

Within GCS Premier, click **Payroll and Human Resources » Utilities » Tax Table Update** to display the Tax Table Update screen.

To determine if you should select the **Change taxability codes** check box or not:

Some states have a taxability status which may depend on the structure of your company's deductions. If you have changed the taxability codes for withholding and SUTA on the State Tax Information screen from our defaults and **do not** want this program to change them back, then do not select this check box. If you want the program to set the taxability codes to the system defaults, select the **Change taxability codes** check box.

Click the **Process** button.

4. **This step is for Travel users only. If you do not use this product, skip this step.** Within GCS Premier, click **Travel » Setup Files » Update Per Diem File** to display the Update Per Diem File screen. Click the **Process** button, and then click **OK** when you receive the "Processing Completed" message.
5. **This step enables Hosted Help for all users. This step only needs to be performed if Hosted Help has not yet been previously enabled.** There is an option for Hosted Help that allows users to launch the GCS Premier Help system through an online Deltek-hosted server, as opposed to launching it locally from the \Programs\WebHelp folder on their workstation.

Enabling Hosted Help gives users access to real-time Help system updates as they are made, without having to wait for the changes to be deployed to their local Help system folder when the next service pack or hot fix is installed.



Computers that have no internet connectivity will not be able to use Hosted Help. If any of the computers in your company do not have internet connectivity, the Help system will not work for those users if you choose to enable this feature. Once the feature is enabled, it is enabled for **all** users in your company. If you have any users running GCS Premier on a computer that does not have internet connectivity, do not enable Hosted Help for your company.

The default setting is that Hosted Help is **not selected**. To enable this feature, you must follow a few steps.

To enable Hosted Help, complete the following steps:

- a. Have all users log out of GCS Premier.
- b. Have the user with GCS Premier System Administration access log on to GCS Premier and navigate to the **System Administration » Configuration » System Configuration » Online Help Settings** tab.
- c. Select the **Connect to Hosted Help via Customer Care Site** check box, and enter any valid Deltek Customer Care Connect credentials in the **User Name** and **Password** fields.



Make sure to use your Deltek Customer Care Connect (support.deltek.com) web site login credentials on this screen, and not your GCS Premier user ID and password. It is suggested that you test your login credentials prior to entering them here to ensure they are indeed valid. To test them, go to support.deltek.com and attempt to log in with the same credentials you intend to enter on this screen.

- d. Save your changes and close the System Configuration screen.

When the users log in to GCS Premier, they will now be accessing the Hosted Help system. To disable this feature at any point in the future, clear the **Connect to Hosted Help via Customer Care Site** check box on the Online Help Settings tab of the System Configuration screen.

More Information

If you have any questions, contact Deltek support at <https://deltek.custhelp.com>.

Documentation

This section describes how to run the online help from outside the system, and where to locate Release Notes.

Running Online Help from Outside the System

To run the GCS Premier 5.0 Online Help from outside the system, complete the following steps:

1. In Microsoft Windows Explorer, browse to the folder where the Online Help system has been installed. Depending on your workstation operating system, it will be found in one of the following locations:
 - %SystemDrive%\Program Files\Deltek\GCSPremier\Programs\WebHelp
 - %SystemDrive%\ProgramData\Deltek\GCSPremier\Programs\WebHelp
 - %SystemDrive%\Documents and Settings\All Users\Application Data\Deltek\GCSPremier\Programs\WebHelp
2. Double-click any file with an .htm extension. The corresponding help topic opens.
3. Click **Show** to view the Table of Contents.



The HTML Online Help files are also available for download from the GCS Premier 5.0 Distribution site.

Where to Find Release Notes

You can download Release Notes from the Deltek Customer Care Connect web site.



You can locate the *Deltek GCS Premier 5.0 Getting Started Guide* in the Online Help, and on the GCS Premier 5.0 Distribution site.

For Additional Information

In addition to the information and contacts contained in these Release Notes, the following sources of information are available.

Deltek GCS Premier 5.0 User Documentation

Deltek GCS Premier provides HTML-based Online Help.

Customer Care Connect Site

The Deltek Customer Care Connect site is a support web site for Deltek customers who purchase an Ongoing Support Plan (OSP).

