

Deployment Date: 6/24/2019

Hot Fix: cp711_hbmset_004.zip

PEOPLE/BENEFITS/HBMSET/Benefit Settings

Deltek Defect Tracking Number:

1105916

Issues Resolved:

Description: The labels for **Biweekly Deduction Calculation Method** and **Weekly Deduction Calculation Method** options should be updated to be more accurate and descriptive. This will promote better understanding of the functionality of each option.

Customers Affected: This defect affects Costpoint Benefits users.

Workaround Before Fix: None.

Additional Notes: Use the biweekly and weekly deduction calculation methods on the Configure Benefits Settings screen as follows:

- **Biweekly Deduction Calculation Method** - Specify how contribution and deduction amounts should be calculated for employees assigned to a biweekly pay cycle. The biweekly deduction calculation methods are:
 - **Use 24-Pay Period/Check Date Override** - Select this option to override the standard calculation and instead base the deduction and/or contribution amounts on 24 pay periods or check dates. The Update Employee Package Deductions screen will use this setting when it calculates deduction and contribution amounts for benefit elections. If you use the **24-Pay Period/Check Date Override** option, you must remember to use a deduction schedule to "turn off" deductions in the appropriate pay periods. For example, if you base your deduction and contribution amounts on the number of checks in the payroll year, you have 26 pay check dates in the payroll year, but you opt to use the **24-Pay Period/Check Date Override** option, you will need to use a deduction schedule code to turn off the appropriate deductions when you compute payroll for two of your pay periods. Normally, you will turn off the deduction for the last pay period of each of the two quarters of the year with seven pay periods.
NOTE: Your selection in this group box does not apply to FSA, which use the pay cycle frequency to determine how premiums are deducted.
 - **Do not use override** - Select this option to use the standard biweekly calculation for deductions/contribution amounts.
- **Weekly Deduction Calculation Method** - Specify how contribution and deduction amounts should be calculated for employees assigned to a weekly pay cycle. The weekly deduction calculation methods are:
 - **Use the 48-Pay Period/Check Date Override** - Select this option to override the standard calculation and instead base the deduction and/or contribution amounts on 48 pay periods or check dates. The Update Employee Package Deductions screen will use this setting when it calculates deduction and contribution amounts for benefit elections. If you use the **48-Pay Period/Check Date Override** option, you must remember to use a deduction schedule to "turn off" deductions in the appropriate pay periods. For example, if you base your deduction and contribution amounts on the number of checks in the payroll year, you have 52 pay check dates in the payroll year, but you opt to use the **48-Pay Period/Check Date Override** option, you will need to use a deduction schedule code to turn off the appropriate deductions when you compute payroll for four of your pay periods. Normally, you will turn off the deduction for the last week of each of the four months of the year with five pay periods.
NOTE: Your selection in this group box does not apply to FSA, which use the pay cycle frequency to determine how premiums are deducted.
 - **Do not use override** - Select this option to use the standard weekly calculation for deductions/contribution amounts.

Files Updated:

cp711_hbmset_004.zip

System File Dependencies:

cp711_sys_035.zip

Custom Programs Affected:

Sometimes a hot fix can cause custom programs and reports to stop working as expected. Before applying this hot fix, consider whether you have any custom programs or reports in the application area affected by the hot fix. If so, contact Deltek support at <https://deltek.custhelp.com> before you install the hot fix.

To Download the Hot Fix:

1. From Internet Explorer, go to <https://dsm.deltek.com>.
2. Click Run Deltek Software Manager.
3. Log in using your Deltek Customer Care Connect credentials.
4. In the left pane of the Deltek Software Manager, expand your Deltek product.
5. Expand the Hotfix folder for your product, and select the hotfix to download.
6. Click Download at the bottom of the screen.

More Information:

If you have any questions, please contact Deltek support at <https://deltek.custhelp.com>.