The following are some of the many options that the Customer Care Connect site provides:

- Search for product documentation, such as release notes, install guides, technical information, online help topics, and white papers
- Ask questions, exchange ideas, and share knowledge with other Deltek customers through the Deltek Connect Customer Forums
- Access Cloud specific documents and forums
- Download the latest versions of your Deltek products
- Search Deltek's knowledge base
- Submit a support case and check on its progress
- Transfer requested files to a Customer Care analyst
- Subscribe to Deltek communications about your products and services
- Receive alerts of new Deltek releases and hot fixes
- Use Quick Chat to submit a question to a Customer Care analyst online



For more information regarding Deltek Customer Care Connect, refer to the online help available from the web site.

Access Customer Care Connect

To access the Customer Care Connect site, complete the following steps:

1. Go to <http://support.deltek.com>.
2. Enter your Customer Care Connect **Username** and **Password**.
3. Click **Log In**.



If you do not have a username and password for the Customer Care Connect site, contact your firm's GCS Premier Administrator.

If you forget your username or password, you can click the **Account Assistance** button on the login screen for help.

Updates and Enhancements

For this release, the primary changes are for enhancements and regulatory updates. All regulatory changes are effective as of July 1, 2017, unless otherwise noted. The updates in this section include:

- Platform Support Upgrade
- Enhancements
- State Updates
- UDD and Impromptu Catalog Updates

Platform Support Upgrade

GCS Premier announces support for Windows Server 2016 with the release of GCS Premier 5.0 SP9 HF44.



See the Compatibility Matrix available from the Customer Connect site for a complete list of currently supported tools.

KB Title: Deltek Product Support Compatibility Matrix

Knowledge Base Link: https://deltek.custhelp.com/app/answers/detail/a_id/38499

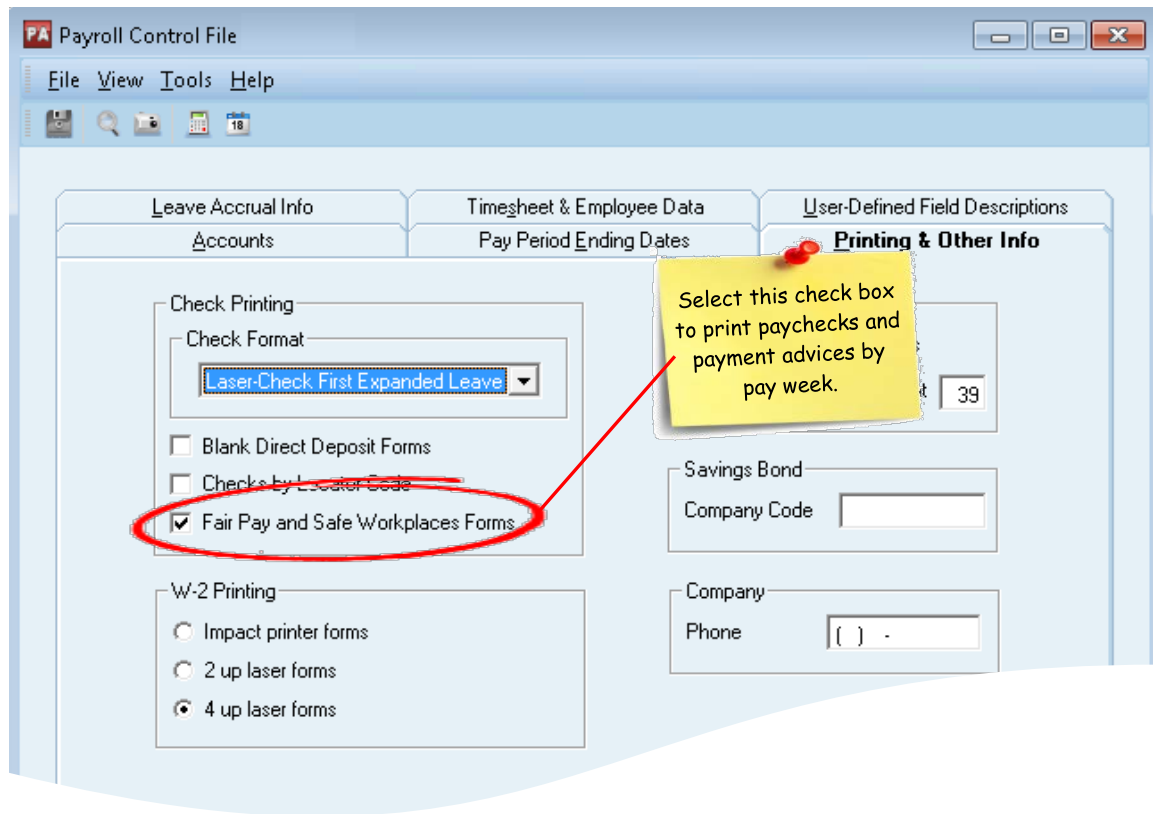
Enhancements

Fair Pay and Safe Workplaces: Optional Functionality

Executive Order 13673 (Fair Pay and Safe Workplaces) has been rescinded. The US Department of Labor has not updated the requirements, but the pay stub transparency requirements are effectively rescinded as well.

In line with this development, GCS Premier has been updated to give users an option to use the original paystubs format (previous format before fair pay changes were implemented) or the fair pay format in payment reports.

On the Printing & Other Info tab of the Payroll Control File screen, the **Fair Pay and Safe Workplaces Forms** check box is now available. Select this check box to print paychecks and payment advices by pay week. If you leave this check box cleared, paychecks and payment advices will be printed in the original paystubs format.



The following applications have also been modified to take into consideration the value of the **Fair Pay and Safe Workplaces Forms** check box:

- Payroll Edit Report
- Print Paychecks
- Reprint Paychecks
- Print Direct Deposit Advices
- Reprint Direct Deposit Advices
- DataPort

Amyuni PDF Converter

This release of GCS Premier includes Amyuni PDF Converter 5.5 driver for GCS PDF Printer.

State Updates

Florida

For Florida SUTA electronic filing, the XML file has been updated based on the Reemployment Tax RT-6 (formerly Unemployment Tax UCT-6) and RT-8A (formerly UCT-8A) specifications.

In addition, the state now offers taxpayers and filers the ability to electronically submit amended XML returns starting September 2017.



The Florida Department of Revenue will only accept amended XML returns starting September 2017. Prior to September 2017, only original files will be accepted.

To address these updates, GCS Premier now allows you to generate amended reports for Florida. On the State & Local Reports screen, the following changes have been made:

- The **Amended** check box becomes enabled when you select **Florida** from the **State** drop-down list and select the **Create Magnetic Media** check box. Select this check box to generate amended reports for this state.
- A new **Amended Reason** drop-down list has been added to allow you to select a reason code if you are generating an amended file for this state. This drop-down list becomes enabled only if you select the **Amended** check box.

Idaho

The withholding tables for Single and Married have been updated.

Illinois

The flat income tax rate increases from 3.75% to **4.95%**.

For Illinois SUTA electronic filing, the following are the changes to the Quarterly Wage Reporting Record (ICESA).

Record/Position	Old Description	New Description
Employer Record, Report Type (E, 267)	O = Original S = Supplemental (Not used at this time)	O = Original S = Supplemental A = Amendment

Record/Position	Old Description	New Description
Total Record, Document Control Number (T, 258-267)	Enter Doc Control Number from the Quarterly Filing Notice. If unable to provide IDES with this number, enter the number "1."	Not used by IDES

In line with these updates, you can now select the **Amended** check box on the State & Local Reports screen to generate an amended file for Illinois. This check box is enabled only if you select the **Create Magnetic Media** check box for this state.

The screenshot shows the 'State & Local Reports' window. The 'State' dropdown is set to 'Illinois'. The 'Create Magnetic Media' checkbox is checked. The 'Amended' checkbox is also checked. A yellow sticky note with a red pushpin points to the 'Amended' checkbox, containing the text: 'Select the Amended check box if you are generating an amended file for Illinois.'

Kansas

These are the updates for Kansas:

- The withholding tables for Single and Married have been updated.
- The supplemental tax rate increases from 4.5% to 5%.

Maine

These are the updates for Maine:

- The withholding tables for Single and Married have been updated.
- The income tax bracket for those earning more than \$200,000, which had a tax rate of 10.15%, was eliminated retroactive to January 1, 2017, the date the bracket took effect. The tax rate for those individuals fell to 7.15%.

Nebraska

The following are the updates to Nebraska SUTA electronic filing:

- **State Employer Account Number** (RS record, position 248-267) should be left aligned and filled with zeros.

- **Hours Paid** shall be reported in RS record, position 338-341.
- **Employee Job Title** shall be reported in RS record, position 342-466.

For more information, see

<https://dol.nebraska.gov/webdocs/Resources/Items/512%20Byte%20Specs%204.6.17.pdf>.

New York City

The withholding tables for Single and Married have been updated.

UDD and Impromptu Catalog Updates

A new check box, **Fair Pay and Safe Workplaces Forms**, has been added to the Payroll Control File screen to give you an option to use the original paystubs format or the fair pay format in payment reports. As part of this enhancement, UDD and Impromptu Catalog have been updated to include the following new field in the Payroll Information File (PR02PIF) data file:

- **UDD** — Added **PIF-FAIR-PAY-FORM**
- **Catalog** — Added **Pif Fair Pay Form**

Update UDD and Impromptu Catalog

To update UDD and Impromptu Catalog, complete the following steps:

1. Close Impromptu prior to updating the UDD and Catalog.
2. Rename the existing files (with a suggested tag of _OLD) instead of overwriting them. Store them in a separate folder for backup purposes.

Rename as follows:

Current Name	New Name	Copy to Directory
GCSPremier.udd	GCSPremier_OLD.udd	\Cognos\cer5\Deltek\IMP74GCSP50\UDD
All Tables.cat	All Tables_OLD.cat	\Cognos\cer5\Deltek\IMP74GCSP50\Catalog

3. Download the updated .UDD and .CAT files from the Deltek Software Manager site.
4. Unzip the file and copy the .UDD and .CAT files to the following directories where they are installed:
 - UDD: \Cognos\cer5\Deltek\IMP74GCSP50\UDD
 - Impromptu Catalog: \Cognos\cer5\Deltek\IMP74GCSP50\Catalog

Software Issue Resolved

System Administration

Accounts Payable Preprocessor

Deltek Defect Number: 837916

Description: A fatal error occurred when you tried to upload a file using Accounts Payable Preprocessor.

Customers Impacted: This defect affects both On-Premise and Cloud clients.

Workaround Before Fix: Delete records with duplicate keys from the input file.

Known Issues

Purchase Requisitions

Changes to the data in the Signature Titles section of the **Requisition Control File » Approvals** tab do not appear in **Approval » Authorization** until you log out of GCS Premier and then log back in.

No Calendar Pop-up When Using RDWeb (Remote Desktop)

When populating date fields in GCS Premier, you can use the pop-up calendar to select the date. Users accessing GCS Premier via Microsoft's RDWeb (Remote Desktop) service must manually key in the date.

Amyuni Not Installed When Using Windows Server 2008 R2 32-bit System

When using GCS Premier with Windows Server 2008 R2 32-bit, the generation of PDF reports may not work correctly. This occurs when Amyuni is not properly installed along with GCS print drivers and the **Print Spooler** option is set to **Manual**. To avoid this, prior to GCS installation, set the **Print Spooler** to **Automatic** via **Control Panel » Administrative Tools » Services » Print Spooler**, or you can also manually install Amyuni.

State Names Not Correctly Displayed in Edit ACA Info

On the Edit ACA Info screen, when you browse for existing records or add a new record, two-word state names (for example, New York and South Carolina) are displayed incorrectly or truncated on the screen. This happens when there is no comma after the city/town value in Company Address Line 3 in G/L Control File. As a workaround, add a comma after the city/town address in Company Address Line 3.

Local Help Not Loading Correctly in Microsoft Edge

Microsoft Edge is the default web browser for Windows 10. If you use GCS Premier in Windows 10 and load the local help, the help topics may not display correctly and some links may not work. As a workaround, use Google Chrome to browse for the help topics you want to view.

Alternatively, you can use hosted help. Navigate to the **System Administration » Configuration » System Configuration » Online Help Settings** tab. Select the **Connect to Hosted Help via Customer Care Site** check box, and enter any valid Delttek Customer Care Connect credentials in the **User Name** and **Password** fields. Save your changes.



Deltek is the leading global provider of enterprise software and information solutions for government contractors, professional services firms and other project- and people-based businesses. For decades, we have delivered actionable insight that empowers our customers to unlock their business potential. 20,000 organizations and millions of users in over 80 countries around the world rely on Deltek to research and identify opportunities, win new business, recruit and develop talent, optimize resources, streamline operations and deliver more profitable projects. Deltek – Know more. Do more.®

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